

AGENDA
PUBLIC NOTICE OF CITY COUNCIL MEETING

City of Oberlin, Kansas
Gateway 1 & 2, Oberlin, Kansas
May 19, 2016
5:00 P.M.

A regular meeting of the City Council of the City of Oberlin will be held on May 19, 2016 at 5:00 P.M. The Meeting will be called to order by the Mayor.

I. Meeting Called To Order — Mayor

II. Roll Call of the Members of the City Council and determination of quorum.

Wendelin ____ Williby ____ Horn ____ Oien ____ Marchello ____ Addleman ____

III. Pledge of Allegiance to the Flag.

IV. Proclamations

V. Board Appointments

Planning Commission: Tim Stallman to replace Linda Weber for a term of 3 years.
Board of Zoning Appeals: Tim Stallman to replace Linda Weber for a term of 3 years.

VI. Public Comment

VII. Consent Agenda: Discussion and possible action by motion to approve the following items and or reports:

- Approval of the minutes of the previous meetings.
- Appropriation Ordinance – Payment of Bills
Motion _____ Second _____

VIII. The City Council may discuss and or take actions on the following agenda items:

Old Business:

1. **Consider and discuss** charging for City water being provided to the racetracks. (Mayor and Willard Perrin)
2. **Discussion and possible action** regarding Free Swim. (Steve Haynes)
3. **Update and possible action** on the concession stand for the pool. (Pool Committee)

New Business:

1. **Consider and discuss** process and contract by League of Kansas Municipalities (LKM) for Administrative position search. (Discussion by Anna Keena with LKM)
2. **Discussion** regarding Guidelines for Dane G. Hansen Foundation grant recipients that would be placed on City Property. (Discussion by Shayla Williby)
3. **Consider and support** regarding Sunflower Rail Trails Conservancy to build a trail from Oberlin to Sappa Park using Dane G. Hansen grant. (Discussion by Brianna Glaze)
4. **Discussion and possible action** requested by the Parks and Playground Committee. (Discussion by Valisha Castle)
5. **Consider and approve** Temporary Cereal Malt Beverage (CMB) License to serve at the Gateway by Mick Barth dba The Reload. (Mayor and Hirsch)
6. **Consider and approve** estimate for back flow repairs recommended by Nebraska Safety & Fire Equipment for the Gateway Auditorium Sprinkler System to be paid from the Bremer Fund. (Mayor)
7. **Consider approval** of Signature Card Changes on City Banking Accounts Mayor, City Clerk, and City Treasurer (Mayor)
8. **Consider request** from Ladd Wendelin to use the Gateway Theater for Oberlin Summer Theater. (Discussion conducted by Council President.)
9. **Consider** request from Rusty Addleman for the City to donate the budgeted amount of \$500 to the Community Fireworks Display. (Addleman)

Reports

1. Mayor's Report
2. Police
3. Code Enforcement
4. Other Reports

IX. Future Agenda Items

X. Miscellaneous (Informational Only)

XI. Adjournment

A copy of this notice is posted on the front window of the Oberlin City Hall (Gateway) in a place convenient and readily accessible to the general public at all times, and said notice was posted on **May 17, 2016** at 4:00 p.m. and remained so posted continuously preceding the scheduled time of said meeting.

Sandy Rush, City Clerk

The City Council for the City of Oberlin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Clerk, 785-475-2217; or go by 1 Morgan Drive, Oberlin, KS, during normal business hours at least forty-eight (48) hours in advance of the meeting.

REGULAR COUNCIL MEETING – May 5, 2016 – GATEWAY – 5:00 P.M.

CALL TO ORDER - Mayor Ladd Wendelin called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Josh Williby, Rusty Addleman and Brandon Oien. Marilyn Horn was by telephone conference call and Jim Marchello arrived at 5:15 pm. **Majority of the Body Present.**

Others Present – City Administrator Pete Kampfer, City Treasurer Steve Zodrow, Cynthia Haynes with the Oberlin Herald, Marilyn Black, Mike Dempewolf, Mike Gawith, Vickie Hubin with Western Child Advocacy and City Clerk Sandy Rush.

PROCLAMATIONS – none

APPOINTMENTS

Housing Authority Board - Addleman moved, second by Williby to appoint the recommended; Steve Nelson and Larry Ganje replacing Joyce Ploussard and Joyce Hartzog. Term to end 2019. **Motion carried.** The board also consists of Bob Berkheimer, Dave Olson and Charlie Haag.

Public Building Commission – Williby moved, second by Addleman to reappoint Ken Shobe and Brandon Oien to the board which includes Sarah Howland, Colleen Gee and Valisha Raile. Term to end 2019. **Motion carried with Oien abstaining due to conflict of interests.**

PUBLIC COMMENT – none

CONSENT AGENDA

Approval of the minutes of the April 21, 2016 regular Council meeting and April 27, 2016 special Council meeting. Appropriations Ordinance – Payment of Bills
Williby moved, second by Addleman to approve the Consent Agenda. **Motion carried.**

New Business

Consider Presentation and Request by Vickie Hubin of the Western Child Advocacy Center – Ms. Hubin told the Council about their organization and how they had been awarded the Outstanding Victim Service Organization award at the Annual Crime Victims' Rights Conference. She said they had helped 418 children last year with 8 being from Decatur County. Williby moved, second by Oien to approve supporting the group in their efforts with a donation of \$2,500. **Motion carried.**

#1 Executive Session – At 5:15 pm Oien moved, second by Williby to enter into executive session to discuss consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship for 15 minutes. To include Mayor, Council, Hirsch by telephone conference and City Clerk. **Motion carried.**

Back at 5:30 pm with no action taken.

#2 Executive Session – At 5:30 Williby moved, second by Addleman to enter into executive session for 10 minutes to discuss non-elected personnel. Not related to contracted personnel, to include Mayor, Council, City Attorney by telephone conference and City Clerk. **Motion carried.**

Back at 5:40 pm, Williby moved, second by Marchello to approve the League of Kansas Municipalities to process the search for a new Administrator. **Motion carried.**

Consider Revised City Pool Rules and Rates – Administrator Kampfer read an email from the pool committee stating their recommendations for the brick donation money were to go to finishing the concession stand and any remaining amount go to the bond reserve fund to pay off the bond early. City Administrator Pete Kampfer then presented the revised pamphlet noting the change of age from 10 years to 8 years olds for children requiring parental accompaniment or a signed letter from the parent stating who is responsible for the child. Addleman moved, second by Williby to approve the pool committee recommendations and the revised Pool Rules and Rates as presented by Kampfer. **Motion carried.**

Consider and approve a Firm Electric Service (FES) Agreement between the City of Oberlin, the Kansas Municipal Energy Agency (KMEA) and the Western Area Power Administration (WAPA). – Kampfer explained that City Attorney Hirsch had reviewed the contract and found the agreement to be acceptable and gave his approval. Williby moved, second by Oien to accept the agreement as is. **Motion carried.**

Administrator Report – Administrator Kampfer reported the next meeting would be held May 19, 2016. He updated the Council on a swim meet that was requested and scheduled to be held Jun 25 from 8-5. Two lifeguards would be needed. Williby moved, second by Brandon to ratify the decision to allow the swim meet to be held during the day with evening swim, optional that night. **Motion carried.**

Police Report – Chief Troy Haas reported that the new police officer hired was attending the academy and would graduate in July.

Public Works – City Foreman David Sporn reported the Kansas Department of Transportation would begin repairs on the bridge on Highway 83 south of town. He said the Community Cleanup Day was a success with eight truckloads taken to the landfill.

Councilman Williby encouraged all committees to report to the council and keep them up to date on their activities more frequently.

Councilman Marchello applauded the park committee for their efforts.

ADJOURNMENT -At 6:05 pm Addleman moved, second by Williby the meeting be adjourned. **Motion carried.**

City Clerk, Sandy Rush

Mayor, Ladd Wendelin

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
19	Decatur County Implement LLC, PO Box 107, Oberlin, KS, 67749									
ct119174		05/06/16	Maintenance Supplies	05/20/16	\$37.19	\$37.19	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
						\$37.19				
30	Glassman Corporation, Po Box 814, Hays, KS, 67601									
SA00792-IN		05/01/16	Professional Services	05/20/16	\$699.00	\$699.00	44-28-6423	Professional Services	\$0.00	\$0.00
						\$699.00				
44	Gateway, 1 Morgan Drive, Oberlin, KS, 67749									
5.5.16		05/05/16	Mayor and Council Miscellaneous	05/20/16	\$82.50	\$82.50	20-20-6502	Mayor and Council	\$0.00	(\$1,435.82)
						\$82.50				
51	Midwest Energy, Inc., 1330 Canterbury Drive, Hays, KS, 67601									
May 16.05		05/04/16	Natural Gas Utility	05/20/16	\$60.52	\$60.52	23-29-6403	Natural Gas Utility	\$0.00	(\$473.54)
May 16.01		05/04/16	Natural Gas Utility	05/20/16	\$81.04	\$81.04	31-23-6403	Natural Gas Utility	\$0.00	(\$721.57)
May 16.02		05/04/16	Natural Gas Utility	05/20/16	\$44.00	\$44.00	44-28-6403	Natural Gas Utility	\$0.00	(\$272.40)
May 16.06		05/04/16	Natural Gas Utility	05/20/16	\$287.30	\$287.30	53-33-6403	Natural Gas Utility	\$0.00	(\$3,515.03)
May 16		05/04/16	Natural Gas Utility	05/20/16	\$215.32	\$215.32	70-42-6403	Natural Gas Utility	\$0.00	(\$8,193.52)
May 16.04		05/04/16	Natural Gas Utility	05/20/16	\$1,258.81	\$1,258.81	70-42-6403	Natural Gas Utility	\$0.00	(\$8,193.52)
May 16.03		05/04/16	Natural Gas Utility	05/20/16	\$175.87	\$175.87	70-43-6403	Natural Gas Utility	\$0.00	(\$1,665.68)
						\$2,122.86				
76	KONE, PO Box 3491, CAROL STREAM, IL, 60132-3491									
949288673		05/01/16	Professional Services	05/20/16	\$348.20	\$348.20	53-33-6423	Professional Services	\$0.00	(\$5,176.80)
						\$348.20				
80	Ideal Linen Supply, 506 S Beltline, Scottsbluff, NE, 69361									
0506205		05/03/16	Maintenance Supplies	05/20/16	\$4.95	\$4.95	70-30-6418	Maintenance Supplies	\$0.00	(\$8,310.09)
0506205		05/03/16	Uniforms	05/20/16	\$44.21	\$44.21	70-30-6435	Uniforms	\$0.00	(\$560.27)
0509027		05/10/16	Uniforms	05/20/16	\$44.37	\$44.37	70-30-6435	Uniforms	\$0.00	(\$560.27)
0509027		05/10/16	Maintenance Supplies	05/20/16	\$4.83	\$4.83	70-43-6418	Maintenance Supplies	\$0.00	(\$2,142.50)
						\$98.36				
83	Northwest Fire Extinguisher, 850 North Franklin Ave, PO Box 894, Colby, KS, 67701									
67307		05/04/16	Professional Services	05/20/16	\$76.50	\$76.50	53-33-6423	Professional Services	\$0.00	(\$5,176.80)
						\$76.50				
93	HD Supply Waterworks, Ltd, Po Box 28330, St Louis, MO, 63146									
F492724		05/11/16	Maintenance Supplies	05/20/16	\$350.74	\$350.74	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
						\$350.74				
99	City of Oberlin, 1 Morgan Drive, Oberlin, KS, 67749									
16 0520		05/17/16	Postage	05/20/16	\$1.35	\$1.35	20-20-6411	Postage	\$0.00	(\$75.71)
16 0520		05/17/16	Training and Travel	05/20/16	\$39.70	\$39.70	20-21-6410	Training and Travel	\$0.00	\$0.00
16 0520		05/17/16	Postage	05/20/16	\$19.20	\$19.20	20-21-6411	Postage	\$0.00	\$0.00

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
16 0520	05/17/16	Miscellaneous Expense	05/20/16	\$58.24	\$58.24	20-21-6436	Miscellaneous Expense	\$0.00	(\$2,582.37)
16 0520	05/17/16	Training and Travel	05/20/16	\$71.29	\$71.29	44-28-6410	Training and Travel	\$0.00	(\$963.24)
16 0520	05/17/16	Training and Travel	05/20/16	\$8.33	\$8.33	70-20-6410	Training and Travel	\$0.00	(\$217.76)
16 0520	05/17/16	Training and Travel	05/20/16	\$8.33	\$8.33	80-20-6410	Training and Travel	\$0.00	(\$108.88)
16 0520	05/17/16	Fuel Gas	05/20/16	\$44.49	\$44.49	90-31-6401	Fuel Gas	\$0.00	(\$835.97)
16 0520	05/17/16	Training and Travel	05/20/16	\$8.34	\$8.34	90-31-6410	Training and Travel	\$0.00	(\$1,857.87)
16 0520	05/17/16	Vehicle Maintenance	05/20/16	\$26.54	\$26.54	90-31-6451	Vehicle Maintenance	\$0.00	(\$509.69)
					\$285.81				
123	Decatur Cooperative Association, PO Box 68, Oberlin, KS, 67749								
4.30.16	05/01/16	Fuel	05/20/16	\$361.28	\$361.28	20-21-6401	Fuel	\$0.00	(\$1,826.26)
194648	05/05/16	Maintenance Supplies	05/20/16	\$172.50	\$172.50	24-39-6418	Maintenance Supplies	\$0.00	(\$1,556.94)
					\$533.78				
137	Oberlin Automotive, 102 E Frontier Parkway, Oberlin, KS, 67749								
266265	05/01/16	Equipment Repair Supplies	05/20/16	\$42.83	\$42.83	24-39-6407	Equipment Repair	\$0.00	\$0.00
266265	05/01/16	Maintenance Supplies	05/20/16	\$12.74	\$12.74	24-39-6418	Maintenance Supplies	\$0.00	(\$1,556.94)
266770	05/12/16	Equipment	05/20/16	\$124.00	\$124.00	70-30-6453	Equipment	\$0.00	(\$9,347.00)
266277	05/01/16	Maintenance Supplies	05/20/16	\$6.04	\$6.04	70-43-6418	Maintenance Supplies	\$0.00	(\$2,142.50)
266730	05/12/16	Maintenance Supplies	05/20/16	\$9.11	\$9.11	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
					\$194.72				
147	The Thompson Company, 3636 W Stolley Park Rd, PO Box 1466, Grand Island, NE, 68802								
1749196	05/12/16	Kitchen Supplies	05/20/16	\$130.71	\$130.71	53-33-6422	Kitchen Supplies	\$0.00	(\$448.27)
1745875	05/05/16	Food	05/20/16	\$358.01	\$358.01	53-33-6448	Food	\$0.00	(\$6,301.05)
1749196	05/12/16	Food	05/20/16	\$298.70	\$298.70	53-33-6448	Food	\$0.00	(\$6,301.05)
					\$787.42				
148	Salina Supply Company, 302 N Santa Fe, PO Box 5100, Salina, KS, 67402								
S100051860.001	05/01/16	Maintenance Supplies	05/20/16	\$490.20	\$490.20	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
S100053105.001	05/09/16	Maintenance Supplies	05/20/16	\$271.18	\$271.18	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
S100051981.001	05/01/16	Equipment	05/20/16	\$2,078.89	\$2,078.89	90-31-6453	Equipment	\$0.00	(\$3,843.04)
					\$2,840.27				
153	Plains Equipment Group, PO Box 406, Seward, NE, 68434								
1585706	05/02/16	Equipment Repair Supplies	05/20/16	\$50.35	\$50.35	24-39-6407	Equipment Repair	\$0.00	\$0.00
1587616	05/04/16	Maintenance Supplies	05/20/16	\$86.78	\$86.78	90-31-6418	Maintenance Supplies	\$0.00	(\$16,199.45)
					\$137.13				
161	Office Works, 960 S Range, PO Box 706, Colby, KS, 67701								
1651-0416	05/01/16	Office Supplies	05/20/16	\$14.38	\$14.38	20-20-6402	Office Supplies	\$0.00	(\$4,468.46)
229402	05/05/16	Office Supplies	05/20/16	\$50.71	\$50.71	20-20-6402	Office Supplies	\$0.00	(\$4,468.46)
229408	05/10/16	Office Supplies	05/20/16	\$23.29	\$23.29	20-20-6402	Office Supplies	\$0.00	(\$4,468.46)
1651-0416	05/01/16	Office Supplies	05/20/16	\$7.20	\$7.20	70-20-6402	Office Supplies	\$0.00	(\$5,084.06)

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

Vendor										
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
229402	05/05/16	Office Supplies	05/20/16	\$25.36	\$25.36	70-20-6402	Office Supplies	\$0.00	(\$5,084.06)	
229408	05/10/16	Office Supplies	05/20/16	\$11.65	\$11.65	70-20-6402	Office Supplies	\$0.00	(\$5,084.06)	
1651-0416	05/01/16	Office Supplies	05/20/16	\$3.60	\$3.60	80-20-6402	Office Supplies	\$0.00	(\$2,870.17)	
229402	05/05/16	Office Supplies	05/20/16	\$12.68	\$12.68	80-20-6402	Office Supplies	\$0.00	(\$2,870.17)	
229408	05/10/16	Office Supplies	05/20/16	\$5.83	\$5.83	80-20-6402	Office Supplies	\$0.00	(\$2,870.17)	
1651-0416	05/01/16	Office Supplies	05/20/16	\$3.60	\$3.60	90-20-6402	Office Supplies	\$0.00	(\$2,870.21)	
229402	05/05/16	Office Supplies	05/20/16	\$12.67	\$12.67	90-20-6402	Office Supplies	\$0.00	(\$2,870.21)	
229408	05/10/16	Office Supplies	05/20/16	\$5.80	\$5.80	90-20-6402	Office Supplies	\$0.00	(\$2,870.21)	
					\$176.77					
167	United States Postal Service, 135 E Hall Street, Oberlin, KS, 67749									
May 16	05/12/16	Postage	05/20/16	\$94.00	\$94.00	20-20-6411	Postage	\$0.00	(\$75.71)	
May 16	05/12/16	Postage	05/20/16	\$47.00	\$47.00	70-20-6411	Postage	\$0.00	(\$37.85)	
May 16	05/12/16	Postage	05/20/16	\$23.50	\$23.50	80-20-6411	Postage	\$0.00	(\$18.92)	
May 16	05/12/16	Postage	05/20/16	\$23.50	\$23.50	90-20-6411	Postage	\$0.00	(\$18.92)	
					\$188.00					
175	CMA Distributors, Inc., 139 W Hall, PO Box 292, Oberlin, KS, 67749									
35717	05/10/16	Maintenance Supplies	05/20/16	\$90.00	\$90.00	24-39-6418	Maintenance Supplies	\$0.00	(\$1,556.94)	
					\$90.00					
177	Servi-tech Inc, PO Box 1397, Dodge City, KS, 67801									
D-211095	05/17/16	Postage	05/20/16	\$13.00	\$13.00	80-44-6411	Postage	\$0.00	(\$30.34)	
					\$13.00					
182	Kansas Municipal Utilities, 101 1/2 N Main Street, McPherson, KS, 67460									
200001727	05/09/16	Training and Travel	05/20/16	\$166.67	\$166.67	70-20-6410	Training and Travel	\$0.00	(\$217.76)	
200001727	05/09/16	Training and Travel	05/20/16	\$166.67	\$166.67	80-20-6410	Training and Travel	\$0.00	(\$108.88)	
200001727	05/09/16	Training and Travel	05/20/16	\$166.66	\$166.66	90-20-6410	Training and Travel	\$0.00	(\$1,758.72)	
					\$500.00					
193	Sellers Equipment, PO Box 1940, Salina, KS, 67402-1940									
IC133191	05/11/16	Equipment Repair Supplies	05/20/16	\$392.90	\$392.90	29-24-6407	Equipment Repair	\$0.00	(\$2,863.70)	
					\$392.90					
198	Fought Enterprises, 711 W Commercial Street, Oberlin, KS, 67749									
562077	05/04/16	Professional Services	05/20/16	\$90.00	\$90.00	23-29-6423	Professional Services	\$0.00	(\$656.25)	
562009	05/14/16	Professional Services	05/20/16	\$550.00	\$550.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)	
562010	05/16/16	Professional Services	05/20/16	\$121.00	\$121.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)	
562086	05/06/16	Professional Services	05/20/16	\$146.00	\$146.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)	
562087	05/09/16	Professional Services	05/20/16	\$353.00	\$353.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)	
562090	05/10/16	Professional Services	05/20/16	\$393.00	\$393.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)	
					\$1,653.00					

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
16 0331		05/11/16	Professional Services	05/20/16	\$1,113.00	\$1,113.00	29-24-6423	Professional Services	\$0.00	\$0.00
						\$1,113.00				
564	Colorado Retail Ventures, Po Box 867, Sterling, CO, 80751									
252-10009		05/01/16	Fuel Diesel	05/20/16	\$68.79	\$68.79	70-30-6465	Fuel Diesel	\$0.00	(\$352.64)
						\$68.79				
684	Becky Vollertsen, 510 W Ash, Oberlin, KS, 67749									
16 0516		05/16/16	Park Improvements	05/20/16	\$568.74	\$568.74	39-20-6441	Park Improvements	\$0.00	\$0.00
						\$568.74				
687	American Electric Co - McCook, PO Box 978, Columbia, MO, 65205									
4439-577771		05/12/16	Maintenance Supplies	05/20/16	\$156.95	\$156.95	70-30-6418	Maintenance Supplies	\$0.00	(\$8,310.09)
						\$156.95				
690	Windy Prairie Systems, 3001 Trudy Ann Dr, Raymond, NE, 68428									
May 16		05/01/16	Professional Services	05/20/16	\$168.00	\$168.00	24-39-6423	Professional Services	\$0.00	(\$4,102.00)
						\$168.00				
995	CivicPlus, 302 S 4th St Ste 500, Manhattan, KS, 66502									
159070		05/01/16	Professional Services	05/20/16	\$750.00	\$750.00	20-20-6423	Professional Services	\$0.00	(\$3,464.70)
159070		05/01/16	Professional Services	05/20/16	\$375.00	\$375.00	70-20-6423	Professional Services	\$0.00	(\$3,262.90)
159070		05/01/16	Professional Services	05/20/16	\$187.50	\$187.50	80-20-6423	Professional Services	\$0.00	(\$1,212.57)
159070		05/01/16	Professional Services	05/20/16	\$187.50	\$187.50	90-20-6423	Professional Services	\$0.00	(\$2,870.66)
						\$1,500.00				
1039	CINTAS CORPORATION, PO BOX 631025, CINCINNATI, OH, 45263-1025									
5005136909		05/11/16	First Aid Supplies	05/20/16	\$61.77	\$61.77	44-28-6419	First Aid Supplies	\$0.00	\$0.00
5005136909		05/11/16	First Aid Supplies	05/20/16	\$200.05	\$200.05	70-43-6419	First Aid Supplies	\$0.00	(\$126.92)
						\$261.82				
1078	Home Range, , 805 N Antelope, Oberlin, KS, 67749									
847		05/06/16	Miscellaneous Expense	05/20/16	\$122.23	\$122.23	70-30-6436	Miscellaneous Expense	\$0.00	(\$487.68)
						\$122.23				
1079	Vicky Hittle, , PO Box 121, Liberal, KS, 67905-0121									
1.3.11		05/12/16	Deposit Interest	05/20/16	\$2.52	\$2.52	70-20-6510	Deposit Interest	\$0.00	(\$1,031.82)
1.3.11		05/12/16	Deposit refund	05/20/16	\$200.00	\$200.00	72-00-6468	Deposit refund	\$0.00	(\$3,380.00)
						\$202.52				

City of Oberlin
Council Approval Report for Operating Checking--100010189
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total Bills To Pay:						\$87,023.57				

LEAGUE OF KANSAS MUNICIPALITIES
**CONTRACT FOR LEAGUE EXECUTIVE/
ADMINISTRATIVE POSITION SEARCH**
City of Oberlin

This **Service Agreement** is made and entered into between the City of Oberlin, hereinafter referred to as the “City,” and the League of Kansas Municipalities, hereinafter referred to as the “League.”

Accordingly, the parties agree as follows:

Section I: Obligations of the League

The League shall assist the City in filling their position of City Administrator. In assisting with this process, the League shall provide the services described below:

- (a) The League shall designate a Member Services Manager to work with the Mayor and City Council to develop a candidate recruitment profile.
- (b) The League shall use the candidate recruitment profile, any applicable ordinances, and the City’s current job description for the position to make recommendations for possible changes in the job description if needed.
- (c) Based on the job description and the data obtained in the surveys, the League shall assist the City in creating an advertisement for the position. The League shall place advertisements in the locations selected by the City.
- (d) The League shall receive and review all resumes for compliance with the selected characteristics, criteria and job description requirements. The League shall provide the City with the complete pool of candidates prior to the applicant-review meeting between the League and City.
- (e) Based on the job description and the data obtained from the City, the League shall review the candidates for the position and recommend candidates for interviews.
- (f) The League shall schedule all selected candidates for interviews on a date mutually agreeable to the candidate and the City.
- (g) The League shall assist the City in the interview process by providing resources and guidance on conducting an effective interview.

- (h) Upon request from the City, the League shall arrange appropriate background-checks on selected candidate(s). Background-checks will be provided by a third party and are performed under the applicable provisions of the Fair Credit Reporting Act (FCRA), to include verification of education credentials through the National Student Clearinghouse. The cost of background-checks for up to two candidates is included in the negotiated Fee.
- (i) Once a formal offer of employment has been extended and accepted, the League shall notify all candidates that the position has been filled.

Section II: Obligations of the City

The City shall cooperate in the executive search process as follows:

- (a) The City Council shall take formal action in an open public meeting authorizing the proper execution of this Agreement.
- (b) The City shall coordinate the timely completion of the Distribution-of-Responsibility Surveys and the Ideal Candidate Profile.
- (c) The City shall provide the League with a current job description and any applicable ordinances concerning the duties of the position to be filled.
- (d) The City shall designate a single point of contact (POC) who will be responsible for the coordination with the League on all City LEAPS communication, activities and programs. The City shall provide the League with appropriate POC contact information.
- (e) The City shall not directly contact the candidates except as otherwise provided in this Agreement.
- (f) Upon being provided the complete pool of applicants by the League, the City shall determine the number of candidates to interview and which candidates to interview.
- (g) Following interviews, the City shall make any formal offer of employment directly to the candidate.
- (h) The City shall promptly notify the League when the City has filled the position or if the City has declined to select any of the candidates presented.
- (i) The City shall not reproduce any documents provided by the League without the express written consent of the League except as specifically authorized in this Agreement.

Section III: Compensation

- (a) **Fee:** The City shall pay the League a Fee of \$3387.77 for the services provided under this agreement. The Fee includes: (i) the cost of background-checks for up to two candidates; and (ii) League staff time and expenses for up to two trips to the City.
- (b) **Additional Costs:** In addition to the Fee, the City shall pay for: (i) Any additional trips to the City by League staff at the rate of \$150.00 per trip plus mileage at the current federal mileage rate per mile from the League's office; (ii) All advertising expenses at actual cost; and (iii) all additional background checks not included in the Fee at actual cost.
- (c) **Payment Due:**
 - (i) **Initial Payment:** The City shall pay half of the Fee upon accepting the League's offer to provide the City with an executive search program.
 - (ii) **Final Payment:** The City shall pay the balance of the Fee and all additional expenses upon a trigger of termination as specified in Section IV.
 - (iii) **Exception:** If the executive search is not completed before December 30, for accounting purposes, the League may invoice for all outstanding expenses.

Section IV: Termination

- (a) **Term:** The executive search program will commence on the date that the League's Executive Director executes and delivers this agreement and ends when (i) the City has filled the position, (ii) the City has declined to select any of the candidates presented, or (iii) 12 months from the date of the League's Executive Director's signature on the contract, whichever occurs first. The executive search program will be conducted on a schedule mutually agreed to by the parties. Both parties agree that they will not unreasonably withhold agreement to such schedule.
- (b) **City's Obligations upon Termination:** Upon termination, the City shall pay the balance of the Fee and all unpaid expenses within 90 days.
- (c) **League's Obligations upon Termination:** Upon termination, the League's obligations are complete.
- (d) **Early Termination by the City:** If the City chooses to early terminate the contract, all outstanding expenses will immediately become due. All payments already made are nonrefundable. If the City chooses to terminate the contract after the League has provided the Candidate Profile book, the contract will be deemed substantially complied with and the City shall pay the balance of the Fee and all unpaid expenses within 90 days from the notice of termination. Upon early termination by the City,

the League shall immediately notify all candidates that the League is no longer involved in the City's hiring process.

- (e) **Early Termination by the League:** The League reserves the right to terminate this contract at any time. Upon termination, the City shall be responsible for all costs incurred as of the date of termination. If the League chooses to exercise its right to terminate the contract, no information gathered about potential candidates will be shared with the City.

Section V: General Provisions

- (a) This constitutes the whole agreement between the parties and supersedes all prior negotiations and agreements. The League's responsibility under this professional service agreement shall be to assist the City in its search for a new City [Position] as described in this contract. This Agreement binds and benefits the parties and their respective successors and assigns.
- (b) This Agreement is to be governed by and construed in accordance with the laws of Kansas, without regard to its conflict of law principles. The City shall hold the League harmless from any liability and shall indemnify the League for any expenses, costs, or damages in connection with any complaint or proceeding in regard to filling the position of City [Position]. In the event a court of competent jurisdiction finds the League liable for negligence in the performance of its duties under this contract, the League shall hold harmless and indemnify the City to the extent of the League's liability. The League shall not be liable for any hiring decision made by the City.
- (c) This Agreement may be amended only by an agreement approved and signed by both parties.

To evidence the parties' agreement to this Service Agreement, they have executed and delivered it on the date set forth in the preamble.

LEAGUE OF KANSAS MUNICIPALITIES

CITY OF OBERLIN

Erik Sartorius
Executive Director

Date

Ladd Wendelin
Mayor

Date

ATTEST:

Sandy Rush
City Clerk

Thursday, May 19, 2016

Dane G. Hansen Foundation
P.O. Box 187
Logan, Kansas 67646

Dear Dane G. Hansen Foundation,

I'm writing to you today regarding the grant application from the community of Oberlin for the Sunflower Rail Trails Conservancy to build a trail from Oberlin to Sappa Park, utilizing the old railroad track that runs along the southern end of Oberlin eastward towards Sappa Park.

As Mayor of the City of Oberlin, along with the City Council, we strongly support this project and will be committing community and city resources to help create the trail. Such commitments include the labor for the construction and creation of the trail.

The application represents the collaboration of two communities and a number of citizens within the Conservancy to promote the health and well-being of citizens in Northwest Kansas, along with the beautification of our community's historical features. In addition, we anticipate that citizens will have better access to the state park, outdoor recreation, a healthy way to exercise, and to be engaged in a positive way with community.

We hope that you will thoughtfully consider contributing to this project. On behalf of the City Council and Citizens of Oberlin, we thank you for your consideration.

Sincerely,

Mayor Ladd N. Wendelin

Councilman Jim Marchello

Councilman Rusty Addleman

Councilman Brandon Oien

Councilwoman Marilyn Horn

Councilman Josh Williby

CITY OF OBERLIN

CEREAL MALT BEVERAGE (CMB) APPLICATION FOR TEMPORARY LOCATION

I, the undersigned, do hereby apply for a temporary location CMB license. I hereby certify the following pursuant to Oberlin City Code Section 3-211: (check all that apply)

1. I currently hold a CMB license from the City of Oberlin. All information in the application for which I applied for such license is still correct.

2. The proposed temporary location is described specifically as:

wedding Reception

3. Such location is zoned properly for cereal malt beverage sales and is not within any restricted area for the sale of cereal malt beverages.

4. The date and hours proposed for the temporary location are:

6/11/16

5. The name of the sponsor of the event is:

Kendra Solko

6. I have a written agreement with the sponsor. (Attach a copy of same)

7. The following is a list of all of licensee's employees who will or may be serving cereal malt beverages at the event:

Mick Barth

I hereby certify, under penalties of perjury, that the above and foregoing is true and correct. I understand that pursuant to City Code section 3-211 that this application must be submitted at least 14 days in advance of the event sought to be licensed. I am further attaching herewith the \$50 temporary license fee.

5/13/16
Date

Mick Barth
Applicant

License approved and issued this _____ day of _____, 20_____.

City Clerk

NEBRASKA SAFETY AND FIRE EQUIPMENT, INC.

P.O. Box 1229 - 111 West 6th Street
North Platte, Nebraska 69103-0548
Telephone (308) 534-7833
Fax (308) 532-9413

FROM: BLAKE

BID NO. ESTIMATE

DATE: APRIL 15, 2016

TO: OBERLIN GATEWAY MUNICIPAL AUDITORIUM

ATTENTION: CHRIS WARD

TELEPHONE: 785/475-2400

EMAIL: cward@oberlinkansas.gov

RE: BACKFLOW REPAIRS, GUAGES, FDC CHECKVALVE INSPECTION

CHRIS – OUR INSPECTOR, JEFF MITCHELL CONDUCTED A SPRINKLER SYSTEM AND BACKFLOW INSPECTION AT THE OBERLIN GATEWAY MUNICIPAL AUDITORIUM AND SAID THAT YOU WOULD LIKE AN ESTIMATE TO ADDRESS THE ITEMS BELOW – BLAKE NIESEN

◆ PRICE INCLUDES THE FOLLOWING:

1	770-RT400	WATTS BACKFLOW REPAIR KIT
2	LFFVB050	TEST COCK
4	SG3	SPRINKLER GAUGE
1	FDC	CHECK VALVE INSPECTION

- ◆ PRICE INCLUDES INSTALLATION AND TESTING.
- ◆ PRICE INCLUDES FREIGHT & TRAVEL.
- ◆ PRICE DOES NOT INCLUDE TAX, IF APPLICABLE.

ESTIMATE: \$2,395.00



OBERLIN POLICE DEPARTMENT

**107 W. Commercial
P O Box 237
Oberlin KS. 67749-0237
oberlinpd4@ruraltel.net**



MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF APRIL 2016

CITY COURT: FINES COLLECTED FOR: APRIL 2016, \$3941.00 Y.T.D.: \$16238.00

CITY COURT CASES FILED

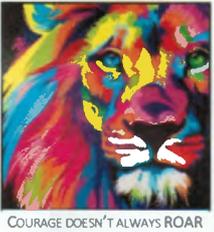
- 1 – NO MOTOR VEHICLE LIABILITY INSURANCE**
- 1– DRIVING WHILE LICENSE SUSPENDED**
- 5 – ILLEGAL TAGS**
- 2 – CHILD SAFETY RESTRAINT**
- 8 - SPEEDING**
- 1 – MECHANICAL EXHAUST DEVICE**

DISTRICT COURT CASES / OTHER FILED

- 1 – DRIVING WHILE LICENSE SUSPENDED**
- 1 – NO KANSAS DRIVER'S LICENSE - RESIDENT**

ANIMAL CONTROL:

CODE ENFORCEMENT: 3 HEALTH & WELFARE



Western Kansas Child Advocacy Center
103 E. 9th
Scott City, KS 67871
620-872-3706



May 6, 2016

Oberlin City Council
1 Morgan Drive
Oberlin, KS 67749

Dear Oberlin City Council:

The Western Kansas Child Advocacy Center (WKCAC) would like to thank you for giving us the opportunity to tell you about the services we provide for children in your county. We appreciate your consideration of providing annual support. Because of partnerships and commitments from dedicated people like you, there is never a charge to families or child-serving agencies for the valuable services the WKCAC provides.

We are pleased to work collaboratively with law enforcement, child protection services, county attorney and others charged with the protection of children in your community. Together, we believe that we can make sure that our rural communities remain the safest place to raise our precious children.

If you have questions or need more information to help make your decision, please do not hesitate to call me.

Respectfully Yours,

Vicki Hubin
Project Coordinator
(620)874-8557