

**Oberlin City Council meeting
5:00 pm
November 21, 2019**



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
November 21, 2019
5:00 PM

Meeting Called to Order – Mayor Brandon Oien

ROLL CALL of the Members of the City Council and determination of a quorum.
Marchello _____ Lohoefer _____ Gawith _____ McHugh _____ McDougal _____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion _____ Second _____

ADMINISTRATORS REPORT

1. Next Council Meeting December 5, 2019
2. Event Discussion
3. Street Survey Timing
4. Airport Update

OLD BUSINESS

1. Alternative consumer energy policy
2. Land Lease Bid Opening

NEW BUSINESS

1. Appropriate remaining 2019 Budget for Electric Infrastructure Project to 2020 Budget

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Report – Foreman Sporn 11-18-19 Report
- Police Report – Chief Burmaster October 2019 Report
- Treasures Report
- Planning and Zoning Report
- Chamber Board October Minutes, November Agenda
- Other Reports

ADJOURNMENT

Motion _____ Second _____

REGULAR COUNCIL MEETING – November 7, 2019 - GATEWAY- 5:00 p.m.

CALL TO ORDER – Mayor Brandon Oien called the meeting to order at 5:00 pm, and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Deb Lohofener, Scott Gawith, Garret McDougal, Jim Marchello, and Kristin McHugh. Majority of the Body Present.

Others Present: City Administrator Halley Roberson, City Attorney Steve Hirsch, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Troy Haas, Susan Unger, Cynthia Haynes with the Oberlin Herald, Ruth Miesner, Rusty Addleman, Luke and Job Kliewer, Marilyn Black, Mike Dempewolf, Brice Meitl, and City Clerk Sandy Rush entered at 5:10 pm.

PUBLIC COMMENT –

Ruth Miesner, with the Sappa Strategic Doing Committee, requested approval for them to apply for grants for benches at the Sappa Park. Marchello moved, second by McDougal, to approve. **Motion carried.**

Rusty Addleman, with the Gateway Strategic Doing Committee, praised Administrator Roberson and Gateway Marketer Susan Unger for thinking outside of the box and drawing the crowds to Oberlin with the events. It has been a great victory to benefit all of Oberlin, he said.

CONSENT AGENDA – Approval of minutes for October 17, 2019, regular Council meeting.
Appropriation Ordinance - Payment of Bills.
Lohofener moved, second by Marchello, to approve the Consent Agenda. **Motion carried.**

GATEWAY EVENT REPORT – Marketing Director Susan Unger reported the Elvis and Hairball Events went very well, and the hotels were pleased with the reservations. The restaurants were all busy the next day. She said the fundraiser from the auction of guitars for the Sappa Park brought \$225. Ms. Unger thanked the Council for their support.

ADMINISTRATORS REPORT

1. Next Council Meeting November 21, 2019
2. Administrator Roberson informed the Council she had been invited to a meeting being held by the Kansas Department of Commerce regarding initiatives for rural communities, and Ms. Unger had been invited to an Economic Development meeting in Nebraska.
3. Administrator Roberson attended a Super Two Highway meeting in McCook about US Highway 83. She explained there was encouragement from the McCook city council for Nebraska to extend the Super 2 to the state line.
4. A reminder to the public the emergency snow ordinance is in place, and vehicles need to be moved in the case of snow.

OLD BUSINESS

Miriam's Hope Lease Agreement – Mayor Oien asked for comments on the proposed ten-year lease for Miriam's Hope to lease the property at the former Youth Ranch at the Sappa Park. McDougal commented he would like to see the no pets allowed removed. Marchello expressed his concerns about

how much the city would reimburse Miriam's Hope for the increase of value from the work they do to the buildings if the property is ever sold. He said his goal is to protect the city. After further discussion, Lohoefer moved, second by McHugh, to approve the proposed lease with "no pets" removed. **Motion carried with four yes and Marchello voting no.**

NEW BUSINESS

Alternative Consumer Energy Power – Administrator Halley Roberson presented a proposed ordinance regulating customer-owned renewable electric generation facilities. This ordinance would protect the city's electrical infrastructure, the city assets, and the safety of the linemen crew working on the lines. After a discussion, Gawith moved, second by Marchello, to table the ordinance until the next meeting. **Motion carried with four yes and Lohoefer voting no.**

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report – appreciated all that came out to vote and congratulation on the Hairball Event. He thanked all the community volunteers and city crew for their work on it.
- Public Works Department – Foreman Sporn reported attached.
- Treasurer's Report – Treasurer Zodrow sales tax and guest tax report attached.
- Chamber Report – Attached 9-11-19 Minutes, 10-9-19 Agenda.

ADJOURNMENT

At 6:40 pm, Marchello moved, second by McDougal, to adjourn. **Motion carried.**

Sandy Rush, City Clerk

Brandon Oien, Mayor

**EVENT
PERFORMANCE
CLARITY**

Event performance clarity

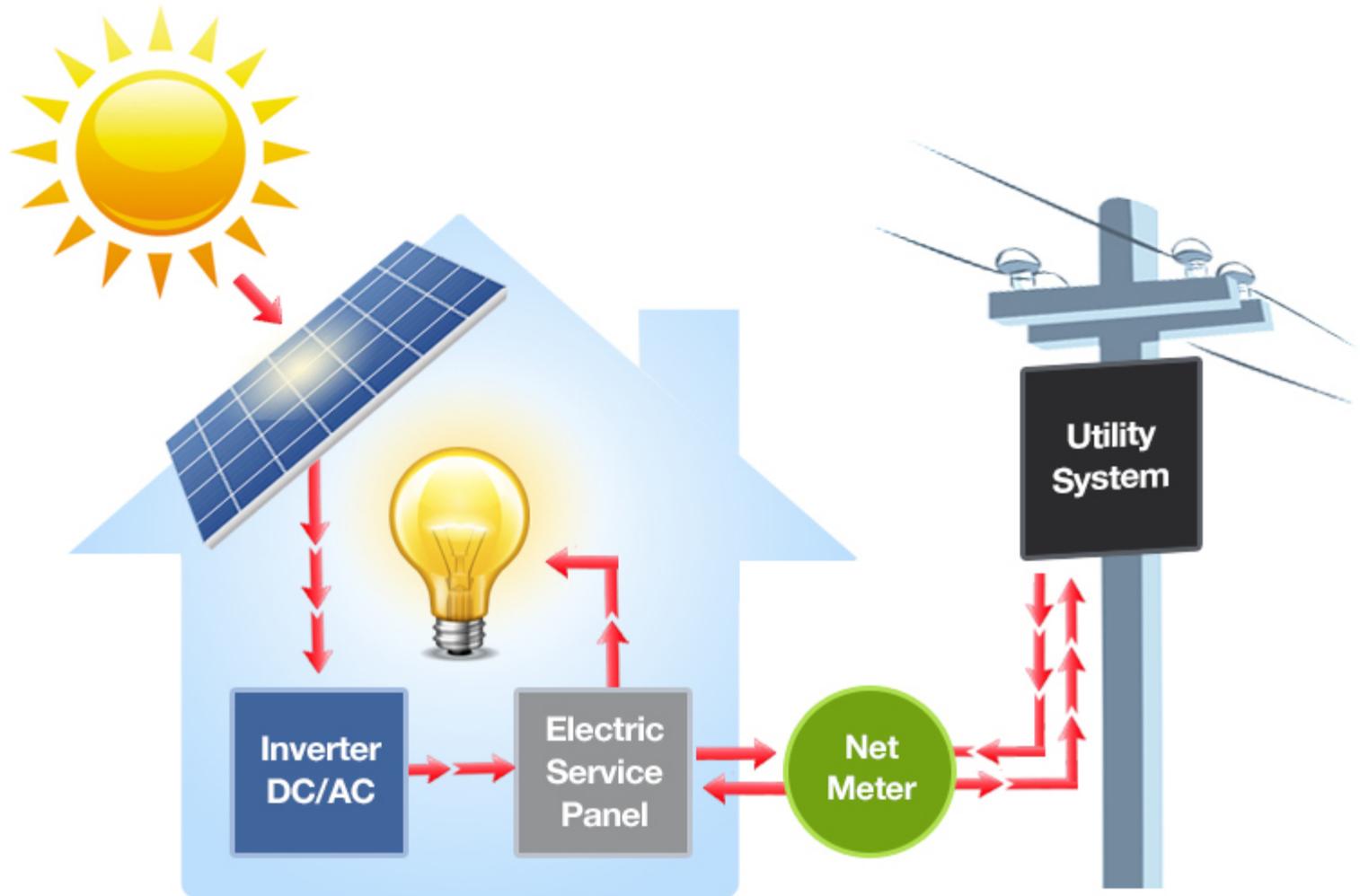
- The Gateway charges for events, just like any other event.
- Gateway events has become a separate fund to improve transparency, as opposed to prior to the push on events it was all in the Gateway Civic Fund.

Example this is only an example for event financial performance

Pre Gateway Charge				Post Gateway Charge			
Item	Revenue	Item	Cost	Item	Revenue	Item	Cost
Tickets	\$6,000	Show	\$5,000	Tickets	\$6,000	Show	\$5,000
Snacks	\$2,000	Support	\$1,500	Snacks	\$2,000	Support	\$1,500
Sponsors	\$3,000	Staff	\$1,000	Sponsors	\$3,000	Staff	\$1,000
Total	\$11,000		\$7,500			Gateway	\$3,000
				Total	\$11,000		\$10,500
Net profit	\$3,500			Net profit	\$500		

**INCORPORATING
SOLAR TO UTILITY
GRID**

Incorporating solar to utility grid



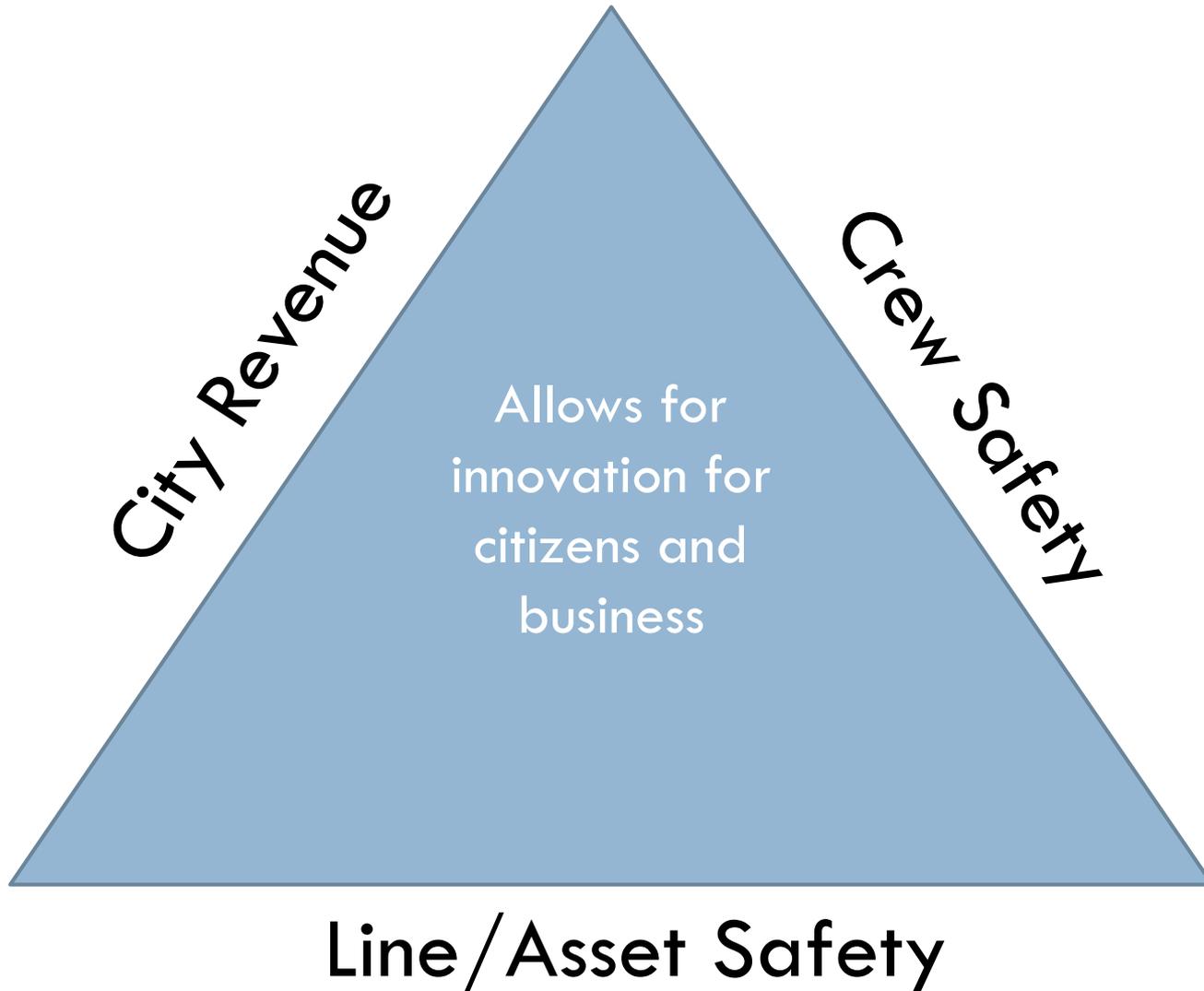
Definitions

- Net metering – a system in which solar panels or other renewable energy generators are connected to a public-utility power grid and surplus power is transferred onto the grid, allowing customers to offset the cost of power drawn from the utility.
- Parallel generation – refers to the generation of electric power directly by consumers instead of purchasing it from an integrated electric utility company. Generally, it seems that parallel generation of electric power is taken on by institutions, such as hospitals, manufacturers or other large organizations.

Kansas law highlights for alternative energy metering

- In Kansas, customer-generators may utilize either net metering or parallel generation. However, the choice must be made in writing and filed with the utility. All Kansas utilities (investor-owned, rural electric cooperatives, and municipally-owned or operated) must offer parallel generation, but only investor-owned utilities are required to offer net metering.
- Parallel generators using renewable resources with capacity of 200 kilowatts or less are compensated by the utility at a rate of no less than 150% percent of the utility's avoided cost for the electricity generated.
- In no case shall the utility be obligated to purchase an amount greater than 4% of such utility's peak power requirements

Aspects of consideration for solar ordinance



Levels of solar ordinance capabilities



KMEA

Safety standard for staff

Asset security of line

Manageable revenue loss for utility

Some cost reduction for customer



Pratt

Safety standard for staff

Asset security of line

Increased revenue loss for utility

Increased cost reduction for customer



Baldwin

Safety standard for staff

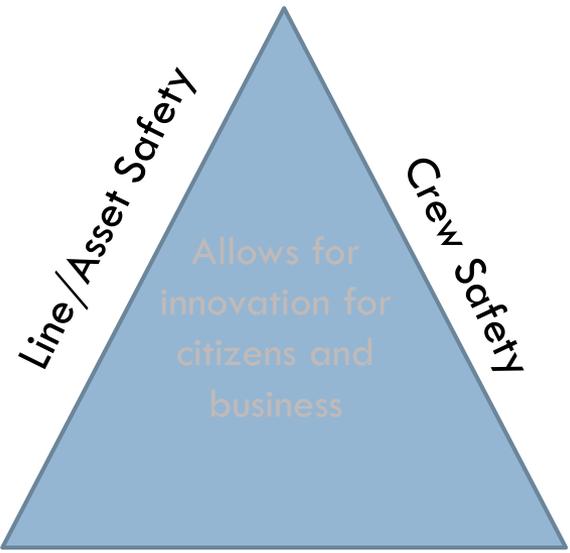
Asset security of line

More aggressive revenue loss for utility

More aggressive cost reduction for customer

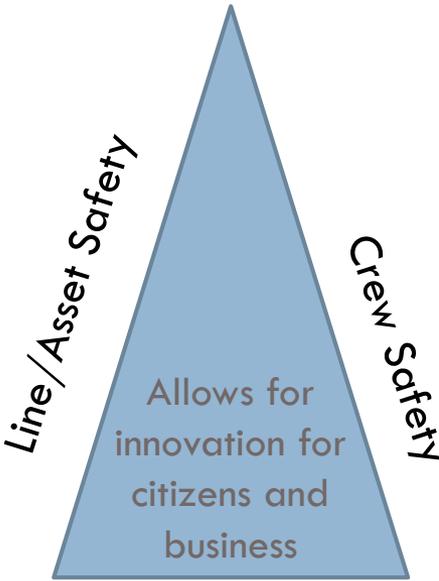
Representation snapshot of ordinances

KMEA



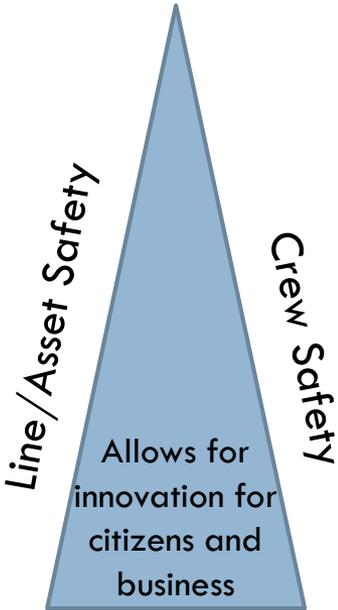
City Revenue

Pratt



City Revenue

Baldwin



City Revenue

CITY OF OBERLIN

ORDINANCE NUMBER _____

AN ORDINANCE ESTABLISHING A RENEWABLE PARALLEL GENERATION POLICY AND ADOPTING BY REFERENCE INTERCONNECTION STANDARDS FOR INSTALLATION AND PARALLEL OPERATION OF CUSTOMER-OWNED RENEWABLE ELECTRIC GENERATION FACILITIES.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OBERLIN, KANSAS:

SECTION A. RENEWABLE PARALLEL GENERATION POLICY.

Section 1. Introduction.

There is hereby adopted the Interconnection Standards for Installation and Parallel Operation of Customer-Owned Renewable Electric Generation Facilities 25 kWAC or less for Residential Customers and 200 kWAC or less for Commercial Customers ("Interconnection Standards")

Section 2. Available:

- a) Service is available under this Rider at points on the Utility's existing electric distribution system for Customers operating Renewable Energy Resources. The service is available to Customer-generators on a first-come, first-served basis until the total rated generating capability of all interconnections served under Parallel Generation equals or exceeds four percent (4%) of the City's peak load for the previous calendar year. Upon reaching this limit, no additional service shall be available under this Rate Schedule. This Rate Schedule shall not be available for any electric services schedule allowing for resale.

Section 3. Application:

- a) Service under this Renewable Parallel Generation Rate Schedule is available to City of Oberlin ("Utility") customers in good standing with a Customer-owned renewable electric Generation Facility as defined in the Interconnection Standards for Installation and Parallel Operation of Customer-owned Renewable Electric Generation Facilities 25 kWAC or less for Residential Customers and 200 kWAC or less for Commercial Customers that wish to receive a billing credit for surplus renewable energy supplied to the Utility subject to the terms and conditions of this Schedule. Customer-owned renewable generation and associated equipment are collectively referred to as a Generation Facility.
- b) Utility may refuse interconnection of any generating facility with a rated generating capacity greater than Customer's annual peak electric load.
- c) A non-refundable application fee of \$_____ must accompany the customer's interconnection application. Prior to commencement of parallel operation, the customer is required to enter into an agreement with the City of Oberlin which governs the terms and conditions under the Generation Facility will interconnect with and operate in parallel with the utility's existing system.

Section 4. Character of Service:

- a) Single phase, 60 Hertz, alternating current will be supplied at standard voltages as available through one transformer. A qualifying Customer is a customer in good standing, connected to the Utility Electric Distribution System for the purpose of receiving retail electric service that also owns and operates a Generation Facility as defined in the Interconnection Standards for Installation and Parallel Operation of Customer-owned Renewable Electric Generation Facilities. The Generation Facility shall be installed and operated in accordance with the requirements of said Interconnection Standards.

Section 5. Rates:

In addition to the rates set in Ordinance Number [redacted] or any subsequent ordinances setting electric rates of the City of Oberlin for Commercial and Residential Customers, all interconnected Parallel Generation Shall be billed monthly a Capacity Charge based off of the System Name plate Capacity Rating. The Capacity Charge shall be calculated using the following formula.

System Nameplate Capacity Rating (kW) x \$3.60 = Capacity Charge

Section 6. Minimum Bill:

- a) The minimum monthly charge set forth in Ordinance Number [redacted] or any subsequent ordinances setting electric rates of the City of Oberlin plus the Capacity Charge shall be the minimum bill. Any credits (\$) applied to the bill will not result in a total bill less than the Minimum Bill.

Section 7. Metering:

- a) Metering shall be accomplished by use of a Utility-approved electric meter or meters capable of registering the flow of electricity in each direction. The Utility may, at its own expense and with written consent of the Customer, install one or more additional meters to monitor the flow of electricity.

Section 8. Customer Billing:

- a) The measurement of net electricity supplied by the Electric Utility and delivered to the Electric Utility shall be calculated in the following manner. Electric Utility shall measure the amount of electricity delivered by Electric Utility to Customer and the amount of electricity generated by the Customer and delivered to Electric Utility during the billing period, in accordance with normal metering practices. The kWh delivered by Electric Utility to the Customer shall be billed to the Customer at the rates contained in Ordinance Number [redacted] or any subsequent ordinances setting electric rates of the Code of the City of Oberlin. The kWh generated by the Customer and delivered to the Electric Utility shall be credited as described in Customer Billing Credit below. The calculated credit (\$) applied to the bill will not result in a total bill less than the Minimum Bill.

Section 9. Customer Billing Credit:

- a) The billing credit for surplus energy generated by the Generation Facility and delivered to the Electric Distribution System that exceeds the Customer's instantaneous load but is not in excess of the appropriate generator size, the City shall credit one hundred and fifty percent (150%) of the City's actual cost of purchased energy (\$/kWh) for the periods in which energy was delivered to the City.

Section 10. Terms and Conditions:

- a) The Utility shall offer this Renewable Parallel Generation Rate Schedule to Customers that wish to receive billing credit for surplus renewable energy supplied to the Utility from eligible Customer-owned Solar Generation Facilities.
- b) The Utility may limit the number and size of renewable generators to be connected to the Utility's system due to the capacity of the distribution line to which such renewable generator would be connected, and in no case, shall the Utility be obligated to purchase an amount greater than 4% of Utility's peak power requirements.
- c) This Schedule shall only be available to Customers in good standing. All agreements hereunder shall be between the Customer and the City and will not include third parties.
- d) This Schedule is subject to the provisions of the Interconnection Standards for Installation and Parallel Operation of Customer-owned Renewable Electric Generation Facilities.
- e) The Interconnection Agreement between the Utility and Customer must remain in effect and the Customer-Owned Generation Facility must be in full compliance with the terms and conditions of the Interconnection Standards for Installation and Parallel Operation of Customer-owned Renewable Electric Generation Facilities.
- f) Any required insurance coverage is specifically addressed in the Interconnection Standards for Installation and Parallel Operation of Customer-owned Renewable Electric Generation Facilities.
- g) Nothing in this Schedule shall abrogate any Customer's obligation to comply with all applicable Federal, State and Local laws, codes or Ordinances.
- h) This Schedule shall remain in place for a minimum of 12 months.

SECTION B. This Ordinance shall take effect and be in full force from and after its publication in the official City Newspaper.

PASSED AND APPROVED by the Governing Body of the City of Oberlin, Kansas, on this 4th day of November, 2019.

Mayor

City Clerk

OTHER REPORTS

OBERLIN POLICE DEPARTMENT

ACTIVITY REPORT FOR CITY COUNCIL OCTOBER, 2019

Municipal Court fines: \$3,110.00

Municipal Court fines to date: \$36,765.80

Traffic citations filed in Oberlin Municipal Court

- **1 Passing on Right Side of Roadway**
- **1 No Driver's License**
- **15 Maximum Speed Limits**
- **1 Illegal Tag**
- **2 Disorderly Conduct**
- **2 Interference with Law Enforcement**
- **1 Motor Vehicle Liability Insurance**

The following cases were filed in Decatur County District Court

- **1 Theft of a Motor Vehicle**
- **1 Burglary**
- **1 Criminal Trespass**
- **2 Disorderly Conduct**
- **1 Theft**

Additional Oberlin Police Department activity

- **Received 6 Criminal Reports**
- **Enacted 3 arrests**
- **Issued 19 traffic citations**
- **Provided 8 EMS Ambulance assists**
- **Provided 15 other agency or public assists**

Community engagement

- **Provided an escort for the Halloween Parade and participated in trick-or-trunk.**

October 10, 2019

Present: Cynthia Haynes, Jill Reichert, Shayla Williby, Chris Hackney, Gordon Pettibone, Marcia Lohofener, Dayna M, Brad Marcuson, Francly Miller, Sarah Shaw, Haley Roberson

Meeting was called to order

Financials were presented & approved

Old Business:

Jill reported that Up In Smoke Income was \$7,450. Not all the bills are in yet, she will have a completed list of expenses at the next meeting. Jill thought it would be nice to send out Thank You's to This years sponsors. Discussed maybe the Sappa Park committee taking this over next year. However, no one from that committee was present that to discuss further.

Tailgate meal- Chris was in charge of this, Jill helped get the food warmed up for the meal. Next time we do a meal we need 3-4 people to help set up. Brought in a little over \$700 from this, this goes into the Up In Smoke financials. Had an issue with the plumbing in the BEE building after cleanup-it was decided that the money for the plumber will come out of the Up In Smoke account.

Spook Parade update- Dayna talked to Oberlin SOS (Amanda Coryell President) & Amanda said they would organize it this year.

Ribbon cutting at the Bargain Box went well. We need to have other ribbon cuttings soon. Carolyn not present to coordinate this. Table till next meeting.

DAD account- No representative present- No financials were presented. Discussion Must have representatives at the next meeting, Cynthia will ask them to be at the next meeting.

Craft Fair update- Carolyn not present

New Business:

Christmas Light Parade:

Discussion

Shayla will get the parade entry forms available

Discussed a speaker system for that night- Shayla will talk with Chris Johnson & Johnson Realty to see about the possibility of using theirs

Santa can set up at the Courthouse.

Discussed the events for the night-

Lightning of the tree @6, parade, caroling (??), Parade & Santa

Meet & Greet Candidate Forum- Sarah Shaw said she would talk to her Farm bureau board to see if they want to Host this event.

Membership Drive- Discussion

Will send out letters and include farmers in the county wide mail out

Christmas Lightening Contest:

Norcatur, Dresden, Jennings & Oberlin

Will give out Chamber Bucks for 1st & 2nd Place (\$50 & \$25)

Discuss more at the next meeting

Downtown Rejuvenation Group-Francy reported that downtown needs updated- metal pillars & metal awnings need a new coat of paint. Possibly look into getting a grant for this. Discussion

Pastor Gordon reported that there's a Free meal at the UMC on Sunday beginning at noon and all are welcome.

Jill presented the board with a bill for her services. It was approved to pay her.

Coffee Hours-Discussion

Business to Business Christmas Tour- Discussion

Cynthia will talk to business owners to see if they want to do this again this year. Table till next meeting.

Meeting adjourned

Chamber Board Meeting

November 13, 2019

1. Attendance

2. Financials

Treasurer's report - Jill Reichert

DAD reports - Heather McDougal

3. Future Events

Craft Fair - Carolyn

Light Parade, Santa - Shayla

Coffee Hours - Cynthia/Shayla

Ribbon cuttings - Carolyn Hackney

Christmas Advertising Proposals

High Plains Radio

The Oberlin Herald

4. Old/New Business under Chamber

Membership Drive for 2020 - Cynthia

Trade outs, new member dues, 10 percent discounts, other.

Downtown Rehab - Strategic Doings

Speaker system under canopies grant, planters, canopies, curbs, sidewalks.

Christmas Decorations - Heather McDougal