

**REGULAR COUNCIL MEETING –November 2, 2016 - GATEWAY- 5:00 p.m.**

**CALL TO ORDER** – Council President Josh Williby called the meeting to order at 5:10 pm and the Pledge of Allegiance to the Flag was recited.

**Roll Call of the Members of the City Council** - Josh Williby, Brandon Oien and Rusty Addleman. Majority of the Body Present.

Absent: Jim Marchello and Mayor Ladd Wendelin

**Others Present:** City Administrator Troy Haas, City Foreman David Sporn, Steve Zodrow, Cynthia Haynes with the Oberlin Herald, Marilyn Black, Heather McDougal, Brice Meitl Britton Scott, Caleb & Jamie Peterson and City Clerk Sandy Rush. City Attorney Steve Hirsch arrived at 5:15.

**PUBLIC COMMENT** – Marilyn Black inquired if the State would be back to finish the street at the intersection of Highway 36 and Wilson St. She was informed that they would be back.

**CONSENT AGENDA**

Approval of minutes – for October 20, 2016 regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Addleman moved, second by Oien, to approve the Consent Agenda with the minutes changed to reflect the approval of Mark Starr being appointed to the Economic Development Committee. **Motion carried.**

**OLD BUSINESS**

**Approval of Ordinance #892 Amending Accessory Buildings in the Residential Zones** –Hirsch presented a proposed ordinance that would allow accessory buildings on properties without requirements of a home located on it. They would still need to abide by the zoning rules and codes. Oien moved, second by Addleman to approve Ordinance No. 892. **Motion carried.**

**NEW BUSINESS**

**Airport Manager Position** – Haas said that the current airport manager, Britton Scott had expressed a desire to resign from the position because he is not at the airport as much as he felt he should be. Haas reported he had hired Brice Meitl as a replacement. He said Meitl was better suited for the job since he was at the airport throughout the day during the week. They were in the process of developing a job description for airport manager.

**City Mowing Bids** – Haas explained the current contract with Larry Fought for lawn maintenance and mowing of city-owned properties expired October 31, 2016. Oien moved, second by Addleman to advertise again for a proposal to mow. **Motion carried.**

**Farmland Leases** – Haas reported the City owned farmland leases consisting of 105 acres of cropland and 86 acres of grassland leases and would end in February 2016. The lease for 48 acres of cropland located at the airport would end in March 2017. Addleman moved, second by Oien to approve soliciting proposals to rent the three tracts of land for a period of four years. The sealed bids are to be due at 5:00 pm, Wednesday January 18, 2017 and opened at the regular Council meeting, Thursday January 19, 2017. **Motion carried.**

**Chamber Bucks** – Haas requested the Council consider approving Chamber Bucks as a year-end benefit for the employees. After a short discussion, Oien moved, second by Addleman to approve \$300 for full time, \$100 to council and eligible part time and volunteer firefighters. **Motion carried.**

**IES, Commercial Quotes – 2017 Electric Utility Upgrades** – City Treasurer Steve Zodrow presented and explained the hourly rate maintenance agreement for the 2017 pole replacement project from IES Commercial out of

Holdrege NE. He explained that there are four areas they will be concentrating on. Addleman moved, second by Oien to:

1. Accept and sign the contract.
2. Encumber the remaining amount of \$100,000 from 2016 into 2017, to be used with the \$150,000, for 2017.
3. Suspend the procurement policy due to an ongoing project-specific basis.

**Motion carried.** A request was made by the Council to have before and after pictures presented of the poles, lines & transformers to be replaced.

**RECESS:** At 5:40 pm, Haas requested a five minute recess. Back at 5:45 pm.

## **REPORTS**

Acting Mayor Report – Williby reported:

- The County is in a Burn Ban. Hirsch explained that City burning is closed until the Council approves a resolution that sets an open period for burning.

Administrators Report – Haas reported:

- Gave an update on the CVB and the Chamber meetings. Introduced Caleb Peterson and his wife Jamie. Caleb is the new CVB marketing manager.
- Kansas Municipal Insurance Trust (KMIT) workers compensation “pool” for the City, issued a gold star for their safe city practices. This saves the city five percent on their premium.
- Next meeting is Wednesday, November 16.

Public Works Report - City Foreman David Sporn reported:

- The garage left on the property at 711 E Maple is being worked on and he will follow up later.
- City Foreman report is attached.

Treasurers Report - Steve Zodrow reported:

- The office has a procedure set to enter the electric meters for radio reading and is working on the procedure to enter the water meters. The plan is to have as many entered as possible before we take the final readings for winter.
- Reported the Gateway fund is low on cash and it is time to transfer from the Bremer fund the budgeted amount of \$75,000. The carryover for the Bremer fund should be \$86,000.
- Cash Flow and Sales Tax report attached.

## **ADJOURNMENT**

At 5:50 PM Addleman moved, second by Oien to adjourn. **Motion carried.**

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**Sandy Rush, City Clerk**

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**Josh Williby, Council President**