

AGENDA
CITY COUNCIL MEETING

Gateway 1 & 2 – Oberlin, Kansas
January 9, 2020
5:00 PM

Meeting Called to Order – Mayor Brandon Oien

ROLL CALL of the Members of the City Council and determination of a quorum.
McDougal ____ Marchello ____ Lohoefer ____ Gawith ____ McHugh ____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

OATH of OFFICE:

Garrett McDougal – Mayor

Mike Dempewolf – Council member

Jim Marchello – Council member

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting, January 23.

NEW BUSINESS

1. Designation of The Bank, Farmer’s Bank & Trust and First National as Depository Banks for City of Oberlin Funds
2. Resolution Waiving Preparation of Financial Statements In Conformity With Generally Accepted Accounting Principles (GAAP)
3. Electric Subsidy for:
 - o Sunflower Cinema (\$1495 in 2019)
 - o Youth Recreation Center (\$3,770 in 2019)
 - o Last Indian Raid Museum (\$2,945 in 2019)
 - o Golf Course (\$3,320 in 2019)

OLD BUSINESS

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report –
- Public Works Department – Foreman Sporn Report
- Police Report – Chief Burmaster Police Report
- Board Reports –
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING – December 19, 2019 – GATEWAY – 5:00 P.M. - UNAPPROVED

CALL TO ORDER

Mayor Brandon Oien called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council – James Marchello, Deb Lohofener, Kristin McHugh and Garrett McDougal. Majority of the Body Present.

Absent: Scott Gawith

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Clerk Sandy Rush, City Treasurer Steve Zodrow, City Foreman Dave Sporn, Police Chief Brad Burmaster, Officers Troy Haas & Damon Andrews, Marketing & Event Manager Susan Unger, Airport Manager Brice Meitl, Cynthia Haynes with the Oberlin Herald, Council Member Elect Mike Dempewolf and Marilyn Black.

PUBLIC COMMENT - None

GATEWAY EVENT UPDATE – Marketing and Event Manager Susan Unger gave a reported the next event planned at the Gateway Civic Center is the Gravy Cookoff and Jake Gill Show scheduled for January 18, 2020. Jake Gill is a Country Music Performer originally from Sylvia, Kansas and was a third round finalist on NBC’s “The Voice”. His tour this season has taken him to over 37 states and 180 shows. The Gravy Cookoff will consist of two categories, white gravy and brown gravy, with a limit of 10 participants in each category. Jake Gill and his band members will be the judges. Trophies will be given to 1st and 2nd places. Tickets are set at \$10/adult and \$5/child and will include Jake Gill’s performance and a plate of biscuits and gravy.

CONSENT AGENDA

Approval of minutes of November 21, 2019 regular Council meeting.
Appropriation Ordinance – Payment of Bills.

Marchello moved, second by Lohofener to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

1. Administrator Roberson stated that the next scheduled Council Meeting per the calendar would be January 2, 2020. With the Christmas and New Year Holidays falling coming up she reported that this would really give the City staff very limited time to be prepared for a meeting on that date. She asked if the Council thought that January 9, 2020 might be a better date for the next meeting? After some discussion between the Council Members it was decided that it would be beneficial to change both meeting dates in January and then go back to the regular meeting dates starting in February 2020.

Lohofener moved, second by McDougal to change the regularly scheduled City Council meeting on January 2, 2020 be moved to January 9, 2020 at 5:00 pm. **Motion carried.**

Lohofener moved, second by McDougal to change the regularly scheduled City Council meeting on January 16, 2020 be moved to January 23, 2020 at 5:00 pm. **Motion carried.**

ADMINISTRATORS REPORT - Continued

2. Administrator Roberson inquired the Council if they were ready to decide what to do with the property located at 214 S. Buffalo? This is the property that was bought at Sheriff's Auction and then later the structures on the property were demolished leaving a vacant lot. The Council replied they are not ready to decide on any use or disposition of this property at this time and tabled discussion for a future meeting.

NEW BUSINESS

GROW Decatur County Foundation Donation

Administrator Roberson asked the Council to consider making a donation to the GROW Decatur County Foundation. December is the month the foundation's fundraiser and the Hansen Foundation matches donations during the month up to \$50,000. This foundation has funded several projects in the community and represents a very good return on the City's investment. \$5,000 was donated in 2018.

Marchello asked Treasurer Zodrow if this was budgeted for in the 2019 Budget? Zodrow replied that it was not specifically budgeted for, however, there is always an amount budgeted for contingencies and that the General Fund has more than adequate remaining budget authority to make a \$5,000 donation to the foundation in 2019.

Lohofener moved, second by McHugh to approve the City donating \$5,000 to GROW Decatur County Foundation for 2019. **Motion carried.**

Police Cruiser Bids

Chief Burmaster reported that he had requested bids from four vendors for a new 2020 Dodge Charger Police Cruiser, but only received replies back from two of them. Deveny Chrysler Jeep Dodge RAM out of McCook, NE bid \$24,889 and Colby Dodge Chrysler Jeep out of Colby, KS bid \$25,672. He informed the Council Chrysler now requires All Wheel Drive if you order the Hemi engine in the Charger platform. This increases the cost of the car some but should really be a plus in bad weather driving conditions.

Councilman Marchello reported that he had read reports that Chrysler Corporation was having major issues with transmission failures with their pickup and van lines. Chief Burmaster responded the City has had no problems with the Chargers at all. He also stated with the current trade-in rotation the cruisers do not accumulate high miles.

McDougal moved, second by Lohofener to accept the bid from Deveny Chrysler Jeep Dodge RAM for the 2020 Dodge Charger Police Cruiser at \$24,889. **Motion carried.**

CMB Licenses

CMB licenses for the following entities were presented to the Council for approval:

Gateway Civic Center
Raye's Grocery, Inc.
Cobblestone Inn & Suites
Colorado Retail Ventures Services, LLC
Fowler's LLC DBA Crossroads Express
Oberlin-Decatur Area Economic Development Corp. Sunflower Recreation Center & Bowling Alley

The Re-Load/Mick & Rhonda Barth

Marchello moved, second by McDougal to approve the 2020 CMB licenses presented to the Council. **Motion carried.**

Board of Zoning Appeals (BOZA) and Planning Update

Attorney Hirsch reported the Board of Zoning Appeals, at a meeting on December 19, 2019, had voted to recommend amending the permitted uses to the Heavy Industrial Zone (H-I) of the City's zoning code. They recommended allowing automotive sales and services as a permitted use in the zone. Hirsch informed the Council there is currently only one area zoned H-I and is located in industrial park east of town along highway 36. He also stated it would take an ordinance to officially make the change. He presented Ordinance No. 914, An Ordinance Amending the Zoning Ordinance of the City of Oberlin, Kansas to include a Permitted Use in Zone "H-I".

Marchello moved, second by Lohofener to approve Ordinance No. 914. **Motion carried.**

Executive Session

The executive session on personnel matters of nonelected personnel listed on the agenda was not held.

OLD BUSINESS – None

Reports of Other Officers, Boards and Committees:

Mayors Report – Mayor Oien voiced his appreciation of all the work the City Crews have done this past year and to wish everyone a Merry Christmas.

Public Works Department: Foreman Sporn's report was available as part of the packet. He had nothing to add and inquired if the Council had any questions. Councilman Marchello inquired if there were final numbers for the Street Project? Sporn reported a report was still in process.

Treasurer's Report: Treasurer Zodrow had the Sales and Use Tax Report for November and Financial Reports for the months of October and November available for the Council. He reported that all of the funds appear to be on target for year end on budgeted expenditures and currently the City has more cash than it had at the beginning of the year. He also reported that the Gateway Events had taken in more money than he had forecasted and expenditures were higher as well. Mayor Oien inquired on the status of the City's audit. Zodrow reported he had been actively working with the auditors but as of yet had not been provided an expected date of completion. He stated the audit report is late.

Police Report: Police Chief Burmaster's report was available as part of the packet. He had nothing to add.

Board Reports: Oberlin-Decatur Area Economic Development financials thru the end of October 31, 2019, minutes of the October 8, 2019 Meeting and the Agenda for the November 12, 2019 meeting, Chamber November 13, 2019 Board Meeting Minutes and December 11, 2019 Agenda were available in the packet.

Mayor Oien then went around the table offering each Council Member a chance to make any statements they wished. Councilwoman Lohofener voiced her appreciation of the gravel put

down on the Cemetery roadways noting it was a huge improvement to the appearance and accessibility to the cemetery. Councilman McDougal expressed his appreciation for the meal served at the City Appreciation Dinner recently held. Councilman Marchello and Councilwoman McHugh had concurred with Oien, Lohofener and McDougal and had nothing further to add.

Marchello moved, second by Lohofener to adjourn. **Motion carried.**

Oien adjourned the meeting at 5:40 pm.

City Clerk

Mayor

Electric subsidy breakdown

| | <u>% of Total Billing</u> | | | | | <u>Primarily Funded By</u> |
|-------------------------|---------------------------|------------------|----------------|-----------------|-----------------|----------------------------|
| | <u>Current</u> | <u>Proposed</u> | <u>Current</u> | <u>Proposed</u> | <u>\$Change</u> | |
| Museum | \$ 2,945 | \$ 2,870 | 54.67% | 50.00% | \$ (75) | Decatur County |
| County Club | \$ 3,077 | \$ 3,080 | 50.15% | 50.00% | \$ 3 | Private |
| Sunflower Cinema | \$ 1,495 | \$ 1,410 | 57.45% | 50.00% | \$ (85) | EDC |
| Youth Recreation Center | \$ 3,770 | \$ 3,925 | 47.52% | 50.00% | \$ 155 | EDC |
| Total Rebates | \$11,287 | \$ 11,285 | | | \$ (2) | |