

**Oberlin City Council meeting**  
**5:00 pm**  
**December 19, 2019**



**AGENDA**  
**CITY COUNCIL MEETING**  
Gateway 1 & 2 – Oberlin, Kansas  
December 19, 2019  
5:00 PM

**Meeting Called to Order** – Mayor Brandon Oien

**ROLL CALL** of the Members of the City Council and determination of a quorum.  
Marchello \_\_\_\_\_ Lohofener\_\_\_\_\_ Gawith \_\_\_\_\_ McHugh \_\_\_\_\_ McDougal \_\_\_\_\_

**PLEDGE OF ALLEGIANCE to the Flag**

**PUBLIC COMMENT**

**GATEWAY EVENT UPDATE** – Susan Unger

**CONSENT AGENDA:** Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)  
Motion\_\_\_\_\_ Second\_\_\_\_\_

**ADMINISTRATORS REPORT**

1. Next Council Meeting TBD Jan 2 or Jan 9
2. 214 S Buffalo

**OLD BUSINESS**

**NEW BUSINESS**

1. Grow Donation
2. Police Car Bids
3. CMB Licenses
4. Boza and Planning Update – Steve Hirsch

**EXECUTIVE SESSION**

**#1 Executive Session on Personnel matters of nonelected personnel.**

**REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Mayors Report
- Public Works Department – Foreman Sporn 12-2-19 Report
- Police Report – Chief Burmaster Nov 2019 Police Report
- Board Reports – EDC Report, Chamber Report
- Other Reports

**ADJOURNMENT**

- Action – Motion to Adjourn  
Motion\_\_\_\_\_ Second\_\_\_\_\_

## **REGULAR COUNCIL MEETING – November 21, 2019 - GATEWAY- 5:00 p.m.**

**CALL TO ORDER** – Acting Mayor Kristen McHugh called the meeting to order at 5:00 pm, and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Deb Lohofener, Garret McDougal, and Jim Marchello. Majority of the Body Present.

**Absent:** Mayor Brandon Oien, Scott Gawith

**Others Present:** City Administrator Halley Roberson, City Attorney Steve Hirsch, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Jeremy Tally, Troy Haas, Cynthia Haynes with the Oberlin Herald, Ruth Miesner, Marilyn Black, Mike Dempewolf, Brice Meitl, Paul Mahlberg and Darren Prince with Kansas Municipal Energy Agency (KMEA), and City Clerk Sandy Rush.

**PUBLIC COMMENT** - none

**CONSENT AGENDA** – Approval of minutes for November 7, 2019, regular Council meeting. Appropriation Ordinance - Payment of Bills.

Marchello moved, second by Lohofener, to approve the Consent Agenda. **Motion carried.**

### **ADMINISTRATORS REPORT**

1. Next Council Meeting December 6, 2019
2. Administrator Roberson presented examples for Gateway event's financial performances. She said the Gateway charges the city for events, just like any other event, creating a separate fund to improve transparency. She showed examples of net profit to the City and also an example after paying the Gateway for the event.
3. Administrator Roberson told the council as soon as the total costs are calculated, the street survey comparing Ash and Grand would be ready. After a lengthy discussion, Lohofener wants there to be a voice of choice, and Marchello opposes the study. He said they all know and agree the public wants concrete if possible. Marchello moved, second by McDougal, to not do the survey. **Motion carried.**
4. Administrator Roberson said she had met with the County Commissioners regarding a height and hazard zoning survey required for the airport. She told the commissioners the city would need the county's participation.
5. Administrator Roberson told the council Chris Miller with Miller and Associates had received approval on the CDBG Phase I project from KDHE to award bids in January.

### **OLD BUSINESS**

**Alternative Consumer Energy Policy** – Paul Mahlberg, with KMEA, gave a presentation on alternative energy policies. He offered three different options for the City. The first one is net metering and the customer pays a fixed fee to connect to the city utility power grid. What power they get from the city would offset the cost of power drawn from the utility. The City would need to recoup the fixed costs of providing lines, poles, trucks and employees to keep up the utility; this would drive up everyone else's monthly bill. The second option he explained is parallel generation. The customer pays for what they get from the city but instead of what they send back being deducted from their bill, they receive a rebate of about five cents per kWh. The customer will still save money and the city can pay for its fixed costs. The billing credits for surplus energy will be capped at four percent (4%) of the city's peak usage. The calculated credit applied to the bill will not result in a total bill less than the Minimum Bill. The third option is optional capacity, which would be included with parallel generation. Mr. Mahlberg noted, if a

person owns a building but does not use city power, he would still pay the fixed fee. Also, he would be charged the capacity fee of \$3.60 for the ability to use the city system and to send or receive power as needed. The proposed ordinance follows the statutes and protects the city's revenue and assets, but most important he said, it protects the city crew. Marchello moved, second by Lohofener, to approve Ordinance No. 913 with a nonrefundable application fee of \$350. **Motion carried.**

**Land Lease Bid Opening** – One bid was received, opened and read by Acting Mayor Kristen McHugh. The proposal was to rent the 8 acres east of town on highway 36 for \$527 a year, for three years, renewable each year. Marchello moved, second by McDougal, to accept the bid. **Motion carried.**

## **NEW BUSINESS**

**Appropriate Remaining 2019 Budget for Electric Infrastructure Project to 2020 Budget -** Administrator Roberson informed the council, IES had encountered delays with the weather at another project and would not be able to work on the infrastructure this year. Lohofener moved, second by Marchello, to move the remaining infrastructure funds to the 2020 Budget. **Motion carried.**

## **REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Mayors Report – none
- Public Works Department – Foreman Sporn report attached.
- Police Report – Police Chief Burmaster report attached.
- Treasurer Zodrow - August and September financial statement report attached.
- Chamber Report - 10-10-19 Minutes, 11-13-19 Agenda attached.

## **ADJOURNMENT**

At 6:25 pm, McDougal moved, second by Lohofener, to adjourn. **Motion carried.**

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Sandy Rush, City Clerk

DEVENY CHRYSLER JEEP DODGE RAM  
 401 E B ST  
 MC COOK, NE 690013775

Configuration Preview

Date Printed: 2019-11-13 11:59 AM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 006JB Oberlin, Kansas, city of  
 FAN 2:  
 Client Code:  
 Bid Number: TB0065  
 PO Number:

Sold to:  
 DEVENY CHRYSLER JEEP DODGE RAM (60221)  
 401 E B ST  
 MC COOK, NE 690013775

Ship to:  
 DEVENY CHRYSLER JEEP DODGE RAM (60221)  
 401 E B ST  
 MC COOK, NE 690013775

2020 CHARGER POLICE AWD (LDEE48)

Vehicle:

	Sales Code	Description	MSRP(USD)
Model:	LDEE48	CHARGER POLICE AWD	37,575
Package:	29A	Customer Preferred Package 29A	0
	EZH	5.7L V8 HEMI MDS VVT Engine	0
	DGJ	5-Speed Auto W5A580 Transmission	0
Paint/Seat/Trim:	PX8	Pitch Black Clear Coat	0
	APA	Monotone Paint	0
	*C8	HD Cloth Bucket & Rear Bench Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB0065	Government Incentives	0
Discounts:	YGF	8 Additional Gallons of Gas	1,495
Destination Fees:			

Total Price: ~~39,070~~

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Salesperson:  
 Customer Name:  
 Customer Address: USA  
 Instructions:

PSP Month/Week:  
 Build Priority: 99

Total Bid Price  
 \$24,889<sup>00</sup>

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

## City of Oberlin

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**From:** "Darin A" <darin@colbydodge.com>  
**Date:** Tuesday, November 12, 2019 9:24 AM  
**To:** <oberlinpd3@ruraltel.net>  
**Subject:** 2020 Dodge Charger

Oberlin Police Department,

Colby Dodge will be bidding a 2020 Dodge Charger Police AWD with the 5.7 Hemi. This vehicle comes with a 3yr/36,000 mile bumper to bumper and a 5yr/60,000 mile powertrain warranty. This Charger was built with the same specs as the one your currently driving and is only available with the 5.7L Hemi in the AWD.

MSRP- \$39,655.00

Bid- \$25,672.00

Feel free to call or email me with any questions you may have.

--

Thank You,  
Darin Snyder  
Colby Dodge Chrysler Jeep  
785-460-3317  
[darin@colbydodge.com](mailto:darin@colbydodge.com)

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

**DEALER'S**

**2020**

**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to

**Gateway Civic Center**

to sell at retail

**CEREAL MALT BEVERAGES**

On-Premise Retailer

**At 1 Morgan Drive, Oberlin KS 67749**

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This license will expire **December 31, 2020** unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, this **19th** Day of December, 2019

Countersigned:

(Seal)

\_\_\_\_\_  
Brandon Oien, Mayor

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

DEALER'S

2020

LICENSE

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to **Rayes Grocery, Inc.** to sell at retail

## CEREAL MALT BEVERAGES

Off-Premise Retailer

At 119 W Commercial, Oberlin KS 67749

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS.**

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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(Seal)

Countersigned:

\_\_\_\_\_  
Brandon Oien, Mayor

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

**DEALER'S**

**2020**

**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to **COBBLESTONE INN & SUITES** to sell at retail

## CEREAL MALT BEVERAGES

On-Premise Retailer

At 507 W Elm St, Oberlin KS 67749

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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(Seal)

Countersigned:

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Brandon Oien, Mayor

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

**DEALER'S**

**2020**

**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to

**Colorado Retail Ventures Services LLC**

to sell at retail

**CEREAL MALT BEVERAGES**

Off-Premise Retailer

At 409 W Frontier Parkway, Oberlin KS 67749

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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Countersigned:

(Seal)

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Brandon Oien, Mayor

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

**DEALER'S**

**2020**

**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to

**FOWLER'S LLC DBA CROSSROADS EXPRESS**

To sell at retail

**CEREAL MALT BEVERAGES**

Off-Premise Retailer

At **602 W Frontier Parkway, Oberlin KS 67749**

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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Countersigned:

(Seal)

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Brandon Oien, Mayor

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

**DEALER'S**

**2020**

NO. \_\_\_\_\_  
**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to  
**Oberlin-Decatur Area Economic Development Corp.**  
**Sunflower Recreation Center & Bowling Alley** to sell at retail

## CEREAL MALT BEVERAGES

On-Premise Retailer

At **220 N Penn, Oberlin KS 67749**

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS.**

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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(Seal)

Countersigned:

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Brandon Oien, Mayor

\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Sandy Rush, City Clerk

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

# RETAIL

FEE, \$ 75.00

NO. \_\_\_\_\_

**DEALER'S**

**2020**

**LICENSE**

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to **The Re-Load / Mick & Rhonda Barth** to sell at retail

## CEREAL MALT BEVERAGES

On-Premise Retailer

At 133 S Penn, Oberlin KS 67749

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

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Given under our hands and the corporate seal of said City, this **19th** Day of December, 2019

(Seal)

Countersigned:

\_\_\_\_\_  
Brandon Oien, Mayor

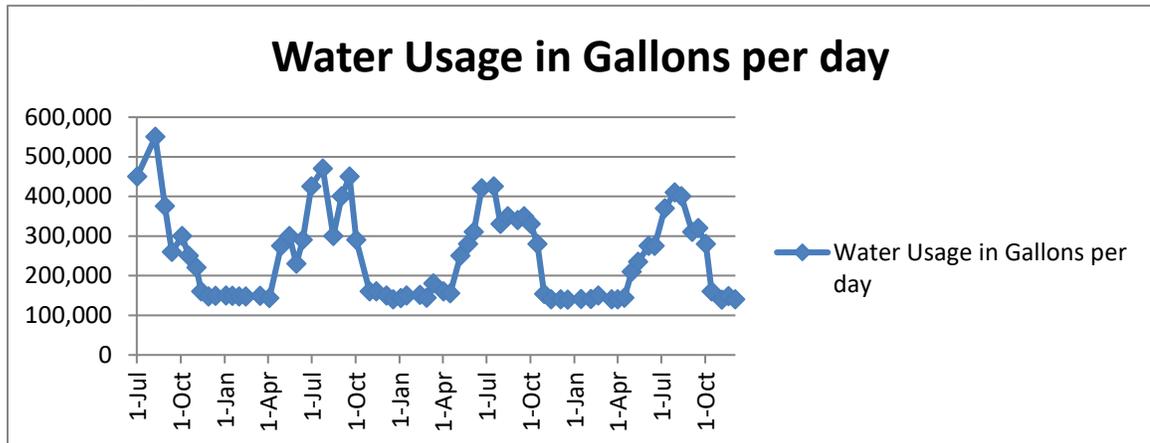
\_\_\_\_\_  
Steve Zodrow, City Treasurer

\_\_\_\_\_  
Sandy Rush, City Clerk

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. This year we have moved snow once to-date. That particular storm dropped 6-7 inches of snow and was accompanied with 40mph wind gusts. In 2018 we had moved snow twice by this time. I had received three calls related to storm issues...one related to power for a low hanging secondary wire, one related to icy roads, and one related to the garland on main street hanging.
2. A few current tasks....
  - a. Vehicle maintenance/repair
  - b. Dollar General power installation
  - c. Employee evaluation prep
  - d. Dog park water installation
3. Water Usage:



Questions/Comments?

# **OBERLIN POLICE DEPARTMENT**

## **ACTIVITY REPORT FOR CITY COUNCIL NOVEMBER, 2019**

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**Municipal Court fines: \$4,332.00**

**Municipal Court fines to date: \$41,097.80**

### **Traffic citations filed in Oberlin Municipal Court**

- **1 Driving Under the Influence**
- **1 Maximum Speed Limits**
- **1 Duty Upon Striking Unattended Vehicle**
- **2 Illegal Tags**
- **4 Motor Vehicle Liability Insurance**

### **The following cases were filed in Decatur County District Court**

- **2 Domestic Battery**
- **1 Making False Information**
- **2 Driving While License Suspended / Revoked**
- **1 Driving While Habitual Violator**

### **Additional Oberlin Police Department activity**

- **Received 5 Criminal Reports**
- **Enacted 4 arrests**
- **Issued 11 traffic citations**
- **Provided 8 EMS Ambulance assists**
- **Provided 15 other agency or public assists**
- **Responded to and investigated 2 traffic accidents**
- **Provided 2 police escorts**

### **Community engagement**

- **Attended a Law Enforcement appreciation gathering held by the Girl Scouts at the Oberlin Elementary School.**

**OBERLIN DECATUR AREA ECONOMIC**  
**104 S PENN AVE**  
**OBERLIN, KS 67749**  
**Date Range Balance Sheet**  
**For the period ending 01/01/2019 - 10/31/2019**

01/01/2019 - 10/31/2019

<b>ASSETS</b>	
<b>Current Asset</b>	
CKG - THE BANK - 110100811 - EDC	30,631.25
SVGS - THE BANK - EDC	42,678.29
CKG - FB&T - 2102007 - REV LOAN	99,197.18
CKG - FNB - 700018779 - SUNFLOWER	20,623.32
SVGS - FNB - SUNFLOWER	6,804.82
Total Current Asset	199,934.86
<b>Fixed Asset</b>	
LAND & BLDGS	50,437.75
BLDG - 104 S PENN	50,000.00
HWY 36 PROPERTY	19,888.07
BLDG - SENIOR CTR/CINEMA/BOWLING	544,242.49
EQUIPMENT	209,690.79
Total Fixed Asset	874,259.10
<b>Other Asset</b>	
N/R REVOLVING LOAN #5	6,722.73
N/R REVOLVING LOAN #7	8,492.66
INSURANCE ON R/E	(6,771.83)
Total Other Asset	8,443.56
Total ASSETS	1,082,637.52
<b>LIABILITIES</b>	
<b>Current Liability</b>	
N/P FB&T - SUNFLOWER REC	(16,863.79)
N/P - THE BANK - SUNFLOWER REC	(95,214.33)
Total Current Liability	(112,078.12)
<b>Long Term Liability</b>	
SUSPENSE	65.98
GIFT CARD BALANCE	(1,166.70)
Total Long Term Liability	(1,100.72)
Total LIABILITIES	(113,178.84)
<b>CAPITAL</b>	
NET WORTH	(969,458.68)
Total CAPITAL	(969,458.68)
<b>Total Liabilities and Capital</b>	<b>(1,082,637.52)</b>

**Oberlin-Decatur County Economic Development  
Meeting Agenda  
November 12, 2019**

**Attending** Mark Starr, Chairman \_\_\_\_\_; Matt Ostmeyer, Vice-Chairman \_\_\_\_\_; Danielle Wasson, Secretary \_\_\_\_\_; John Sater, Treasurer \_\_\_\_\_; Ken Badsky \_\_\_\_\_; Lisa Votapka \_\_\_\_\_; Shayla Williby, Director \_\_\_\_\_

**Consent  
Agenda** 1.) October 8, 2019 Meeting  
2.) October Treasurer Report & Financials

**Old Business** 1.) Tax Status of Triplex/Mark  
2.) FNB Suit/Mail for board review  
3.) Potential New Businesses Updates  
4.) Possible Board Member/John

**New  
Business** 1.) Prairie Sky Day Spa Repair/ATM  
2.) Final Grant Reports/Dental and Golden Age  
3.) Grant Administration Certification  
4.) Chamber Year End Events  
5.) Thank You to Decatur Hansen Community Grant Board

**Executive  
Session** Non-Elect Personnel

**Next  
Meeting** December 9, 2019 at 5:30 p.m.

**Oberlin-Decatur County Economic Development  
Meeting Minutes  
October 8, 2019**

<b>Members Present</b>	Mark Starr, Chairman; Matt Ostmeyer, Vice-Chairman; Danielle Wasson, Secretary; John Sater, Treasurer; Ken Badsky; Lisa Votapka
<b>Guests Present</b>	Shayla Williby, EDC Marketing Director; Brad Marcuson, Decatur Co. Commissioner; Alyssa May
<b>Call to Order</b>	Meeting called to order at 5:32 pm.
<b>Consent Agenda</b>	John reported that the “Grant Income Pending” line item is not showing in the correct place on the financials. The “Suspense” line item offsets this item.  Ken moved to approve the minutes as presented; Lisa seconded the motion. Motion carried by unanimous board approval.
<b>Tax Status of Owned Buildings</b>	Mark reported that the State of Kansas has had the EDC address incorrect and has been sending correspondence concerning the filing that was not received until today. The filing fee was incorrect and they have dismissed the application. Mark will restart the process.
<b>FNB Suit</b>	No action was taken on this item.
<b>Chamber Update</b>	The Chamber has been planning for the craft fair and light parade. They held a ribbon cutting for the new Bargain Box building and just finished up the Highway 36 Treasure Hunt. Entries for the treasure hunt were down this year and the Chamber Board may consider combining the treasure hunt with the community garage sale. There were less teams than in previous years at the Up in Smoke contest as well. The Chamber Board meets tomorrow.
<b>BEE Building Rental Agreement</b>	Members discussed Danielle’s recommendation for a rent assistance program for BEE Building tenants. She suggested offering a \$25 per month rental assistance payment in exchange for qualifying businesses to meet quarterly with the Marketing Director or board member of their choice with a profit and loss statement to discuss strategies to improve their business and income. This item is tabled to November.
<b>Dentist Office Plumbing</b>	There were some plumbing issues with the dentist office that needed immediate attention. The total bill for the EDC will be \$334.33 when the concrete work is finished.  Also, their first day operating in the Oberlin office was October 7 <sup>th</sup> . They had a dentist and three hygienists available and had 14 patients.
<b>Website</b>	Chandler Pettibone was volunteered to assist Shayla with the website.
<b>Other Business</b>	Kevin Brown is interested in purchasing the land located behind his business from the EDC.  Shayla requested one Friday off per month. If the request is granted she will communicate with Mark as to which Friday per month it will be. Matt moved to allow Shayla one paid Friday off per month in addition to her current days off; Ken seconded the motion. Motion carried by unanimous approval.  Alyssa would be unable to join the board as her schedule will not allow. She would like to attend meetings and remain informed on EDC work.
<b>Adjournment</b>	Meeting adjourned at 6:26 pm. The next meeting (budget) is scheduled for Tuesday, October 12, 2019 at 5:30 pm at the BEE Building.

Respectfully Submitted,

Danielle Wasson  
Secretary

**OBERLIN DECATUR AREA ECONOMIC**  
**104 S PENN AVE**  
**OBERLIN, KS 67749**  
**Multi Column Divisional Profit and Loss**  
**For the period January 01, 2019 To October 31, 2019**

	<b>ECONOMIC DEVELOPMENT</b>	<b>BOWLING ALLEY</b>	<b>SUNFLOWER CINEMA</b>
<b>Income</b>			
CONTRIBUTIONS - GIFTS	\$0.00	\$535.00	\$3,534.87
SALES	870.00	60,241.72	31,367.23
CREDIT CARD SALES	0.00	51,884.89	108.83
DECATUR CO TAX DRAW	26,150.72	0.00	0.00
CITY OF OBERLIN	20,490.00	0.00	0.00
RENTAL INCOME	17,596.00	0.00	100.00
CHAMBER OF COMMERC	5,000.00	0.00	0.00
ADVERTISING REVENUE	0.00	0.00	1,940.50
INTEREST INCOME	1,685.30	99.61	0.00
MISC INCOME	0.00	2,711.80	2,629.16
GIFT CERTIFICATE SALES	0.00	1,063.91	592.31
<b>Total Income</b>	<b>71,792.02</b>	<b>116,536.93</b>	<b>40,272.90</b>
<b>Net Income</b>	<b>71,792.02</b>	<b>116,536.93</b>	<b>40,272.90</b>
<b>Expense</b>			
ACCOUNTING & LEGAL	\$2,092.52	\$0.00	\$0.00
ADVERTISING	283.50	62.00	42.00
CONTRACT LABOR	1,596.67	1,227.39	1,227.39
DUES FEES SUBS	1,216.99	220.00	120.00
INSURANCE	6,628.83	6,520.06	5,790.34
INTEREST	0.00	2,590.37	2,590.31
PROPERTY TAXES	2,594.76	1,328.78	1,328.77
REPAIRS	3,107.89	1,448.59	1,526.89
SALES TAX	0.00	9,303.75	2,648.06
WAGES	27,107.71	18,895.38	629.76
OFFICE EXPENSE	137.44	0.00	0.00
PAYROLL TAXES	9,502.43	4,048.85	161.08
TELEPHONE	846.00	826.16	0.00
SUPPLIES	670.58	2,089.09	964.62
UTILITIES	12,090.28	4,118.83	3,386.92
MISC	52.25	0.00	0.00
<b>Total Expense</b>	<b>67,927.85</b>	<b>52,679.25</b>	<b>20,416.14</b>
<b>Cost of Goods</b>			
PURCHASES	\$0.00	\$52,387.89	\$22,374.40
<b>Total Cost of Goods</b>	<b>0.00</b>	<b>52,387.89</b>	<b>22,374.40</b>
<b>Net Profit/(Loss)</b>	<b>3,864.17</b>	<b>11,469.79</b>	<b>(2,517.64)</b>
<b>PRINCIPAL LOAN PAYMENTS</b>		<b>(3745.01)</b>	<b>(3745.01)</b>
<b>TOTAL</b>		<b>7724.78</b>	<b>(6262.65)</b>

November 13, 2019  
DC Chamber Minutes

Present: Cynthia Haynes, Marcia Lohofener, Carolyn Hackney, Shayla Williby, Lisa Votapka, Gordon's Pettibone, Danya M, Joe Stanley, Chris Hackney

Meeting was called to order by President Cynthia Haynes

Minutes from last month's meeting were approved as written  
Treasurers report was given by Jill Reichert-Approved

#### OLD BUSINESS

Up In Smoke Update- still have a couple checks that haven't went through yet. Made a profit of approx \$4,000 for this event

DAD report- No DAD representative here. We would like to have a Bank Statement & a ledger balance. Discussion

Craft Fair- Carolyn reported that it looks like it will be a good show. She has 55 vendors so far. The Gateway Staff will be selling food for this event.  
We will have some advertising bills coming in for this event.

Light Parade update given

Ribbon Cuttings- we need to have some more soon. Carolyn will go talk to the business owners

New Christmas lights were discussed-the new snowflakes for the highway have been put up and they look Fantastic!!

#### NEW BUSINESS:

Chris is wanting to have an event the same day as the Oberlin Heralds Christmas on Us Drawing. She wants to have wagon rides with Santa, have the stores be open in the morning and possibly a free movie.

Coffee Hours- Stanley hardware- Dec 11 9-2

Prairie Petals - Dec 18 10-Noon

Any other business that would like to have one should contact Shayla at the Chamber office

Shayla suggested having a business decorating contest for Christmas. Have them decorate their windows, planters, yards at the business. Have them judged the week of Dec 16th as well. Prize will be a free Chamber membership for 2020.

Shayla will provide the cookies and hot cocoa for all judges in memory of Marilyn Horn

Cynthia & Dayna left the meeting. Advertising for the radio & newspaper was presented. It was approved to do the Christmas on us and the High Plains radio ads. If CVB will split the costs with us. Cynthia & Dayna returned to the meeting.

Membership drive for 2020 was discussed. We will get a mailing list from Carrie. Discussion  
It was decided in order to keep things simpler, we will not do any discounts, trade outs or free new business memberships for 2020. We will send out membership forms at the next meeting.

Meeting adjourned

# Chamber Board Meeting

December 11, 2019

1. **Attendance**

2. **Financials**

Treasurer's report - Jill Reichert

DAD reports - Jill Reichert

3. **How did it go?**

Family Shopping, light parade, Santa

Craft Fair

4. **Future Events**

Ladies Shopping Night, Santa, Light Parade, GROW porkburgers

Christmas on Us, Santa, Hayrides, shopping, soup supper

5. **Old/New Business under Chamber**

Membership Drive for 2020 – Cynthia

Letter to members, proposed members

List of businesses

Christmas Decorations - Maverick 4-HClub