

**AGENDA**  
**CITY COUNCIL MEETING**  
Gateway 1 & 2 – Oberlin, Kansas  
July 7, 2016  
5:00 PM

**Meeting Called to Order** – Mayor Ladd Wendelin

**ROLL CALL** of the Members of the City Council and determination of quorum.  
Williby\_\_\_\_\_ Addleman \_\_\_\_\_ Marchello \_\_\_\_\_Horn\_\_\_\_\_ Oien\_\_\_\_\_

**PLEDGE OF ALLEGIANCE to the Flag**  
**PROCLAMATIONS**  
**BOARD APPOINTMENTS**  
**PUBLIC COMMENT**

- Oral Communications from the Audience

**CONSENT AGENDA:** Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)  
Motion\_\_\_\_\_ Second\_\_\_\_\_

**OLD BUSINESS**

1. Request for Use of Sappa Park by Chamber of Commerce for Up in Smoke, Reitz & Rust and Red Brick Rode Car Show (Chamber Committee Member)
2. Discuss Sidewalk CDBG Special Activities Grant (Zodrow)
3. Discuss Fees regarding Right of Way Ordinance 868 (Hirsch)

**New Business**

1. Playground/Park Improvements Budget Request & Approval for Memorial Drinking Fountain for the City Park (Playground Committee)
2. Request for Donation from Options (Charlotte Linsner, Executive Director)
3. Request permission to apply for a Dane G. Hansen grant for a PA system downtown. (Kurt Vollertsen)
4. Discuss EDC Quarterly Allocation (Marchello)
5. Discuss Director Position for the CVB (Gary Anderson)
6. Ordinance concerning Pymt of Ins Proceeds (Hirsch)
7. Approval for Title Search of Airport Property and Vicinity (Hirsch)
8. Gateway Ice Maker Repairs
9. 2017 Budget Discussion (Zodrow)

**Miscellaneous**

#1 Executive Session for non-elected personnel. (Hirsch)

## **REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Public Works Department
- Treasurers Report
- Code Enforcement Report
- Other Reports

## **ADJOURNMENT**

- Action – Motion to Adjourn  
Motion \_\_\_\_\_ Second \_\_\_\_\_

A copy of this notice is posted on the front window of the Oberlin City Hall (Gateway) in a place convenient and readily accessible to the general public at all times, and said notice was posted on **July 5, 2016** at 4:00 p.m. and remained so posted continuously preceding the scheduled time of said meeting.

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Sandy Rush, City Clerk

The City Council for the City of Oberlin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Clerk, 785-475-2217; or go by 1 Morgan Drive, Oberlin KS, during normal business hours at least forty-eight (48) hours in advance of the meeting.

## **REGULAR COUNCIL MEETING – June 16, 2016 – GATEWAY – 5:00 P.M.**

**CALL TO ORDER** – Acting Mayor Josh Williby called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

**Roll Call of the Members of the City Council** - Josh Williby, Rusty Addleman, Brandon Oien, Jim Marchello, and Marilyn Horn by telephone conference (left at 7:00). **Majority of the Body Present.**

**Absent** – Mayor Ladd Wendelin

**Others Present** – City Attorney Steve Hirsch, City Foreman David Sporn, Treasurer Steve Zodrow, Police Chief Troy Haas and Amy, Marilyn Black, Deb Klima, Mike & Bernita Gawith, Heather Walinder, Kari Morford, Jeannie Lavers, Dave Olson, Keagen Blau, Stephanie Blau, Kandi Ketterl, Diane Hofer with Olsson Associates, Jeff Younger with Secure Energy Consulting, Inc., Steve Riat, Ron Ellis, Mendi Alexander and Jessica Norris with Nex-tech, Angie Baldelomar with the Oberlin Herald and City Clerk Sandy Rush.

**PROCLAMATIONS** – none

**APPOINTMENTS** – none

**PUBLIC COMMENT**

Marilyn Black thanked David Sporn for posting the children playing signs in her neighborhood. She also wanted to know if the council was going to have any discussion regarding the swimming pool being closed on Sunday.

Heather Walinder and Kari Morford spoke on behalf of the Chamber of Commerce and wanted the Council to be aware of the three big events to be held September 10<sup>th</sup> at the Sappa Park. They wished to use all of the Sappa Park facilities and to control entrance of vehicles at the front gate. They request to be on the next meeting agenda to explain their plans in more detail.

### **CONSENT AGENDA**

Approval of the minutes of the June 2, 2016 regular Council meeting.

Appropriations Ordinance – Payment of Bills

Addleman moved, second by Oien to approve the Consent Agenda. **Motion carried.**

### **OLD BUSINESS**

Swim Meet Update - Stephanie Blau, Swim Team Coach, updated the Council about the swim meet that is scheduled to be held June 25<sup>th</sup>. She plans on informing the public that the pool will be closed that day through the Oberlin Herald, radio and the marquee at First National Bank. Bleachers for the baseball park, owned by the Lions Club had been approved to be used by Jack Benton and the team will do the work moving them. Eight teams in all will be involved in the meet with their being approximately 400 kids. The group also plans on using the Gazebo at the park for concessions that day.

Library Update regarding Dane Hansen Grant - Jeannie Lavers told the Council the Library had received \$27,000 for the planned remodeling to be done to the building which includes a new bathroom, automatic entryway and carpet. This will cover the expenses 100% and the project is projected to start in September.

Park Benches Update and Estimates - Deb Klima with the Park Committee asked for approval to hold three more Movies Under the Stars events at the City Park, to be held July 3, August 12 and 22, 2016. Oien moved, second by Addleman to approve the use of the Park. **Motion carried.**

Mrs. Klima also presented pictures and estimates of the three park benches that the committee planned on purchasing with a Dane G. Hansen grant and their fundraisers. These would all be located around the playground equipment at the City Park. She reported the playground equipment at the baseball field was complete.

Airport Update - Diane Hofer, Olsson Associates gave an update on the Airport Runway Extension project. Smokey Hill, LLC is to begin work July 18<sup>th</sup>, and they have 40 working days to complete the project.

Ms. Hofer also explained that since the City of Oberlin has received Federal financial assistance from the Department of Transportation and as a condition of receiving this assistance, the City of Oberlin is required to establish a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations. She presented a notice for publication announcing the City of Oberlin's fiscal years 2016 through 2018 DBE Program, Marchello moved, second by Oien to approve the signing of the policy statement by Acting Mayor, Josh Williby. **Motion carried.**

Ms. Hofer informed the Council that a capital outlay plan for next year includes sealing the runway. The City could apply for either a FAA grant or a KDOT grant to assist with funding of the runway sealing. Future projects include a turnaround at the end of the runway.

Modifications to Ordinance #514 that Established a Tree Board – Jeremy Tally with the Tree Board explained that the tree board was created to preserve city property and only pertained to the city's right of ways. A proposed updated ordinance was presented for approval. Addleman moved, second by Oien to approve Ordinance 885 with recommended changes. **Motion carried.** After a discussion regarding letters being sent by the code enforcer or the tree board, it was agreed to have the new administrator help with the decision.

Ordinance Setting Fees for Itinerant Merchants - City Attorney Steve Hirsch presented proposed Ordinance 887 and explained that in 2015 it was discussed and missed being approved by the Council. The Ordinance allows itinerant merchants to apply for a license which allows operation from a fixed single location within the city to apply for an annual permit for a sum of \$100 per calendar year. Marchello moved, second by Oien to approve Ordinance No. 887. **Motion carried.**

CDBG Special Activities Project Discussion – Treasurer Steve Zodrow presented a proposed CDBG Special Activities Project that the Council had requested from him. The proposal is for downtown curb, gutter and sidewalk replacement. He reported that in the past, the City had spent \$50,000 plus for a local contractor to do what little replacement that has been done. Total estimated cost would be \$170,536.80. This would be funded with 50 percent CDBG and 50 percent matching funds from the proposed Special Street carryover funds and Consolidated Streets Capital Outlay. After a discussion it was decided to table a decision until the next Council meeting in order to see if a local contractor could do the project for \$85,000 or less. The Council would then decide if they would approve this request for application or the Park Committee for their request to apply under the same grant program to help pay for playground equipment.

## **NEW BUSINESS**

Ordinance granting a Communications System Franchise Agreement with Nex-Tech -Steve Riat, Ron Ellis, Mendi Alexander and Jessica Norris all spoke on behalf of Nex-Tech explaining their request for the Council to approve the proposed franchise ordinance agreement that allows them the right and privilege to construct, erect, operate and maintain a communications system within the City. After a long discussion, it was decided to change the wording from a one year term to a six month term and successive terms of five years. This is to give the City time to ensure AT&T and Eagle are meeting the same requirements as Nex-tech to stay competitively neutral. They are also asking for a waiver on the fees as required in Ordinance 868 regarding Right of Ways. Oien moved, second by Marchello to approve Ordinance 886 granting a communications system franchise agreement with the proposed changes. **Motion carried.** They all agreed to table the discussion regarding the fees under the Right of Way Ordinance 868 until the next meeting to give the Council more time to research the issue.

Natural Gas Hedging Options with Secure Energy Consulting, Inc. – Jeff Younger with Secure Energy Consulting, Inc., Hays, explained how the natural gas prices could double from their current levels over the next year due to declining production and, lately, very warm weather. He presented options to protect and lock in a portion of the City's gas purchases for the winter of 2017/2018. The winter of 2016/2017 is already locked in at \$0.37 per therm. Marchello moved, second by Addleman to have Mr. Younger secure 50% of the 2017/2018 winter months usage at a fixed amount. **Motion carried.**

Dane Hansen Grant Request for Gun Club Property – A letter from the Oberlin Gun Club requesting approval for them to renovate trap houses and purchase new equipment by using Dane G. Hansen grant funds was read by Williby. Oien moved, second by Addleman to approve the request. **Motion carried.**

Pool Guidelines for Closing the Pool, Private Lessons and Snack Shack Usage – Keagen Blau, Pool Manager explained that as a result of numerous complaints of the pool being closed on a Sunday due to lack of available lifeguards, he has reconsidered his plan of action for the future. Treasurer Steve Zodrow stated, that Kansas has no policy and in reviewing Nebraska's policy, the number of guards could be cut back. After a discussion, the minimum number of guards could be six before one or both slides would need to be closed down using caution tape. When asked about the liability, City Attorney Steve Hirsch replied, there is no liability for the City unless there would be a willful act of neglect. The Council also requested Keagen to plan ahead in the scheduling for up to two weeks in advance in order to plan and call in help from some of the adults available and to be able to notify the public early. It was suggested that a noncertified lifeguard could also man the office and/or concession stand to free up the certified guards.

Zodrow said he had received complaints of the times allowed for private lessons being held. At this time they are not being allowed during swim team practice. The Council decided to leave it up to the manager at his discretion to set the times.

A discussion was held on the usage of the snack shack since it was built to accommodate other groups. It was decided to table the decision on creating a policy for the snack shack until next Council meeting.

Proposal to replace and/or dispose of 1977 Chevy Truck with dump bed - City Foreman David Sporn told the Council that a hydraulic cylinder had fallen out of the dump truck allowing the bed to come down hard enough to bend the frame. He has asked the Council to consider purchasing a used one and attached three examples. According to Hirsch, the Council can buy one under the emergency clause of the procurement policy. After a short discussion, Marchello moved, second by Oien to grant Sporn authority to purchase a dump truck, not to exceed \$23,000. **Motion carried.**

## **EXECUTIVE SESSIONS**

#1 Executive Session – At 5:20 pm, Oien moved, second by Addleman to enter into executive session for 10 minutes for preliminary discussion for the acquisition of land, to include Acting Mayor, Council, City Attorney and Diane Hofer with Olsson Associates. **Motion carried.**

Back at 5:30 with no action taken.

#2 Executive Session – At 8:10 pm, Oien moved, second by Marchello to enter into executive session for 10 minutes for non-elected personnel, to include Acting Mayor, Council, City Attorney and City Clerk. **Motion carried.**

Back at 8:20 pm with no action taken.

#3 Executive Session – At 8:25 pm, Oien moved, second by Marchello to enter into executive session for 5 minutes on matters deemed privileged in attorney-client relationship, to include Acting Mayor, Council and City Attorney. **Motion carried.**

Back at 8:35 pm with no action taken.

## **REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

Public Works – City Foreman David Sporn reported he had repaired the Gateway doors and that they are working. He recommends in the near future budgeting a door with a divider in the middle to latch and keep snow and rain out.

Treasurers Report – Treasurer Steve Zodrow presented the cash flow statement for May and the Local Sales Tax report. He also read an email from the Shayla Williby, Economic Development Commission (EDC) director. The EDC extends an invitation for a council member to attend their monthly meetings to help establish a better line of

communication and insight. Marchello volunteered to attend the meetings after July. Zodrow reported the cupola in the Gateway was being enclosed and covered by Roofmasters from Colby. The quote accepted by the Council was for \$12,718 and was to be funded by the Bremer fund.

Councilman Addleman – Asked if the City could use the Bobcat to drill holes for the fireworks show if it was held. Sporn agreed to see into it.

Councilman Marchello – Requested that the CVB and the EDC allocation would be left off of the consent agenda and be added as a separate line item.

**ADJOURNMENT** -At 8:45 pm Oien moved, second by Addleman the meeting be adjourned. **Motion carried.**

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City Clerk

Mayor

# SPECIAL ACTIVITY

DEADLINE: November 1, 2016  
Approximately \$3 million available

City of Oberlin is considering:

- Sidewalks or
- Playground Equipment

LMI SURVEY IS COMPLETE AND VALID – AS LONG AS THE PROJECT BENEFITS THE ENTIRE COMMUNITY. The regular CDBG rules for CF projects apply – must provide a 25% match to be eligible, however a 50% match is recommended to obtain the maximum rating points. Any % in-between is also acceptable, however rating points are affected and this is a State-wide competition. City can apply for up to \$400K and matching funds must be in place by the application deadline. Deadlines attached.

## **PROS/CONS OF SIDEWALKS**

Sidewalks are eligible under the regular CF round, however it would be in competition with streets, fire trucks, ambulances, mental health centers, etc. Usually sidewalks would not rate well in the regular round because of this. This is a rare chance to apply for funds with sidewalks as a designated category – with the City being able to apply for a higher dollar amount – up to \$400k. Davis Bacon wages apply to construction. These rates can add to the cost of the project, but not as much as building wage rates would. I have heard engineers state it adds about 10-15% to the project cost. The application will require a cost estimate and Preliminary Engineering Report (PER) from an engineer. We will budget for design, inspection, construction and administration. The City's matching funds would need to be in place by the application deadline.

## **PROS/CONS OF PLAYGROUND EQUIPMENT**

I believe the estimated cost of needed playground equipment is \$70-80K. Davis Bacon wages apply to the installation of the playground equipment. An engineer is not mandatory for the PER and cost estimate, however we discussed it would be nice to have someone help with the bidding process and ensure the equipment is installed properly to make sure safety requirements are met with equipment and installation. If the City feels differently and does not involve an engineer, a 3<sup>rd</sup> party uninterested in bidding must provide the cost estimate. The minimum administration we will charge for a project is \$5K. Therefore, knowing CDBG will pay for 10% for administration (10% of the amount you are applying for on the CDBG side), any difference will need to be on the local side. Matching funds would need to be in place by the application deadline. This cannot be future fundraising or grant writing efforts (such as Dane G. Hanson), but funds in place designated towards the project. We can use grant funds as match towards a project, however they must be in place. Additionally, you cannot match a grant with a grant entirely – there must be cash “skin in the game”.

The cost estimate/PER from an engineer is at city expense and does not count as match on either project.

**Dates for 2017 COMMUNITY FACILITIES/SPECIAL ACTIVITY**  
**Grant Application Preparation**

<b>Immediately</b>	Discuss and confirm plans for <b>proposed project</b> with NWKP&DC staff. Begin <b>Low-to-Moderate Income</b> Survey or documentation of Project Beneficiaries. Begin <b>Request for Qualifications</b> procedure [i.e. Project Engineer, Architect (if applicable)]. Begin <b>Land Acquisition</b> procedures (if applicable).
<b>Immediately</b>	<b>Project identified</b> and eligibility confirmed with NWKP&DC staff. Identify anticipated source(s) of matching funds and define responsible parties for applications. Notify NWKP&DC of selection of Engineer or Architect (if RFQ was <u>not</u> done).
<b>July 1, 2016</b>	First eligible date for required Public Hearing.
<b>September 1, 2016</b>	<b>Project Cost Estimate and proposed Scope of Work</b> to NWKP&DC. Confirm source(s) and amount(s) of anticipated <b>matching funds</b> .
<b>September 1, 2016</b>	Complete <b>LMI Survey Tabulation</b> and return to NWKP&DC.
<b>September 1, 2016</b>	Complete and submit <b>Taxes, User Fees, and Budget Data</b> . Complete <b>Community Needs Assessment</b> Questionnaire and return to NWKP&DC. If one is on file, identify current needs within the community.
<b>September 16, 2016</b>	Final <b>Preliminary Engineering Report</b> must be sent by Engineer/Architect to NWKP&DC. Submit photographs and supporting documentation to NWKP&DC.
<b>September 16, 2016</b>	Review and confirm application <b>Budget and Scope of Work</b> sections, etc. Provide firm <b>Written Letter of Commitment</b> from source of matching funds to NWKP&DC.
<b>Mid September - Early October, 2016</b>	<b>Publish Public Hearing Notice</b> - Must confirm specific deadline for publication in legal newspaper allowing five full days starting one day after publication and not counting the date of the hearing, but no more than 20 days before the date of the hearing.
<b>October 17, 2016</b>	Final eligible date for required <b>Public Hearing</b> .
<b>October 24, 2016</b>	Provide NWKP&DC with an <b>original affidavit of publication</b> for the Public Hearing Notice. Approve and sign all <b>application documents and resolutions</b> – original forms to NWKP&DC office.
<b>November 1, 2016</b>	<b>Application Deadline</b> —Must be postmarked on or before date.

**\*Grant Awards for CDBG Community Facilities will be announced on or about January 27, 2017.**  
**\*Communities assisted by our office for FY 2017 CDBG Application preparations are requested to respect these timeline guidelines. Timely planning is essential to a successful grant application.**

# Decatur County

2015 County Profile



## Locations:

### Hays (Main Office)

2716 Plaza Ave.  
Hays, KS 67601  
Office: 785-625-3055  
Fax: 785-625-1742

### FHSU

Student Health Center  
600 Park St.  
Hays, KS 67601  
Office: 785-628-4629

### Colby

475 ½ N. Chickamauga Ave.  
Colby, KS 67701  
Office: 785-460-1982  
Fax:

### 24-Hour Helpline

800-794-4624

## What We Do

Since 1983, **Options: Domestic & Sexual Violence Services, Inc.** has worked to empower victims/survivors of family & domestic violence, teen dating violence, stalking and sexual assault through a variety of services including:

- Personal, legal and medical advocacy
- Peer counseling
- Support groups
- Safety planning
- Safe shelter
- 24-hour helpline counseling
- Community referrals

**Options, Inc.** also works to educate the communities we serve about the prevalence of violence and to take action to prevent it in the future. These services include:

- Prevention programs for pre-teens, teens & college students
- Community awareness events
- Educational presentations

*Options, Inc. provided a total of 2,399 services to 276 victims in 2015*

## Demographics<sup>1</sup>

Decatur County is a frontier community (3.2 persons per square mile) with a population of 2,908.

- 49.4% of population is female
- 20.2% of population is under the age of 18
- 13.9% of population lives in poverty
- 89.9% of population has high school diploma
- 23.3% of population has a bachelor's degree or higher
- 3.1% of population speaks a language other than English at home
- 10.8% of population has a disability
- .6% of population is foreign born
- 15% of population has no health insurance

Income	
Median Income	Unemployment Rate <sup>2</sup>
\$37,396 (household)	2.9%
<b>\$28,094 (per capita)</b>	

## Domestic Violence<sup>3</sup>

Data from the Kansas Bureau of Investigation (KBI) shows that 29.25% of the domestic violence offenders were the victim's boy/girlfriend and 14.44% were the spouse of the victim. 83.5% of domestic violence incidents happen behind closed doors, within a single or multiple residence. 72.9% batterers used personal weapons such as hands, feet, etc. to hurt their victim.

Number Reported to Law Enforcement	Percent of Total in SDA	Arrests	Total Served by Options, Inc. <sup>4</sup>
3	.01%	0	9

Number of individuals participating in **Batterers Intervention Program** throughout the Options, Inc. service delivery area<sup>5</sup>: **59**

## Sexual Assault<sup>6</sup>

Of the rape incidents reported to law enforcement, over 97.6% of victims were female and 66.4% were under the age of 24. 92.5% of offenders were male and 46.8% were between the ages of 15 – 29. Most rapes occurred during the weekend between the hours of midnight and 2 a.m. KBI data shows that 28% of rapes are perpetrated by an acquaintance and 11.7% by a boy/girlfriend.

Number Reported to Law Enforcement	Percent of Total in SDA	Arrests	Total Served by Options, Inc. <sup>iv</sup>
1	5%	0	2

Number of Sexual Assault Nurse Exams<sup>7</sup> (SANE): **1**

## Daily Costs to Serve Victims

- **\$14.52 per day** to operate the 24-hour helpline
- **\$311.17 per day** to operate the safe shelter
- **\$450 per victim** for a domestic violence exam

<sup>1</sup> 2014 U.S. Census Bureau: State and County Quick Facts

<sup>2</sup> U.S. Department of Labor

<sup>3</sup> Domestic Violence, Stalking & Rape in Kansas as Reported to Law Enforcement Agencies; KBI: 2014

<sup>4</sup> Options: Domestic & Sexual Violence Services Inc.; 2015 data

<sup>5</sup> Office of Kansas Attorney General; Batter Intervention Program data: 2014

<sup>6</sup> Domestic Violence, Stalking & Rape in Kansas as Reported to Law Enforcement Agencies; KBI: 2014

<sup>7</sup> Hays Medical Center: SANE Monthly Report; 2015

<sup>8</sup> Domestic Violence, Stalking & Rape in Kansas as Reported to Law Enforcement Agencies; KBI: 2014

## Protection Orders<sup>8</sup>

Protection Orders are court orders intended to prevent further violence or threatening behavior. There are two types of Protection Orders: Protection from Abuse and Protection from Stalking. Ellis County reported 19 violations of Protective Orders.

### Protection from Abuse

The Protection from Abuse bars a specific individual from having contact with another individual.

Number of Filings	Percent of Total in SDA	Total Served by Options, Inc. <sup>iv</sup>
6	3%	0

### Protection from Stalking

The Protection from Stalking bars an individual from harassing, calling, contacting or communicating with the victim in any way. Data from KBI shows that 23.96% of offenders were the victim's ex-boy/ex-girlfriend and 17.47% were an acquaintance of the victim. 63.55% of stalking incidents took place within a single or multiple residence.

Number of Filings	Percent of Total in SDA	Total Served by Options, Inc. <sup>iv</sup>
8	6%	2

## What You Can Do

- **Call** – if you or someone you know is a victim, call our 24-hour Helpline to speak to an Advocate who can help
- **Refer** – if you know someone in need of help, give them our phone number
- **Volunteer** – everyone has a unique skill that could help Options, Inc. to better serve our clients
- **Donate** – as a non-profit agency we rely on grants and donations to serve victims/survivors

**From:** joehardware joehardware@att.net  
**Subject:** Fw: Hansen Grant Submission for Main Street Sound System/DA.D.  
**Date:** March 29, 2016 at 7:30 AM  
**To:** Kurt Vollertsen wardrx1@gmail.com

**From:** grants  
**Sent:** Monday, March 28, 2016 2:57 PM  
**To:** joehardware@att.net  
**Subject:** RE: Hansen Grant Submission for Main Street Sound System/DA.D.

Congratulations, Joe! The Decatur County Advisory Committee reviewed and approved your Dane G. Hansen Foundation Community Grant Application for \$3,599 to assist with the Main Street Sound System.

Please allow 10-14 business days for receipt of the grant check. Information, including a final report form will be included with the check. Final documentation must be submitted within 30 days from completion of project according to application timeline; additional time may be granted upon request.

If you have any questions, please let me know.

Thank you and good luck on your project!  
Darci

**Darci Schields**  
*Foundation Director*

Greater Northwest Kansas Community Foundation  
107 West Bressler  
Bird City, KS 67731

Tel 785-734-2556  
Fax 785-734-2536

***"For Good. For Ever."***

**From:** GNWKCF Grants [<mailto:no-reply@reflectivegroup.com>] **On Behalf Of** GNWKCF Grants

## Budget Justification

### Main Street Sound System

Electro-Voice Cobreflex IIB Horn x 5 at \$159.00 each= \$795.00

Electro-Voice ID30CT Horn Driver x 5 at \$171.00 each=\$855.00

Shure UA 221 Passive Combiner x 1 pair at \$120.00=\$120.00

Shure SLX4 Wireless Receiver H5 x1 at \$380.00=\$380.00

SLX/SM58 Handheld Microphone x1 at \$219.00=\$219.00

Winegard FlatWave Air FL6550A External Antennas x 2 at \$100.00 each= \$200.00

2,000 feet of speaker cable at \$400.00 = \$400.00

Cabling to reach outdoor antennas, 50' lengths x 2 at \$15.00=\$30.00

Nuts, bolts and washers = \$100.00

Certified electrician to wire the canopies and Gazebo = \$500.00

Total Budget = \$3,599.00

**joehardware**

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**From:** "GNWKCF Grants" <no-reply@gnwkcf.org>  
**Date:** Monday, February 29, 2016 8:30 PM  
**To:** <joehardware@att.net>  
**Subject:** Hansen Grant Submission for Main Street Sound System/DA.D.

**Organization Information**

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**County**

Decatur

**Legal Name of Organization**

Main Street Sound System/DA.D.

**Project Name**

Main Street Sound System

**Address**

149 S. Penn  
Oberlin, Kansas 67749  
United States

**Telephone**

(785) 475-2331

**E-mail****Organization Contact**

Joe Stanley

**Organization Description**

The group was formed in late fall of 2015, to begin raising funds to replace the sound system. This group consists of Main Street businesses and local persons who utilize the sound system on Main throughout the year.

**Is this organization recognized by the IRS as 501(c)(3) charitable nonprofit?**

- Yes

**Tax ID#**

48-1201525

**Proposal Information**

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**Project Name**

Main Stree Sound Sysytem

**Project Contact**

3/3/2016



Shaun

**SALES  
SERVICE  
INSTALLATION**

**Owner**

**Tim Ellenberger**



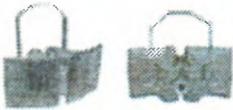
FULL LINE OF MOBILE ELECTRONICS  
SATELLITE RADIO, CUSTOM AUDIO  
SYSTEMS, AUTOMOTIVE PARTS &  
ACCESSORIES, BOARD LEVEL  
& CUSTOM REPAIR  
224 STATE STREET  
PHILLIPSBURG, KS. 67661  
PHONE: 785-543-2313  
TOLL FREE: 1-888-296-4128  
EMAIL: [teccomm@carrollsweb.com](mailto:teccomm@carrollsweb.com)

**FREE SHIPPING** on orders over \$100 – \$6.95 shipping on all other



5 Rec'd

Rollover image to zoom | Click for larger image



### Electro-Voice Cobreflex IIB Sect

Brand: Electro-Voice | Model: Cobi

★★★★★ 5.0 | 2 Reviews

[Write a review](#) [Ask a question](#)

The Cobreflex Series of folded sectoral a patented design that eliminates high intelligibility.

Save even more – a restocked/refurbished unit Check out th

### In Stock

Shipping	FREE
Lifetime Tech Support	FREE
<b>Your Price</b>	<b>\$159.00</b>

Part # 300-155

Qty:  EA [ADD TO](#)

Share:

### Manuals & Resources

- [Electro-Voice Cobreflex IIB Specification Sheet](#)
- [Electro-Voice Manufacturer Warranty](#)
- [See Catalog Page](#)

### Highlights

## General Product Description

The Cobreflex IIB is an exponentially flared, reflex design for use in public address, paging, and voice warning systems.

This reflex construction results in both compactness and high efficiency when combined with appropriate compression drivers.

The patented (patent # 2,751,996) folded design features two separate air columns in a single assembly that virtually eliminates high-frequency phase cancellation present in re-entrant designs.

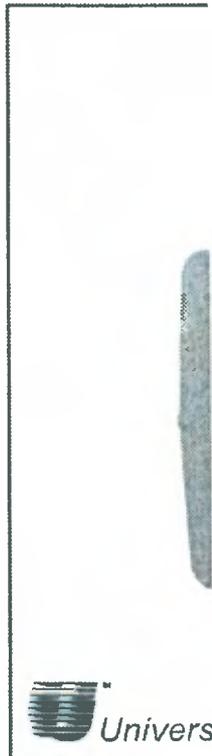
The 80-degree horizontal by 60-degree vertical dispersion pattern is beneficial in many applications requiring a wide coverage pattern. Furthermore, excellent loading is maintained to a low-frequency cutoff of 250 Hz.

The Cobreflex IIB is constructed from a high-impact acrylonitrile butadiene styrene (ABS) with an ultraviolet inhibiting grey paint finish. A serrated positive-lock "U" mounting bracket is provided for maximum mounting flexibility and ease of installation.

## Architects' and Engineers' Specifications

The horn shall be of the reflex type featuring two separate air columns within the single assembly. It shall produce a horizontal beamwidth of 80-degrees and a vertical beamwidth of 60-degrees at 2 kHz. In addition, it shall provide useful acoustic loading at all frequencies above 250 Hz.

The horn shall be constructed from a high impact acrylonitrile butadiene styrene (ABS) and finished with an ultraviolet inhibiting grey paint.



A serrated, positive-lock "U" mounting bracket is provided for maximum mounting flexibility and ease of installation.

The horn shall be constructed from a high impact acrylonitrile butadiene styrene (ABS) and finished with an ultraviolet inhibiting grey paint.

The horn shall be constructed from a high impact acrylonitrile butadiene styrene (ABS) and finished with an ultraviolet inhibiting grey paint.

## Polar Response

The directional characteristics of the Cobreflex IIB, with driver attached, were measured by running a set of horizontal/vertical polar responses, in a large anechoic chamber, at each one-third-octave center frequency. The test signal was one-third-octave pseudo-random pink noise centered at the indicated frequencies. The measurement microphone was placed 6.1 m (20 ft) from the horn mouth, while rotation was about the waveguide geometric apexes. These axes of rotation are quite close to the apparent (acoustic) apexes across the frequency range of measurement. Errors attributable to the slight differences between the geometric and acoustic apexes are reduced to an inconsequential level by the relatively long, 20-foot measuring

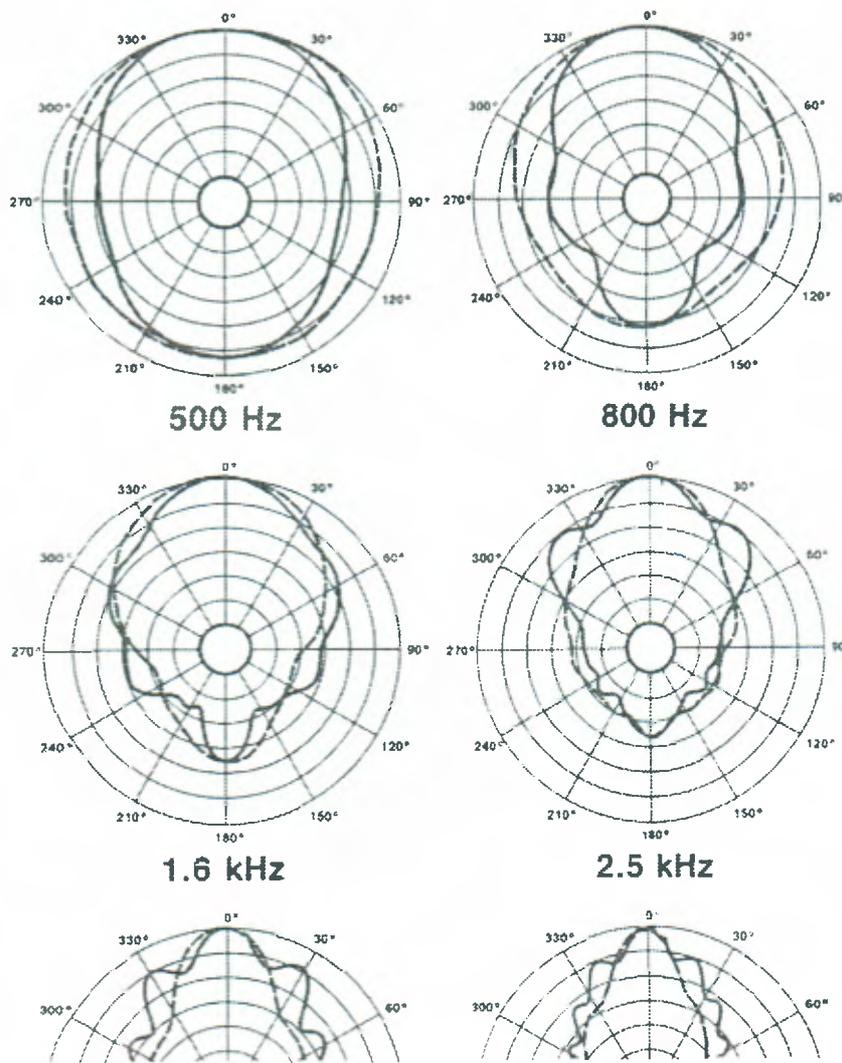
distance. The plots shown are for horizontal (—) and vertical (---) polar responses.

## Beamwidth

A plot of the beamwidth in degrees versus frequency is shown on the right.

## Directivity

The axial directivity index was computed from the horizontal/vertical polar responses.





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5

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Manuals & Resources



EV ID30CT Manual



Electro-Voice Manufacturer Warranty



See Catalog Page

**Electro-Voice ID30CT Horn Drive**

Brand: Electro-Voice | Model: **ID30CT**

★★★★★ 5.0 | 2 Reviews

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EV / University Sound ID series 70V horn with a resistant diaphragm and housing to ens

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## Shure UA221 Passive Antenna Splitter/Combiner Kit

by Shure

2 customer reviews



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List Price: ~~\$151.00~~

Price: **\$112.00 & FREE Shipping.** Details

You Save: \$39.00 (26%)

Only 18 left in stock (more on the way).

Want it Friday, Jan. 29? Order within 5 hrs 41 mins and c

**Two-Day Shipping** at checkout. Details

Ships from and sold by Amazon.com. Gift-wrap available.

- The UA221 Kit lets you split an incoming signal into two outgoing signals or combine two incoming signals into one signal. Each kit includes two UA221 Splitter/Combiners, coaxial cables, and attaching hardware.
- The UA221 Splitter/Combiners are designed for use with Shure Model UA400 1/4 wave UHF antennas, UA820 1/2 wave antennas, and UA802/UA825/UA850/UA8100 50 ohm low loss antenna cable.

9 new from \$112.00

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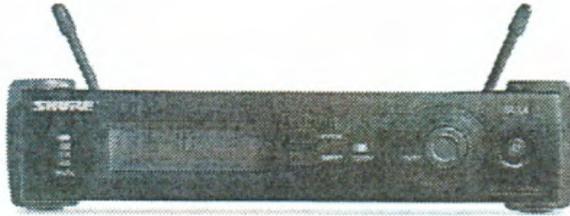
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# Shure SLX4 Wireless Receiver, H5

by Shure

7 customer reviews | 4 answered questions

List Price: ~~\$475.00~~

Price: **\$380.00 & FREE Shipping**. Details

You Save: \$95.00 (20%)

Item is eligible: **No interest if paid in full within 6 months** with Amazon.com Store Card. Apply now

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**Want it Monday, Feb. 22?** Order within 3 hrs 20 mins and choose **Two-Day Shipping** at checkout. Details

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Size: **H5: 518-542 MHz**

G4: 470-494 MHz  
\$380.00

G5: 494-518 MHz  
\$380.00

**H5: 518-542 MHz**  
**\$380.00**

J3: 572-596 MHz  
\$380.00

L4: 638-662 MHz  
from \$1,183.49

*Handwritten note:*  
Q  
Need

- For this wireless system component to work, please make sure your transmitter and receiver match in frequency range (style)
- Automatic Frequency Selection Automatic Transmitter Setup960
- Microprocessor-controlled diversity RF presence LED5-segment audio meter Multi-function, backlit LCD Low battery indicator
- Furnished rack hardware Non-slip bumpers for use out of rack XLR and 1/4" output
- Frequency and power lockout Rugged metal chassis Volume control on rear of unit 1/2 rack design
- Selectable frequencies across 24 MHz bandwidth Detachable 1/4 wave antennas

16 new from \$360.00

**Consumer Alert:** Most users do not need a license to operate this device.

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Musical Instruments > Microphones & Accessories > Microphones > Wireless Microphones & Systems > Handheld Wireless Microphones



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# SLX2/SM58 Handheld Transmitter with SM58 Microphone

16 customer reviews | 5 answered questions

Original Price: \$274.00

Current Price: \$219.00 & FREE Shipping. Details

Savings: \$55.00 (20%)

Item is eligible. No interest if paid in full within 6 months with Amazon.com Store Card. Apply now

Color

Available from Feb. 19? Order within 5 hrs 51 mins and receive it tomorrow. **One-Day Shipping** at checkout. Details

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Frequency: 518-542 MHz

G4: 470-494 MHz \$219.00	G5: 494-518 MHz \$219.00
<b>H5: 518-542 MHz \$219.00</b>	J3: 572-596 MHz \$219.00

• For this wireless system component to work, please make sure your transmitter and receiver match in frequency range (style)

6 new from \$219.00 4 used from \$175.26

**Consumer Alert:** Most users do not need a license to operate this wireless microphone system. Nevertheless, operating a wireless microphone system without a license is subject to certain restrictions: the system may not cause harmful interference; it must operate at a low power level (not in excess of 50 milliwatts); and it has no protection from interference received from any other device. Purchasers should also be aware that the FCC is currently evaluating use of wireless microphone systems and these rules are subject to change. For more information, contact the FCC at 1-888-CALL-FCC (TTY: 1-888-TELL-FCC) or visit the FCC's wireless microphone website at <http://www.fcc.gov/cgb/wirelessmicrophones>.

Find the Wireless Mic for You

*Handwritten:* A large circle with a vertical line through it, and the word "Red" written below it.

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# Winegard FlatWave Air FL6550A Amplified Outdoor HDTV Antenna / OTA TV Antenna / High-VHF Outdoor or Attic Installation / - 60+ Mile Long Range

ard

2,923 customer reviews

answered questions

: \$129.99

: \$89.99 & FREE Shipping. Details

: \$40.00 (31%)

⌂

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Flatwave Air (New)

Flatwave (New)

\$34.99

Flatwave Air (New)

\$89.99

Flatwave Amped (New)

\$52.14

Flatwave Micro

\$21.99

- The future of Free HDTV replaces large unsightly outdoor antennas
  - Antennas will vary on reception in regards to placement of antenna & distance from the transmitting towers
  - Dual band VHF/UHF driven element with integrated reflector
  - State of the art ultra low noise split band digital amplifier
  - Compact sleek design with flex mount system-Designed and assembled in the USA
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Discover More in TV Antennas by Winegard

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Coaxial Cable (50 Feet) with F-Male Connectors - Ultra Series by Mediabridge - Tri-Shielded UL CL2 Insulated RG6 Digital Audio / Video Cables with Removable EZ Grip Caps (CJ50-6BF-N1)

1,216 customer reviews  
Frequently asked questions  
#1 Best Seller in Digital Coaxial Cables

Price: \$24.99  
\$12.99 & FREE Shipping on orders over \$35.  
Details  
\$9.00 (41%)

Want it Friday, Jan. 29? Order within 5 hrs 39 mins and choose Two-Day Shipping at checkout. Details  
Sold by Mediabridge Products, LLC and Fulfilled by Amazon. Gift-wrap available.

- Applications: Use Ultra Series Coaxial Cables to connect Televisions, Cable Modems, Satellite Receivers, Off-Air Antennas and all other F-Female equipped devices.
- Construction: Manufactured from Triple Shielded RG6 coaxial cable suitable for outdoor or indoor use.
- In-Wall Use: Ultra Series Coax cables are UL rated for in-wall use.
- Connectors: Nickel plated F-type connectors. Complimentary Removable East Grip Connector Caps simplify installation onto F-Female. Easily removed by sliding off if not desired.
- Other complementary Mediabridge products: Right Angle F Connectors (Item# B00H7KD4T0) and F81 Splice Connectors (Item# B00HFYQGHU)

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- GE 23203 Cable Extension Adaptor Connects Two Coaxial Video Cables \$4.99

Customers Who Bought This Item Also Bought

## Oberlin Convention and Visitors Bureau Meeting

May 26, 2016

Attending: Gary Anderson, Sharleen Wurm, Steve Haynes, Shayla Williby, Lisa Votapka

Treasurer Report. Total \$15,446.36

2 bills \$200. West Hwy 36  
\$25. Table Tents

Motion to except treasurer report and seconded. Motion Carried

Bike Across Kansas

- Shayla will send out email with information on BAK
- Bikers need to be at the school in the afternoon for mandatory meeting.
- There are several activities planned downtown for them to attend.

Smokey Hills Video - \$10,000

\$5000 would be needed and Smokey Hills would try to get \$5000 from sponsors  
Would be aired 6 times across 75 markets.

We would have all rights to the video. We guide them to what we want on video.

Motion was made for Shayla to apply for a grant to cover \$5000. It was seconded. Motion Carried.

Kansas Tourisms July 19. 9 am. – 2 pm

- CVB to have rolls and Drinks in morning.
- Oberlin banners
- Have other business have information promoting business.

Way fair Signs

- 12 signs
- Clean and readable

Old Business

- Need job description for marketing person.
- In bylaws City is to have someone at CVB meeting and that person is responsible for relaying back to city council.
- Name tags for CVB members

New Business

- Brochures – Post Cards – Rack cards for Oberlin
- Slogan (Where Friends Meet on Brick Streets.)
- Marketing other events
- Fair Board

Meeting Adjourned at 1:00 pm

## Oberlin Convention and Visitors Bureau Meeting

April 21, 2016

Attending: Gary Anderson, Nick Oliver, Kim Davis, Sharleen Wurm, Steve Zodrow, Shayla Williby, Pete Kampfer, Lisa Votapka, Marsha Richards

Treasurer Report presented by Sharleen.

January Bank Statement – beginning balance \$8,522.56

Checks – High Plains Radio	\$50.00	
LandMark Inn	\$25.00	
Total		-\$75.00
Deposits (Bed Tax)		+2195.03
- Balance Total	\$10,642.59	

February Bank Statement – Beginning Balance \$10,642.59

Checks – Chamber	\$140.00 (not Cashed yet)	
Deposits (Bed Tax)		\$4260.39
Balance Total		\$14762.98

Shayla will check on Chamber Check.

Bills presented – Highway Association Ad - \$ Missed the amount.

Motion made to pay bill and seconded.

Motion made for Elections of Officers

Chairman – Gary Anderson

Treasurer – Sharleen Wurm

Secretary – Lisa Votapka

Second by Pete.

Old Business

Table Tents - Goal is to inform Visitors what is happening in Oberlin.

Table tents go out every other month. Hospital pays for printing and has one side of tent.

Deb Klima is willing to add information this time for us but needs information ASAP. Information can be emailed to her at [dklima@decatourhealthsystems.org](mailto:dklima@decatourhealthsystems.org)

- Gary is going to contact the library to see if they have anything to go on tents
- Kim was going to contact Carrie Morford.
- Needing a contact for Jennings.
- Someone needs to contact Covenant Church (Bible School)

Gary has been having his staff fold and deliver tents to local businesses.

He sends some to The Bank and they take to Norcatur.  
Takes some to the District Clerks at Court House for Jennings.  
Gary said he ran short last time.

Sharleen handed out the Museum's Schedule of events for 2016.

Discussion held about Oberlin Convention and Visitors Bureau mission and how it was funded and ran in pass.

Gary suggested hiring a Part-Time Marketing person to help promote and market Oberlin.  
Pete thought it would cost \$12,000 a year with no benefits.

- Need to develop a job description.
- Need to be able to send them to 2-6 events a year.
- Maybe a Contract Person.
- Would be working from home, but may need to check in at Gateway.

He suggested hiring a Graphic Arts – come up is a Brand and phase to sell Oberlin.

Save to hire someone Full time next year.

Or maybe hire someone to create an event for Oberlin

Gary commented they have done that in passed and it hadn't worked.

Shayla said Kansas Tourism group is coming in July.

Sharleen suggested having someone make a brochure for Oberlin. Shayla said she gets at least 5 calls a week asking for a brochure for Oberlin.

Nick talked to Judy, who used to work at Gateway she said the Gateway used to host Up with People, Farm Show, John Deer Meeting. They advertised in a Convention Magazine.

Members will try contacting some different business, association, and groups that used to have meetings in Oberlin.

Next meeting will be May 5<sup>th</sup> at the LandMark Inn at noon.

Lisa Votapka - Secretary

## Oberlin Convention and Visitors Bureau Meeting

May 5, 2016

Attending: Gary Anderson, Sharleen Wurm, Steve Zodrow, Shayla Williby, Lisa Votapka, Marsha and Gary Richards, Cynthia Hayes

Treasurer Report presented by Sharleen.

Beginning Balance	\$14,765.04
Checks Hwy 36	-695
Cheryl Votapka	-400.
Assembly of God	-400.
Balance	\$13,270.04

Voted to pay the \$400. To Cheryl Votapka and Assemble of God Church the sign rent. Sharleen made motion to pay and Marsha second. All agreed motion passed.

July 19<sup>th</sup> Kansas Tourist Meeting

CVB having a welcome table and need to have people there to greet people.

Talked about have booths there to showcase Oberlin.

Discussed the Oberlin banners and having them there.

Shayla will coordinate booths/display.

Special Meeting to talk about a part-time Director.

- Job description
- Part-time position \$12,000
- Someone to be the face of Oberlin
- We would pay for them to go to Meetings to promote Oberlin.
- Discussed the need for a new Boucher for Oberlin.

Gary Richards suggested combining the groups. Gary Anderson explained there are state laws that the CVB has to follow as funded by the lodging tax, which would not let us combine Chamber, EDC and CVB.

Gary Richards also suggested that we meet with City Council to discuss that when hiring a new City Administrator that person be more of a promoter of Oberlin.

Gary Anderson will visit with the Mayor Ladd Wendelin to see if we can meet with City Council.

Regular meeting will be May 19, @ noon at the Landmark Inn.

Meeting Adjourned at 1:00

Lisa Votapka, Secretary

# HIRSCH & MAHONEY, LLP

*Attorneys at Law*

**P.O. Box 296**

**124 South Penn**

**Oberlin, Kansas 67749**

**(785)475-2296**

Steven W. Hirsch\*  
Margaret P. Mahoney  
Wallace T. Wolfe  
(Deceased 1990)

Facsimile (785) 475-2060  
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June 21, 2016

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City of Dresden, 203 Hwy 383, Dresden KS 67635  
City of Gove, 501 Broad St, Gove KS 67736  
City of Grainfield, P.O. Box 192, Grainfield, KS 67737  
City of Grinnell, P.O. Box 363, Grinnell, KS 67738  
City of Herndon, P.O. Box 98, Herndon, KS 67739  
City of Jennings, P.O. Box 02, Jennings, KS 67643  
City of Long Island, 676 Wheeling Avenue, Long Island, KS 67647  
City of Menlo, Menlo, KS 67753  
City of Morland, P.O. Box 146, Morland, KS 67650  
City of Norcatour, P. O. Box 89, Norcatour, KS 67653-0089  
City of Oakley, 209 Hudson Avenue, Oakley, KS 67748  
City of Oberlin, 1 Morgan Drive, Oberlin, KS 67749  
City of Park, P.O. Box 77, Park, KS 67751  
City of Quinter, P.O. Box 555, Quinter, KS 67752  
City of Rexford, P O Box 59, Rexford KS 67753  
City of Selden, P.O. Box 54, Selden, KS 67657  
City of Simpson, P. O. Box 98, Simpson, KS 67478

Dear Friends:

There has been a change in the law with regard to insurance proceeds and I am mailing you out a copy of same. Many of the smaller cities I represent do not have this type of ordinance but what it does is that it protects the city in the event that a building is damaged by a fire, explosion or wind to set up a fund that would cover the clean up of the property. I think it is not a bad idea to have even for my smaller cities to have this

## **BRANCH OFFICES**

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### **First Thursday of Each Month**

City Hall • Norcatour, KS 67653 • 9 a.m. to 11 a.m. • (785)693-4461

The Bank • Jennings, KS 67643 • 11:30 a.m. to 1:30 p.m. • (785)678-2216

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City Letters  
page 2  
June 21, 2016

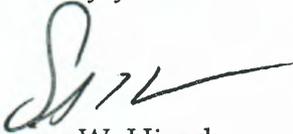
because the cost of cleaning up a property like that could be substantial. What this requires is that the insurance companies have to send 15% of the proceeds to the city to hold until such time as the property is cleaned up and then the money gets send back to the insurance company.

For those cities I represent who do have ordinances like this, the change is that in the past it would only cover fire , explosion and windstorm damage. That has been removed and it is now broader than that. I would recommend updating the ordinance accordingly.

If you do adopt the ordinance, it needs to be published in the paper one time and a copy after publication will need to be sent to the insurance commissioner's office in Topeka, who has a master list of cities.

If you have any questions, please don't hesitate to contact me.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'S. Hirsch', with a long horizontal flourish extending to the right.

Steven W. Hirsch

SWH/dw  
Enclosure

**IMPORTANT:** Upon passage of this ordinance, send a copy to the Commissioner of Insurance at:

Insurance Commissioner  
420 S.W. 9th Street  
Topeka, KS 66612

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE CONCERNING PAYMENT OF INSURANCE PROCEEDS AND REPEALING ORDINANCE NO. [Editor's Note: Repealing language only used if city has previously passed a similar ordinance.]**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF \_\_\_\_\_, KANSAS:**

Section 1. SCOPE AND APPLICATION. The city is hereby authorized to utilize the procedures established by K.S.A. 40-3901 et seq., whereby no insurance company shall pay a claim of a named insured for loss or damage to any building or other structure located within the city, where the amount recoverable for the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy covering such building or other insured structure, unless there is compliance with the procedures set out in this ordinance.

Section 2. LIEN CREATED. The governing body of the city hereby creates a lien in favor of the city on the proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure located within the city, where the amount recoverable for all the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy(s) covering such building or other insured structure. The lien arises upon any unpaid tax, special ad valorem levy, or any other charge imposed upon real property by or on behalf of the city which is an encumbrance on real property, whether or not evidenced by written instrument, or such tax, levy, assessment, expense or other charge that has remained undischarged for at least one year prior to the filing of a proof of loss.

Section 3. SAME; ENCUMBRANCES. Prior to final settlement on any claim covered by Section 2, the insurer or insurers shall contact the county treasurer, \_\_\_\_\_ County, Kansas, to determine whether any such encumbrances are presently in existence. If the same are found to exist, the insurer or insurers shall execute and transmit in an amount equal to that owing under the encumbrances a draft payable to the county treasurer, \_\_\_\_\_ County, Kansas.

Section 4. SAME; PRO RATA BASIS. Such transfer of proceeds shall be on a pro rata basis by all insurance companies insuring the building or other structure.

Section 5. PROCEDURE. (a)When final settlement on a covered claim has been agreed to or arrived at between the named insured or insureds and the company or companies, and the final settlement exceeds 75 percent of the face value of the policy covering any building or other insured structure, and when all amounts due the holder of a first real estate mortgage against the building or other structure, pursuant to the terms of the policy and endorsements thereto, shall have been paid, the insurance company or companies shall execute a draft payable to the city treasurer in an amount equal to the sum of 15 percent of the covered claim payment, unless the

chief building inspector of the city has issued a certificate to the insurance company or companies that the insured has removed the damaged building or other structure, as well as all associated debris, or repaired, rebuilt, or otherwise made the premises safe and secure.

(b) Such transfer of funds shall be on a pro rata basis by all companies insuring the building or other structure. Policy proceeds remaining after the transfer to the city shall be disbursed in accordance with the policy terms.

(c) Upon the transfer of the funds as required by subsection (a) of this ordinance, the insurance company shall provide the city with the name and address of the named insured or insureds, the total insurance coverage applicable to said building or other structure, and the amount of the final settlement agreed to or arrived at between the insurance company or companies and the insured or insureds, whereupon the chief building inspector shall contact the named insured or insureds by certified mail, return receipt requested, notifying them that said insurance proceeds have been received by the city and apprise them of the procedures to be followed under this ordinance.

Section 6. FUND CREATED; DEPOSIT OF MONEYS. The city treasurer is hereby authorized and shall create a fund to be known as the "Insurance Proceeds Fund." All moneys retrieved by the city treasurer as provided for by this ordinance shall be placed in said fund and deposited in an interest-bearing account.

Section 7. BUILDING INSPECTOR; INVESTIGATION, REMOVAL OF STRUCTURE.

(a) Upon receipt of moneys as provided for by this ordinance, the city treasurer shall immediately notify the chief building inspector of said receipt, and transmit all documentation received from the insurance company or companies to the chief building inspector.

(b) Within 30 days of the receipt of said moneys, the chief building inspector shall determine, after prior investigation, whether the city shall instigate proceedings under the provisions of K.S.A. 12-1750 et seq., as amended.

(c) Prior to the expiration of the 30 days established by subsection (b) of this ordinance, the chief building inspector shall notify the city treasurer whether he or she intends to initiate proceedings under K.S.A. 12-1750 et seq., as amended.

(d) If the chief building inspector has determined that proceedings under K.S.A. 12-1750 et seq., as amended shall be initiated, he or she will do so immediately but no later than 45 days after receipt of the moneys by the city treasurer.

(e) Upon notification to the city treasurer by the chief building inspector that no proceedings shall be initiated under K.S.A. 12-1750 et seq., as amended, the city treasurer shall return all such moneys received, plus accrued interest, to the insured or insureds as identified in the communication from the insurance company or companies. Such return shall be accomplished within 45 days of the receipt of the moneys from the insurance company or companies.

Section 8. REMOVAL OF STRUCTURE; EXCESS MONEYS. If the chief building inspector has proceeded under the provisions of K.S.A. 12-1750 et seq., as amended, all moneys in excess of that which is ultimately necessary to comply with the provisions for the removal of the building or structure, less salvage value, if any, shall be paid to the insured.

Section 9. SAME; DISPOSITION OF FUNDS. If the chief building inspector, with regard to a building or other structure damaged, determines that it is necessary to act under K.S.A. 12-1756, any proceeds received by the city treasurer under the authority of Section 5(a) relating to that building or other structure shall be used to reimburse the city for any expenses incurred by the city in proceeding under K.S.A. 12-1756. Upon reimbursement from the insurance proceeds, the chief building inspector shall immediately effect the release of the lien resulting therefrom. Should the expenses incurred by the city exceed the insurance proceeds paid over to the city treasurer

under Section 5(a), the chief building inspector shall publish a new lien as authorized by K.S.A. 12-1756, in an amount equal to such excess expenses incurred.

Section 10. EFFECT UPON INSURANCE POLICIES. This ordinance shall not make the city a party to any insurance contract, nor is the insurer liable to any party for any amount in excess of the proceeds otherwise payable under its insurance policy.

Section 11. INSURERS; LIABILITY. Insurers complying with this ordinance or attempting in good faith to comply with this ordinance shall be immune from civil and criminal liability and such action shall not be deemed in violation of K.S.A. 40-2404 and any amendments thereto, including withholding payment of any insurance proceeds pursuant to this ordinance, or releasing or disclosing any information pursuant to this ordinance is hereby repealed.

Section 12. REPEAL. Ordinance No. **[Editor's Note: Repealing language only used if city has previously passed a similar ordinance.]**

Section 13. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

Passed by the (council or commission) the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.



City of Oberlin  
2017 Budget Notes

**Budget Timeline:**

August 5th is last day for publishing proposed budget and hearing notice under KSA 79-2929. To give the paper time to publish it has to be approved and to the Oberlin Herald on or before August 29th.

August 15th is last day for public hearing under KSA 79-2933.

August 25th is last day for filing levies and budget with the county clerk under KSA 79-1801, 79-2930.

**Budget Purpose:**

No single responsibility of a city's governing body and its chief administrative officials is more critical than the preparation and adoption of the annual budget. The budget is the principal policy management tool of the governing body. The budget establishes priorities for the coming year and outlines how those priorities will be realized. It is a prime opportunity for the city to evaluate its current services, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

**Tax Lid:**

The tax lid does not affect the 2017 budget, but will be in effect for the 2018 budget, therefore, the levy set for 2017 will set the tax levy lid that cannot be increased in the future without going to a general election to raise the levy.

**Franchise Fees:**

The following is taken directly from the KDOR budget tips.

"Franchise fees are added to franchised utility bills and sent directly back to municipalities' budgets. Franchise fees represent an increasingly important aspect of most cities' revenue streams. They also represent one of the mechanisms available to "spread" the costs of local government services over a wide range of taxpayers, somewhat "lightening the load" on any one group (ie. property taxpayers). A common rate of franchise fee assessment is 5% of gross receipts."

It goes on to remind that telephone and cable fees are limited by statutes. As a result of an FCC administrative ruling in the spring of 2002, there can be no franchise fee collected on the modem/internet portion of a cable tv bill from the franchise fee calculation. In recent years, bundling of multiple phone line or cable services (TV phone and internet) have caused questions to emerge concerning the applicability of franchise fees to telephone services, and disputes remain unresolved in many instances. KSA 66-2017 passed in 2013 could be construed as preventing the collection of franchise fees on the phone portion (commonly known as VOIP) of these services.

**Budget Overview:**

This budget is very tight in light of the needed runway resealing that was announced by the airport engineer at a recent council meeting. Funding for the Gateway was also needed. The growing street maintenance department also needs funding in order to continue to make any headway in doing more than just maintaining the streets and making some actual improvements along the way as well. The project I have presented in the budget is for a downtown sidewalk and curb/gutter replacement but it could be any project the Council sees as a priority. I have proposed a 3% Electric Franchise Fee in this budget to fund the Gateway Civic Center \$50,000 funding shortfall and to provide some funds for the General Fund. The Council has been able to keep the mill levy at a fairly flat level for the last couple of years, but the price paid for that has been a \$200,000 depletion of General Fund carryover funds. The minimum carryover balance the City should maintain is \$100,000 and we are at that junction. About \$20,000 needs to be trimmed from this budget in order to get the taxes levied down to the amount from the calculation page of \$597,982.

**Personnel Services:**

For budget purposes in the 2017 budget I have used a 1% increase in wages and a 6% increase in health insurance. Our only lineman journeyman for the electric department is close to retirement. The two new linemen are only at the apprentice level and have to have a journeyman supervising their work until they have enough hours in to become journeymen themselves. This takes several years. I have added an as of yet filled second electric journeyman to the budget for 2017. It would be prudent to get this person hired early enough so the current journeyman can pass his knowledge of the city's distribution system and power plant operations before he has reached retirement.

**General Fund Revenues (Page 8):**

Implementation of a 3% Electric Franchise Fee effective September 1, 2017. I estimate this new revenue would generate \$20,850 for 2016 and \$62,550 for 2017.

**General Fund Expenditures (Page 8a):**

Reduce the transfer to Community Development from \$42,000 to \$25,000 to use up some of the Community Development Fund cash carryover funds for 2017 and leave the difference in the General Fund to reduce the taxes levied.

Transfer \$50,000 from the General Fund to the Gateway Civic fund for the operating cash shortfall in the Gateway Civic Center. The funding for this transfer is coming from the Electric Franchise Fee. After making a \$75,000 transfer to the Gateway Civic fund for 2016, the Gateway Donation Fund (Bremer) will only have about \$75,000 balance left coming into 2017.

**General Fund Expenditures (Page 8b):**

Capital Outlay for the Police Department for 2017 of \$23,000 is for the rotation in of a new police car at the request of the police chief. This is consistent with the program that has been followed now for many years.

**General Fund Expenditures (Page 8c):**

Proposing the elimination of budgeting the \$8,000 in 2017 for the outside code enforcement officer. With the budget being so tight I think it is necessary to entertain the idea that this function can be handled with current city staff. (ie City Administrator, Chief of Police and the City Foreman) in conjunction with the City Attorney.

Propose only budgeting for one property demolition in 2017.

Arts & Humanities has provided a financial operating statement for 2017 and is requesting an increase in funding from \$8,000 to \$12,000 for 2017. They have received the \$8,000 in funding for many years and that amount was established to maximize the amount of state grant funding that was provided to the Arts and Humanities Commission. The State eliminated the grant program several years back. The A&H Commission has been operating on the \$8,000 and carryover funds now for that time period. The carryover funds are now depleted.

Utility Rebates of \$8200 consists of Museum \$3500, Country Club \$3500 and Cinema \$1200.

**Library (Page 9):**

I have set this budget at the bare minimum needed for the Library to qualify for the state library and regional library grant funding for 2017.

**Airport (Page 10):**

The airport engineer dropped a big bombshell on us with the runway resealing project that needs to be done. We were already in a "budget recovery" year and then to need to come up with funding for our 10% cost share on a \$350,000 project isn't great timing. Frankly the airport is really too large a burden to be placing just on the 1850 citizens of Oberlin. Pete had talked about handing over the Airport to the County, which has a \$46M tax base compared to the City's base of \$7M or creating a separate airport district. In the 2017 budget I am proposing that we cost share on the airport with the County and see if we can get them to contribute \$60,000 which I know is a lot to be asking for in light of them having their own budget issues. However, this equates to roughly 1.3 mills for them and I think it really needs to be discussed and brought on the table with the County Commissioners especially in light of the number of aircraft that are agriculturally based.

**Consolidated Streets (Page 10) :**

As I stated earlier, I have placed the Downtown Sidewalk project in as a capital project but it really could represent any project in that price range the Council sees as a priority. 2017 is the last year for the lease payments on the street sweeper and the front end loader. That should free up some funding in 2018 and later for projects and or equipment purchases.

**Community Development (Page 12)**

I have ran several revenue estimate scenerios for the bed tax and have concluded that once all the motels are back to 100% the bed tax should be able to generate \$25,000 annually. If all the motels were at the national average for room occupancy that figure could get closer to \$40,000. The CVB is wanting to hire a director and has a presentation regarding that for you at this meeting.

As stated earlier, I am proposing that we transfer less from the General Fund in 2017 to use up come of the carryover funds.

**Pool Operating (Page 14):**

Please refer to the "Pool Debt Early Payoff Analysis" that I have included in the packet.

The schedule shows the scheduled debt payments and then shows when we would have enough funds to retire the debt early at various amount of annual debt reserving. With \$60,000 annually the debt could be retired on 12/1/2024, at \$85,578 annually on 12/1/2023, at \$118,518 on 12/1/2022 and so on. In order to retire the debt on 12/1/2019 the City would have to be reserving \$311,156 annually.

Taking into consideration the annual operating costs of the pool and also the need to put something away for pool replacement, the \$60,000 annually seems the most realistic. According to the schedule, \$284,000 would be freed up upon the retirement of debt in 2024.

**Electric Utility (Page 15):**

Pete had me change the accounting for the electric utility to account for expenditures under the following classifications so that proper analysis could be made of the electric operations:

- Administration
- Power Production
- Transmission/Distribution
- Warehouse

The electric department is close to needing to replace a bucket truck. I am recommending that the Electric Fund transfer \$25,000 and \$50,000 for 2016 and 2017 respectively to the Equipment Reserve Fund in order to get the balance above the anticipated \$150k+ it will cost to purchase a new bucket truck.

The budget includes the annual \$150,000 in infrastructure improvements for 2017.























City of Oberlin  
Local Sales Tax Reciepts (1.5%)  
Swimming Pool

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Jan	-	25,113.79	27,878.94	25,071.42
Feb	-	25,812.17	35,654.30	38,949.35
Mar	-	26,557.20	29,240.90	33,459.39
Apr	-	25,361.14	25,126.89	21,767.04
May	1,467.26	29,197.14	27,105.35	32,218.75
Jun	24,886.18	29,873.34	33,842.30	24,013.85
Jul	24,921.71	29,566.17	29,120.74	
Aug	28,367.49	31,204.89	29,646.03	
Sep	27,807.99	32,435.03	29,933.21	
Oct	27,843.89	32,038.99	26,786.35	
Nov	28,875.57	30,695.26	33,486.32	
Dec	28,890.71	26,204.31	27,669.43	
	<u>193,060.80</u>	<u>344,059.43</u>	<u>355,490.76</u>	<u>175,479.80</u>
Grand Total Received				1,068,090.79

\* Note: This is the total of the 1.5% sales tax that has been remitted to the City. Expenses are being paid out these funds. For the current balance of funds available please refer to the current cash flow report on the "Swimmin Pool Operating" line.

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. The alley between Cass west to Neill and Adams South to Washington has been reshaped for proper drainage. This alley takes on a lot of water from the North West edge of town.
2. From everything I have heard, the pool meet went well. I have not heard any complaints.
3. The storm which occurred on June 17<sup>th</sup> knocked out power to several residents and left debris around town. The main causes for elect. loss was fallen tree limbs and wires touching, due to high winds.
4. Aside from other duties, the crews have been doing the following:
  - a. Street Dept. - crack sealing, grading roads, sweeping streets, filling pot holes
  - b. Water Dept. - tending to the pool and wells, locating utilities, fixing water leaks
  - c. Line Dept. - Replacing poles, repairing trouble spots, fixing street lights
  - d. Cem./Parks Dept. - Mowing, tending to the cemetery, burials, spraying
5. I have purchased a replacement dump truck. It is a 1999 International 4900 with a DT466 250hp engine and an Allison automatic 5 speed transmission. It has 63,000 original miles. This truck was a flatbed service truck for the city of Council Bluffs. It now has a brand new dump bed, hoist and pto pump. The total price of this truck was \$23,750 (the extra \$750 was per mayors approval). The asking price was \$24,500.
6. The average water usage has been near 450,000 gallons per day.



CITY OF  
PUBLIC WORKS  
★ OBERLIN ★

4300  
DT466E

KLUTE

CAUTION