

COUNCIL MEETING PACKET
For

January 21st, 2016
7:00 P.M.

Council Meeting



City of Oberlin, Kansas
Gateway 1 & 2
Oberlin, Kansas

AGENDA
PUBLIC NOTICE OF CITY COUNCIL MEETING

City of Oberlin, Kansas
Gateway 1 & 2, Oberlin, Kansas
January 21, 2016
7:00 P.M.

A regular meeting of the City Council of the City of Oberlin will be held on January 21, 2016 at 7:00 P.M. The Meeting will be called to order by the Mayor.

I. Meeting Called To Order — Mayor

II. Roll Call of the Members of the City Council and determination of quorum.

Wendelin ____ Williby ____ Horn ____ Oien ____ Marchello ____ Addleman____

III. Pledge of Allegiance to the Flag.

IV. Proclamations

V. Public Comment

VI. Consent Agenda: Discussion and possible action by motion to approve the following items and or reports:

- Approval of the minutes of the previous meetings.
- Appropriation Ordinance – Payment of Bills
Motion _____ Second _____

VII. The City Council may discuss and or take actions on the following agenda items:

New Business:

1. **Consider** a proposal from PAWSitively PURRfect Pet Food Pantry. Jessi Vogel of Culbertson, NE
2. **Accept** Annual Audit Engagement Letter from Varney & Associates, CPAs. (Kampfer)
3. **Review and Discuss** the 2015 Oberlin Citizen-Council Survey. (Kampfer/Zodrow) 15- 30 minutes
4. **Introduction:** the Gateway Center discussion – 20 years by the numbers (Kampfer) 15- 30 minutes
5. **Consultation** with an Attorney on matters that would be deemed privileged in an attorney-client relationship. Matter 1 (Kampfer) 20 minutes

6. **Consultation** with an Attorney on matters that would be deemed privileged in an attorney-client relationship. Matter 2 (Kampfner) 20 minutes
7. **Personnel matters** of non-elected personnel. (Kampfner) 15 minutes

Reports

1. Mayor's Report
2. Administrator's Report
 - Next Council Meeting – February 3rd or 4th?
 - CVB/Chamber/EDC joint meeting results
 - City Street Pavement Plan for Discussion - Working
 - Power Electric Utility Education – (Handout)
 - Radio Read System Proposal for All Oberlin Electric and Water Meters
 - Municipal Solid Waste Study
 - Water Main Project Completion
3. Police
4. Code Enforcement Report
5. Other Reports

VIII. Future Agenda Items

IX. Miscellaneous (Informational Only)

X. Adjournment

A copy of this notice is posted on the front window of the Oberlin City Hall (Gateway) in a place convenient and readily accessible to the general public at all times, and said notice was posted on **January 18, 2016** at 4:00 p.m. and remained so posted continuously preceding the scheduled time of said meeting.

Sandy Rush, City Clerk

The City Council for the City of Oberlin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Clerk, 785-475-2217; or go by 1 Morgan Drive, Oberlin, KS, during normal business hours at least forty-eight (48) hours in advance of the meeting.

VI. Consent Agenda

REGULAR COUNCIL MEETING – January 7, 2016 – GATEWAY – 7:00 P.M.

CALL TO ORDER - Mayor Ladd Wendelin called the meeting to order at 7:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Josh Williby, Rusty Addleman, Marilyn Horn and Brandon Oien.
Majority of the Body Present.

Absent – Jim Marchello

Others Present – City Administrator Pete Kampfer, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman David Sporn, David Blau with Miller & Associates, Nick Oliver with the Oberlin Herald, Laurie Wasson, Mary Henzel, Ardith Louderback, Gary Anderson, Marilyn Black, Jim & Ruth Miesner, Mike Dempewolf and City Clerk Sandy Rush.

PROCLAMATIONS - none

APPOINTMENTS

Sappa Park Appointments - – Addleman moved, second by Oien to appoint the recommended, Councilman Williby; to be on the board which includes Gary Anderson, Alex Heeger, Rick Pauls, Jeremy Tally and Steve Zodrow. Term to end in 2019. **Motion carried.**

Arts & Humanities Commission - Williby moved, second by Oien to approve the recommendations made by the Arts & Humanities Commission. **Motion carried.**

They are:

- Reappoint Eloise Smith and Rusty Addleman for another two years; term to end in 2017.
- Tom Mullen for one more year; term to end in 2016.
- Mirla Coleman to complete the term of Anita Hirsch; ending July, 2016.

PUBLIC COMMENT – none

CONSENT AGENDA –

Approval of the minutes of the December 17, 2015 regular Council meeting.

Appropriations Ordinance – Payment of Bills

Williby moved, second by Horn to approve the Consent Agenda. **Motion carried.**

Board Reports

Oberlin Housing Authority – Ardith Louderback presented a report on the accomplishments from the last several years, such as new pavement for the parking. Also gave an update on the current occupancy of the two Housing Authorities; Sappa Valley Manor and Section 8. She explained the five year plan the commission has in place for the housing units.

The plan includes:

- 2016/2017 – new carpet
- 2018 - water softener replacements
- 2019 - Shower upgrades
- 2020 - Garbage Disposals

Convention and Visitor Bureau – Gary Anderson gave details of some of the events that the committee is involved and help with. He said they are looking for a paid part time helper to assist them in their promotions to be paid by the Bed Tax collected by the motels.

Oberlin Arts & Humanities – Mary Henzel, Program Director, explained the history of the commission and the funding challenges. Both the Federal and State have cut funding for the arts and limits how much they can pay each

performer or group. Mrs. Henzel thanked the City for the \$8,000 per year they receive and the use of paper, paper cutter and copy machine. She also passed on the compliments that the performers have made on the excellent facilities we have here at the Gateway.

Council Workshop/Discussion – Administrator Kampfer briefly presented his suggestion for a different approach to code enforcement and provided a written draft of a booklet for the Council to consider for the change in approach.

New Business

Consider Resolution No. 699 - Oien moved second by Addleman to approve Resolution No. 699 accepting GAAP (Generally Accepted Accounting Principles) accounting. **Motion carried.**

Consider Designation of annual Bank Depositories for City Funds – Horn moved, second by Williby to designate The Bank, Farmer's Bank & Trust and First National Bank as depository banks for the City of Oberlin. **Motion carried** with Oien abstaining due to a conflict of interest.

Consider Myers Construction Pay Request #7 for \$223,509.19 (Water Main Project) – Williby moved, second by Oien to approve the Pay Request from Myers, subject to the approval of Dave Barber with USDA. **Motion carried.** David Blau reported on the progress and near completion of the water main project to be done in February 2016; to include a one year warranty. Mr. Blau also explained the change order to be presented to KDHE for approval regarding the bridge on South Highway 83. KDOT is requiring the water main be moved at an angle south of the bridge at a cost of \$69,000, to be reimbursed by KDOT.

Consider Barn Art Proposal: Placement of Barn Art at Sappa Park Entry – Laurie Wasson asked for approval from the Council for a barn art piece to be hung at the Sappa Park Entry. Administrator Kampfer explained that KDOT does have rules regarding their right of way and he would be willing to contact them and get the requirements needed if the Council approved. After a discussion, they all agreed to have a piece of barn art hung if approved by KDOT but they would like to see a new design that would depict Kansas more.

Ratify Acquisition of 212 N Rodehaver property for the sum of \$30.00 – Addleman moved, second by Oien to ratify the payment made for land acquisition. **Motion carried.**

Administrator Report – Administrator Kampfer reported the next meeting would be held January 21, 2016 and results from the city survey would be reported. He updated the Council on the three properties that had been demolished and clarified that in the future the City would look at deconstruction projects on properties that had potential for reuse. Kampfer gave a presentation on the proposed Community Wayfinding signs that will be funded for by a Hansen Grant. All of the hotel utilities have been connected and ready for use according to Kampfer. Attached is the cash flow report from City Treasurer Steve Zodrow. No questions were asked.

Electric Department – City Foreman David Sporn reported to the Council that the Christmas lights were all down. New wiring at the city park and baseball park had been installed. Sporn informed the Council that the new emergency generator for the Power Plant had been installed. The wastewater improvements were complete and the test results were better than expected. He said the City's easement on the south part of Sappa Valley Housing was scheduled to be cleaned in early spring. The alley's from Cass, west to Neil and Adam, south to Washington was washed out bad and was also scheduled to be redone in early spring.

Water Department – City Foreman David Sporn also reported on the water department saying they had been repairing damages on York. Water usage was averaging 150,000 gal/day. The water tower interior painting was complete.

Miscellaneous – The City has been awarded a Gold Star for the 2015 Loss Prevention Certification Program in recognition of the dedication to safety in the workplace.

ADJOURNMENT -At 8:50 pm Addleman moved, second by Williby the meeting be adjourned. **Motion carried.**



Dwight D Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Mike King, Secretary
Scott W. King, P.E., Chief

Phone 785-296-3901
Fax 785-296-4302
Hearing Impaired - 711
publicinfo@ksdot.org
<http://www.ksdot.org>

Sam Brownback, Governor

January 6, 2016

RE: Decatur County
83-20 KA-3101-01
NHPP-A310(101)

Pete Kampfer, CPM
1 Morgan Drive
Oberlin, KS 67749

Dear Mr. Kampfer:

Enclosed is Agreement No. 006162033 in triplicate. Please have the approving officer's title typed or printed under their signature. Our Chief Counsel requires all three be attested. *In addition, in order to maintain our records, please complete and return the Federal Tax Identification information enclosed.*

Return all documents for final execution to this office. You will receive an original after final execution. You are authorized to begin relocation work prior to the execution of the agreement, as per paragraph 9 of the standard utility agreement, or paragraph 8 of the lump sum utility agreement, please notify Eric Oelschlager, Area Engineer, Phone: 785 626-3258 before starting work.

Please take necessary precautions to protect the traveling public from utility construction by means of signs, flaggers and traffic control devices. Consult the "KDOT Utility Accommodation Policy" for typical signing for utility operations at www.ink.org/public/kdot/burdesign/coorsect/utilDEFAULT.HTM, or the project engineer for guidance.

Sincerely,

Jim L. Kowach, P. E.,
Chief, Bureau of Design

BY: 
Steve Kooser, Utilities,
Coordinating Section

cc: Jeff Stewart, District Engineer
Eric Oelschlager, Area Engineer
Mitch Sothers, Coordinating Engineer

UTILITY AGREEMENT

Dated: January 6, 2016

Decatur County

Project: 83-20 KA-3101-01
NHPP-A310(101)

General Location: SECTION 1, T13S, R21E

THIS AGREEMENT is entered into between the Secretary of Transportation of the State of Kansas (Secretary) and Oberlin (City).

WHEREAS, the Secretary proposes a highway improvement project on Highway No. 83, described above by Project Number and Location and shown on the Project Plans, and

WHEREAS, the City is owner of certain facilities located between Highway Stations 99+00 to 101+00 as shown on the Project Plans (facilities) which need to be adjusted, altered, or relocated so the Secretary may construct the Project and the City may maintain its present services, and

WHEREAS, the City is a municipality with a population of not greater than 2500 as allowed for in the current Kansas Department of Transportation Utility Accommodation Policy (UAP).

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree:

1. Upon receipt of formal written authorization from the Secretary, the City will proceed without unnecessary delay to make the changes to its facilities described in Exhibit A (utility plans) in accordance with Paragraph 17 of this Agreement. The City prepared Exhibit A which is attached to and incorporated into this Agreement.

2. The estimated costs of right-of-way, preliminary engineering, labor, equipment, materials issued, materials returned, overhead and other items, as well as any credits which may be due the Secretary for City elected betterments, salvaged materials and extended service life (where applicable) are listed in detail on Exhibit B. Exhibit B is attached to and incorporated into this Agreement.

3. This Agreement is subject to and the Parties agree to comply with 23 C.F.R. Part 645 Subpart A ("Utility Relocations, Adjustments, and Reimbursement") (23 C.F.R. 645.101 *et seq.*), 23 C.F.R. Part 645 Subpart B ("Accommodation of Utilities") (23 C.F.R. 645.201 *et seq.*), and the current UAP. The UAP is incorporated by reference into this Agreement.

This Agreement is subject to and the Parties agree to comply with 23 U.S.C. 313 ("Buy America") and 23 C.F.R. 635.410 ("Buy America requirements") which require that all iron and steel permanently incorporated in the City's facilities that are relocated under this Agreement shall have been manufactured, produced, and processed in the United States. Manufacturing processes include any process which modifies the chemical content, the physical size or shape, or the final finish of the iron or steel. These processes include initial melting, mixing, rolling, machining, extruding, bending, grinding, drilling, and coatings applied to iron or steel (including epoxy coatings, galvanizing, painting, and any other coating that protects or enhances the value of the iron or steel used). Companies providing iron or steel or performing any manufacturing processes on the iron or steel shall include a "Buy America" statement on test reports and material certifications submitted to the Utility. The "Buy America" statement shall identify the source of the iron or steel and the location(s) of the manufacturing processes. The statement shall certify that the City issuing the test report or material certification complies with all provisions of the Buy America Act. Buy America requirements do not apply to temporary items (Example: temporary sheet piling, steel scaffolding, and falsework) on the contract, even if these items are left in place with the

Engineer's approval. The City will include the test results and material certifications in its billing to the Secretary.

4. The Secretary grants the City the right to locate and maintain its facilities upon highway right-of-way as shown on said Exhibit A.

5. If future road work requires any changes to or relocations of City's facilities, previously located on private right(s)-of-way but now located upon highway right-of-way as shown on Exhibit A, the Secretary will pay the cost of such changes or relocations.

6. The City's easement rights or other interests in the property included in the proposed highway right-of-way as shown on Exhibit A are subordinate to the Secretary's right and privilege to use the highway right-of-way without restriction or limitation as long as the Secretary is using such right-of-way for public highway purposes. The Secretary's rights extend to all air rights, surface rights, and below-surface rights appropriate for the construction, operation, and maintenance of the highway. Providing the City does not interfere with highway construction, operation, and maintenance, the City may maintain its relocated or altered facilities; construct additional facilities under, over, through, and across the property if the City's easement allows such construction; or perform any other act the City's easement allows. In exercising its rights, the City shall conform to all federal and state law, statutes, and regulations.

7. City certifies and has provided evidence showing the City has right of occupancy on private right-of-way by holding the fee, an easement, or other property interest. City certifies that no deed, easement, agreement, or other document granting City's existing right of occupancy on the private right-of-way requires City to relocate its facilities for public purposes at City's own expense.

8. Secretary certifies that payment for the utility relocation does not violate Kansas law or any existing contract between the City and the Secretary.

9. City shall notify the Kansas Department of Transportation's (KDOT's) Area Engineer at Ulysses, Kansas by phone 620 356-1531, five days in advance of the time it expects to start work under this Agreement.

10. The City shall notify KDOT's Engineer in charge of said project when beginning, discontinuing, resuming, and upon completing the work.

11. The method of computing the actual relocation costs shall be:

Actual and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by 23 C.F.R. 645 Subpart A.

12. City shall keep a detailed and accurate account of all labor, materials, supplies, incidentals, and all other costs involved in performing the work for three years after the date the City receives final payment. KDOT's Engineer in charge of said project or any authorized agent of KDOT or the Federal Highway Administration (FHWA) shall have access at all times to such records.

13. Upon completion of the work in accordance with said plans and estimates and upon receipt of a detailed final statement of cost prepared in accordance with the 23 C.F.R. 645 Subpart A, the Secretary will reimburse the City for 95% of the total eligible amount of final billing pending final audit. Upon completion of final audit, the Secretary will reimburse the City for the total amount of the final billing found eligible for payment by audit by the Department and/or FHWA. It is fully understood by and between the parties hereto that the required work in connection with the City's facilities may be directly related to a Kansas Department of Transportation road project providing for Federal reimbursement of a percentage of the cost. It is further agreed and understood that the City will reimburse the Secretary on demand, any sums disallowed to the Secretary by the Federal Highway Administration, for non-compliance by the City with the terms and conditions set out in the 23 C.F.R. 645 Subpart A, hereinbefore referred to.

13. At City's request, the Secretary will reimburse the City for 95% of the cost reflected on monthly progress statements for partially completed work. However, the City shall submit no monthly progress statement with an amount earned of less than \$25,000.00. The City shall submit supporting statements with the City's request for such intermediate progress payments.

After the City completes the work according to the utility plans and after the Secretary receives a detailed final cost statement that complies with 23 C.F.R. 645 Subpart A, the Secretary will reimburse the City for 95% of the total eligible amount of final billing less intermediate progress payments, pending final audit. Upon completing the final audit, the Secretary will reimburse the City the total amount of the final billing that KDOT and/or FHWA find eligible for payment by audit less intermediate progress payments.

The work required in this Agreement is being funded in whole or in part with federal funds. The City will reimburse the Secretary any sums disallowed under 23 C.F.R. Part 645 or under 48 C.F.R. Part 31 ("Contract Cost Principles and Procedures") (48 C.F.R. 31.000 *et seq.*). Sums disallowed include expenses paid for relocating the City's facilities from existing highway right-of-way or other public property to the proposed highway right-of-way and expenses paid when the City had an existing obligation to relocate at its own expense, among others.

14. Audit. All local governmental units, state agencies or instrumentalities, non-profit Organizations, institutions of higher education and Indian Tribal governments shall comply with Federal-Aid Transportation Act and the requirements of 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (commonly known as the "Supercircular") Further, the [name of sub-recipient] agrees to the following provisions:

- (a) Audit. It is the policy of the Secretary to make any final payments to the [name of sub-recipient] for services related to the Project in a timely manner. The Audit Standards set forth in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and specifically the requirements in Subpart F, 2 C.F.R. §200.500 *et seq.* require either a single or program specific audit be performed by an independent certified public accountant in accordance with these standards. All information audited and audit standards and procedures shall comply with 2 C.F.R. §200.500 *et seq.*
- (b) Audit Report. The Secretary may pay any final amount due for the authorized work performed based upon the [name of sub-recipient]'s most recent Single or Program Specific Audit Report "(Audit Report)" available and a desk review of the claim by the Contract Audit Section of KDOT's Bureau of Fiscal Services. The [name of sub-recipient], by acceptance of this Agreement, acknowledges the final payment is subject to all single or program specific audits which cover the time period of the expenses being claimed for reimbursement. The Parties agree as the Audit Report becomes available for the reimbursement period (normally should occur within a period of 1-2 years), the Secretary will review the Audit Report for items which are declared as not eligible for reimbursement. The [name of sub-recipient] agrees to refund payment made by the Secretary to the [name of sub-recipient] for items subsequently found to be not eligible for reimbursement by audit.
- (c) Agency Audit. If the City is not subject to the Audit Standards set forth in 2 C.F.R. Part 200, the Secretary and/or the FHWA may request, in their sole discretion, to conduct an audit of the Project. Upon the request of the Secretary and/or the FHWA for an audit, the City will participate and cooperate in the audit and shall make its records and books available to representatives of the requesting agency for a period of five (5) years after date of final payment under this Agreement. If any such audit reveals payments have been made with federal funds by the City for items considered Non-

Participating Costs, the City shall promptly reimburse the Secretary for such items upon notification by the Secretary.

15. Organization Registration Requirements.

- A. Dun & Bradstreet. If it has not already done so, the City shall obtain a Data Universal Numbering System (DUNS) number, which may be obtained from Dun and Bradstreet, Inc. (D & B) by telephone (currently 866-705-5711) or the Internet (currently <http://fedgov.dnb.com/webform>).
- B. System for Award Management. The City agrees it shall maintain current registrations in the System for Award Management (<http://www.sam.gov>) at all times during which it has active federal awards.

16. To be eligible for reimbursement, changes in the original scope of work or additional adjustments not covered in Paragraph 17 of this Agreement shall be submitted on a supplemental agreement (or change order) and approved by the City and the Secretary before the City makes such changes or adjustments.

17. Additional costs or revision in ratio or participation resulting from changes or adjustments under Paragraph 15 will become effective with submission of a final change order prior to or concurrent with final billing. Approval of such change order and/or ratio of participation will place the billing in line for audit and payment.

18. A. Description of work to be performed:

Relocate sewer line and appurtenances thereto to clear the proposed highway construction as shown on Exhibits A and B.

- B. Method of accomplishing work shall be by Contract. (The City certifies that it is not adequately staffed or equipped to perform the work and agrees to comply with 23 C.F.R. 645 Subpart A.)
- C. Estimated total cost of work to be accomplished is \$74,051.66.
- D. The percentage of total actual costs of completed work to be borne by the Secretary is 100. Salvage value to be credited to project.
- E. Time for Completion of Work: February 15, 2016, unless extended for unusually severe weather. Unusually severe weather is adverse weather that at the time of year in which it occurred is abnormal for the place in which it occurred.
- F. The City or the City's contractor will furnish and erect the required traffic control signing and devices according to the attached Exhibits and the "Manual of Uniform Traffic Control Devices".
- G. Special Provisions:

"All backfill within the highway right-of-way limits is to be compacted to a density equal to or greater than the density of the surrounding soil."

19. The City shall maintain and pay all expenses necessary to maintain the City's facilities located on state and any other public right of way as shown on Exhibit A. The City shall take necessary and reasonable safety measures to protect the traveling public

If the City's maintenance obligation requires work within the highway right-of-way, the City shall first obtain a written work permit from the proper authority. This permit shall contain reasonable regulations relating to such maintenance.

The City may open and disturb the surface of the highway right-of-way without a work permit if an emergency exists that endangers the public's safety and requires immediate preventive action or repair. Immediately upon discovering the emergency, the City shall notify the Kansas Highway Patrol and the KDOT Bureau of Construction and Maintenance. The City shall request a work permit from the proper authority no later than the second working day following the emergency.

The City shall not service its facilities from the highway, highway shoulder, or highway ramps. Exception: if an emergency exists that makes other ingress and egress temporarily impossible, the City may use the surfaced area of the highway right-of-way to approach the distressed lines or facilities and the City may use the surfaced shoulder for temporary parking.

20. The City agrees to hold the Secretary and the Secretary's authorized representatives harmless from and indemnify the Secretary for all claims, suits, damages (whether property damages, personal injury damages, or economic damages) and costs (reasonable attorney's fees and defense costs) resulting from the City's failure to comply with its contract obligations under this Agreement, resulting from the City's negligent acts, errors, or omissions in relocating its facilities as provided in Paragraph 17, or all of the above. The City's liability for personal injuries and property damage shall not exceed the liability limits in the Kansas Tort Claims Act, K.S.A. 75-6101 *et seq.* The City shall have no obligation to hold the Secretary or the Secretary's authorized representatives harmless from and indemnify these persons for the Secretary's or the Secretary's representatives' own negligence.

21. The Secretary agrees to hold the City and the City's authorized representatives harmless from and indemnify the City for all claims, suits, damages (whether property damages, personal injury damages, or economic damages) and costs (reasonable attorney's fees and defense costs) resulting from the Secretary's failure to comply with its contract obligations under this Agreement. The Secretary's liability for personal injuries and property damage shall not exceed the liability limits in the Kansas Tort Claims Act, K.S.A. 75-6101 *et seq.* The Secretary shall have no obligation to hold the City or the City's authorized representatives harmless from and indemnify these persons for the City's or the City's representatives' own negligence.

22. Kansas law governs this Agreement.

23. Kansas law (K.S.A. 46-239(c)) requires this agency to report all contracts entered into with any legislator, or any member of a firm of which a legislator is a member, under which the legislator or member of the firm is to perform services for this agency for compensation. Consequently, please indicate below if this contract is being entered into with a legislator or a firm in which a legislator is a member.

_____ Yes, this contract is with a legislator or a firm in which a legislator is a member.

That legislator is: _____

Business Phone _____

Address (Street, City, State, Zip Code)

_____ No, this contract is not being entered into with a legislator or a firm in which a legislator is a member.

24. This Agreement creates no third party beneficiaries and authorizes no third party to maintain a suit for damages under this Agreement as a third party beneficiary or in any other capacity.

25. This Agreement binds the Parties and the Parties' successors and assigns.

26. In signing this Agreement, the Parties and the individual person signing represent that the person signing has the authority and capacity to execute and legally bind the respective entity to this Agreement.

Executed by the CITY this

Executed by the SECRETARY this

____ day of _____ 2016

____ day of _____ 2016

OBERLIN

MICHAEL S. KING
SECRETARY OF TRANSPORTATION

BY:

BY: _____

TITLE: Mayor _____

SCOTT W. KING, P.E., CHIEF
BUREAU OF ROAD DESIGN

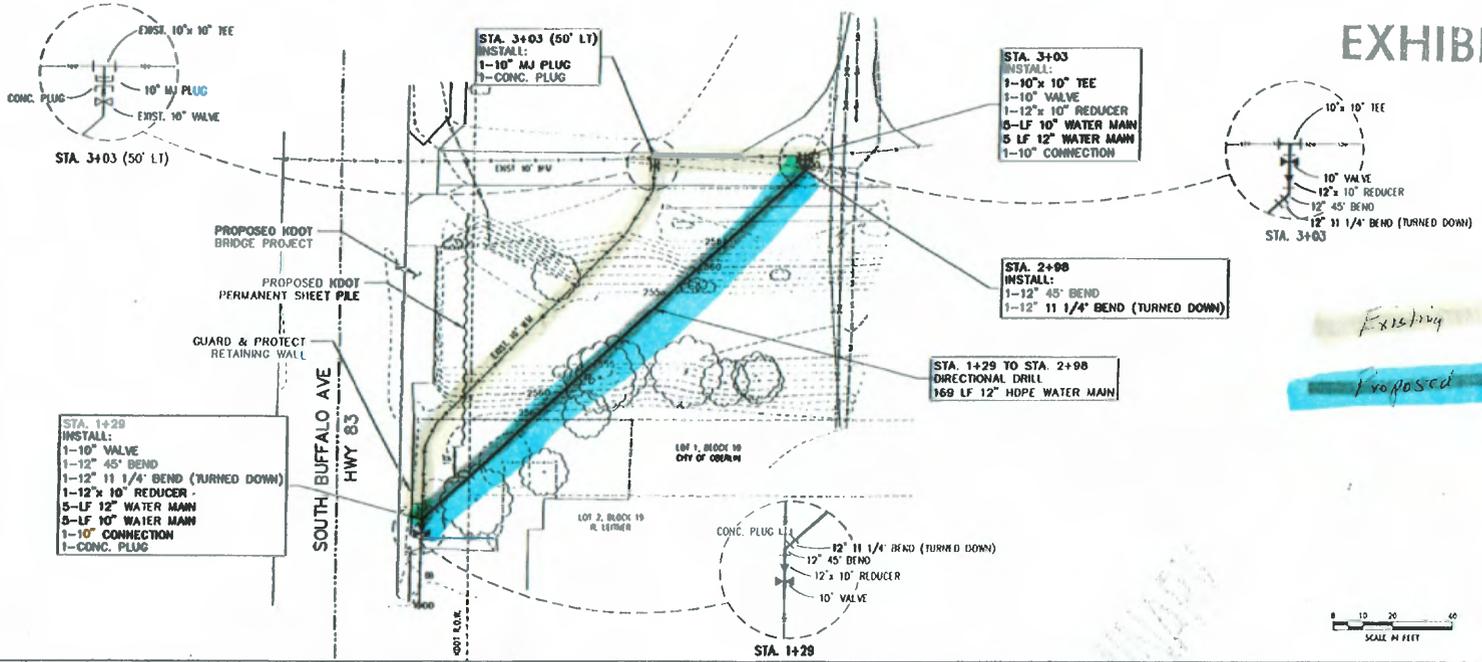
FEIN # 48-6014612

Send checks to: _____

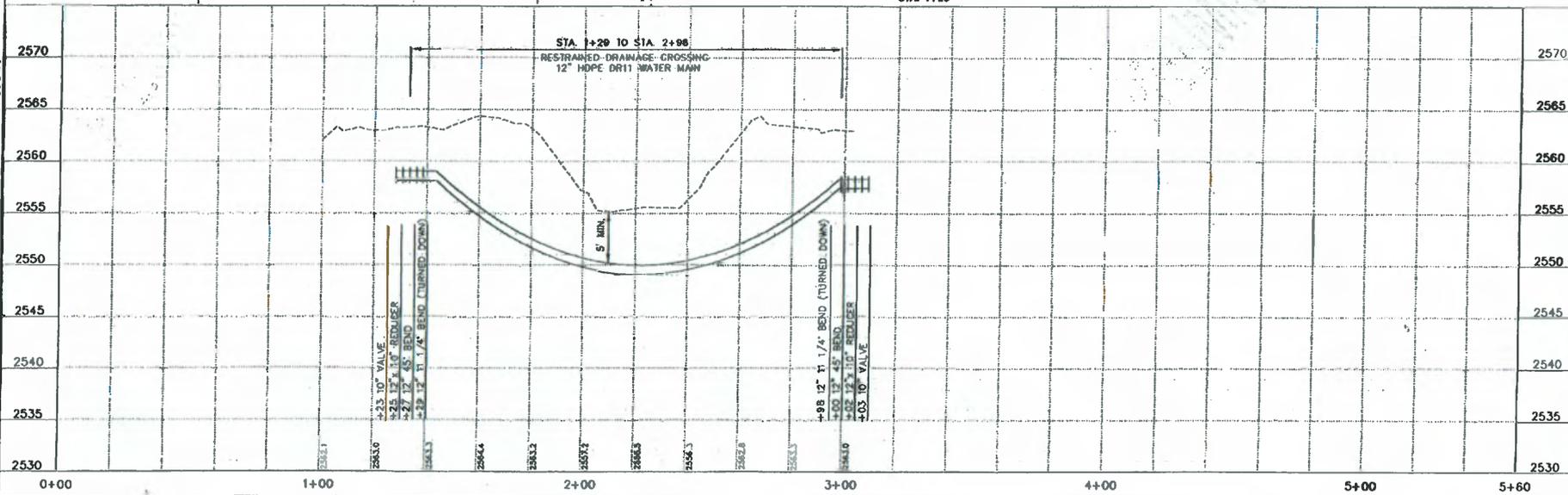
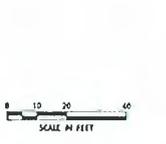


Sandy Rush, City Clerk

EXHIBIT A



Existing
Proposed



HIGHWAY 83 WATER MAIN RELOCATION PLAN AND PROFILE OBERLIN, KANSAS

PRELIMINARY

VERIFY SCALES
BAR IS ONE INCH ON
ORDINAL DRAWING
IF NOT ONE INCH ON THIS
SHEET, ADJUST SCALES
ACCORDINGLY.

SCALE: 1"=30' HORIZ.
1"=5' VERT.

PROJECT NO. MA-SI-09

DATE: NOVEMBER, 2015

FIELD BOOK: M&A DWS 10

DRAWN BY: [Signature]

APPROVED BY: [Signature]

SHEET 1

11/23/2015 3:30 PM
 11/23/2015 3:30 PM
 11/23/2015 3:30 PM
 11/23/2015 3:30 PM

Highway 83 Water Main Relocation Costs
Oberlin, Kansas

EXHIBIT B

<i>Description</i>	<i>Estimated Hrs/Qty</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
12" HDPE Pipe	169	L.F.	\$ 215.00	\$ 36,335.00
12" HDPE Flange Adaptors	2	Each	\$ 380.00	\$ 760.00
10" MJ Plug	1	Each	\$ 255.00	\$ 255.00
12" x 10" Reducer	2	Each	\$ 456.00	\$ 912.00
12" M.J. Long Sleeve	1	Each	\$ 594.00	\$ 594.00
10" M.J. Long Sleeve	1	Each	\$ 475.00	\$ 475.00
10"x10" M.J. Tee	1	Each	\$ 898.00	\$ 898.00
10" RS Valve	2	Each	\$ 3,292.58	\$ 6,585.16
10" C900 DR18	5	L.F.	\$ 51.00	\$ 255.00
12" C900 DR18	5	L.F.	\$ 65.50	\$ 327.50
12" 45 Degree Bend	2	Each	\$ 631.00	\$ 1,262.00
12" 11 1/4 Degree Bend	2	Each	\$ 547.00	\$ 1,094.00
12" 22 1/2 Degree Bend	2	Each	\$ 572.00	\$ 1,144.00
10" Inserta Valve	1	Each	\$ 13,900.00	\$ 13,900.00
Valve Box	3	Each	\$ 255	\$ 765
Connections	2	Each	\$ 1,880	\$ 3,760
Concrete Plugs	2	Each	\$ 115	\$ 230
Subtotal Constructon Cost				\$ 69,551.66
Engineering Design & Site Observation				\$ 4,500
Total Cost				\$ 74,051.66

Prepared by Miller & Associates December 2015

VII. Action Agenda Items

New Business/Old Business

New Business:

- **Consider** a proposal from PAWSitively PURRfect Pet Food Pantry. Jessi Vogel of Culbertson, NE
- **Accept** Annual Audit Engagement Letter from Varney & Associates, CPAs. (Kampfer)
- **Review and Discuss** the 2015 Oberlin Citizen-Council Survey. (Kampfer/Zodrow) 15-30 minutes
- **Introduction:** the Gateway Center discussion – 20 years by the numbers (Kampfer) 15-30 minutes
- Consultation with an Attorney on matters that would be deemed privileged in an attorney-client relationship. Matter 1 (Kampfer) 20 minutes
- Consultation with an Attorney on matters that would be deemed privileged in an attorney-client relationship. Matter 2 (Kampfer) 20 minutes
- Personnel matters of non-elected personnel. (Kampfer) 15 minutes

New Agenda Item Number 1

Consider a proposal from PAWSitively PURRfect Pet Food Pantry.
Jessi Vogel of Culbertson, NE

Jessi Vogel
508 Ivey St
Culbertson NE 69024
(308)737-1631
(308)737-1103
pawsitivelypurrfectfoodpantry@yahoo.com

Dear City Council,

My name is Jessi Vogel. I am writing you in regards to an organization I am starting up, PAWSitively PURRfect. Enclosed is a letter explaining the basics of this organization. My first goal is to earn the money to pay for the attorney and accountant fees associated with filing for 501c3 and Articles of Incorporation for Nonprofits. I am asking for your permission to use a park and water for a dog wash fundraiser. The money raised from this free will donation event will go towards those fees. I am looking for one Saturday in the month of either June, July, or August. We will provide hoses, nozzles, etc. We are also considering having a free will hot dog grill/stand. Please feel free to contact me further with any questions, comments, or concerns.

Thank you for your time!!

Sincerely,

Jessi

PAWSitively PURRfect

PAWSitively PURRfect

WHO- will run/operate PAWSitively PURRfect?

Currently, Jessi Vogel runs and operates the organization. When we achieve nonprofit status, we will have a board of directors.

WHAT- will PAWSitively PURRfect do?

Our Pet Food Pantry has just started up. In the future, we hope to offer vet/animal care assistance, occasionally sponsor adoption fees at our local shelter, and offer low cost spay/neuter week once or twice a year.

WHEN- will PAWSitively PURRfect be able to offer assistance?

The Pet Food Pantry is already helping families. As for the rest of the organization, we need to file for Articles of Incorporation for Nonprofits and a 501c3. To do this, we need to raise funds for attorney and accountant fees. We hope to start assisting families and their pets in late 2017 to early 2018.

WHERE- will PAWSitively PURRfect be located?

We won't have an office, we will instead be home-based. We will be serving families and their pets in McCook and the surrounding areas.

WHY?

In America, 2.4 million healthy pets are euthanized every year. Locally, 40% of pets are surrendered because their owners can no longer care for them. We want to help change that.

HOW?

Our first step is to obtain nonprofit status. While this is not cheap, it is necessary. We will be a donation-based organization. Our funds to operate will come solely from fundraising and public donations.

New Agenda Item Number 2

Accept Annual Audit Engagement Letter from Varney & Associates,
CPAs. (Kampfer)



December 15, 2015

City of Oberlin, Kansas
1 Morgan Drive
Oberlin, KS 67749

Dear Governing Body Members:

You have requested that we audit the statement of regulatory basis receipts, expenditures and unencumbered cash balances of the City of Oberlin, Kansas (the City) (a Municipal Financial Reporting Entity), as of December 31, 2015, and for the year then ended and the related notes to the financial statement, which collectively comprise the City's basic financial statements as listed in the table of contents.

In addition, we will audit the City's compliance over major federal award programs for the period ended December 31, 2015. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

Supplementary information other than RSI will accompany the City's basic financial statement. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Schedule of expenditures – actual and budget (regulatory basis)
- Schedules of individual fund receipts and expenditures – actual and budget (regulatory basis)

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statement and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

Audit of Major Program Compliance (Continued)

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the City has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of those procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the City's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the City's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statement in accordance with the regulatory basis of accounting prescribed by the KMAAG;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statement that is free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For safeguarding assets;
4. For identifying all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
5. For preparing the schedule of expenses of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
6. For the design, implementation, and maintenance of internal control over compliance;
7. For identifying and ensuring that the City complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs;
8. For following up and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
9. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
10. For submitting the reporting package and data collection form to the appropriate parties;
11. For making the auditor aware of any significant vendor relationships where the vendor is responsible for program compliance;
12. To provide us with:
13. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statement, and relevant to federal award programs, such as records, documentation, and other matters;

Management's Responsibilities (Continued)

14. Additional information that we may request from management for the purpose of the audit; and
15. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.
16. For adjusting the financial statement to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year under audit are immaterial, both individually and in the aggregate, to the financial statement as a whole; and
17. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees and Timing

Michelle Crow is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Varney & Associates, CPAs, LLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, not to exceed \$11,000 for the financial statement audit and \$1,500 for each major program tested as part of the Single Audit. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Other Matters (Continued)

The audit documentation for this engagement is the property of Varney & Associates, CPAs, LLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Varney & Associates, CPAs, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the governing body the following significant findings from the audit:

- Our view about the qualitative aspects of the City's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

December 15, 2015
City of Oberlin, Kansas
Page six

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Sincerely,

Wainwright Associates, CPAs, LLC
Certified Public Accountants

Encls. (as noted)

RESPONSE:

This letter correctly sets forth the understanding of City of Oberlin, Kansas.

Acknowledged and agreed on behalf of City of Oberlin, Kansas by:

Name: _____

Title: _____

LIBERAL
J.H. HAY, CPA
STEPHEN G. RICE, CPA
CRAIG HAY, CPA
DUSTIN ORMISTON, CPA
RODNEY K. HAY, CPA

21 PLAZA DRIVE
P.O. BOX 2707
LIBERAL, KS 67905-2707
(620) 624-8471
FAX (620) 624-9260
HRA@hayrice.com

System Review Report

August 20, 2014

To the Owners
Varney & Associates, CPA's, LLC
and the Peer Review Committee of the
Kansas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Varney & Associates, CPA's, LLC (the firm) in effect for the year ended June 30, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, and audits performed under FDICIA, and examinations of service organizations [Service Organizations Control (SOC) 1 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Varney & Associates, CPA's, LLC, in effect for the year ended June 30, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Varney & Associates, CPA's, LLC has received a peer review rating of *pass*.

Hay Rice & Associates, Chartered

Hay•Rice & Associates, Chartered

New Business

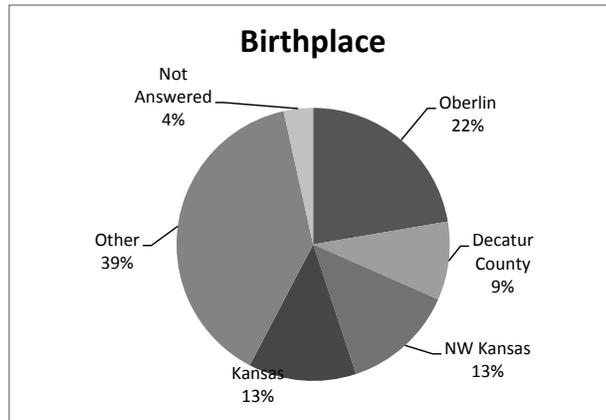
Agenda Item No. 3

Review and Discuss the 2015 Oberlin Citizen-Council Survey. (Kampfer/
Zodrow) 15- 30 minutes

**City of Oberlin
2015 Council Survey
Tabulation Report**

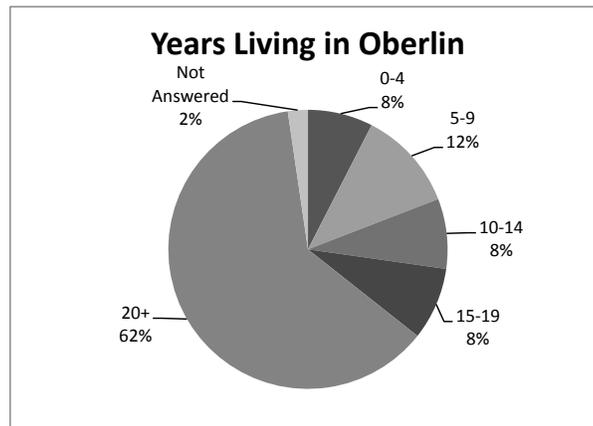
Birthplace:

Oberlin	77	22.32%
Decatur County	32	9.28%
NW Kansas	46	13.33%
Kansas	44	12.75%
Other	134	38.84%
Not Answered	12	3.48%
Total	345	100.00%



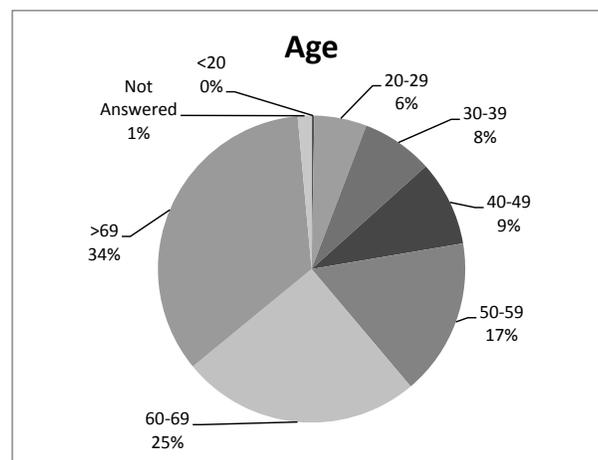
Years Living in Oberlin:

0-4	26	7.54%
5-9	40	11.59%
10-14	28	8.12%
15-19	29	8.41%
20+	214	62.03%
Not Answered	8	2.32%
Total	345	100.01%



Age:

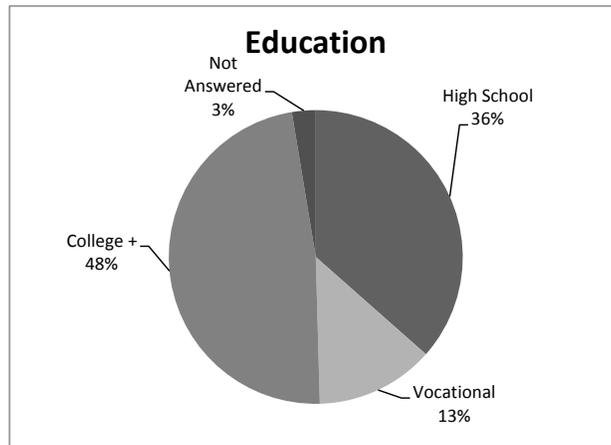
0-19	1	0.29%
20-29	19	5.51%
30-39	26	7.54%
40-49	31	8.99%
50-59	57	16.52%
60-69	87	25.22%
70+	119	34.49%
Not Answered	5	1.45%
Total	345	100.01%



**City of Oberlin
2015 Council Survey
Tabulation Report**

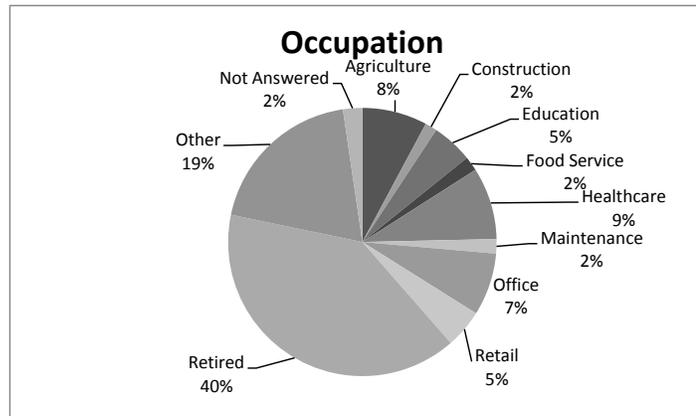
Education:

High School	126	36.52%
Vocational	45	13.04%
College +	165	47.83%
Not Answered	9	2.61%
Total	345	100.00%



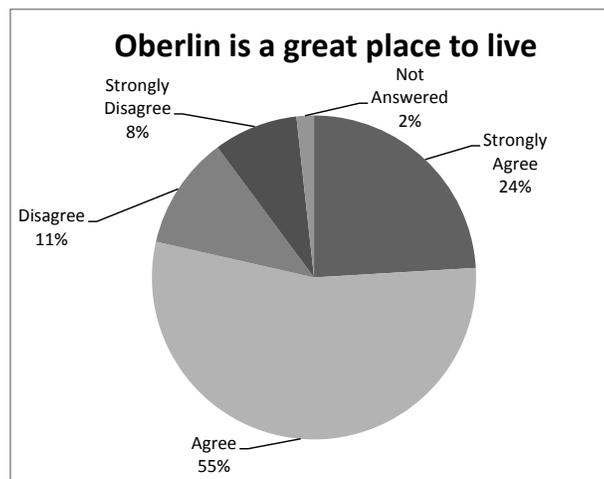
Occupation:

Agriculture	27	7.83%
Construction	5	1.45%
Food/Beverage	17	4.93%
Government	6	1.74%
Healthcare	30	8.70%
Homemaker	6	1.74%
Industrial	26	7.54%
Retail	16	4.64%
Retired	137	39.70%
Trucking	67	19.42%
Other	-	0.00%
Not Answered	8	2.32%
Total	345	100.01%



Oberlin is a great place to live:

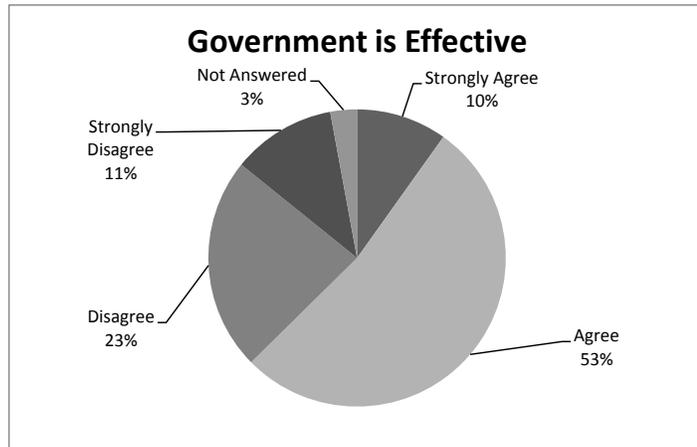
Strongly Agree	83	24.06%
Agree	188	54.48%
Disagree	39	11.30%
Strongly Disagree	29	8.41%
Not Answered	6	1.74%
Total	345	99.99%



**City of Oberlin
2015 Council Survey
Tabulation Report**

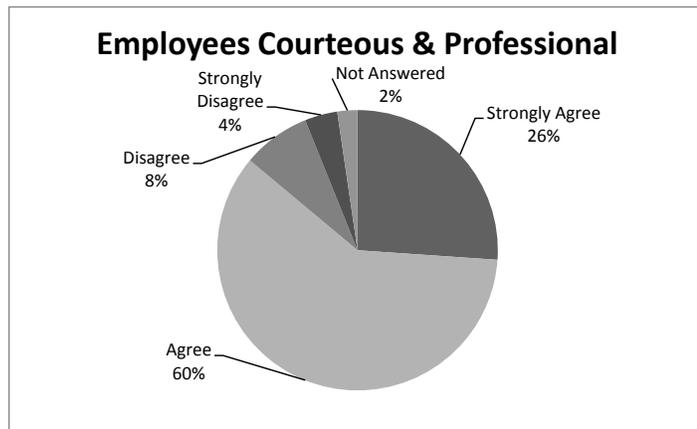
Overall, the Oberlin city government is effective:

Strongly Agree	34	9.86%
Agree	182	52.75%
Disagree	80	23.19%
Strongly Disagree	39	11.30%
Not Answered	10	2.90%
Total	345	100.00%



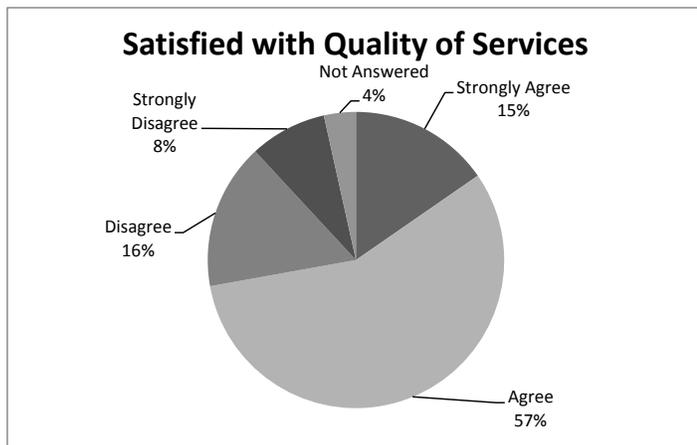
City employees are courteous and professional:

Strongly Agree	90	26.09%
Agree	207	59.99%
Disagree	27	7.83%
Strongly Disagree	13	3.77%
Not Answered	8	2.32%
Total	345	100.00%



I am satisfied with the quality of city services:

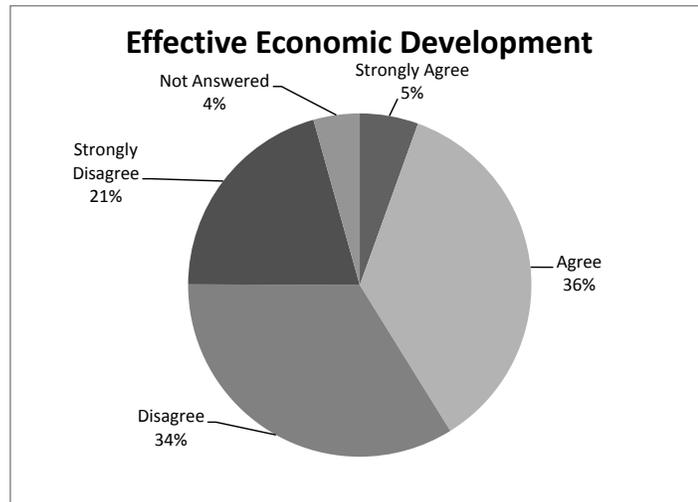
Strongly Agree	53	15.36%
Agree	196	56.81%
Disagree	55	15.94%
Strongly Disagree	29	8.41%
Not Answered	12	3.48%
Total	345	100.00%



**City of Oberlin
2015 Council Survey
Tabulation Report**

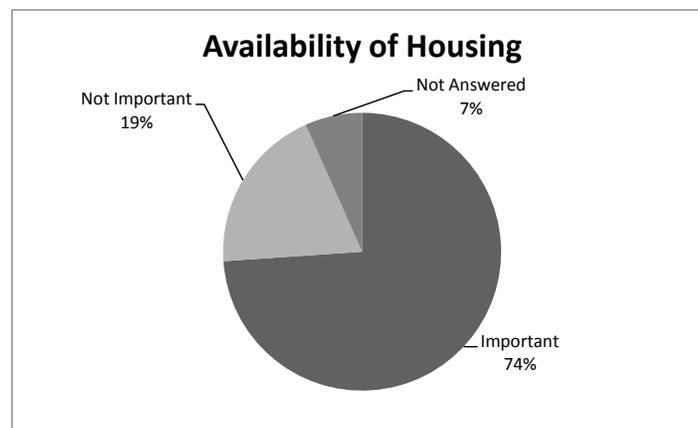
Oberlin is doing what it can for economic development:

Strongly Agree	19	5.51%
Agree	123	35.65%
Disagree	117	33.91%
Strongly Disagree	71	20.59%
Not Answered	15	4.35%
Total	345	100.01%



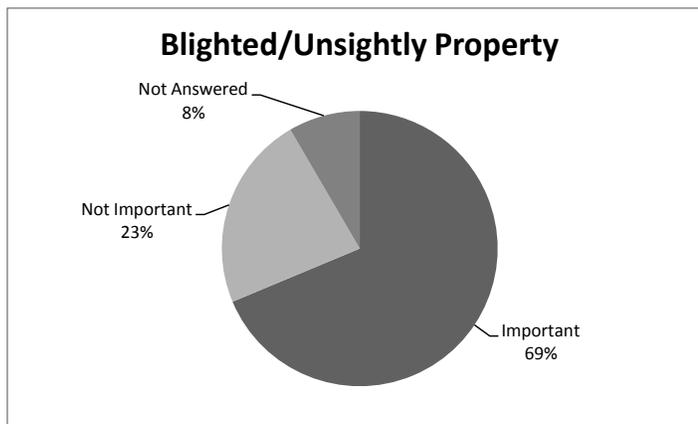
Availability of Housing:

Important	255	73.91%
Not Important	67	19.42%
Not Answered	23	6.67%
Total	345	100.00%



Blighted/unsightly property:

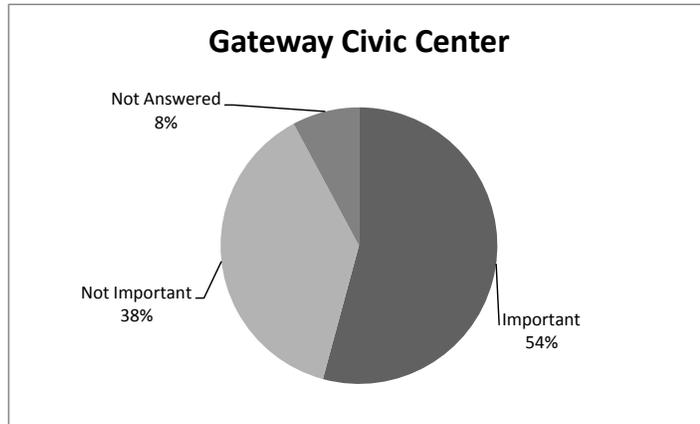
Important	237	68.71%
Not Important	79	22.90%
Not Answered	29	8.41%
Total	345	100.02%



**City of Oberlin
2015 Council Survey
Tabulation Report**

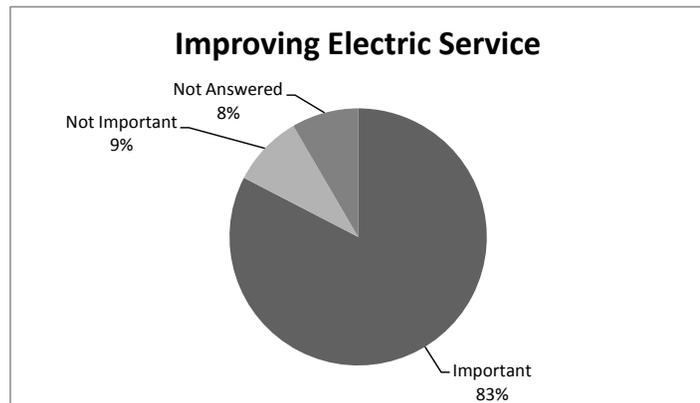
Gateway Civic Center:

Important	187	54.20%
Not Important	131	37.97%
Not Answered	27	7.83%
Total	345	100.00%



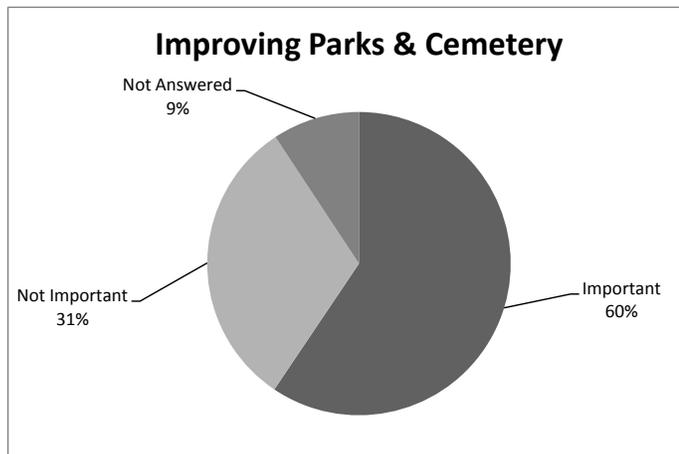
Improving Electric Service:

Important	285	82.61%
Not Important	31	8.99%
Not Answered	29	8.41%
Total	345	100.01%



Improving Parks & Cemetery:

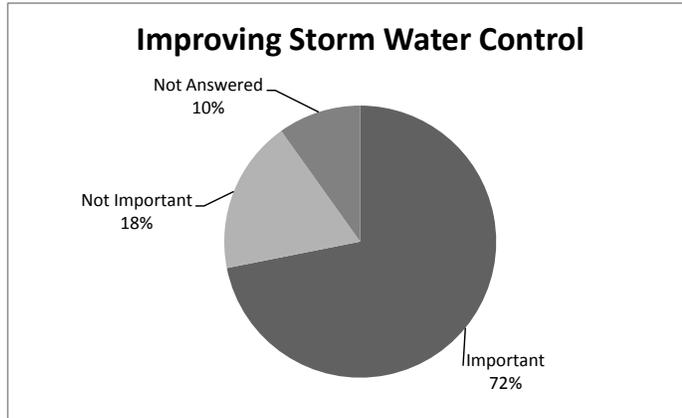
Important	205	59.42%
Not Important	108	31.30%
Not Answered	32	9.28%
Total	345	100.00%



**City of Oberlin
2015 Council Survey
Tabulation Report**

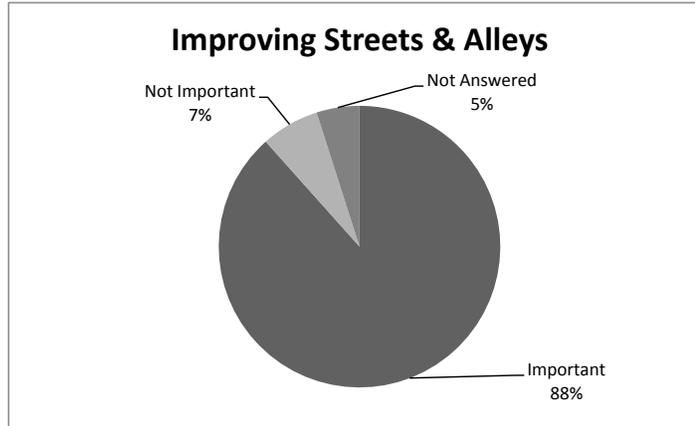
Improving Storm Water Control:

Important	248	71.89%
Not Important	63	18.26%
Not Answered	34	9.86%
Total	345	100.01%



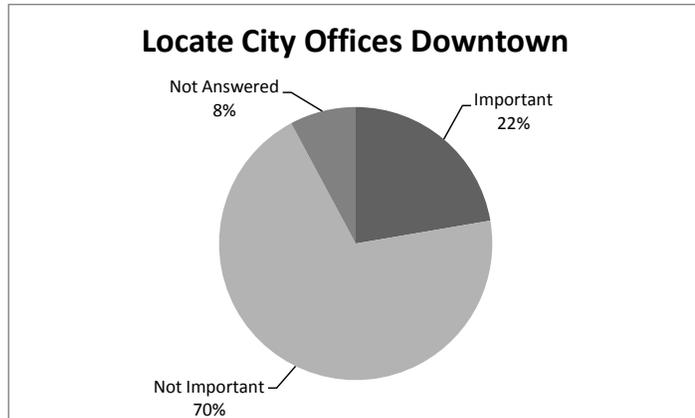
Improving Streets/Alleys:

Important	305	88.42%
Not Important	23	6.67%
Not Answered	17	4.93%
Total	345	100.02%



Locate City Offices Downtown:

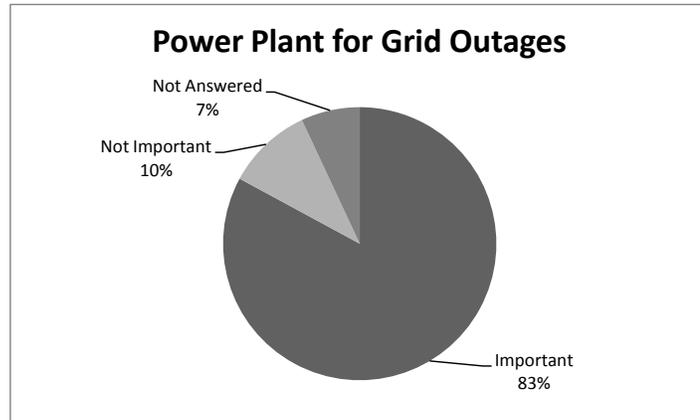
Important	77	22.31%
Not Important	241	69.86%
Not Answered	27	7.83%
Total	345	100.00%



**City of Oberlin
2015 Council Survey
Tabulation Report**

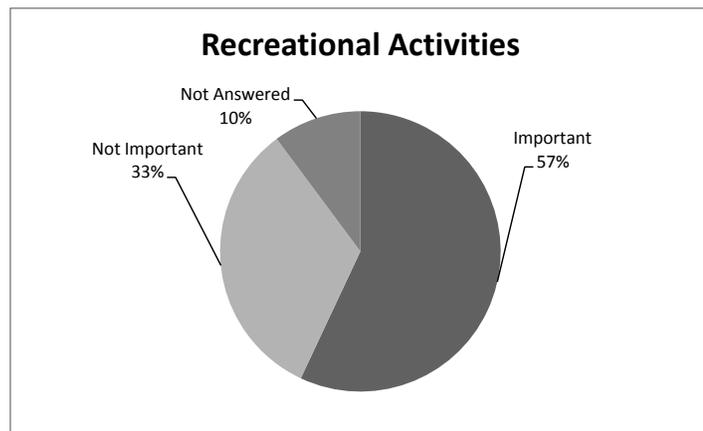
Power Plant for Grid Outages:

Important	286	82.90%
Not Important	35	10.13%
Not Answered	24	6.96%
Total	345	99.99%



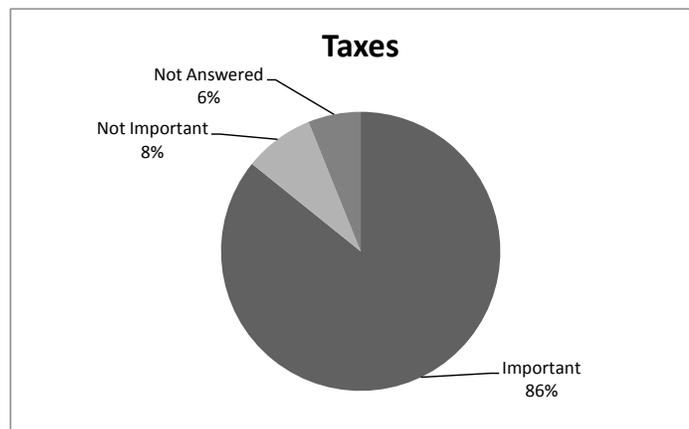
Recreational Activities:

Important	196	56.98%
Not Important	113	32.85%
Not Answered	35	10.17%
Total	344	100.00%



Taxes:

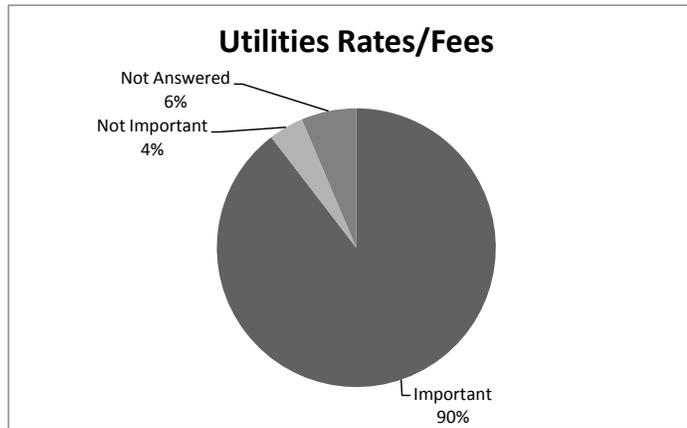
Important	296	85.80%
Not Important	28	8.12%
Not Answered	21	6.09%
Total	345	100.01%



**City of Oberlin
2015 Council Survey
Tabulation Report**

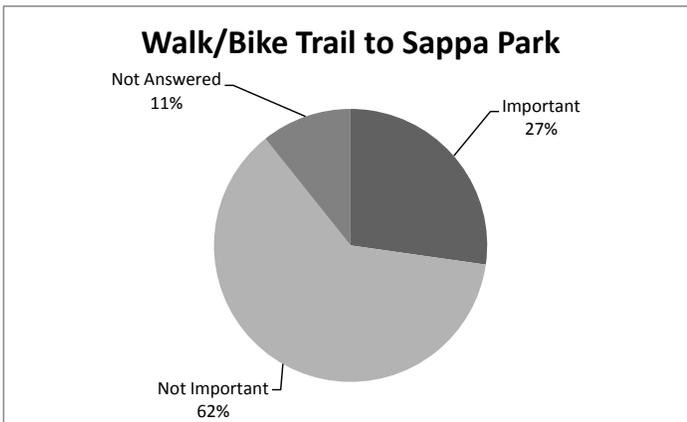
Utility Rates/Fees:

Important	309	89.57%
Not Important	14	4.06%
Not Answered	22	6.38%
Total	345	100.01%



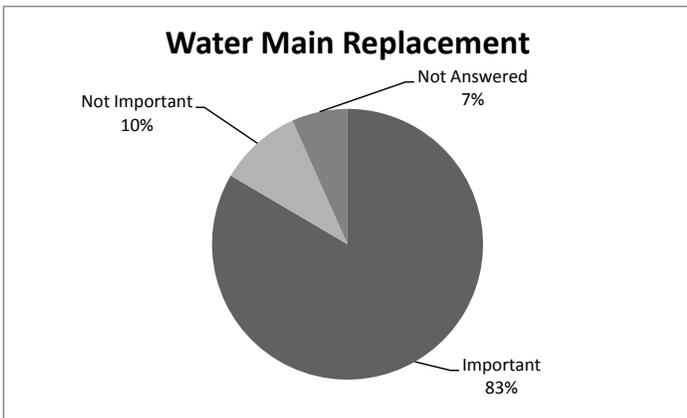
Walk/Bike Trail to Sappa Park:

Important	94	27.25%
Not Important	214	62.03%
Not Answered	37	10.72%
Total	345	100.00%



Water Main Replacement:

Important	288	83.48%
Not Important	34	9.86%
Not Answered	23	6.67%
Total	345	100.01%

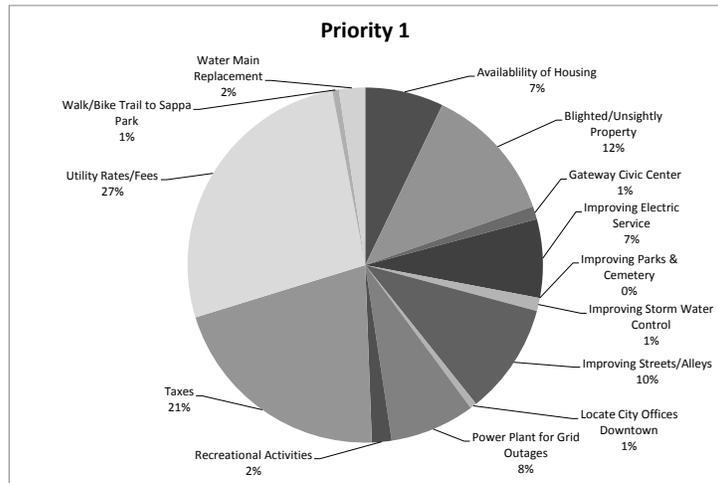


**City of Oberlin
2015 Council Survey
Tabulation Report**

Priority 1:

Availability of Housing	12	7.14%
Blighted/Unightly Property	21	12.50%
Gateway Civic Center	2	1.19%
Improving Electric Service	12	7.14%
Improving Parks & Cemetery	-	0.00%
Improving Storm Water Control	2	1.19%
Improving Streets/Alleys	17	10.12%
Locate City Offices Downtown	1	0.60%
Power Plant for Grid Outages	13	7.74%
Recreational Activities	3	1.79%
Taxes	35	20.83%
Utility Rates/Fees	45	26.79%
Walk/Bike Trail to Sappa Park	1	0.60%
Water Main Replacement	4	2.38%

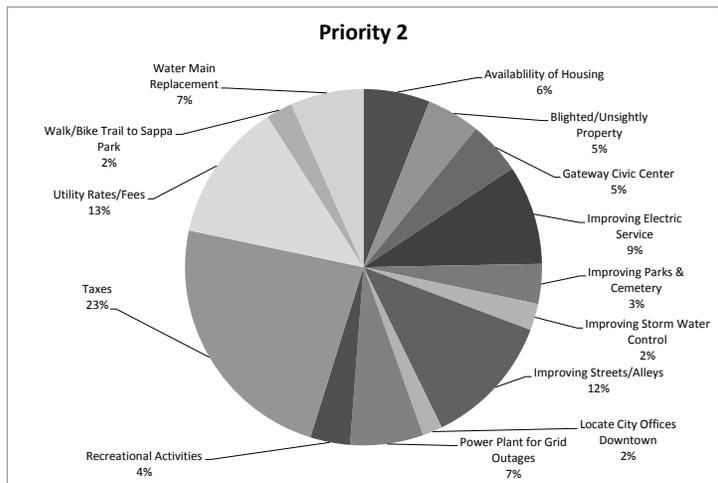
Total	168	100.01%
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Priority 2:

Availability of Housing	10	6.02%
Blighted/Unightly Property	8	4.82%
Gateway Civic Center	8	4.82%
Improving Electric Service	15	9.04%
Improving Parks & Cemetery	6	3.61%
Improving Storm Water Control	4	2.41%
Improving Streets/Alleys	20	12.05%
Locate City Offices Downtown	3	1.81%
Power Plant for Grid Outages	11	6.63%
Recreational Activities	6	3.61%
Taxes	39	23.49%
Utility Rates/Fees	21	12.65%
Walk/Bike Trail to Sappa Park	4	2.41%
Water Main Replacement	11	6.63%

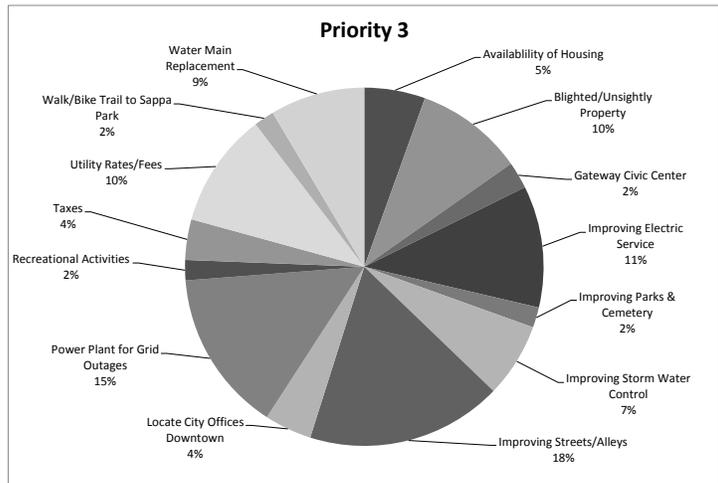
Total	166	100.00%
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Priority 3:

Availability of Housing	9	5.49%
Blighted/Unightly Property	16	9.76%
Gateway Civic Center	4	2.44%
Improving Electric Service	18	10.98%
Improving Parks & Cemetery	3	1.83%
Improving Storm Water Control	11	6.71%
Improving Streets/Alleys	29	17.68%
Locate City Offices Downtown	7	4.27%
Power Plant for Grid Outages	24	14.63%
Recreational Activities	3	1.83%
Taxes	6	3.66%
Utility Rates/Fees	17	10.37%
Walk/Bike Trail to Sappa Park	3	1.83%
Water Main Replacement	14	8.54%

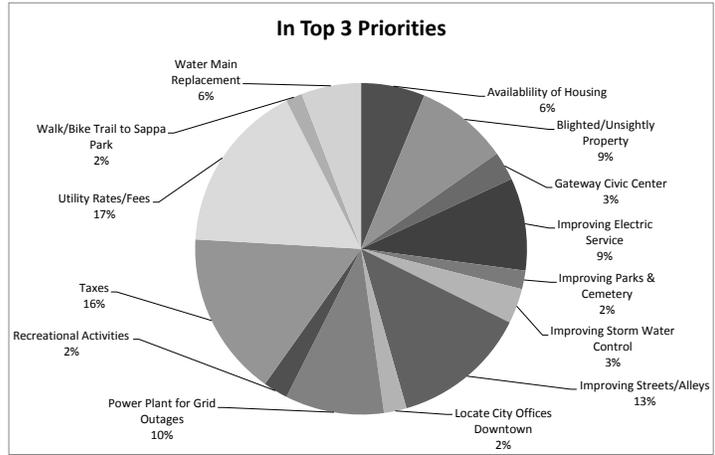
Total	164	100.02%
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**City of Oberlin
2015 Council Survey
Tabulation Report**

Priority Top 3:

Availability of Housing	31	6.22%
Blighted/Unightly Property	45	9.04%
Gateway Civic Center	14	2.81%
Improving Electric Service	45	9.04%
Improving Parks & Cemetery	9	1.81%
Improving Storm Water Control	17	3.41%
Improving Streets/Alleys	66	13.25%
Locate City Offices Downtown	11	2.21%
Power Plant for Grid Outages	48	9.64%
Recreational Activities	12	2.41%
Taxes	80	16.06%
Utility Rates/Fees	83	16.67%
Walk/Bike Trail to Sappa Park	8	1.61%
Water Main Replacement	29	5.82%
Total	498	100.00%



City of Oberlin
2015 Council Survey
Tabulation Report

Priority (All Responses) :	Ranked					
	<u>1</u>	<u>%</u>	<u>2</u>	<u>%</u>	<u>3</u>	<u>%</u>
Availablility of Housing	12	3.48%	10	2.90%	9	2.61%
Blighted/Unsightly Property	21	6.09%	8	2.32%	16	4.64%
Gateway Civic Center	2	0.58%	8	2.32%	4	1.16%
Improving Electric Service	12	3.48%	15	4.35%	18	5.22%
Improving Parks & Cemetery	-	0.00%	6	1.74%	3	0.87%
Improving Storm Water Control	2	0.58%	4	1.16%	11	3.19%
Improving Streets/Alleys	17	4.93%	20	5.80%	29	8.41%
Locate City Offices Downtown	1	0.29%	3	0.87%	7	2.03%
Power Plant for Grid Outages	13	3.77%	11	3.19%	24	6.96%
Recreational Activities	3	0.87%	6	1.74%	3	0.87%
Taxes	35	10.14%	39	11.30%	6	1.74%
Utility Rates/Fees	45	13.04%	21	6.09%	17	4.93%
Walk/Bike Trail to Sappa Park	1	0.29%	4	1.16%	3	0.87%
Water Main Replacement	4	1.16%	11	3.19%	14	4.06%
Not Answered	177	51.30%	179	51.88%	181	52.46%
Total	345	100.00%	345	100.01%	345	100.02%

Priority (Ranked Responses) :	Ranked					
	<u>1</u>	<u>%</u>	<u>2</u>	<u>%</u>	<u>3</u>	<u>%</u>
Availablility of Housing	12	7.14%	10	6.02%	9	5.49%
Blighted/Unsightly Property	21	12.50%	8	4.82%	16	9.76%
Gateway Civic Center	2	1.19%	8	4.82%	4	2.44%
Improving Electric Service	12	7.14%	15	9.04%	18	10.98%
Improving Parks & Cemetery	-	0.00%	6	3.61%	3	1.83%
Improving Storm Water Control	2	1.19%	4	2.41%	11	6.71%
Improving Streets/Alleys	17	10.12%	20	12.05%	29	17.68%
Locate City Offices Downtown	1	0.60%	3	1.81%	7	4.27%
Power Plant for Grid Outages	13	7.74%	11	6.63%	24	14.63%
Recreational Activities	3	1.79%	6	3.61%	3	1.83%
Taxes	35	20.83%	39	23.49%	6	3.66%
Utility Rates/Fees	45	26.79%	21	12.65%	17	10.37%
Walk/Bike Trail to Sappa Park	1	0.60%	4	2.41%	3	1.83%
Water Main Replacement	4	2.38%	11	6.63%	14	8.54%
Total	168	100.01%	166	100.00%	164	100.02%

City of Oberlin
2015 Council Survey
Tabulation Report

Priority (Number of Times Ranked in Top 3) :

		<u>%</u>
Availablility of Housing	31	6.22%
Blighted/Unsightly Property	45	9.04%
Gateway Civic Center	14	2.81%
Improving Electric Service	45	9.04%
Improving Parks & Cemetery	9	1.81%
Improving Storm Water Control	17	3.41%
Improving Streets/Alleys	66	13.25%
Locate City Offices Downtown	11	2.21%
Power Plant for Grid Outages	48	9.64%
Recreational Activities	12	2.41%
Taxes	80	16.06%
Utility Rates/Fees	83	16.67%
Walk/Bike Trail to Sappa Park	8	1.61%
Water Main Replacement	29	5.82%
 Total	 <u>498</u>	 <u>100.00%</u>

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
0-4	60-69	All else is a mute point without more jobs.
0-4	60-69	We need to work at keeping the jobs & businesses we have and bring in more. This is the #1 priority.
15-19	>69	#1 priority is getting new business to town, #2 is hospital, #3 is housing and streets.
20+	40-49	We appreciate all the City employees do. We understand money is always an issue so we hope for continued updating & improvements while trying to reduce debt. Thank You !
15-19	60-69	Need to quit hiring city administrators that are here only temporary with Big City ideas. Hire more local people. There are some great city employees!
20+	60-69	The city government is run by the elite (and for the elite) and not for the people. They are a joke. This small city is going to get taxed out of existence. Most city employees are wonderful and hard workers.
20+	60-69	This town has become a retirement town thanks to Jerry Fear & his girlfriend when it shouldn't have. We need to get back on track or the city gov. will turn it into a ghost town. Clean house please. Let business come in. Quit running them out. Get rid of "N___" from Hoxie. There are more older people here than young now. We can't pay the New Administrator High prices. We are on a fixed income from SS. It sucks, we are not a growing town, but a dying one now. Fix it.
20+	40-49	Getting rid of unsightly properties. Streets are horrible. Utility rates are outrageous.
NA	60-69	streets rid of excess asphalt - strip off old asphalt -
0-4	60-69	improving city streets - get rid of excess asphalt that has been overlaid for years on streets-
20+	60-69	Really need to watch utility rates & fees they are getting too high!
20+	>69	Every city council meeting should be began with prayer to our God for wisdom & guidance- Is it, "In God We Trust" or not?
20+	>69	spent too much on dumb projects such as lake & airports that's not needed
20+	>69	come look at NE ave but be careful
0-4	60-69	I do not understand why there are so many run down houses in town. What is the problem with that? There are other small towns that do not have all these dumps.
5-9	50-59	The city needs to focus on improving city streets and light poles not on recreational equipment that is only being used by a few people. Who are about wants for the city not needs. Taxes are getting too high for people to make ends meet.
5-9	50-59	City needs to step-up on Blighted property and take care of the problem with no consideration to who owns the property as in how much money they have or how self-important they think they are.

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
20+	>69	on fixed income - Extras now come out of food budget.
20+	>69	need to keep spending down - try harder
20+	>69	on city government being effective - the new council is for better - the old council was terrible
15-19	>69	I like the improvement made by the new council & administration
20+	>69	So many people are dissatisfied with spending money with this accerman woman. Need to spend that money for other needs. Improve the space in the valley across from the Gateway it's a jungle and unsightly.
20+	40-49	jobs
20+	>69	EDC - Non-functional
20+	60-69	Leave city offices in Gateway No EDC, useless waste of money
10-14	40-49	The street light across from the theater has been out for 2 years. This is a safety issue !
20+	60-69	We have been promised for 5 years to get our closed alley cleaned. This was the year -- didn't happen! We've seen skunks, snakes, badgers, coons, rats. Between Elk and Hwy 83.
20+	40-49	FIRE DAN CASTLE-----He's WORTHLESS !!!!!!! Just eating up wages !
20+	>69	Thanks - - I Love Living Here
5-9	20-29	If you want to make the town a better place, help people help themselves. We need better side walks and a bicycle friendly town. Get kids off the streets! Make it safe!
		Lift the ban of chickens in town. Allow like 3 or so birds. If they don't keep the pin clean or fail to care for the birds in any way, make them pay a fine. You could make them pay for a registration fee also, so you know whoo and where the birds are located. (Make them see the vet ever year)
		We need wind and solar energy products to help cut expenses of running the town. A large garden plot for the towns use would be great also. By the highschool is where it should be for all to see so we know its there.
		We should have a "friendlier" recycling center. Have goal posters up or something so the people can see how much we have accomplished. You could have a recycling day or two. Have city crews go around in a truck and pick up paper and plastic and advertise it in the papers.
		You should also advertise a volenteer list of projects in the paper. Every one should be able to post on it. We all need help some times and every one loves feeling useful. It could benefit us all, even the city.

City of Oberlin
2015 Council Survey
Tabulation Report

Years Age _____ Comments (Unedited except for any resident identification which is blacked out)

Has any one ever thought of opening a dog park?

We should allow more businesses in town to create more money coming in.

Vanderbelts	Sports shop
Donughts	Chinese food
McDonalds	Golden Corral
Whendys	Dairy Queen
Taco/mexican	Pet Shop
Vapor/Tatoo???	(or not)

You should look into getting Good Sam to buy more food from Rays. Try to keep people buying in town. And other food businesses too!

Lastly your wasting lots of volenteer hours by not having girl scouts and boy scouts be a large part of this community.

This town needs to feel like a team not indivaules just trying to get by.

Thanks :)

20+	60-69	It seems that once I hit a certain level for my sewage, I can't seem to lower it; DESPITE my conserving of water during the winter months.
20+	50-59	Alleys need maintain better Side by side and 4 wheel should be legal in city limits
10-14	50-59	For being such a small town Oberlin likes to portait it self as a large town with stupid laws. It is ok for a kid to drive a lawn mower down the street but illegal to let golf carts, side by sides or four wheelers many surrounding towns allow this. The laws on small livestock such as turkeys chickens & tiny horses rediculous.
20+	60-69	Tax money used for new swimming pool could have been used to improve city infrastructure which would have been a benefit to many more people! Supporting the only medical facility in the county should also be a priority.
20+	60-69	All of the above are important just please use common sense when it comes to spending on projects.
0-4	40-49	Alley's are very neglected! Too many dogs running around.
20+	50-59	Side by side 4 wheels and golf cart should be legal in city limits Alley should be maintain better some are use more than streets
15-19	50-59	Oberlin is mainly elderly. With each elderly person who passes on there is a need to raise taxes. There are no family supporting jobs to draw younger population to the community. If their were jobs you wouldn't have to keep raising taxes. With out jobs there is no reason to move here. (The family supporting jobs are 30+ miles away) McCook is getting your tax money and business
15-19	60-69	We need more businessis to come into town, such as another grocery store, restaurant, small factories. This could keep people here and possibly up our school attendance & in the long run get some of our college students to want to come back here and live and work.

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
		What ever happened to the Dairy they were talking about so much and then nothing.
		There is nothing left here for our college graduates to come back to and that's sad. This town is slowly dieing.
		About unsightly home I think there's probably a lot of them that could be torn down, such as the one close to me, which I feel could become Health Hazards.
10-14	40-49	When I first came to this town I liked it but now wish I never moved here. I have never seen a town that is so self destructive in my life from not letting business come in to keep people here but instead the people are moving away to find jobs and lower living expenses. Until this town starts letting job making companies come in this town will continue to die and forcing people to move away because more people leave means higher taxes and utility rates to make up the differences. Other towns around are growing why it the city board refusing to let Oberlin grow. We need compition in this town to bring down the prices and keep people here shopping instead of going elsewhere where it is cheaper even counting the gas it takes to travel. I guess to lump it up until the city board decides to let new jobs come in this town will end up like Norcatur before very long.
20+	60-69	Utility rates & fees are outrageous along with taxes. Oberlin does no need to be paying a woman to come here and tell people how to manage there own property. Put that money to other uses.
15-19	50-59	The swimming pool is a total joke !!!
0-4	40-49	Why can children drive a lawn mower down the street, but we cannot drive a side by side or a four wheeler or a golf cart??
20+	>69	In general doing well.
20+	>69	Excellent education from grade school & high school. High achievments in the arts and music. Preparing graduates for higher education.
20+	40-49	Grade school administration is aweful!
20+	50-59	1. Economic Development 2. Housing 3. Maintain and improve what exists
20+	50-59	1. Economic Development 2. Housing 3. Keep government size adequate for needs
20+	40-49	Utility rates & City fees to high !
20+	60-69	Are the traffic lights @ Hall & Penn really necessary? Seems a 4-way stop would suffice.
20+	>69	Encouraging and keeping new business in Oberlin
0-4	20-29	Need to find ways to bring young couples to Oberlin, less welfare people.

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
20+	20-29	Taxes & Utility Rates are too high, Gateway needs a plan to pay for itself, the water guys need raises, more job opportunities, higher paying jobs bring people to town. Billing clerk is very courteous and needs a pay raise also.
20+	>69	If the city Adm. Says he will send someone to remove snow on our street, please follow thru, never saw anyone. Disappointed in him.
10-14	60-69	Still not finished with pool area - dirt - noise & messes for 2 years ongoing. Streets blocked with snow piles.
20+	40-49	We would like to see new light bulbs put in the Christmas decorations along Hwy 36.
20+	60-69	City needs to balance service & infrastructure needs with costs - which are up a lot.
NA	30-39	Things need to be SMARTLY PRIORITIZED----- Population is dropping----- Our Parks & Cemetery are BEAUTIFUL & Jeremy does an awesome job-----Think utilities can be an issue to some ----- We have a ton of housing-----New housing for the WORKING CLASS-----
20+	>69	I am older and don't get out much so my interests aren't with some of the places. But am with hospital & doctors clinic.
NA	>69	The Gateway needs to be a priority now that we have a motel.
5-9	40-49	It puzzles me that the city is re-paving streets. Please pave my street at least once! If you do not wish to pave it at least MAINTAIN IT !!! Also, please stop the drug trade that is occurring at [REDACTED] The police must be blind or uninterested if they are not aware of what is happening there.
15-19	>69	We need more doctors and better health care. Need to lower taxes and promote local business. Let us stop running of people and business.
5-9	30-39	The availability of jobs that pay more than starvation wages is saddening. This town is destined to die unless you can attract and retain citizens with money to spend. I live here, but I don't spend much here because I don't make much, and it's cheaper to shop elsewhere.
5-9	30-39	If the city wants to enforce "code" they must live by code. Oberlin will advance if it were a "Live & Let Live Community"
20+	>69	Jobs should be the most important, not spending money we don't have. No people to pay taxes. What is the reason to keep spending. Will be moving soon where there are jobs!
20+	60-69	Affordable good quality rental housing is greatly needed. Many rental houses are not really inhabitable bur are being rented out anyway.

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
20+	>69	Continue to clean up the town. There are unsightly properties on Hwy 83 & 36 within the city limits that need attention. One is actually a junk pile.
5-9	40-49	If this city can not bring in more business for jobs then this city will not bring in more people to this city. It will simply, slowly disapier.
20+	50-59	Need to work on infrastructure, not worrying about changing little stuff like the "Alka Seltzer" sign.
0-4	40-49	Need public laundry facilities!
20+	60-69	Civic Ctr to large a burden on taxpayer Walking Bike trail - Rail Line ? - confiscation private property by big government 9% sales tax - is to much - city has to many employes The Hoxie natzi sent on her way When the hospital goes - I go too.
0-4	50-59	City government is a joke! They don't care about the min. wage people & helping them. All they care about is money, money, money.
20+	60-69	The code enforcement thing stinks. The results will not be what you want. Too many police.
20+	50-59	Can be walk dog at Sappa Park
5-9	30-39	We need new council members (one's that are in favor of economical development.)
10-14	30-39	Ash street just east of Highway 83 is in horrible shape and definetely needs to be replaced soon.
15-19	60-69	Let people have more freedom about their yards. Too much enforcement.
10-14	60-69	To increase the vitality of Oberlin, there needs to be jobs for people so that young people are attracted to our community. Without jobs available we will die. It doesn't matter how nice the houses and yards are, if there are not jobs there will be no people to keep the properties up to your standards. I don't care how pretty a face you paint on a dead cow, it is still a dead cow. Jobs should be rated #1
15-19	60-69	For the Hoxie Nazi = Are You Happy Now ?!!
10-14	60-69	Jobs! Jobs! Jobs! Oberlin needs more jobs!
20+	60-69	Development of industry is needs. Less pressure fromteh woman from Hoxie about the white picket Stepford Wife community you want.
15-19	50-59	Bring jobs to Oberlin !!

City of Oberlin
2015 Council Survey
Tabulation Report

<u>Years</u>	<u>Age</u>	<u>Comments (Unedited except for any resident identification which is blacked out)</u>
10-14	>69	Fix North End of N. Wilson & Do it Right. 25 years it's been messed up. I have heard story's why it was not fixed right - County - City I am a taxpayer Just Do It Right OK.
20+	>69	Need more participation in deciding what goes on & less politics
5-9	50-59	There needs to be major improvement with Oberlin P.D. when it comes to D.U.I.'s. For the amount of people driving in this town obviously impaired, but yet rarely are there any ever in the paper. Too busy with speeding and no seat belt offenses. Get with the program !!!
5-9	30-39	I have been a proponent of a trail to Sappa Park for several years. I regularly bike to Sappa Park, and it feels like taking my life into my own hands to ride on the highway. Love the new pool. Looking forward to new playground equipment at our parks too. I'm not personally effected, but the lack of affordable, quality rental properties is a real problem for our community. I also believe the various infrastructure projects should be high priorities.
20+	40-49	A lot of people work two jobs in this town just pay there Bills and your Lady that does Blighted property does not live in town and my taxes pay her and that pissed me off.
20+	>69	We would like to see a new restaurant that would have fast food OK if we like Dairy Queen or McDonald's. Casino at Gateway, housing availability, get drivers license here not out of town. Properties that need to be cleaned up or burned down.
20+	>69	Put in casino at Gateway Make it pay for itself Need eating places not motel
20+	40-49	The new Hotel will be great. I also wish we could get Nex-tech internet service with fiber optic cable.

2015 Oberlin Citizen Survey

CITY OF OBERLIN, KANSAS

(785) 475-2217

1 MORGAN DR., OBERLIN, KS 67749

Oberlin's future enjoys many great opportunities and faces some significant challenges. Several large projects are either completed or nearing completion and include a new swimming pool, new water field, water main replacement, street replacement and an airport runway extension. As we continue to progress, it is important that your local government meets the expectations and focuses on the priorities of the citizens it serves. To better measure our efforts, we are asking for your input! Your response will remain anonymous as we are not requesting names or addresses on the form. The responses on the forms will be tabulated and a report will be made to the City Council of the results. If you need forms for other members of your household, please feel free to make a copy or contact the city office. Please complete only one survey for each adult in the household. If you have any additional questions, please feel free to call Steve Zodrow at the city office at 785-475-2217. We appreciate your time and interest.

Section 1. Please circle the category that describes you:

Do you live in city limits?	Yes	No					
Birthplace:	Oberlin	Decatur County	NW Kansas	Kansas	Other		
Years living in Oberlin:	0-4	5-9	10-14	15-19	20+		
Age:	<20	20-29	30-39	40-49	50-59	60-69	>69
Education:	High School	Vocational		College+			
Occupation:	Agriculture	Construction	Education	Food Service	Healthcare		
	Maintenance	Office	Retail	Retired	Other		

Section 2. Please select with a check mark your level of agreement with the following statements:

	Strongly Agree	Agree	Disagree	Strongly Disagree
Oberlin is a great place to live.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall, the Oberlin city government is effective.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City employees are courteous and professional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am satisfied with the quality of city services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oberlin is doing what it can for economic development.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 3. Please select with a check mark the importance of each of these issues and projects.

Issue	Important	Not Important	Rank	Issue	Important	Not Important	Rank
Availability of Housing	<input type="checkbox"/>	<input type="checkbox"/>		Locate City Offices Downtown	<input type="checkbox"/>	<input type="checkbox"/>	
Blighted/Unightly Property	<input type="checkbox"/>	<input type="checkbox"/>		Power Plant for Grid Outages	<input type="checkbox"/>	<input type="checkbox"/>	
Gateway Civic Center	<input type="checkbox"/>	<input type="checkbox"/>		Recreational Activities	<input type="checkbox"/>	<input type="checkbox"/>	
Improving Electric Service	<input type="checkbox"/>	<input type="checkbox"/>		Taxes	<input type="checkbox"/>	<input type="checkbox"/>	
Improving Parks & Cemetery	<input type="checkbox"/>	<input type="checkbox"/>		Utility Rates/Fees	<input type="checkbox"/>	<input type="checkbox"/>	
Improving Storm Water Control	<input type="checkbox"/>	<input type="checkbox"/>		Walk/Bike Trail to Sappa Park	<input type="checkbox"/>	<input type="checkbox"/>	
Improving Streets/Alleys	<input type="checkbox"/>	<input type="checkbox"/>		Water Main Replacement	<input type="checkbox"/>	<input type="checkbox"/>	

Section 4. Please rank your top three (3) issues and projects listed above in Section 3 as 1,2 and 3.

Additional comments (If additional space is needed, please include as an attachment):

New Business

Item No. 4

Introduction: the Gateway Center discussion – 20 years by the numbers (Kampfer) 15-30 minutes



Date: January 21, 2016
To: Oberlin City Mayor, and Council
From: Peter Kampfer, City Administrator
Subject: Gateway Historical Data Review/Analysis

The following are facts derived from the attached Gateway research data sheets:

- There have been operating deficits for all 22 years ranging from a low of \$46,664 to a high of \$168,235.
- The overall operating deficit for 22 years, average of \$91,032 per year.
- There has been \$528,802 in capital improvements made since opening.
- As of December 31, 2015 the Gateway has \$234,810 in resources with \$75,592 in the operating fund and \$159,218 in the donation fund.
- There is no way to measure the impact of the Gateway over the past 22 years; good, bad or indifferent. Usually heads in beds or sales tax dollars are measured. Only anecdotes.....

The 2016 Budget plan was for the operating deficit to be covered by a \$70,000 transfer from the General Fund. The utility franchise fees were going to be the revenue supporting this transfer. Without the franchise fees it may be questionable if the full transfer can be made without jeopardizing the General Fund cash balance.

Civic Center Consolidated Financial Report

	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Totals	
Operating Receipts:																									
Catering & Concessions	-	23,120	13,226	7,676	12,264	34,387	24,340	25,085	36,964	40,174	54,013	55,552	56,809	69,174	64,407	60,456	52,808	48,236	38,849	60,524	42,630	36,993	37,074	894,761	
Rentals	-	22,607	23,830	18,714	17,709	19,399	12,110	15,316	13,611	12,300	14,429	16,509	11,665	14,475	15,548	13,782	16,398	10,763	10,191	15,167	15,513	15,904	13,143	339,083	
Satellite	-	7,400	8,207	9,823	8,569	2,130	2,040	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38,169	
Concert	-	-	-	19,102	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19,102
Other	-	16,273	19,800	3,621	7,125	7,872	3,682	3,863	1,763	3,084	2,556	729	3,367	1,086	1,323	6,445	49,932	1,427	4,608	5,774	5,817	5,069	4,180	159,396	
Total Operating Receipts	-	69,400	65,063	58,936	45,667	63,788	42,172	44,264	52,338	55,558	70,998	72,790	71,841	84,735	81,278	80,683	119,138	60,426	53,648	81,465	63,960	57,966	54,397	1,450,511	
Operating Expenditures:																									
Personal Services	-	54,509	47,471	44,400	53,818	62,426	34,796	43,153	49,925	54,252	63,694	68,170	74,516	72,214	74,227	63,218	125,964	116,894	85,611	94,667	78,901	80,441	80,533	1,523,800	
Contractual Services	-	11,110	5,680	4,771	7,680	14,946	44,970	13,519	15,619	11,923	24,116	15,919	14,230	13,366	19,663	13,961	66,112	62,248	40,116	47,137	41,744	24,290	31,726	544,846	
Commodities	-	32,068	19,910	16,065	21,398	30,471	43,347	23,967	39,292	36,318	46,090	48,181	55,855	63,033	61,906	55,797	76,595	48,525	26,623	35,222	25,064	30,505	30,881	867,113	
Concert	-	-	-	27,343	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	27,343
Marketing	-	-	-	-	11,280	22,216	23,066	23,916	22,515	27,536	26,815	25,098	26,359	27,307	29,333	30,965	-	-	-	-	-	-	-	-	296,406
Miscellaneous	-	49,494	38,666	40,507	19,076	2,861	10,191	6,743	1,437	1,022	587	683	323	736	472	1,064	17,852	994	307	135	253	8	294	193,705	
Total Operating Expenditures	-	147,181	111,727	133,086	113,252	132,920	156,370	111,298	128,788	131,051	161,302	158,051	171,283	176,656	185,601	165,005	286,523	228,661	152,657	177,161	145,962	135,244	143,434	3,453,213	
Operating Receipts Over/(Under)	-	(77,781)	(46,664)	(74,150)	(67,585)	(69,132)	(114,198)	(67,034)	(76,450)	(75,493)	(90,304)	(85,261)	(99,442)	(91,921)	(104,323)	(84,322)	(167,385)	(168,235)	(99,009)	(95,696)	(82,002)	(77,278)	(89,037)	(2,002,702)	
Non Operating Receipts:																									
Interest	-	-	-	938	989	1,040	1,093	6,952	5,716	3,397	1,928	1,700	2,249	3,962	4,736	4,949	4,725	1,902	926	476	466	286	158	48,588	
Sale of Property	-	-	-	-	-	-	88,229	65,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	153,229
Ad Valorem Property Taxes	92,919	72,483	69,680	71,883	69,633	67,293	64,908	62,455	59,935	26,337	26,964	26,215	26,507	26,756	26,944	26,026	26,126	26,160	26,123	-	-	-	-	-	895,347
Bremer Estate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,180,600	-	-	-	-	-	-	-	-	1,180,600
Total Non Operating Receipts	92,919	72,483	69,680	72,821	70,622	68,333	154,230	134,407	65,651	29,734	28,892	27,915	28,756	30,718	31,680	1,211,575	30,851	28,062	27,049	476	466	286	158	2,277,764	
Non Operating Expenditures:																									
Capital Outlay	-	-	-	-	-	-	-	-	-	8,473	2,890	39,760	5,401	-	-	-	181,452	121,389	31,360	92,557	1,866	2,924	40,730	528,802	
Bond Principal	40,000	40,000	40,000	45,000	45,000	45,000	45,000	45,000	45,000	15,609	18,731	18,731	19,772	20,812	21,853	21,853	22,893	23,934	24,974	-	-	-	-	-	599,162
Bond Interest	52,909	32,473	29,670	26,873	24,623	22,283	19,898	17,445	14,925	10,728	8,233	7,484	6,735	5,944	5,091	4,173	3,233	2,226	1,149	-	-	-	-	-	296,095
Service Fees	10	10	10	10	10	10	10	10	10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	90
Lease Payments	-	40,309	44,968	43,145	41,323	35,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	205,245
Total Non Operating Expenditures	92,919	112,792	114,648	115,028	110,956	102,793	64,908	62,455	59,935	34,810	29,854	65,975	31,908	26,756	26,944	26,026	207,578	147,549	57,483	92,557	1,866	2,924	40,730	1,629,394	
Transfers From Other Funds:																									
Gateway Construction	-	4,142	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,142
Electric Utility	-	130,000	150,000	65,000	75,000	90,000	97,000	40,000	48,000	85,000	105,000	110,000	60,000	100,000	100,000	-	50,000	140,000	50,000	-	-	-	-	-	1,495,000
Water Utility	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
Sewer Utility	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	25,000	-	-	60,000
Total Transfers from Other Funds	-	134,142	150,000	65,000	105,000	100,000	97,000	40,000	48,000	85,000	105,000	110,000	60,000	100,000	100,000	-	50,000	140,000	50,000	-	25,000	25,000	-	-	1,589,142
Net Change in Cash	-	16,052	58,368	(51,357)	(2,919)	(3,592)	72,124	44,918	(22,734)	4,431	13,734	(13,321)	(42,594)	12,041	413	1,101,227	(294,112)	(147,722)	(79,443)	(187,777)	(58,402)	(54,916)	(129,609)	234,810	
Beginning Cash	-	-	16,052	74,420	23,063	20,144	16,552	88,676	133,594	110,860	115,291	129,025	115,704	73,110	85,151	85,564	1,186,791	892,679	744,957	665,514	477,737	419,335	364,419	-	
Ending Cash Balance	-	16,052	74,420	23,063	20,144	16,552	88,676	133,594	110,860	115,291	129,025	115,704	73,110	85,151	85,564	1,186,791	892,679	744,957	665,514	477,737	419,335	364,419	234,810	234,810	
Composition of Ending Cash:																									
Operating Fund	-	16,052	74,420	23,063	20,144	16,552	88,676	133,594	110,860	115,291	129,025	115,704	73,110	85,151	85,564	103,989	105,813	93,741	148,065	64,323	85,774	111,087	75,592	75,592	
Donation Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,082,802	786,866	651,216	517,449	413,414	333,561	253,332	159,218	159,218	
Total Ending Cash	-	16,052	74,420	23,063	20,144	16,552	88,676	133,594	110,860	115,291	129,025	115,704	73,110	85,151	85,564	1,186,791	892,679	744,957	665,514	477,737	419,335	364,419	234,810	234,810	

Reports

Mayor's Report

Administrator's Report

- Next Council Meeting – February 3rd or 4th?
- CVB/Chamber/EDC joint meeting results
- City Street Pavement Plan for Discussion - Working
- Power Electric Utility Education – (Handout)
- Radio Read System Proposal for All Oberlin Electric and Water Meters
- Municipal Solid Waste Study
- Water Main Project Completion

Police

Other Reports

Police Report



OBERLIN POLICE DEPARTMENT

**107 W. Commercial
P O Box 237
Oberlin KS. 67749-0237
oberlinpd4@ruraltel.net**



MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF DECEMBER 2015

CITY COURT: FINES COLLECTED FOR: DEC. 2015, \$3331.00 Y.T.D.: \$50133.00

CITY COURT CASES FILED

- 2 – SPEEDING**
- 6 - NO MOTOR VEHICLE LIABILITY INSURANCE**
- 2 – DRIVING WHILE LICENSE SUSPENDED**
- 6 – ILLEGAL TAGS**
- 3 – STOP SIGN**
- 1 – FAIL TO YEILD**

DISTRICT COURT CASES / OTHER FILED

- 1 – INDECENT LIBERTIES WITH A CHILD**
- 2 – POSSESSION OF CONTROLLED SUBSTANCE**
- 2 – POSSESSION OF DRUG PARAPHERNALIA**
- 1 – TRANSPORTATION OF ALCOHOLIC BEVERAGE**
- 1 – DRIVING UNDER THE INFLUENCE**
- 1 – CAPTURE OF ESCAPEE**

ANIMAL CONTROL:

CODE ENFORCEMENT:

Code Enforcement Report

15-83	04/01/16		1			406	N East	Stephen and/or Marilyn	Horn	12/07/15		items in driveway and back/west yard creating an unsightly appearance to neighborhood and community, including but not limited to, cherry picker, vehicle repair equipment, car parts, jugs of liquid of unknown nature, window air conditioner, lawn mower sitting in tall grass, wires, cables of unknown nature, scraps of metal and what appears to be asbestos insulation or metal tubing, a seed shredder, a pull cart, a metal appliance dolly, metal frame with legs, limbs on ground, cardboard box(s), a trailer with a large air		
15-14	July 1, 2016 to build fence, have vehicles tagged		1			612	N Rodehaver Ave	Patricia	Hendrickson	05/26/15		blue sports car with broken windshield, trunk and hood open; gold sedan with antique tag (143896, taxes paid); black sports car with headlights open and an antique ambulance, all that have the appearance they have sat for more than 30 days		
15-66	03/31/16		1			211	W Adams	Wayne	Goltl	09/27/15				
13-10	Court - agreed to comply		1			900	W Victoria Street	JEM Estates, LLC c/o Jeff Garew		12/18/15		deteriorating and open sheds and mobile homes, debris on ground, entire mobile home park needs updated and maintained to avoid snakes, rodents, vermin, insects and feral cats		
12-32	11/19/15		3			214	S Buffalo Ave	Jeff	Wade					
10-16	06/01/15		3			805	S Chandler Ave	Terry L.	Lippelman	04/19/15				
10-10			4			711	E Maple Street	Verl	Sauvage	11/19/15		dark pickup on jacks and status of current tag is not known, proof of insurance can be submitted to City Hall		

12-47			4			102	S Cass Ave	Larry	Edminson		11/22/15		silver Dodge Ram, white Chevy van, white/silver motorcycle in driveway of which current tag and registration not known and appear inoperable, proof of tag and registration can be provided to City Hall; large yellow cargo van in back yard of which current tag and registration not known and appear inoperable, proof of tag and registration can be	
15-71			4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		09/13/15	307 E Adams	Everett	Urban		10/02/15		debris on ground, including but not limited to wood, metal plastic tubs and/or barrels and/or tanks, all of which create an unsightly appearance to the neighborhood and community	
15-78			4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		10/04/15	222 E Commercial	Gareth and/or Lisa	Davies		Returned		red 4-door sedan appearing to be wrecked/having open window(s) creating a habitat for vermin, feral cats and insects and could become a hazard to children if left open; expired tag, proof of registration and insurance can be taken to City Hall to verify	
14-07			4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		09/15/15	602 N Cass Ave	Delmar and/or Stephanie Bader			10/04/15		debris in back/West yard creating an unsightly appearance to the neighborhood and community including, but not limited to a bus with broken window(s), rusting lawn mowers sitting among tall grass/weeds, air conditioner housing, tires, a moped, tires, bicycle parts, plastic tubs, wood and metal on ground, one or more rusting barrel, a cast	

14-06			4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		09/27/15	504	N Cass Ave	Gary Skappel and Lila Willis		10/05/15		dandelions on east front porch creating a blight to the community, including but not limited to stereo, wooden and metal boxes, lawn trimmers, small root-tiller, ice chests, plastic buckets; multiple lawn mowers and equipment in the west/back yard creating a blight to the community.		
11-85			4				120	S Cass Ave	Steven and/or Christine	Edmiston		Returned		boat with state tag status unknown and open to elements creating a habitat for snakes, rodents, vermin, feral cats and insects and an unsightly appearance to the neighborhood and community	
15-31			4				607	W Hall Street	Kevin and/or Rebeka	Mack					
15-54			4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		08/13/15 unclaimed	0	W Oak Street (Lot)	Randy and/or Lynda	Peters		unclaimed		MAC semi, GM pickup and Ford pickup parked on the Lot at 000 W Oak St, if not inoperable please provide proof of insurance by taking it to City Hall	
12-27			4				709	Broadway Ave	Jerry A. and/or Cheryl A	Miller		unclaimed		hay bale in north yard needs removed due to ability to attract snakes, rodents, vermin, insects and is a blight to the community	
15-04	refused NOV		4				601	E Frontier Parkway	David and Karen	Eskew		Unclaimed		rusty barrel(s), plastic barrel(s), lawn equipment, air compressor, tank(s), out in the open and in sight of public, pickup trailer full of metal, tires and other debris; all of which creates a blight to the community.	

12-28	02/11/16		4	tall grass and weeds, includes trimming and mowing entire property including removal of dead limbs and tree trunks as well as piles of dead vegetation which can become a habitat for snakes, rodents, vermin and insects, a fire source and blight to the community		07/25/15	701	S Chandler Ave	Roy	Unger	07/24/15	08/03/15	scraps of wood and metal on ground; one or more hay bale(s); metal walkers and other hospital equipment, including but not limited to a crib; barrels strewn around property of which contents is unknown and could be a hazard to the community; one or more horse tank which could retain water and breed insects; several rolls of barbed wire; several pull-type trailers; several pickup beds; several horse trailers; discarded air conditioner(s); tires strewn around property; one or more large piles of wood/limbs/tree	several cars, pickups, farm trucks, one or more combine, a trailer with a sprayer tank on it and/or pieces of heavy equipment; all of which create a blight to the community	
15-79		2	4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		11/16/15	107	N Mott Ave	Douglas and/or Steven Bucy			11/22/15		motorhome in back yard sitting more than 30 days and proof of current tag and registration can be submitted to City Hall	
12-65		2	4	grass and weeds taller than 12", includes trimming and mowing entire property including curbs lines and alleys AND treating dandelions and bindweed if present		11/03/15	803	N York Ave	Thomas	Wade	05/17/15			gold sedans sitting in the weeds appearing to have not moved for more than 30 days; gold sedan is missing a current tag	

XIII. Miscellaneous

211 W Commercial Demolition Pictures



