

REGULAR COUNCIL MEETING – September 1, 2016 - GATEWAY- 5:00 p.m.

CALL TO ORDER - Mayor Ladd Wendelin called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Josh Williby, Brandon Oien, Rusty Addleman and Jim Marchello. Majority of the Body Present.

Absent: Marilyn Horn

Others Present: City Attorney Steve Hirsch (5:15 pm), Police Chief Troy Haas & Amy, City Foreman David Sporn, Steve Zodrow, Jeremy Tally, Karen Larson, Kris Mathews & Harper, Cynthia Haynes with the Oberlin Herald, Marilyn Black, Heather McDougal, Keri Morford, Carol Torrence and City Clerk Sandy Rush

PROCLAMATIONS – none

APPOINTMENTS – Motion by Williby, seconded by Oien to approve Mayor Wendelin’s recommendation to appoint John Gizzarilli to the Convention & Visitors Bureau, term to end September 2019. **Motion carried.**

Motion by Addleman, second by Williby to approve Mayor Wendelin’s recommendation to reappoint Jim Wesch, Lee Franklin and Sid Metcalf to the Airport Board for three years, term to end September 2019. **Motion carried.**

PUBLIC COMMENT – none

CONSENT AGENDA

Approval of minutes - for August 18, 2016 regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Oien moved, second by Williby, to approve the Consent Agenda. **Motion carried.**

OLD BUSINESS

Approval of Renewed Northwest Kansas Housing Resolution – Williby moved, second by Addleman to approve proposed Resolution #701, which has an effective date changed to April 30, 2017. **Motion carried.**

Bid Opening for 212 N Rodehaver and 706 E Commercial – Since there were no bids made, Oien moved, second by Marchello to advertise one more time in the Oberlin Herald. **Motion carried.**

Airport Update – Councilman Addleman attended the pre-paving meeting and reported the contractors were to start pouring concrete on Wednesday but due to rain they started Thursday. He said the original completion date was to be September 12, 2016 but had been moved to September 16, 2016.

Treasurer Zodrow told the Council the Airport Engineer, Diane Hofer had contacted the City and informed them that the estimates for seal coat projects had been lower than anticipated. This type of project is high priority for KDOT grants. She estimated for Oberlin a total of \$200,000 with the City share to be \$20,000. Work is typically completed by summer of 2018, so the City could delay the work until 2018 fiscal year. After a short discussion, Addleman moved, second by Williby to have Ms. Hofer start the application process for a KDOT grant. **Motion carried.**

OPEN MEETINGS/OPEN RECORDS PRESENTATION – City Attorney Hirsch gave a presentation reminding everyone the necessity that the public be fully aware of and able to observe the performance of public officials and attend and listen to the deliberations and decisions that go into the making of public policy. The people must be able to remain informed if they are to trust those who are their public servants.

NEW BUSINESS

Appointment of City Administrator – Addleman moved, second by Marchello to appoint Chief Troy Haas to the position of City Administrator and to continue as Chief of Police. **Motion carried.** Addleman moved, second by Oien to approve the proposed contract for Haas. **Motion carried.** Mayor Wendelin administered the oath of office to Haas and all welcomed him onboard.

League of Kansas Municipalities (LKM) Voting delegate and Alternate delegate appointments – Williby moved, second by Oien to appoint Mayor Wendelin as voting delegate and Administrator Haas as alternated delegate to LKM. **Motion carried.**

Dane G. Hansen Foundation Offer for County Clean-up Grants – Kris Mathews with the Dane G. Hansen Foundation Board spoke about the county to receive \$20,000. The Board would like to see it used as a group to include all the communities within the county for a one-day clean-up event. He wanted to inform the Council now so they could apply for the Grant soon.

Approval of Proposed Cemetery Fees – Cemetery Sexton Jeremy Tally presented proposed changes to the cemetery fees. This would combine the open/closing and grave digging fees into one fee and increase the weekend and holiday fees to cover overtime. A disinterment fee and failure to notify fee has been added also. Oien moved, second by Williby to accept the proposed Cemetery fees. **Motion carried.**

EXECUTIVE SESSION

#1 Executive Session

At 6:10 PM Williby moved, seconded by Addleman to have a five minute executive session for attorney-client privilege to include the City Administrator, Mayor, City Attorney, Council and City Clerk. **Motion carried.**

Back in session at 6:15 PM with no action taken.

OTHER REPORTS

Mayors Report – Mayor Wendelin reminded all to stay off of Cass Street during rain storms to prevent resident's yards and/or basement from being flooded. He also reported that the CVB had been conducting interviews and said he would like to add it to the agenda and discuss it at the next meeting, to include members of the CVB Board. He will also be attending the Mayors Dinner, to be held in Colby, September 7, 2016, along with Administrator Haas, Attorney Hirsch, Treasurer Zodrow, Councilman Marchello requested a reservation as well. There are to be representatives from Topeka at the dinner to make a presentation on the details of how the new tax lid will be handled. Wendelin informed the Council of an email that was received regarding the swim pool from former Councilwoman Rachel Johnson that expressed her disappointment of the pool staff.

Administrators Report – Administrator Haas thanked the Council for trusting in him for the position.

Public Works Report – City Foreman Sporn requested the Council consider a vacuum trailer be purchased yet this year for all departments use, to be funded by either the special equipment fund or split between electric, water and wastewater funds. After a discussion, the Council requested Sporn to obtain bids and present to the Council.

Treasurers Report – City Treasurer Zodrow reported the public had voiced concerns regarding utility bills. After a discussion, the Council recommended an insert be added to the monthly bills on tips to reduce and save on utility bills.

Other Reports – CVB meeting minutes and a Thank You from Gary Walters to the Water crew are attached.

ADJOURNMENT

At 7:00 PM Oien moved, second by Addleman to adjourn. **Motion carried.**

Sandy Rush, City Clerk

Ladd Wendelin, Mayor