

COUNCIL MEETING PACKET
For

January 7th 2016
7:00 P.M.

Council Meeting



City of Oberlin, Kansas
Gateway 1 & 2
Oberlin, Kansas

AGENDA
PUBLIC NOTICE OF CITY COUNCIL MEETING

City of Oberlin, Kansas
Gateway 1 & 2, Oberlin, Kansas
January 7, 2016
7:00 P.M.

A regular meeting of the City Council of the City of Oberlin will be held on January 7th, 2016 at 7:00 P.M. The Meeting will be called to order by Mayor Ladd Wendelin.

I. Meeting Called To Order — Mayor Wendelin

II. Roll Call of the Members of the City Council and determination of quorum.

Wendelin ____ Williby ____ Horn ____ Oien ____ Marchello ____ Addleman ____

III. Pledge of Allegiance to the Flag.

IV. Proclamations

V. Public Comment

VI. Appointments

Sappa Park Appointments:

Gary Anderson, Alex Heeger, Rick Pauls, Jeremy Tally, Steve Zodrow, and Council member _____?

VII. Informal Workshop/Discussion

- City (Bare) Essentials Guide. (15 Minutes) (Kampfer)

VIII. Consent Agenda: Discussion and possible action by motion to approve the following items and or reports:

- Approval of the minutes of the previous meetings.
- Appropriation Ordinance – Payment of Bills
Motion _____ Second _____

IX. Board Reports

Oberlin Housing Authority – Ardith Lauderback
Convention and Visitor Bureau - Gary Anderson
Oberlin Arts and Humanities Commission – Mary Henzel

X. The City Council may discuss and or take actions on the following agenda items:

New Business:

1. **Consider Resolution No. 699:** A Resolution Waiving Preparation Of Financial Statements In Conformity With Generally Accepted Accounting Principles (GAAP). (Kampfer)
2. **Consider** Designation of Annual Bank Depositories for City Funds. (Kampfer)
3. **Consider** Myers Construction Pay Request #7 for \$223,509.19 Water Main Project). (C. Miller)
4. **Consider** Barn Art proposal: Placement of Barn Art at Sappa Park Entry. (Kem Bryan)
5. **Ratify** Acquisition of 212 N. Rodehaver property for the sum of \$30.00. (Kampfer)

XI. Reports

1. Mayor's Report
2. Administrator's Report
 - Next Council Meeting - January 21st
 - Demolition Projects – Fill Work
 - Future Deconstruction Projects
 - Community Way-finding Signs
 - City Street Pavement Plan
3. Treasurer -
4. Electrical/Power Department
5. Water Department
6. Police Department
7. Code Enforcement – P. Kampfer
8. Other Reports

XII. Future Agenda Items

XIII. Miscellaneous (Informational Only)

XIV. Adjournment

A copy of this notice is posted on the front window of the Oberlin City Hall (Gateway) in a place convenient and readily accessible to the general public at all times, and said notice was posted on **January 5th, 2016** at 4:00 p.m. and remained so posted continuously preceding the scheduled time of said meeting.

Sandy Rush, City Clerk

The City Council for the City of Oberlin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Clerk, 785-475-2217; or go by 1 Morgan Drive, Oberlin, KS, during normal business hours at least forty-eight (48) hours in advance of the meeting.

VI. Appointments

Sappa Park Appointments:

Gary Anderson, Alex Heeger, Rick Pauls, Jeremy Tally,
Steve Zodrow, and Council member _____?

VII. Informal Workshop

City (Bare) Essentials

Essentials	Disposition...
Building and Code Enforcement	
1. Standards used	
2. Membership in organization	
3. Certification of inspectors/reviewers	
4. Clear permit process	
5. Appeals process	
Finance	
1. Annual audit	
2. Finance reports available to public	
3. Inventory of fixed assets	
4. Off-site computer disaster recover policies	
5. Competitive bidding for banking services	
6. Clear budget summary available	
7. Policy for charges and fees by city	
Human Resource	
1. Personnel policy	
2. Job descriptions	
3. Performance appraisals	
4. Employee compensation plan	
5. Employee suggestion process	
6. Professional development	
7. Compliance with posting requirements	
EEO, MW, FMLA, OSHA, DOL,	
Park and Recreation	
1. Policy manual	
2. Tracking of usage activity	
3. Cash procedures	
4. Budget for capital improvements	
5. Written plan for maintenance and operation	
6. Security precautions	
Police Services	
1. Accreditation	
2. Community involvement	
3. Feedback from citizens and ees	
Public Works	
1. Set training goals for all job descriptions	
2. Capital improvement plan	
3. Written policy for emergencies	
4. Identify responsibilities for equipment inspection	
5. Define operations and maintenance procedures and standards	
Web Site	
1. City has a web site	
2. Web site is updated monthly	
3. Notices, agendas, and meetings are posted online	
4. A list of all departments, contacts and phone numbers	
5. Invite comments and concerns	



We hope this booklet has assisted you in learning more about the City Codes. For additional information or assistance, contact us at:

Municipal City Offices
1 Morgan Drive
Oberlin, Kansas 67749
Phone: 785-475-2217
Web: www.Oberlinkansas.gov
Monday - Friday: 8 a.m.-5 p.m.

The City of Oberlin Community Code Enforcement Guide



Your involvement and cooperation with the City is greatly appreciated and needed. Together we can improve the quality of life for all citizens of Oberlin.

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Water Restrictions – Chapter 17, Article 4

Water restrictions are subject to frequent changes depending on drought conditions. You can refer to the City's website for the most current water rules or call: 785-475-2217 for further assistance. Log on to www.Oberlinkansas.gov, go to Quick Links and then select watering restrictions from the drop down menu.

Trees Chapter 15 - 705

Permits may be required for removal of trees. Call the Administrative Department at 785-475-2217 for information on approvals before removing any trees.

Tree Trimming

By City ordinance, owners of residential properties may place tree trimmings by the curb for collection, provided the homeowners perform the tree removal themselves. Grass clippings, leaves and other related debris may not be blown into the street and/or down the sewer drain.



Note: Landscape and tree contractors must remove all tree trimmings and associated debris from the site and are not permitted to leave debris for collection.

For questions, or to report violations, call the city's _____ at _____.

Unsafe structures – Chapter 4, Article 5

Unsafe structures are buildings which are unsanitary, decayed, deteriorated, or dilapidated, a fire hazard, or remain in an unsecured condition. The city's Construction Inspectors will evaluate the matter, and if required, declare the building to be unsafe. To report unsafe non-secure structures or properties contact the Contact the Code Enforcement Officer at (785) _____, Monday through Friday from 9 a.m. to 5 p.m. Be prepared to give the street address and a brief description of the potential violation.

Vehicle Repair – Chapter _____

In residential zoning districts, no repair of any vehicle is permitted unless such repair is both confined within a completely enclosed building and limited to vehicle service involving vehicles owned by the person who resides at that residence. Under no circumstance shall such repair be conducted as a commercial activity in residential zoning districts.

An Introduction from the City Administrator

The City of Oberlin's Code Enforcement Officer is responsible for the enforcement of established standards as set forth in the City's Code of Ordinances.

The Code Enforcement Officer responds to both anonymous and citizen named complaints, as well as complaints from other City departments. The Code Enforcement Officer will perform routine patrols within the City to locate violations. This initiative is designed to be fair, consistent and impartial in its efforts. The initiative will not be used as a "selective enforcement" tool or be biased against any one citizen, group or business.

If a violation is verified, the Officer will attempt to contact the property owner or tenant. If no response is made in regard to this first notification, a Notice of Violation will be mailed via Certified Mail, giving the responsible party a reasonable amount of time to comply.

For those violators who do not comply, Officer has the option of taking a case to the City's Municipal Court System. Our goal is to achieve problem resolution through education, communication and cooperation. If this collaborative effort fails, we take further action, which may lead to fines and liens against the violators or their properties.

We enforce codes that help ensure a safe and pleasant environment and maintain the highest value for your property investment. Areas that become blighted with boarded up/abandoned buildings, debris, overgrowth and graffiti are more susceptible to crime than areas that remain free of code violations – One's environment is paramount to one's behavior. We actively enforce these regulations to ensure that your neighborhood remains a safe, healthy and economically viable place to live.

Some of the more common code violations that directly affect our neighborhoods are listed in this brochure.

Our success depends on you, the citizens. To increase your awareness and understanding of City Codes, please read the information contained in this any comments, concerns or questions you have will be most appreciated and welcome.

Thank you for your support and interest in monitoring and maintaining the quality of life within our community, as set by the City's Code of Ordinances. Together we make a positive difference.

Sincerely,
The City Administrator

Sign Permit – Chapter _____

In most cases, a sign may not be located, placed, erected, constructed, altered or extended without first obtaining a sign permit. Applications for sign permits are available online or in the city's Administrative Department.

Signs in the Right-of-Way – Chapter _____

Signs cannot be placed on publicly owned land or easements or inside street rights-of-way. This includes signs on utility poles, sidewalks, bridges, medians, etc. Signs placed in these locations are in violation of federal law, state law and local ordinances. Penalties may range from monetary fines to criminal arrest. Such signs may be removed and disposed of/destroyed by any city employee without prior notice to the violator.

Note: this includes political and garage sale signs if placed in violation of this ordinance.

Political Signs – Chapter _____

One temporary yard sign shall be allowed for each political candidate or issue for each frontage per parcel of land. Such signs shall be erected no sooner than 60 days prior to the election for which they are intended, and shall be removed within seven days after the election for which they were intended. The total sign face area of each sign shall not exceed six square feet in area on parcels of land designated or used for residential purposes and 32 square feet of total sign face area on parcels of land designated or used for nonresidential purposes.

Trash Collection

Chapter 17, Article 5

Trash collection follows a set schedule. This may be viewed at the City of Oberlin's Internet site www.Oberlinkansas.gov, then go to City Departments and select Solid Waste Collection. Bulk items intended for pick-up by the city may not be placed at the curb more than 24 hours prior to the scheduled pick-up.

grass or weeds which are not permanent parts of the buildings or functional elements of their mechanical or electrical systems.

Exterior Storage and Display for Residential Properties – Chapter _____

As provided in Chapter _____, outdoor storage is prohibited. For the purposes of this Chapter, carports are subject to the outdoor storage provisions.

Equipment, materials or furnishings not designed for use outdoors, such as automobile parts and tires, building materials, and interior furniture, may not be stored outdoors.

Construction materials, unless such materials are related to an active building permit related to the property on which the materials are located, shall not be stored outdoors on a residentially zoned property.

Bulk items intended for pick up by the city may not be placed at the curb more than 24 hours prior to the scheduled pick up.

Any motor vehicle that is lawfully parked and is covered in a manner to protect the motor vehicle shall allow at least the bottom six inches of each tire to be visible. The required license plate shall be clearly visible from the right-of-way or the license plate number shall be printed legibly on the cover with characters not less than two inches in height so that it is clearly visible from the right-of-way. Covers shall not be faded and shall be in good condition, without tears, rips or holes.



Signage

Garage Sale Signs – Chapter _____

The maximum area of garage sale signs is four square feet per sign. There may be one sign on site and two directional signs only on the sale dates. Signs must be placed on private property and may not be placed in city rights-of-way (i.e. utility poles, sidewalks, bridges, etc.).



Contents

Introduction	1
How do I report a violation?	3
Abandoned (Inoperative) Vehicles	3
Address Numbering	3
Animals	3
Debris	4
Fences	4
Grass and Overgrowth	5
Housing	5
Motorized Vehicles and Electric Mobility Devices	5
Outdoor Storage	5
Parking Restrictions in Residential Areas	6-8
Portable Storage Units	8
Property Maintenance Requirements	8
Signage	9
Trash Collection	10
Trees/Tree Trimming	11
Unsafe Structures	11
Vehicle Repair	11
Watering Restrictions	12

How do I report a possible violation?

There are two available options to report a violation:

C-TRACS - The City of Oberlin has a web-based application known as C-TRACS to report possible code violations via the Internet. To access this reporting system, go to www.Oberlinkansas.gov and select HOME. Click on the C-TRACS box on the screen to proceed. Complete and submit the C-TRACS form, and note your C-TRACS and PIN numbers that allow you to track the progress of your complaint/inquiry.

Code Compliance - Contact the Code Enforcement Officer at _____, Monday through Friday from 9 a.m. to 5 p.m. Be prepared to give the street address and a brief description of the potential violation.

Abandoned (Inoperative) Vehicles - Chapter 7, Article 4 / Kansas Statutes 7-402 (what constitutes an operable vehicle)

All vehicles must be mechanically operable and display current registration or must be kept in a garage. Operable means that the vehicle runs and all tires are inflated.



Address Numbering – Chapter 4, Article 609, 610

For public safety reasons, all developed properties must have their address numbers clearly visible from the streets that they face. Numbers must be Arabic numerals (script and numbers on the curb do not meet code requirements). Residential properties must have numbers at least three inches in height; nonresidential properties must have numbers at least six inches in height.

Animals – Chapter II

Family pets must be on the owner's property or shall not be allowed to wander on the streets or on the property of another. Owners must clean up after their animals on public property and on private property of others. Animals found wandering at large away from their owner's property



Exceptions - Parking Restrictions in Residential Areas -

Chapter 16-210

The temporary exceptions are as follows:

- Commercial vehicles, during the actual performance of a service at the premises where the vehicle is parked;
- Loading, unloading, or cleaning of vehicles, but not including semitrailer trucks or cabs, provided such activity is fully completed within 24 hours and provided such activity does not occur at the same location more than two times per month;
- Emergency vehicles.

Portable Storage Units – Chapter _____

A portable storage unit may be placed for no more than four days and no more than four times per year on residentially zoned property. On nonresidential property, portable storage units may be placed for 30 days, not more than four times a year or for the duration of an active construction permit. The unit may not be larger than eight feet high, eight feet wide and 16 feet long. A maximum of two signs, no more than 12 square feet in area each, may be located on parallel sides on a portable storage unit.

Property Maintenance Requirements - Exterior Surfaces / Door and Window Openings / Roofs – Chapter 4-5 ??

All building walls shall be maintained in a secure and attractive manner. All defective structural and decorative elements of any building wall shall be repaired or replaced in a workmanlike manner to match as closely as possible the original materials and construction. Exterior surfaces shall be free of mildew, rust, loose material including peeling paint. Patching, painting or resurfacing shall be accomplished to match the existing or adjacent surfaces as to materials, color, bond and joining. All exterior surfaces other than decay-resistant wood and other weather-durable finishes shall be protected from the elements by paint or other protective covering applied and maintained according to manufacturer's specifications and otherwise treated in a consistent manner.

All windows and doors shall be secured in a tight fitting and weathertight manner and have sashes of proper size and design. Roofs shall be maintained in a clean, mildew-free condition and kept free of trash, loose shingles, debris or any other substances including

Parking In the Side or Rear Setback – Chapter _____

The following vehicles may be parked or stored, in whole or in part, in a side or rear setback behind the front building line of the principal structure in a residential zoning district, provided such vehicles are screened with a six-foot-high solid fence, wall or hedge:

- Boats in excess of 20 feet;
- Boat trailers in excess of 25 feet;
- Hauling trailers;
- Recreational vehicles, travel trailers, motor homes and camping trailers;
- Any race car, dune buggy, farm equipment, go kart, ATV, or other similar vehicle not designated for street operation.

Large Vehicles – Chapter 16-210

The following vehicles shall not be parked or stored in any residential zoning districts:

- Commercial vehicles measuring in excess of 20 feet in total body length, seven feet in total width, or seven feet in total height, including appurtenances, equipment and cargo are prohibited, and
- Semi-tractor trailers, trucks or cabs or any garbage trucks, pump-out trucks, chemical trucks, gasoline trucks, fuel oil trucks or similar vehicles designed to transport wastes or hazardous or noxious materials are also prohibited.

Exception to prohibition of parking on unpaved areas on single family and duplex residential property – Chapter _____

One designated parking space may be located on the grass in a required front setback adjacent to and parallel to the driveway located on the property. Access to such designated parking space shall be by way of the property's driveway. If the designated parking space can be maintained as a grassy area and is either reported by neighboring residents as a detrimental property or is designated by any code inspector as in violation of this provision, such designated parking area shall be filled in, by the property owner, with pavers, concrete, turf block or asphalt. Materials not permitted include crushed shell, mulch, millings or similar material.



shall be impounded. City Code empowers police officers to handle animal complaints including barking dogs, animals running at large, etc. To report a violation involving animals, please call the Police Department at 785-475-2622.

Debris – Chapters 7, Article 2

To keep the City free from blight, no accumulation of debris is allowed on a property, including rear and side yards as follows:

Any accumulation of weeds, debris, trash, garden trash, junk, untended growth of vegetation, undergrowth of dead or living vegetation, hazardous swimming pools, hazardous trees upon any private property or on any public property without authorization to the extent and manner that such property contains or is likely to contain rodents, reptiles, or other vermin, or furnishes a breeding place for flies, mosquitoes, or weed-destroying insects, or otherwise threatens the public health, safety or welfare.

The placement of trash, debris and other items on public property without authorization is prohibited.



Fences Chapter _____

Fences require a building permit, which can be obtained from the _____ Department. For questions, call _____. The staff will address lot lines as well as height and material regulations. Bring along your property survey and information on the type of fencing you are requesting. In addition, fences must be maintained in a structurally sound and attractive manner.

Maintenance of Fences and Walls – Chapter _____

All fence or wall surfaces shall be painted, stained, treated or otherwise maintained so as to present a uniform appearance; however, this Section is not intended to prohibit the maintenance of fences in which a deteriorated portion of the fence is replaced with new material which will take some time to “age” or “weather” to replicate the appearance of the original fence.

Grass and Overgrowth – Chapter 7, Article 3

Grass, weeds and undergrowth must be maintained 12 inches high or less and must not extend more than four inches over the sidewalk, curb, and edge of the pavement. Rights-of-way and sidewalks shall be clear of refuse and vegetation, and a height clearance of less than eight feet from the pavement surface shall be maintained.

Housing – Chapter 7, Article 5

All residential properties must be in compliance with the State of Kansas's Minimum Standard Housing Code (hot/cold water, heating, sanitary facilities, etc). Several agencies are available to assist those persons whose properties may not be up to code. For more information, contact the Code Enforcement Officer at _____, Monday through Friday from 9 a.m. to 5 p.m.

Motorized Vehicles and Electric Mobility Devices – Kansas State Statutes 12/214

The use of motorized vehicles, all-terrain vehicles, motorcycles, mopeds, and electric personal assistance mobility devices, are regulated by Kansas State Statutes. Some vehicles described may require a license and registration in order to operate on the public streets. If you have questions, or you observe violations and wish to report them, call the Oberlin Police Department at 785-475-2622.

Outdoor Storage – Chapter _____

The outdoor storage of all or part of any dismantled, partially dismantled, inoperative or discarded vehicle, recreational vehicle, machinery, appliance, farm equipment, aircraft, construction equipment, boat, personal watercraft, trailer, truck, motorcycle, bicycle, or scrap metal, on any public or private property, or of any abandoned vehicle, recreational vehicle, farm equipment, aircraft, boat, personal watercraft, trailer, truck, or motorcycle on any private property, within the city limits is prohibited.

This provision shall not apply to any vehicle, recreational vehicle, machinery, farm equipment, aircraft, construction equipment, boat, personal watercraft, trailer, truck, motorcycle, or bicycle which is located on the premises of a lawfully established storage yard or which is on the premises of a lawfully established vehicle service establishment and is in the process of repair or maintenance by that establishment.

Parking Restrictions in Residential Areas – Chapter _____

Restrictions - For the dual purpose of preserving attractive residential areas within the city and promoting safe, unimpeded traffic circulation throughout such neighborhoods, the following parking restrictions shall apply except as provided in paragraph B of this Chapter (See Exceptions - Parking restrictions in residential areas on the next page of this booklet).

Within street right-of-way: The following vehicles shall not be parked or stored on any public right-of-way in a residential zoning district or on any right-of-way contiguous to a residentially zoned property:

- Any boat or boat trailer;
- Any hauling trailer;
- Any recreational vehicle;
- Any commercial vehicle;
- Any race car, dune buggy, farm equipment, go kart, ATV, or other similar vehicle not designated for street operation.



Between principal structure and right-of-way. Chapter _____

The following vehicles shall not be parked or stored, in whole or in part, in a front setback and/or forward of the building line of the principal structure and any right-of-way in a residential zoning district up to a maximum of two frontages:

- Boats in excess of 20 feet;
- Any boat trailer in excess of 25 feet total length or in excess of five feet longer than any boat occupying the trailer;
- Hauling trailers;
- Recreational vehicles, travel trailers, motor homes and camping trailers;
- Any commercial vehicle which measures in excess of 20 feet in total chassis and body length, seven feet in total width or seven feet in total height, including appurtenances, equipment and cargo;
- Any race car, dune buggy, farm equipment, go kart, ATV, or other similar vehicle not designed for street operation.

VIII. Consent Agenda

Regular Council meeting December 17, 2015 Gateway 7 PM

Present: Mayor Ladd Wendelin, Marilyn Horn, Brandon Oien and Rusty Addleman.

Absent: Councilman Josh Williby and Jim Marchello.

Others present: City Administrator Pete Kampfer, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, April Swartz, CPA with Varney and Associates from Manhattan, Justine Benoit with NWKPDC from Hill City, Water Supervisor Willard Perrin, Police Chief Troy Haas, Cemetery Sexton Jeremy Tally, Lavern Rippe Marilyn Black, Nick Oliver with the Oberlin Herald and City Clerk Sandy Rush.

Mayor Wendelin called the meeting to order and the Pledge of Allegiance was recited.

Informal workshop discussion: City Bare Essentials Guide discussion was postponed.

Proclamations: Addleman moved, second by Oien to accept the proclamation written by Mayor Ladd Wendelin in honor of the Christmas season. **Motion carried.**

Public comment: none

Community Development Block Grant (CDBG) Hearing: Horn moved, second by Addleman to open the hearing for the CDBG Street Project. **Motion carried.** Justine Benoit with NWKPDC presented to the Council a final request for payment in the amount of \$1,930. She is asking for approval to close out the Oberlin 14–PF–021, street improvement project. City Administrator Kampfer explained that there were concerns regarding Elk and Commercial St. There was an overlap in the road and he is working with the engineer to repair in the spring. Addleman moved, second by Horn to except the close out. **Motion carried.**

Oien moved, second by Addleman to close the hearing. **Motion carried.**

Appointments:

Tree Board - A Councilmember is needed for the City Tree Board and Horn volunteered to be appointed. Oien moved, second by Addleman to appoint all the listed members. They are Jeremy Tally, Mike Gawith, Janice Shobe, Penny Fringer and Councilmember Marilyn Horn. The term will end December 2018. **Motion carried.**

Library Board - Horn moved, second by Oien to approve the library board's recommendation to appoint Jeannie Lavers to the library board. **Motion carried.**

Consent Agenda:

Approval of Minutes – for December 3, 2015 regular Council meeting.

Appropriation ordinance – payment of bills. Oien moved, second by Addleman to accept the consent agenda. **Motion carried.**

Board Reports:

Sappa Park Committee - Jeremy Tally reported on the Sappa Park Committee. Those attending the meetings are Gary Anderson, Steve Zodrow, Rick Pauls, Josh Williby, Jim Miesner and Jeremy Tally. The Committee has received \$3000 from the Up in Smoke for the courtyard in the shelter house to display pictures of the history of the park. The project is very much still in the discussion stage. A final proposal for the project will be presented to the Council at a future date.

New business:

Consider and accept the City Annual Financial Audit for 2014. - April Swartz, CPA with Varney and Associates from Manhattan presented the findings of the 2014 audit. Ms Swartz presented the financial statement and independent auditor's report to the Council, stating there were no violations and gave their recommendations. She thanked Treasurer Zodrow for the preliminary and review work that he had put into it. Oien moved, second by Addleman to accept the City Annual Financial Audit for 2014. **Motion carried.**

Review and approve annual local cereal malt beverage (CMB) and liquor licenses. – Administrator Kampfer asked the Council to approve the five CMB licenses and three liquor licenses. Oien moved, second by Addleman to grant licenses to the following businesses. **Motion carried.**

CMB

1. Colorado Retail Ventures Services, DBA: Eagle Convenience
2. Oberlin-Decatur Area Economic Development Corporation, DBA: Sunflower Recreation Center & Bowling Alley
3. Fowler's, DBA: Crossroads Express
4. Rayes Grocery
5. The Re-Load

Liquor

1. American Legion Post #70, Class A
2. Fine Spirits, Retail Liquor
3. Kuhlman Retail Liquor

Consider and accept a bid for the Gateway Convention Center front entry roof repair. – Administrator Kampfer reported on the bid opening for the leaking cupola of the Gateway. He said Roofmasters Roofing Co. from Colby was the only bidder and the bid was \$12,718 which was an acceptable bid. The windows would be removed and replaced with roof edge to match the lower wall. Addleman moved, second by Horn to accept the bid from Roofmasters; to be funded by the Bremer Fund. **Motion carried.**

Reports:

Mayor's Report – Mayor Wendelin thanked the DCHS Singers for their performance at the City Christmas Party.

Administrator's Report – Administrator Kampfer reported the City Offices would be closed December 25 and January 1st for the Holidays. The Highway 36 meeting will be held January 28th at the Gateway from 11:30 to 2:30. Kampfer announced that David Sporn will be promoted to City Supervisor effective January 1st. He said he would be taking some vacation next week and City Treasurer, Steve Zodrow would be in charge in his absence. Kampfer reported that two properties; 805 Chandler and 706 E Commercial have been cleaned up by David Bose with Dust Cloud Construction. The next property to be cleared will be 211 W Commercial. Kampfer told the Council that the EDC had been awarded by the Hanson Grant approximately \$8000 towards a community Way-Finding signs for the town.

Treasurer – Steve Zodrow reported the survey results so far are revealing that taxes, code enforcement and streets are top rated concerns. He should have a full report by the next Council meeting. Zodrow presented the November Cash Flow and asked if there were any questions. There were none. He explained that the City was on target so far and he did not anticipate any of the funds to go over budget.

Water Report – Willard Perrin reported that the average water usage was 150,000 to 180,000 gal/day.

Other Reports – Councilwoman Horn expressed her wishes that Code Enforcer, Jan Ackerman would talk to the residents before mailing letters and thought the response would be more positive.

Adjournment:

At 7:55 PM, Addleman moved, second by Oien to adjourn the meeting. **Motion carried.**

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
299	Amstar Electric, 443 L Lane, Oberlin, KS, 67749									
2411		12/12/15	Infrastructure Improvements	12/31/15	\$2,255.00	\$2,255.00	44-28-6447	Infrastructure Improvements	\$0.00	(\$20,833.78)
						\$2,255.00				
4	Benton, Jack, 104 S Elk, Oberlin, KS, 67749									
15011		12/23/15	Professional Services	12/31/15	\$96.75	\$96.75	53-33-6423	Professional Services	\$8,000.00	(\$9,660.94)
						\$96.75				
736	Chief Law Enforcement Supply, PO Box 602763, Charlotte, NC, 28260-2763									
9752822		12/21/15	Equipment	12/31/15	\$514.99	\$514.99	20-21-6453	Equipment	\$0.00	(\$2,904.17)
						\$514.99				
1049	Fluid Equipment, PO Box 411832, Kansas City, KS, 64141-1832									
5357597		12/28/15	Equipment	12/31/15	\$2,046.34	\$2,046.34	70-30-6453	Equipment	\$100,000.00	\$46,094.56
						\$2,046.34				
412	Foley Equipment Company, 1601 E 77th Street North, Park City, KS, 67147									
SS200007704		12/16/15	Equipment Repair	12/31/15	\$419.00	\$419.00	30-24-6406	Equipment Repair	\$0.00	(\$464.00)
SS200007704		12/16/15	Equipment Repair	12/31/15	\$419.00	\$419.00	80-32-6406	Equipment Repair	\$5,400.00	\$4,714.61
SS200007704		12/16/15	Equipment Repair	12/31/15	\$419.00	\$419.00	90-31-6406	Equipment Repair	\$30,000.00	\$15,840.51
						\$1,257.00				
26	Fowlers LLC, 201 E Frontier Parkway, Oberlin, KS, 67749									
104287		12/18/15	Equipment Repair	12/31/15	\$45.00	\$45.00	30-24-6406	Equipment Repair	\$0.00	(\$464.00)
104357		12/28/15	Vehicle Maintenance	12/31/15	\$20.00	\$20.00	70-30-6451	Vehicle Maintenance	\$7,500.00	\$6,277.31
						\$65.00				
44	Gateway, 1 Morgan Drive, Oberlin, KS, 67749									
123115		12/22/15	Training and Travel	12/31/15	\$7.50	\$7.50	70-30-6410	Training and Travel	\$6,000.00	\$1,714.93
						\$7.50				
590	Hirsch & Mahoney, Attorneys at Law, PO Box 296, Oberlin, KS, 67749									
123115		12/24/15	Professional Services	12/31/15	\$634.80	\$634.80	20-20-6423	Professional Services	\$10,000.00	(\$12,213.82)
123115		12/24/15	Code Enforcement	12/31/15	\$230.83	\$230.83	20-20-6506	Code Enforcement	\$6,500.00	(\$3,332.95)
123115		12/24/15	Municipal court expenses	12/31/15	\$27.50	\$27.50	20-40-6111	Municipal court expenses	\$12,500.00	\$3,286.86
123115		12/24/15	Professional Services	12/31/15	\$173.13	\$173.13	70-30-6423	Professional Services	\$15,000.00	(\$5,622.02)
123115		12/24/15	Professional Services	12/31/15	\$173.12	\$173.12	80-32-6423	Professional Services	\$20,000.00	(\$6,523.06)
123115		12/24/15	Professional Services	12/31/15	\$173.12	\$173.12	90-31-6423	Professional Services	\$50,000.00	\$30,634.01
						\$1,412.50				
80	Ideal Linen Supply, 506 S Beltline, Scottsbluff, NE, 69361									
0442928		12/01/15	Maintenance Supplies	12/31/15	\$4.71	\$4.71	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
0445959		12/08/15	Maintenance Supplies	12/31/15	\$4.71	\$4.71	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
0448978		12/15/15	Maintenance Supplies	12/31/15	\$4.71	\$4.71	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
0451888		12/22/15	Maintenance Supplies	12/31/15	\$4.71	\$4.71	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
0454485		12/29/15	Maintenance Supplies	12/31/15	\$4.71	\$4.71	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
0442928		12/01/15	Uniforms	12/31/15	\$14.33	\$14.33	70-30-6435	Uniforms	\$1,500.00	(\$64.45)
0445959		12/08/15	Uniforms	12/31/15	\$14.33	\$14.33	70-30-6435	Uniforms	\$1,500.00	(\$64.45)
0448978		12/15/15	Uniforms	12/31/15	\$14.33	\$14.33	70-30-6435	Uniforms	\$1,500.00	(\$64.45)
0451888		12/22/15	Uniforms	12/31/15	\$14.33	\$14.33	70-30-6435	Uniforms	\$1,500.00	(\$64.45)
0454485		12/29/15	Uniforms	12/31/15	\$39.66	\$39.66	70-30-6435	Uniforms	\$1,500.00	(\$64.45)
						\$120.53				
374	Jan Ackerman, LLC, dba Great Plains Investigations, PO Box 35, Hoxie, KS, 67740									
1141		12/24/15	Code Enforcement	12/31/15	\$272.86	\$272.86	20-20-6506	Code Enforcement	\$6,500.00	(\$3,332.95)
						\$272.86				
40	K-C Motor & Electric, Inc, 1804 West O Street, McCook, NE, 69001									
1215025		12/31/15	Equipment	12/31/15	\$648.76	\$648.76	70-30-6453	Equipment	\$100,000.00	\$46,094.56
						\$648.76				
51	Midwest Energy, Inc., 1330 Canterbury Drive, Hays, KS, 67601									
123115-01		12/22/15	Natural Gas Utility	12/31/15	\$104.18	\$104.18	20-21-6403	Natural Gas Utility	\$1,000.00	\$245.40
123115		12/18/15	Natural Gas Utility	12/31/15	\$24.10	\$24.10	44-28-6403	Natural Gas Utility	\$7,500.00	\$5,895.40
						\$128.28				
81	Nextech Wireless, PO Box 3827, Salina, KS, 67402-3827									
4299129		12/16/15	Telephone	12/31/15	\$53.20	\$53.20	20-20-6414	Telephone	\$3,000.00	\$543.24
4299066		12/16/15	Telephone	12/31/15	\$172.69	\$172.69	20-21-6414	Telephone	\$3,000.00	(\$225.16)
4299129		12/16/15	Telephone	12/31/15	\$18.24	\$18.24	20-25-6414	Telephone	\$500.00	(\$15.63)
4299129		12/16/15	Telephone	12/31/15	\$18.23	\$18.23	20-27-6414	Telephone	\$0.00	(\$36.57)
4299129		12/16/15	Telephone	12/31/15	\$33.62	\$33.62	30-24-6414	Telephone	\$0.00	(\$64.74)
4299129		12/16/15	Telephone	12/31/15	\$72.37	\$72.37	70-30-6414	Telephone	\$3,500.00	\$62.90
4299129		12/16/15	Telephone	12/31/15	\$88.31	\$88.31	80-32-6414	Telephone	\$2,000.00	\$81.92
4299129		12/16/15	Telephone	12/31/15	\$155.58	\$155.58	90-31-6414	Telephone	\$3,500.00	\$828.91
						\$612.24				
161	Office Works, 960 S Range, PO Box 706, Colby, KS, 67701									
225663		12/18/15	Office Supplies	12/31/15	\$83.15	\$83.15	20-20-6402	Office Supplies	\$2,000.00	(\$904.75)
225685		12/23/15	Office Supplies	12/31/15	\$4.84	\$4.84	20-20-6402	Office Supplies	\$2,000.00	(\$904.75)
225859		12/29/15	Office Supplies	12/31/15	\$35.87	\$35.87	20-20-6402	Office Supplies	\$2,000.00	(\$904.75)
225663		12/18/15	Office Supplies	12/31/15	\$83.14	\$83.14	70-30-6402	Office Supplies	\$7,000.00	(\$250.84)
225685		12/23/15	Office Supplies	12/31/15	\$4.84	\$4.84	70-30-6402	Office Supplies	\$7,000.00	(\$250.84)
225859		12/29/15	Office Supplies	12/31/15	\$35.87	\$35.87	70-30-6402	Office Supplies	\$7,000.00	(\$250.84)
225663		12/18/15	Office Supplies	12/31/15	\$83.14	\$83.14	80-32-6402	Office Supplies	\$5,500.00	(\$808.75)
225685		12/23/15	Office Supplies	12/31/15	\$4.84	\$4.84	80-32-6402	Office Supplies	\$5,500.00	(\$808.75)
225859		12/29/15	Office Supplies	12/31/15	\$35.86	\$35.86	80-32-6402	Office Supplies	\$5,500.00	(\$808.75)
225663		12/18/15	Office Supplies	12/31/15	\$83.14	\$83.14	90-31-6402	Office Supplies	\$5,500.00	(\$1,025.18)

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
225685		12/23/15	Office Supplies	12/31/15	\$4.84	\$4.84	90-31-6402	Office Supplies	\$5,500.00	(\$1,025.18)
225859		12/29/15	Office Supplies	12/31/15	\$35.86	\$35.86	90-31-6402	Office Supplies	\$5,500.00	(\$1,025.18)
225685		12/23/15	Maintenance Supplies	12/31/15	\$11.58	\$11.58	90-31-6418	Maintenance Supplies	\$24,000.00	(\$5,574.56)
						\$506.97				
872	Olsson Associates, 601 P Street, Suite 200, Lincoln, NE, 68508									
243009		12/10/15	Professional Services	12/31/15	\$7,000.00	\$7,000.00	22-29-6423	Professional Services	\$0.00	(\$91,817.30)
						\$7,000.00				
611	Peregrine Corporation, PO Box 14190, Monroe, LA, 71207									
998075		12/17/15	Office Supplies	12/31/15	\$60.86	\$60.86	20-20-6402	Office Supplies	\$2,000.00	(\$904.75)
996649		12/08/15	Office Supplies	12/31/15	\$322.25	\$322.25	20-21-6402	Office Supplies	\$1,000.00	(\$240.14)
998075		12/17/15	Office Supplies	12/31/15	\$60.86	\$60.86	70-30-6402	Office Supplies	\$7,000.00	(\$250.84)
998075		12/17/15	Office Supplies	12/31/15	\$60.85	\$60.85	80-32-6402	Office Supplies	\$5,500.00	(\$808.75)
998075		12/17/15	Office Supplies	12/31/15	\$60.86	\$60.86	90-31-6402	Office Supplies	\$5,500.00	(\$1,025.18)
						\$565.68				
148	Salina Supply Company, 302 N Santa Fe, PO Box 5100, Salina, KS, 67402									
S100038652.002		12/14/15	Maintenance Supplies	12/31/15	\$42.79	\$42.79	90-31-6418	Maintenance Supplies	\$24,000.00	(\$5,574.56)
S100040032.001		12/18/15	Maintenance Supplies	12/31/15	\$312.27	\$312.27	90-31-6418	Maintenance Supplies	\$24,000.00	(\$5,574.56)
						\$355.06				
193	Sellers Equipment, PO Box 1940, Salina, KS, 67402-1940									
IC132275		12/23/15	Street Sweeper	12/31/15	\$235.89	\$235.89	30-24-6481	Street Sweeper	\$0.00	(\$1,612.81)
						\$235.89				
177	Servi-tech Inc, PO Box 1397, Dodge City, KS, 67801									
D-206487		12/14/15	Maintenance Supplies	12/31/15	\$13.00	\$13.00	80-32-6418	Maintenance Supplies	\$2,750.00	\$2,115.82
D-365058		12/21/15	Professional Services	12/31/15	\$49.60	\$49.60	80-32-6423	Professional Services	\$20,000.00	(\$6,523.06)
						\$62.60				
209	Stanion Wholesale Electric, PO Box 876438, Kansas City, MO, 64187-6438									
3992017-01		12/08/15	Maintenance Supplies	12/31/15	\$145.97	\$145.97	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
3998015-00		12/08/15	Maintenance Supplies	12/31/15	\$33.42	\$33.42	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
40052353-01		12/22/15	Maintenance Supplies	12/31/15	\$95.88	\$95.88	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
4005253-00		12/22/15	Maintenance Supplies	12/31/15	\$35.34	\$35.34	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
4007547-00		12/22/15	Maintenance Supplies	12/31/15	\$338.01	\$338.01	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
						\$648.62				
1048	Temple Display LTD, , 114-C Kirkland Circle, Oswego, IL, 60543									
14759		12/22/15	Miscellaneous Expense	12/31/15	\$2,913.76	\$2,913.76	70-30-6436	Miscellaneous Expense	\$0.00	(\$4,709.77)
						\$2,913.76				
166	The Oberlin Herald, 170 S Penn Ave, Oberlin, KS, 67749									
123115		12/31/15	Advertising and Notices	12/31/15	\$10.66	\$10.66	44-28-6413	Advertising and Notices	\$250.00	(\$123.25)

City of Oberlin
Council Approval Report for Operating Checking--100010189
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InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
123115		12/31/15	Administration Expenses	12/31/15	\$42.23	\$42.23	50-24-6495	Administration Expenses	\$0.00	(\$22,832.79)
123115		12/31/15	Advertising and Notices	12/31/15	\$40.26	\$40.26	70-30-6413	Advertising and Notices	\$1,500.00	(\$2,311.71)
123115		12/31/15	Advertising and Notices	12/31/15	\$36.34	\$36.34	80-32-6413	Advertising and Notices	\$300.00	(\$935.31)
123115		12/31/15	Advertising and Notices	12/31/15	\$95.21	\$95.21	90-31-6413	Advertising and Notices	\$500.00	(\$953.05)
						\$224.70				
147	The Thompson Company, 3636 W Stolley Park Rd, PO Box 1466, Grand Island, NE, 68802									
1688875		12/23/15	Kitchen Supplies	12/31/15	\$132.22	\$132.22	53-33-6422	Kitchen Supplies	\$3,000.00	(\$44.16)
1688875		12/23/15	Food	12/31/15	\$360.09	\$360.09	53-33-6448	Food	\$22,000.00	\$1,119.63
						\$492.31				
212	USTI-United Systems Technology, Inc, Po Box 204814, Dallas, TX, 75320-4814									
86196		12/21/15	Office Supplies	12/31/15	\$22.50	\$22.50	20-20-6402	Office Supplies	\$2,000.00	(\$904.75)
86196		12/21/15	Office Supplies	12/31/15	\$22.50	\$22.50	70-30-6402	Office Supplies	\$7,000.00	(\$250.84)
86196		12/21/15	Office Supplies	12/31/15	\$22.50	\$22.50	80-32-6402	Office Supplies	\$5,500.00	(\$808.75)
86196		12/21/15	Office Supplies	12/31/15	\$22.50	\$22.50	90-31-6402	Office Supplies	\$5,500.00	(\$1,025.18)
						\$90.00				
106	Walter Dan Castle, 203 S Elk, Oberlin, KS, 67749									
Dec-15		12/31/15	Flex Spending Reimbursement to Employees	12/31/15	\$980.84	\$980.84	60-00-9000	Flex Spending	\$0.00	(\$5,086.73)
						\$980.84				
890	Western United Electric Supply Corporation, 100 Bromley Business Parkway, Brighton, CO, 80603									
4074846		12/28/15	Maintenance Supplies	12/31/15	\$100.87	\$100.87	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
4074980		12/30/15	Maintenance Supplies	12/31/15	\$169.63	\$169.63	70-30-6418	Maintenance Supplies	\$53,000.00	\$13,078.55
						\$270.50				
Total Bills To Pay:					\$23,784.68					

IX. Board Reports

Oberlin Housing Authority - Ardith Lauderback

Convention and Visitor Bureau - Gary Anderson

Oberlin Arts and Humanities Commission – Mary Henzel

X. Action Agenda Items

New Business/Old Business

Consider Resolution No. 699: A Resolution Waiving Preparation Of Financial Statements In Conformity With Generally Accepted Accounting Principles (GAAP). (Kampfer)

Consider Designation of Annual Bank Depositories for City Funds. (Kampfer)

Consider Myers Construction Pay Request #7 for \$223,509.19 Water Main Project). (C. Miller)

Consider Barn Art proposal: Placement of Barn Art at Gateway Entry. (Kem Bryan)

Ratify Acquisition of 212 N. Rodehaver property for the sum of \$30.00. (Kampfer)

RESOLUTION NO. 699

A RESOLUTION WAIVING PREPARATION OF FINANCIAL STATEMENTS IN CONFORMITY WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

WHEREAS the City of Oberlin, Kansas, has determined that the financial statements and financial reports for the year ended to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Oberlin, Kansas and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended .

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Oberlin, Kansas, in regular meeting duly assembled this 7th day of January, 2016 that the City Council waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Oberlin, Kansas for the year ended December 31, 2016.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Oberlin, Kansas to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

APPROVED this 7th day of January 2016.

Mayor

ATTEST:

City Clerk

New Agenda Item Number 2

Consider Designation of Annual Bank Depositories for City Funds.



Date: January 7th, 2016
To: Oberlin City Mayor, and Council
From: Peter Kampfer, City Administrator
Subject: Depositories for City Funds:

Authorization and Designation of the following financial institutions with branches located in Oberlin, Kansas as depositories for The City of Oberlin's funds:

- The Bank, Oberlin, KS
- Farmers Bank & Trust, Atwood, KS
- First National Bank, Goodland, KS

New Business

Agenda Item No. 3

Consider Myers Construction Pay Request #7 for \$223,509.19 Water Main Project).

December 17, 2015
Kearney, Nebraska



1111 Central Ave. Kearney, NE 68847-6833
Tel: 308-234-6456
Fax: 308-234-1146
www.miller-engineers.com

Peter Kampf, City Administrator
City of Oberlin
1 Morgan Drive
Oberlin, KS 67749

Re: Distribution System Improvements – MYERS CONSTRUCTION
Oberlin, Kansas
Project No. 245-C1-009

Dear Peter,

Enclosed are four (4) copies each of the following:

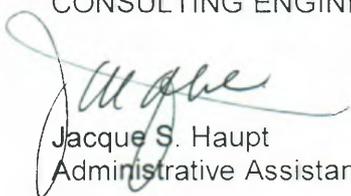
- a) Application and Certificate for Payment No. 7 - \$223,509.19

Following the City Council's review and subsequent approval, please forward all copies for processing to:

David Barber
USDA-RD
2715 Canterbury Road
Hays, KS 67601

Please contact me if you have any questions regarding this matter.

Very truly yours,
MILLER & ASSOCIATES
CONSULTING ENGINEERS, P.C.



Jacquie S. Haupt
Administrative Assistant

Enclosures

Progress Estimate

Contractor's Application

For (contract):							Application Number:			
Water System Improvements, Oberlin, Kansas							NO. 7			
Application Period:							Application Date:			
							11/30/2015			
A				B	C	D	E	F		
Bid Item No.	Item Description	Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
1	Mobilization L.S.	1	\$20,000.00	\$20,000.00	1	\$20,000.00		\$20,000.00	100.0%	
2	Furnish & Install C900 Water Main, including Tracer Wire and Locating Tape, per Specifications, complete in place									
	a. 4" Diameter L.F.	160	\$24.00	\$3,840.00	69	\$1,656.00		\$1,656.00	43.1%	\$2,184.00
	b. 6" Diameter L.F.	1820	\$36.00	\$65,520.00	47.5	\$1,710.00	\$7,302.70	\$9,012.70	13.8%	\$56,507.30
	c. 8" Diameter L.F.	4100	\$39.00	\$159,900.00			\$48,585.00	\$48,585.00	30.4%	\$111,315.00
	d. 10" Diameter L.F.	20	\$48.00	\$960.00	14	\$672.00		\$672.00	70.0%	\$288.00
3	Furnish & Install Dry Bore W/Water Main and Tracer Wire, Complete in place									
	a. 4" Diameter L.F.	10	\$58.00	\$580.00						\$580.00
	b. 6" Diameter L.F.	10	\$64.00	\$640.00						\$640.00
	c. 8" Diameter L.F.	10	\$68.00	\$680.00						\$680.00
4	Furnish & Install Horizontal Directional Drill Water Main w/ Tracer Wire									
	a. 6" Diameter L.F.	1480	\$39.00	\$57,720.00	2153	\$83,967.00		\$83,967.00	145.5%	-\$26,247.00
	b. 8" Diameter L.F.	2100	\$44.00	\$92,400.00	4615	\$203,060.00		\$203,060.00	219.8%	-\$110,660.00
5	Furnish & Install Fire Hydrant									
	a. 4 1/2 Ft Bury Each	13	\$3,100.00	\$40,300.00	9	\$27,900.00	\$6,685.72	\$34,585.72	85.8%	\$5,714.28
	b. 0.5 Ft. Extension Each	1	\$420.00	\$420.00	1	\$420.00		\$420.00	100.0%	
	c. 1.0 Ft. Extension Each	1	\$540.00	\$540.00	1	\$540.00		\$540.00	100.0%	
6	Furnish & Install Ductile Iron Pipe Fittings, complete in place									
	a. 4" M.M. Cap Each	4	\$76.00	\$304.00	1	\$76.00		\$76.00	25.0%	\$228.00
	b. 4" M.J. Plug Each	4	\$55.00	\$220.00	2	\$110.00		\$110.00	50.0%	\$110.00
	c. 4" 45 Degree Bend Each	10	\$238.00	\$2,380.00	9	\$2,142.00		\$2,142.00	90.0%	\$238.00
	d. 4"x2" Reducer Each	4	\$174.00	\$696.00	4	\$696.00		\$696.00	100.0%	
	e. 6" M.J. Cap Each	4	\$136.00	\$544.00						\$544.00
	f. 6" M.J. Plug Each	6	\$112.00	\$672.00	2	\$224.00		\$224.00	33.3%	\$448.00
	g. 6" 45 Degree Bend Each	10	\$297.00	\$2,970.00	10	\$2,970.00		\$2,970.00	100.0%	
	h. 6" 45 Degree Bend (Restrained) Each	1	\$369.00	\$369.00						\$369.00
	i. 6" 90 Degree Bend Each	3	\$320.00	\$960.00	4	\$1,280.00		\$1,280.00	133.3%	-\$320.00
	j. 6"x4" Reducer Each	10	\$196.00	\$1,960.00	4	\$784.00	\$375.00	\$1,159.00	59.1%	\$801.00
	k. 6"x6" Tee Each	11	\$406.00	\$4,466.00	4	\$1,624.00		\$1,624.00	36.4%	\$2,842.00
	l. 6"x6" Tee (Restrained) Each	1	\$580.00	\$580.00						\$580.00
	m. 6"x6" Cross Each	2	\$492.00	\$984.00	2	\$984.00		\$984.00	100.0%	
	n. 6"x4" Cross Each	1	\$460.00	\$460.00	1	\$460.00		\$460.00	100.0%	
	o. 8" M.J. Plug Each	2	\$120.00	\$240.00						\$240.00

	p. 8" 22 1/2 Degree Bend Each	2	\$315.00	\$630.00	1	\$315.00		\$315.00	50.0%	\$315.00
	q. 8" 45 Degree Bend Each	16	\$368.00	\$5,888.00	4	\$1,472.00	\$1,392.00	\$2,864.00	48.6%	\$3,024.00
	r. 8" 90 Degree Bend Each	1	\$424.00	\$424.00	1	\$424.00		\$424.00	100.0%	
	s. 8"x4" Tee Each	4	\$493.00	\$1,972.00	3	\$1,479.00	\$160.00	\$1,639.00	83.1%	\$333.00
	t. 8"x4" Cross Each	1	\$615.00	\$615.00						\$615.00
	u. 8"x6" Tee Each	8	\$490.00	\$3,920.00	2	\$980.00	\$1,080.00	\$2,060.00	52.6%	\$1,860.00
	v. 8"x6" Cross Each	1	\$528.00	\$528.00						\$528.00
	w. 8"x6" Reducer Each	4	\$274.00	\$1,096.00	2	\$548.00		\$548.00	50.0%	\$548.00
	x. 8"x8" Tee Each	3	\$560.00	\$1,680.00	1	\$560.00	\$380.00	\$940.00	56.0%	\$740.00
	y. 10"x6" Tee Each	1	\$680.00	\$680.00						\$680.00
	z. 10"x6" Cross Each	1	\$740.00	\$740.00	1	\$740.00		\$740.00	100.0%	
	aa. 10"x6" Reducer Each	1	\$290.00	\$290.00						\$290.00
	bb. 10"x8" Reducer Each	1	\$398.00	\$398.00						\$398.00
	cc. 10" M.I. Cap Each	1	\$204.00	\$204.00						\$204.00
7	Furnish & Install Valves and Box, complete in place									
	a. 4" Valve Each	8	\$960.00	\$7,680.00	5	\$4,800.00	\$1,455.00	\$6,255.00	81.4%	\$1,425.00
	b. 6" Valve Each	34	\$1,280.00	\$43,520.00	23	\$29,440.00	\$5,592.40	\$35,032.40	80.5%	\$8,487.60
	c. 6" Valve w/ Post Indicator Each	1	\$3,600.00	\$3,600.00			\$1,547.00	\$1,547.00	43.0%	\$2,053.00
	d. 6" Valve (Restrained) Each	1	\$1,480.00	\$1,480.00						\$1,480.00
	e. 8" Valve Each	13	\$1,640.00	\$21,320.00	8	\$13,120.00	\$3,954.25	\$17,074.25	80.1%	\$4,245.75
	f. 10" Valve Each	2	\$2,785.00	\$5,570.00	2	\$5,570.00		\$5,570.00	100.0%	
8	Furnish & Install Tapping Tee w/Valve									
	a. 8"x8" Diameter Each	1	\$3,300.00	\$3,300.00						\$3,300.00
	b. 10"x8" Diameter Each	1	\$4,200.00	\$4,200.00	1	\$4,200.00		\$4,200.00	100.0%	
9	Furnish & Install Insert Valve, complete in place									
	a. 4" Diameter Each	1	\$6,300.00	\$6,300.00						\$6,300.00
	b. 6" Diameter Each	1	\$7,600.00	\$7,600.00						\$7,600.00
	c. 8" Diameter Each	1	\$9,400.00	\$9,400.00						\$9,400.00
	d. 10" Diameter Each	2	\$12,500.00	\$25,000.00	1	\$12,500.00		\$12,500.00	50.0%	\$12,500.00
10	Furnish & Install Line Stopper, complete in place									
	a. 4" Diameter Each	1	\$3,000.00	\$3,000.00						\$3,000.00
	b. 6" Diameter Each	1	\$3,500.00	\$3,500.00						\$3,500.00
	c. 8" Diameter Each	1	\$3,800.00	\$3,800.00						\$3,800.00
	d. 10" Diameter Each	1	\$6,000.00	\$6,000.00	1	\$6,000.00		\$6,000.00	100.0%	
11	Furnish & Install Connections									
	a. 4" Connection Each	16	\$830.00	\$13,280.00	9	\$7,470.00		\$7,470.00	56.3%	\$5,810.00
	b. 6" Connection Each	2	\$910.00	\$1,820.00						\$1,820.00
	c. 8" Connection Each	2	\$980.00	\$1,960.00	3	\$2,940.00		\$2,940.00	150.0%	\$980.00
	d. 10" Connection Each	3	\$1,100.00	\$3,300.00	2	\$2,200.00		\$2,200.00	66.7%	\$1,100.00
12	Furnish & Install New Service Connection w/Meter, complete in place									
	a. 3/4" Meter Each	95	\$1,546.00	\$146,870.00	79	\$122,134.00	\$9,778.40	\$131,912.40	89.8%	\$14,957.60
	b. 1" Meter Each	15	\$1,730.00	\$25,950.00	11	\$19,030.00	\$3,048.60	\$22,078.60	85.1%	\$3,871.40
	c. 1 1/2" or 2" Compound Meter Each	2	\$4,680.00	\$9,360.00	4	\$18,720.00	\$4,529.54	\$23,249.54	248.4%	-\$13,889.54
13	Furnish 7 Install Service Reconnections									
	a. 3/4" Diameter or Smaller Each	1	\$1,840.00	\$1,840.00	1	\$1,840.00		\$1,840.00	100.0%	
	b. 1" Diameter Each	1	\$1,940.00	\$1,940.00	1	\$1,940.00		\$1,940.00	100.0%	

	c. 1 1/4" to 2" Diameter Each	1	\$2,836.00	\$2,836.00					\$2,836.00	
14	Furnish & Apply Gravel Surfacing Tons	10	\$30.00	\$300.00	49.93	\$1,497.90		\$1,497.90	499.3%	-\$1,197.90
15	Furnish & Apply White Rock Surfacing Tons	35	\$50.00	\$1,750.00						\$1,750.00
16	Lump Sum Bid Items, Furnish & Install									
	a. Hospital Meter Manhole, Sta. 97+55, complete in place L.S.	1	\$9,860.00	\$9,860.00						\$9,860.00
	b. Abandon Existing Water Main in Manhole at Sta. 201+50	1	\$1,200.00	\$1,200.00						\$1,200.00
17	Furnish & Apply Seeding (Type B) Acres	2	\$2,800.00	\$5,600.00	1.5	\$4,200.00		\$4,200.00	75.0%	\$1,400.00
18	Removal & Replacement									
	a. 4" Thick Concrete Sidewalk S.F.	960	\$10.00	\$9,600.00	25.33	\$253.30		\$253.30	2.6%	\$9,346.70
	b. 6" Thick Concrete Pavement S.Y.	1300	\$49.00	\$63,700.00	111	\$5,439.00		\$5,439.00	8.5%	\$58,261.00
	c. Brick Paving S.Y.	120	\$110.00	\$13,200.00	42.73	\$4,700.30		\$4,700.30	35.6%	\$8,499.70
19	Erosion Control									
	a. Install, Maintain and Remove Silt Fence L.F.	200	\$16.00	\$3,200.00	100	\$1,600.00		\$1,600.00	50.0%	\$1,600.00
	b. Install, Maintain and Remove Silt Checks L.F.	10	\$300.00	\$3,000.00	5	\$1,500.00		\$1,500.00	50.0%	\$1,500.00
	c. Temporary Erosion Control Mat w/Seeding S.Y.	360	\$10.00	\$3,600.00	100	\$1,000.00		\$1,000.00	27.8%	\$2,600.00
	d. Sedimentation and Erosion Control, Recordkeeping and Inspections L.S.	1	\$2,500.00	\$2,500.00	0.5	\$1,250.00		\$1,250.00	50.0%	\$1,250.00
20	Construction Staking L.S.	1	\$8,000.00	\$8,000.00	1	\$4,000.00		\$4,000.00	50.0%	\$4,000.00
	Totals			\$970,306.00		\$635,137.50	\$95,865.61	\$731,003.11	75.3%	\$239,302.89

Change Order No. 1

Additions

2	Furnish & Install C900 Water Main, including Tracer Wire & Locating Tape, per Specifications, complete in place									
	a. 4" Diameter LF	10	\$24.00	\$240.00	7.5	\$180.00		\$180.00	75.0%	\$60.00
	b. 6" Diameter LF	5480	\$36.00	\$197,280.00	298	\$10,728.00	\$31,713.84	\$42,441.84	21.5%	\$154,838.16
	c. 8" Diameter LF	1008	\$39.00	\$39,312.00	192.5	\$7,507.50	\$9,663.68	\$17,171.18	43.7%	\$22,140.83
4	Furnish & Install Horizontal Directional Drill Water Main w/ Tracer Wire									
	a. 6" Diameter LF	2129	\$39.00	\$83,031.00	6456	\$251,784.00		\$251,784.00	303.2%	-\$168,753.00
	b. 8" Diameter LF	523	\$44.00	\$23,012.00	1333	\$58,652.00		\$58,652.00	254.9%	-\$35,640.00
5	Furnish & Install Fire Hydrant									
	a. 4 1/2 Ft Bury EA	15	\$3,100.00	\$46,500.00	11	\$34,100.00	\$6,685.72	\$40,785.72	87.7%	\$5,714.28
	c. 1.0 Ft. Extension EA	1	\$540.00	\$540.00	2	\$1,080.00	-\$312.50	\$767.50	142.1%	-\$227.50
6	Furnish & Install Ductile Iron Pipe Fittings, complete in place									
	b. 4" M.J. Plug EA	4	\$55.00	\$220.00	5	\$275.00		\$275.00	125.0%	-\$55.00
	c. 4" 45 Degree Bend EA	4	\$238.00	\$952.00	2	\$476.00		\$476.00	50.0%	\$476.00
	f. 6" M.J. Plug EA	7	\$112.00	\$784.00	4	\$448.00		\$448.00	57.1%	\$336.00
	g. 6" 45 Degree Bend EA	19	\$297.00	\$5,643.00	27	\$8,019.00		\$8,019.00	142.1%	-\$2,376.00
	i. 6" 90 Degree Bend EA	1	\$320.00	\$320.00	3	\$960.00		\$960.00	300.0%	-\$640.00
	j. 6"x4" Reducer EA	6	\$196.00	\$1,176.00	6	\$1,176.00		\$1,176.00	100.0%	
	k. 6"x6" Tee EA	27	\$406.00	\$10,962.00	21	\$8,526.00	\$1,020.00	\$9,546.00	87.1%	\$1,416.00
	o. 8" M.J. Plug EA	1	\$120.00	\$120.00	1	\$120.00		\$120.00	100.0%	
	p. 8" 22 1/2 Degree Bend EA	2	\$315.00	\$630.00	2	\$630.00		\$630.00	100.0%	
	q. 8" 45 Degree Bend EA	5	\$368.00	\$1,840.00	9	\$3,312.00		\$3,312.00	180.0%	-\$1,472.00
	s. 8"x4" Tee EA	1	\$493.00	\$493.00	1	\$493.00		\$493.00	100.0%	
	u. 8"x6" Tee EA	4	\$490.00	\$1,960.00	5	\$2,450.00		\$2,450.00	125.0%	-\$490.00

	w. 8"x6" Reducer EA	1		\$274.00	\$274.00	1	\$274.00		\$274.00	100.0%	
	y. 10"x6" Tee EA	1		\$680.00	\$680.00						\$680.00
7	Furnish & Install Valves & Box, complete in place										
	a. 4" Valve EA	1		\$960.00	\$960.00	1	\$960.00		\$960.00	100.0%	
	b. 6" Valve EA	44		\$1,280.00	\$56,320.00	37	\$47,360.00	\$3,558.80	\$50,918.80	90.4%	\$5,401.20
	c. 8" Valve EA	9		\$1,640.00	\$14,760.00	9	\$14,760.00		\$14,760.00	100.0%	
10	Furnish & Install Line Stopper, complete in Place										
	d. 10" Diameter EA	1		\$6,000.00	\$6,000.00						\$6,000.00
11	Furnish & Install Connections										
	a. 4" Connection EA	5	830	\$4,150.00		7	\$5,810.00		\$5,810.00	140.0%	-\$1,660.00
	b. 6" Connection EA	6	910	\$5,460.00		9	\$8,190.00		\$8,190.00	150.0%	-\$2,730.00
	Furnish & Install New Service Connection with Meter, complete in place										
12											
	a. 3/4" Meter EA	118	1546	\$182,428.00		113	\$174,698.00	4055.75	\$178,753.75	98.0%	\$3,674.25
	b. 1" Meter EA	13	1730	\$22,490.00		8	\$13,840.00	4810.75	\$18,650.75	82.9%	\$3,839.25
	c. 1 1/2" or 2" Compound Meter EA	1	4680	\$4,680.00		1	\$4,680.00		\$4,680.00	100.0%	
14	Furnish & Apply Gravel Surfacing Per Ton	86	30	\$2,580.00		49.93	\$1,497.90		\$1,497.90	58.1%	\$1,082.10
17	Furnish & Apply Seeding (Type B) Acres	1.11	2800	\$3,108.00		0.95	\$2,660.00		\$2,660.00	85.6%	\$448.00
18	Removal & Replacement										
	a. 4" Thick Concrete Sidewalk SF	5794	10	\$57,940.00		3140.37	\$31,403.70		\$31,403.70	54.2%	\$26,536.30
	b. 6" Thick Concrete Pavement SY	1608	49	\$78,792.00		805.8	\$39,484.20		\$39,484.20	50.1%	\$39,307.80
	c. Brick Paving SY	102	110	\$11,220.00		65.4	\$7,194.00		\$7,194.00	64.1%	\$4,026.00
19	Erosion Control										
	a. Install, Maintain & Remove Silt Fence LF	100	16	\$1,600.00		40	\$640.00		\$640.00	40.0%	\$960.00
	b. Install, Maintain & Remove Silt Checks LF	12	300	\$3,600.00		6	\$1,800.00		\$1,800.00	50.0%	\$1,800.00
	ADDITIONAL ITEMS										
A	Furnish & Install 6" 11 1/4 Degree Bend EA	1	275	\$275.00		1	\$275.00		\$275.00	100.0%	
B	Furnish & Install 12" x 8" Tee EA	1	1068	\$1,068.00		1	\$1,068.00		\$1,068.00	100.0%	
C	12" Connection EA	1	2464	\$2,464.00		1	\$2,464.00		\$2,464.00	100.0%	
D	Furnish & Install 8" x 4" Reducer EA	1	247	\$247.00		1	\$247.00		\$247.00	100.0%	
E	Special Service Connection Sta. 601+90 EA	1	4546	\$4,546.00		1	\$4,546.00		\$4,546.00	100.0%	
F	Special Service Connection Sta. 602+40 EA	1	5056	\$5,056.00		1	\$5,056.00		\$5,056.00	100.0%	
G	1" Curb Stop EA	1	1140	\$1,140.00		1	\$1,140.00		\$1,140.00	100.0%	
H	Special Service Connection Sta. 613+20 EA	1	5446	\$5,446.00		1	\$5,446.00		\$5,446.00	100.0%	
I	Furnish & Install 4" x 4" Tee EA	1	380	\$380.00		1	\$380.00		\$380.00	100.0%	
J	Jack & Bore 12" Diameter 0.375" Thick Steel Casing LF	90	398	\$35,820.00				3370.5	\$3,370.50	9.4%	\$32,449.50
K	Special Service Connection 4 EA	1	2984	\$2,984.00							\$2,984.00
L	Special Service Connection 5 EA	1	8176	\$8,176.00							\$8,176.00
M	Additional Construction Staking LS	1	8000	\$8,000.00		1	\$8,000.00		\$8,000.00	100.0%	
N	Additional Sedimentation & Erosion Control, Recordkeeping & Inspections LS	1	2500	\$2,500.00		0.5	\$1,250.00		\$1,250.00	50.0%	\$1,250.00
	Totals			\$950,159.00			\$776,040.30	\$64,566.54	\$840,606.84	88.5%	\$109,552.17
	Total With Change Order 1			\$1,920,465.00			\$1,411,177.80	\$160,432.15	\$1,571,609.95		\$348,855.06

New Business

Item No. 4

Consider Barn Art proposal: Placement of Barn Art at Sappa Park Entry. (Kem Bryan)



XI. Reports

Mayor's Report

Administrator's Report

Next Council Meeting - January 21st

Demolition Projects – Fill Work

Future Deconstruction Projects

Community Way-finding Signs

City Street Pavement Plan

Electrical/Power Department

Water Department

Police Department

Other Reports

WAYFINDING SIGNS

OBERLIN, KANSAS

JANUARY 2016

PETE KAMPFER



PROPOSED WAYFINDING SIGNS

HISTORIC DOWNTOWN

CHAMBER OF COMMERCE
&
VISITORS CENTER



- **BROWN SIGNS PLACED ON MAJOR THOROUGHFARES**

Downtown Plaza ↑

Farmers' Market ↑

City Hall & Annex ↑

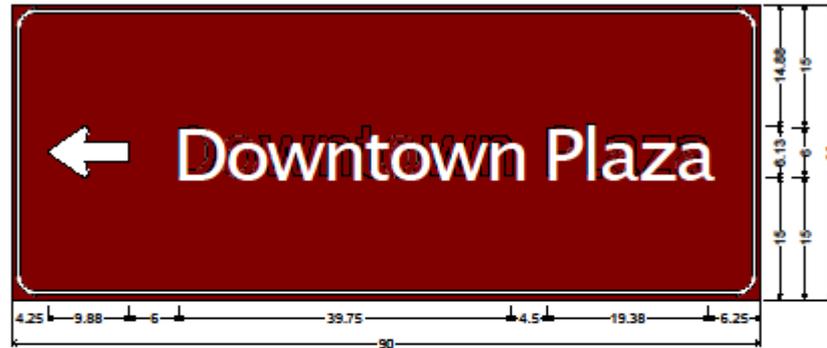
- **COLORED – SIGNS**

LEADING TRAFFIC TO VARIOUS POINTS OF INTEREST.

Colors to be determined

3.00" Radius, 0.50" Border, 0.50" Indent, White on Brown:

Standard Arrow Custom 8.00" X 6.13" 90°: "Paris High School" ClearviewHay-3-W 50% spacing: "Love
Civic" ClearviewHay-3-W 50% spacing: " Center" ClearviewHay-3-W 50% spacing: Standard Arrow
Custom 9.00" X 6.13" 0°:



3.00" Radius, 0.50" Border, 0.50" Indent, White on Brown:

Standard Arrow Custom 9.88" X 6.13" 180°: "Downtown Plaza" ClearviewHay-3-W 50% spacing:

POINTS OF INTEREST

- City Park
- City Pool
- Sappa Park
- High School
- City Hall
- Court House
- Farmers' Market
- Historic Downtown
- Gateway Civic Center
- Last Indian Raid Museum
- Chamber of Commerce /EDC

WAYFINDING SIGN LOCATIONS



Hwy. 83 North And South Bound
Hwy. 36 East And West Bound

Google

SUMMARY

- The “traveling public” coming to Oberlin are at the mercy of an actual paper map or prior knowledge of the many sites that we have to offer in order to visit places of interest.
- Wayfinding signs eliminate the need for a paper map and allows the traveler a more “explorer” attitude without the fear of getting lost or not finding what they are wanting to see.

CONCLUSION (CONT'D)

Wayfinding:

- The wayfinding sign plan has to be approved by KDOT and the City of Oberlin prior to installation.
- The color choices are subject to change.

THANK YOU



XIII. Miscellaneous
(Informational)



Kansas Municipal Insurance Trust

6021 S.W. 29th Street—PMB 355 Topeka, Kansas 66614 (785) 272-2608

2015/2016

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Pittsburg

Nathan McCommon

Tonganoxie

Don Osenbaugh
Pool Administrator

December 21, 2015

Karen Larson
City of Oberlin
1 Morgan Drive
Oberlin, KS 67749-

Dear Karen:

We are happy to inform you that the City of Oberlin received a Gold Star for the 2015 Loss Prevention Certification Program. Enclosed you will find your city's certificate, a program and CompControl/City Safe from the annual meeting. Your city's trophy will be mailed in a separate package.

Congratulations! KMIT is proud to recognize you for your dedication to safety in the workplace. We continue to look forward to working with you.

Sincerely,

Deanna Furman
KMIT Office Administrator/Agent

Enc.



LOSS PREVENTION CERTIFICATION PROGRAM

2015 GOLD Star

City of Oberlin

