

Oberlin City Council meeting
5:00 pm
March 5, 2020



AGENDA
CITY COUNCIL MEETING

Gateway 1 & 2 – Oberlin, Kansas
March 5, 2020
5:00 PM

Meeting Called to Order – Mayor Garret McDougal

ROLL CALL of the Members of the City Council and determination of a quorum.

Dempewolf _____ Marchello _____ Lohofener _____ Gawith _____ McHugh _____

PLEDGE ALLEGIANCE to the Flag

PUBLIC COMMENT

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meeting held February 20, 2020 and Special Meeting held February 27, 2020
- Appropriation Ordinance (Payment of Bills)
Motion _____ Second _____

ADMINISTRATORS REPORT

1. Next Council Meeting March 19, 2020
2. Pool Update
3. CDBG Update
4. IES Update
5. Airport Update

NEW BUSINESS

1. Street Project
2. Sale Items
 - a. Spray Trailer, sell on Gavel Roads
 - b. Approx. 24 Old Fire hydrants, sell on Gavel Roads
 - c. Good 245-75 r17" tire set, sell on Gavel Roads
 - d. Old breakers

OLD BUSINESS

1. City Mowing Bid

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department – Foreman Sporn
- Treasurer Report – Sales & Use Tax Report
- Police Report – Brad Burmaster
- Board Reports – Library Feb 20 Minutes
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn
Motion _____ Second _____

REGULAR COUNCIL MEETING – February 20, 2020 – GATEWAY – 5:00 pm - UNAPPROVED

CALL TO ORDER

Mayor Garret McDougal called the meeting to order at 5:00 pm, and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council – Scott Gawith, Deb Lohofener, Kristin McHugh, and Mike Dempewolf, Jim Marchello by phone. Majority of the Body Present.

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman Dave Sporn, Police Officers Troy Haas & Damon Andrews, Airport Manager Brice Meitl, Cynthia Haynes with the Oberlin Herald, Tammy Hawkins, Heather McDougal, and Marilyn Black.

CONSENT AGENDA

Approval of the minutes of February 6, 2020, regular Council meeting.
Appropriation Ordinance – Payment of Bills.

Lohofener moved, second by Gawith, to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

Administrator Roberson stated the next scheduled Council Meeting is March 5, 2020.

NEW BUSINESS

Election of Council President

Mayor McDougal opened the floor for nominations for council president, and Lohofener moved, second by Gawith, to appoint Dempewolf. **Motion carried.**

Up in Smoke Request

Heather McDougal, with the Chamber of Commerce, requested the use of the Sappa Park to be held on September 20, 2020, with half the proceeds going back to the Sappa Park. Gawith moved, second by Lohofener, to approve. **Motion carried.**

Bid Opening for Mowing

Mayor McDougal opened the one bid received for the advertised mowing of city properties from Larry Fought. Mr. Fought's proposal was consistent with previous years, except the airport was increased due to the number of lights added. Treasurer Zodrow said the city pays about \$30,000 a year, which includes fertilizing. Councilman Marchello suggested the city hire a full-time street employee whose primary job is mowing. After a discussion, Marchello asked for the proposed bid to be tabled until seeing more options. Gawith moved, second by Lohofener, to table the decision. **Motion carried.**

Nuisance Ordinance

Administrator Roberson presented a proposed nuisance ordinance with changes in it to be more of a resource to the community and to inspire citizens to improve the looks of their properties. The old ordinance required a complaint in writing before the code enforcement officer could inspect a property. She showed examples of an oops communication of "I am sorry" postcard for people who had received a letter in error. A "Hey did you know, letter," for people who have overgrown yards or whose property is

littered with debris. Also, an “Acknowledgement of hard work” postcard. By striking language requiring complaints, the hope is the ordinance will stop the feeling of neighbors turning in neighbors, Ms. Roberson said. Gawith moved, second by Lohofener, to approve Ordinance No. 915. **Motion carried.**

Ms. Roberson also discussed the possibility of creating rehabilitation incentives. She suggested parking the city’s old dump truck at properties for use while people improve their property with only a city employee moving the truck. The property owner would pay the dump fees to the county. Other incentives could be waiving building permit charges and electrical deposits, having paint and tree rebate programs. Treasurer Zodrow said the city has \$10,000 budgeted for beautification. Marchello suggested a cap of \$500 per project for rebates. Dempewolf moved, second by Lohofener, to approve Roberson create a rehabilitation incentive. **Motion carried.**

Utility Deposit Ordinance

Administrator Roberson presented an updated utility deposit ordinance, which creates a mechanism to return deposits after twelve months of good payment history. She said the previous ordinance required a credit score, which was difficult to enforce. Marchello explained the history of the credit check. He said it was when the city had about \$80,000 in uncollected utility bills, and the city had to write it off. Gawith moved, second by Lohofener, to approve Ordinance No. 916. **Motion carried.**

OLD BUSINESS

Police Car Purchase

Administrator Roberson informed the council, Dodge has stopped manufacturing most of the country’s police vehicles, which has put a rush on used cars, making it impossible to find a 2019 police car to purchase. The city has a rotation for its police cars every four years and is unable to buy a car this year. She suggests moving the 2019 budgeted amount to 2020 and purchasing two vehicles this year. Gawith moved, second by Dempewolf, to approve. **Motion carried.**

Street Sweeper Purchase

Administrator Roberson told the council the city had budgeted \$200,000 to replace the street sweeper over five years with hopes of getting \$40,000 for a trade-in. However, the cost will be \$232,225, and the city can only get \$20,000 for a trade-in, she said. Lease options would be worse than buying a new sweeper, leaving three options.

1. Purchase a new machine
2. Use the one we have
3. Do not plan on purchasing

Marchello moved, second by McHugh, to table a decision until a study is presented for alternative methods. **Motion carried.**

Reports of Other Officers, Boards, and Committees:

Public Works Department: Foreman Sporn 2-12-2020 report attached.

Police Report: Chief Brad Burmaster January 2020 report is attached.

Other Reports: Chamber 1-8-20 Minutes, 2-12-20 Agenda
EDC 1-13-20 Minutes, January Profit & Loss Report, 2-10-20 Agenda

Gawith moved, second by Lohofener, to adjourn. **Motion carried.** McDougal adjourned the meeting at 6:25 pm.

REQUEST FOR A SPECIAL COUNCIL MEETING

Oberlin, Kansas

Date 2/27/2020

TO: Mayor of Oberlin, Kansas

We, the undersigned council members of the City of Oberlin, Kansas, hereby respectfully request you to call a special meeting of the City Council to be held February 27, 2020 at 5:00 o'clock p.m. at the Gateway, room 3 for the object and purpose of discussing the Street Sweeper and Street Employee.

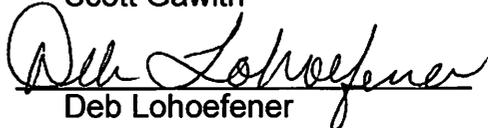
SIGNED:


Mike Dempewolf


Kris McHugh


Jim Marchello


Scott Gawith


Deb Lohofener

Council Members

SPECIAL COUNCIL MEETING – February 27, 2020 – GATEWAY, Room 3 - 5:00 pm.

Call to Order – Mayor Garret McDougal called the special meeting to order at 5:00 pm. He announced the purpose was to discuss the Street Sweeper and Street Employee.

Roll Call of the Members of the City Council: Scott Gawith, Mike Dempewolf, Kristin McHugh, Jim Marchello, and Deb Lohofener. **Majority of the Body Present.**

Others Present: Administrator Halley Roberson by phone, City Attorney Steve Hirsch, Foreman David Sporn, Treasurer Steve Zodrow, Cynthia Haynes with the Oberlin Herald, Troy Haas, and City Clerk Sandy Rush.

Foreman Sporn presented three street sweeper options for the council to consider.

1. Purchase 2019 Global M3 Demo with 113 hours. \$185,000 plus trade-in (roughly \$20,400 semi-annually)
2. Purchase 2020 New Global M3, 0 hours. \$232,225 plus trade-in (roughly \$25,700 semi-annually)
3. Keep our current sweeper, 2012 Global MX3, 2170 hours. Repairs for 2019 estimate \$20k - \$30k

Foreman Sporn's recommendation is to purchase the 2019 Global M3 Demo with 113 hrs for \$185,000 plus trade, utilizing the five-year payment plan. Councilman Marchello suggested researching different options such as a truck chassis and keeping the sweeper the city owns until more options have been presented. After a long discussion, Lohofener moved, second by Dempewolf, to purchase the 2019 Global M3 Demo street sweeper upon inspection and approval of the city crew. **Motion carried with four yeas and Marchello voting nay.**

Dempewolf moved, second by Lohofener, to adjourn the meeting. **Motion carried.**

McDougal Adjourned the meeting at 5:40 pm.

Sandy Rush, City Clerk

Mayor Garret McDougal



STREET REHAB PLAN

Location Options

City of Oberlin

2020



Prepared by
MA
 Miner & Associates

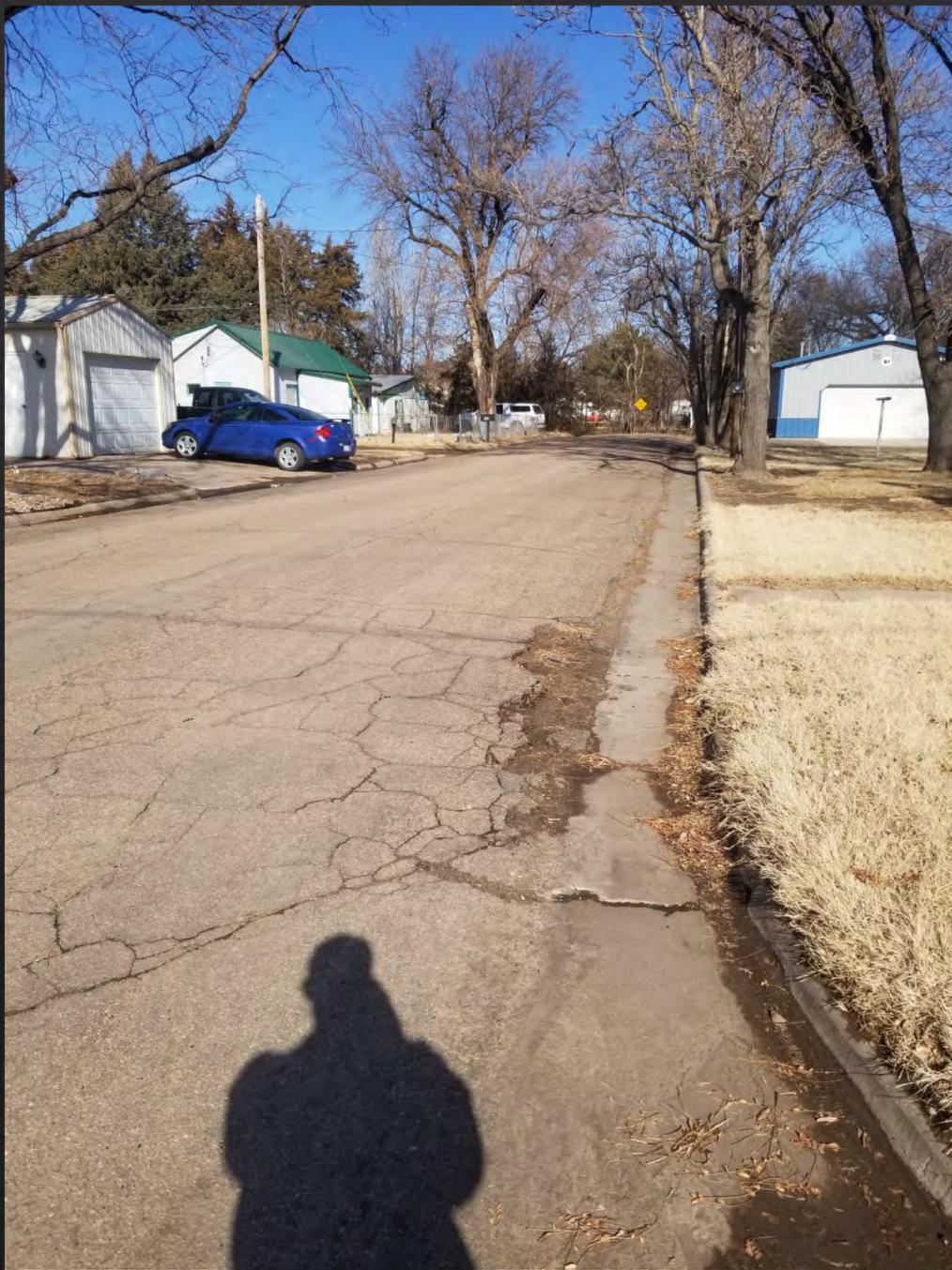
CITY OF OBERLIN
 DECATUR COUNTY
 KANSAS



#1
300 Blk of W. Elm
000ft, no water main



REMOVED FROM 2020 PLAN



#2

500 Blk of S. Antelope
240ft, no water main, no storm
sewer, low traffic





#3

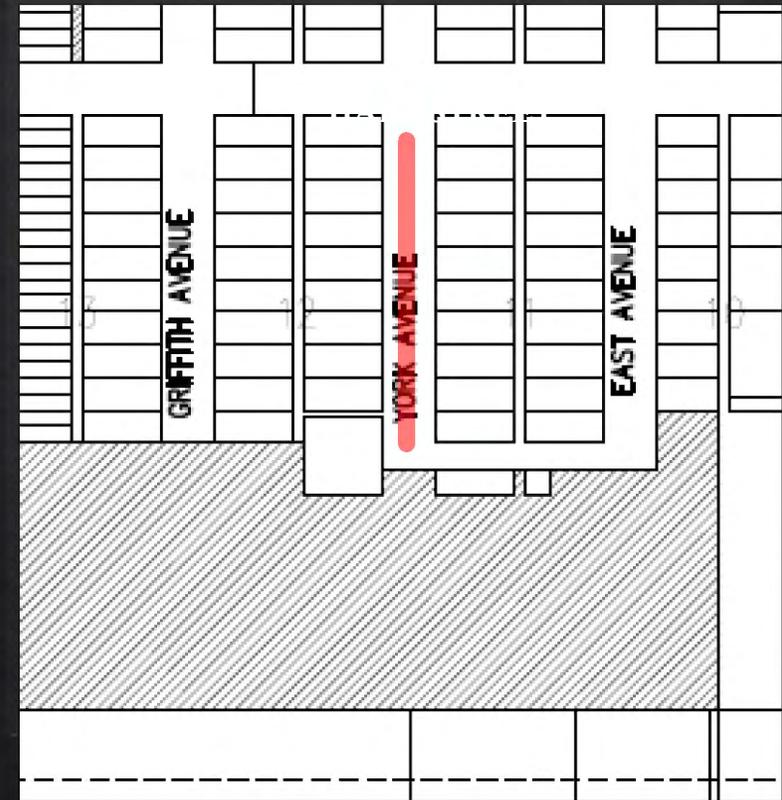
300 Blk of S. Beaver +
400 Blk of W. Mill
510ft, no water main, no storm
sewer, medium traffic





#4

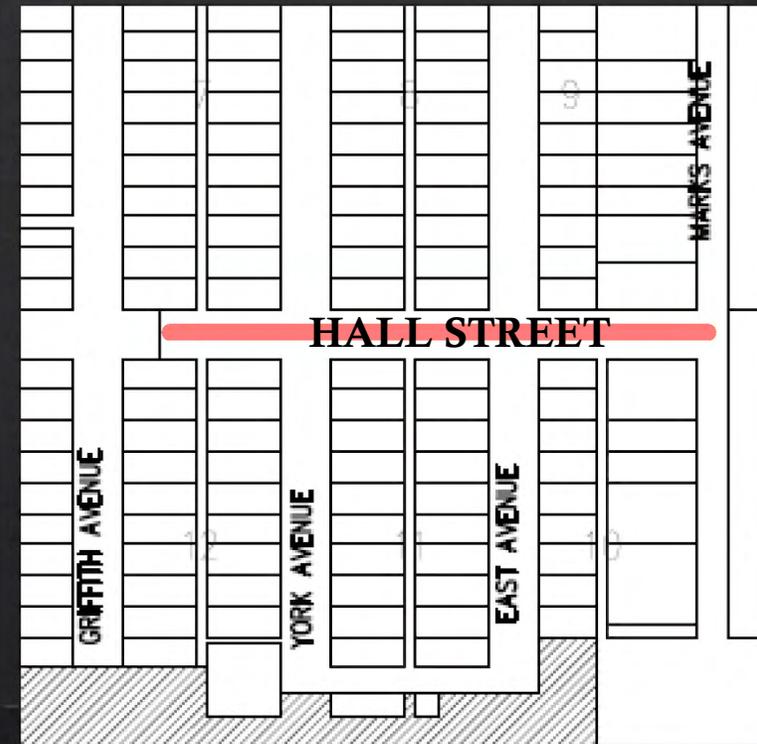
200 Blk of S. York
510ft, new water main, no
storm sewer, medium traffic





#5

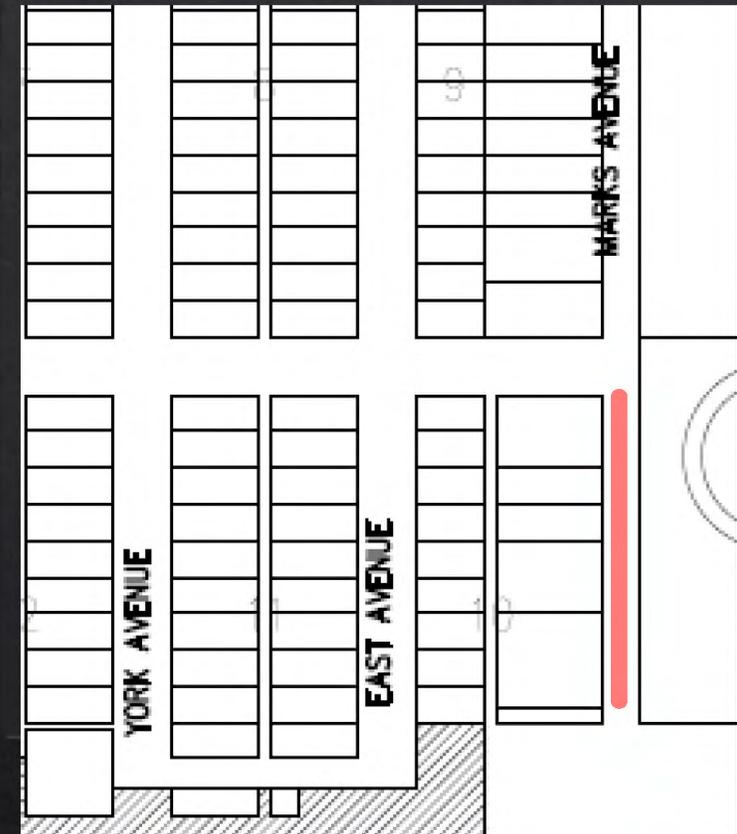
300 and 400 Blks of E. Hall
630ft, new water main, storm
sewer at east end, high traffic





#6

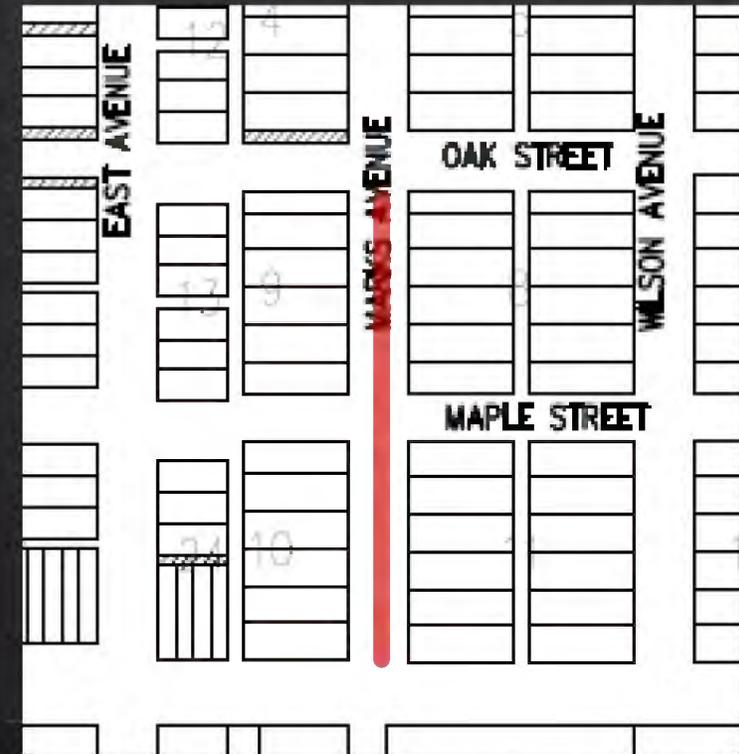
200 Blk of S. Marks
450ft, new water main, storm
sewer below, low traffic





#7

100 and 200 Blks of N. Marks
680ft, new water main, storm
sewer below, medium traffic





#8

700 Blk of E. Oak
390ft, no water main, storm
sewer below, low traffic





#9

300 Blk of N. Martin
360ft, new water main, no
storm sewer, high traffic, only
one curb





#10

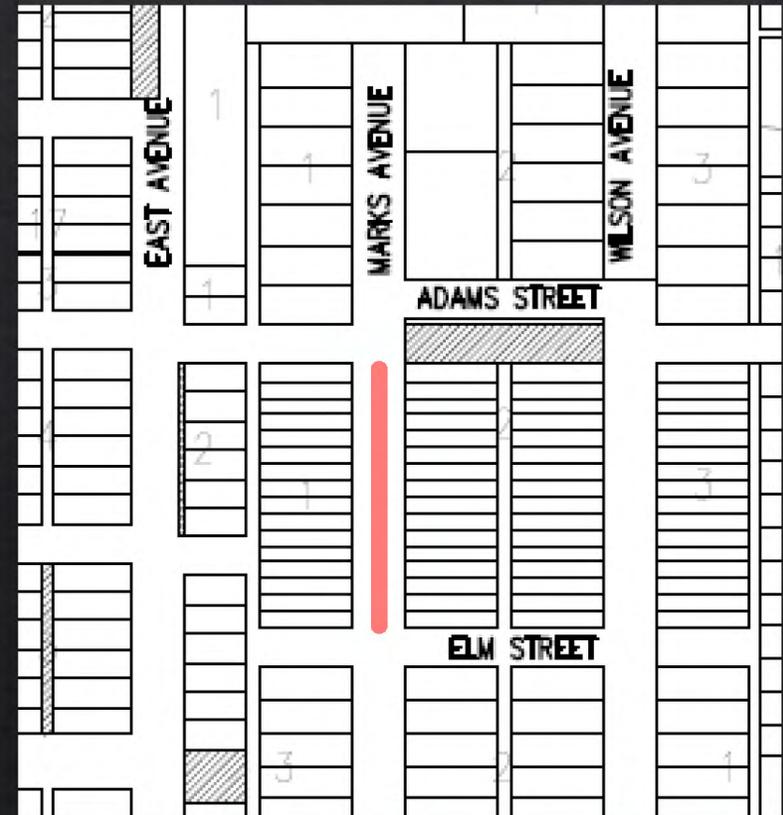
700 Blk of E. Ash
450ft, new water main, no
storm sewer, medium traffic,
one new curb installed to street
grade





#11

500 Blk of N. Marks
420ft, new water main, no
storm sewer, medium traffic



Observations

- ◆ Some streets are good candidates for only edge replacement, if desired
- ◆ A future Storm Water Plan could alter street replacement plans
- ◆ Some streets have little or no curbing which would defiantly consume funds and time with the illusion of little progress

NOTE: we are not set up to install new lengths of curbing

Recommendations

- ◆ Based on surrounding utilities, edge condition, and traffic
- ◆ In order starting from the highest recommendation
- ◆ Additional locations can be recommended after average cost figures per foot are computed using the 2019 project expenses

#4 and **#3** for a total of 1020ft, 510 ft with no water main and 510 ft with a new water main, no storm sewers, drainage currently needs addressed at the York location



PHOTOGRAPHED BY
THE YOUNG DAVIDS
STATIONERS

OPERA HOUSE, OBERLIN, KANSAS.

COMPLIMENTS OF THE BENTON & SMITH INVESTMENT CO., OBERLIN, KANSAS.

Thank you

**Sale
Items**









SWO

12.5 W

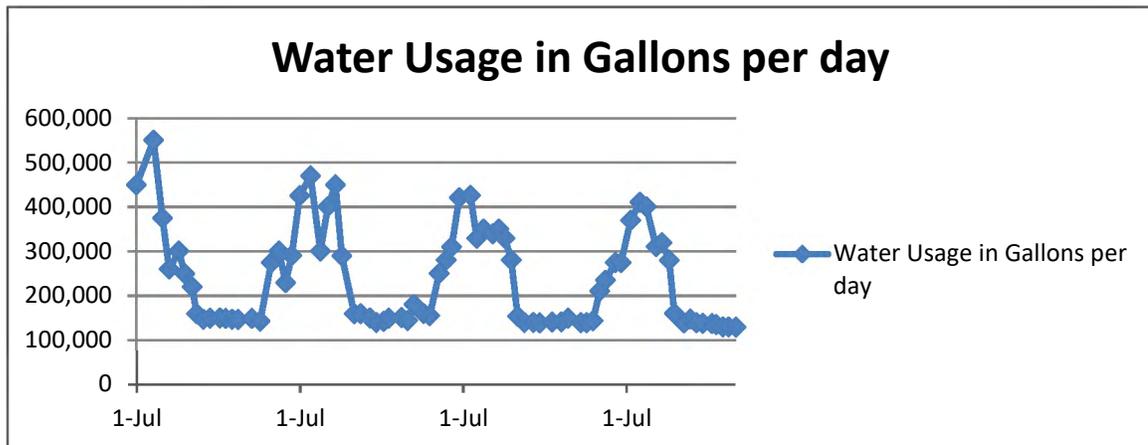
12.5 EXP

SE 0

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. Short current Dept duties:
 - a. Line- upgrading power lines, street light repair
 - b. Street- grade roads, equipment prep for replacement project
 - c. Water- organizing materials, clearing storage shed
 - d. P/C- prep for spray season, dirt work at city park
 - e. Foreman- Street Sweeper purchase information, finalize 2020 goals
2. Water Usage:



3. Permits:
 - a. Electrical permit, Ace Manning, 604 W. Hall, for the installation of a meter can and breaker box

Questions/Comments?

Crew Regular Annual List

12-19-19

Water Dept

1. Locates
2. Check wells
3. Repair Leaks
4. Fill out Water Report
5. turn on/off water meters
6. Read meters
7. turn on/off yard meters
8. Swimming pool prep for summer and winter
9. Swimming pool testing and maintenance
10. Water complaints
11. flush hydrants
12. Turn on and blow out city yard sprinklers
13. Vehicle/equipment maintenance
14. Water quality sampling
15. Schooling
16. Jet sewers
17. Lagoon maintenance
18. Lift Station maintenance
19. Mow
20. Weed spraying
21. Meter rereads
22. snow removal
23. safety meetings
24. City curb cleanup

Elect. Dept

1. IES prep
2. Power on/off
3. Read meters
4. Meter rereads
5. Power outage repair
6. Vehicle maintenance/repair
7. Schooling
8. snow removal
9. Safety meetings
10. tree limb maintenance
11. Hang/remove X-mas décor
12. City curb cleanup

Street Dept

1. Read Meters
2. Reread meters
3. Vehicle/equipment maintenance
4. Snow removal
5. Safety meetings

Crew Regular Annual List

12-19-19

6. Repair signage and potholes
7. grade dirt roads
8. repair storm grates
9. sweep streets
10. Pick up leaves
11. Weed spray
12. Street Replacement Project
13. repair alleys
14. Trim alleys
15. Mow
16. Hang/remove X-mas décor
17. Pickup city trashes
18. Paint stripes
19. City curb cleanup
20. Limb pile maintenance
21. Street/alley limb clearing
22. Storm grate clearing

C/P Dept

1. Mow cemetery/parks
2. Abate mowings
3. pick up c/p trash
4. Weed spraying
5. Read meters
6. Reread meters
7. Vehicle/equipment maintenance
8. Snow removal
9. Safty meetings
10. City curb cleanup
11. Park play equipment checks
12. schooling
13. Sappa restroom maintenance
14. City yard sprinkler maintenance
15. Cemetery road maintenance
16. Manage burials
17. Order chemicles

Cross Dept

1. Read meters
2. reread meters
3. City curb cleanup
4. Mow
5. Snow removal
6. Safty meetings
7. Power Plant maintenance

Crew Regular Annual List

12-19-19

8. Assist other depts
9. Weed spraying
10. Vehicle/equipment maintenance
11. Flush sewers

Water Dept

- 1 Redo service at 212 N. Beaver
- 2 Redo service to Coop East of town
- 3 Add past water main projects to mapping system
- 4 devise and begin a valve exercising program
- 5 Devise and begin a firehydrant exercising program
- 6 acquire water certification (Curtis)
- 7 Continue adding service lines to mapping system as located after each locate
- 8 remove old service for Gary Bruggamen (to be done with 2020 water project)
- 9 assist in CDGB Water project; locates, water control, oversee, ect.
- 10 Continue replacing water meters
- 11 Sell big hydrostop stuff
- 12
- 13
- 14
- 15

Elect Dept

- 1 coordinate and label primary fuses through the city, add info to mapping system
- 2 continue conductor replacement program
- 3 Prepare and assist IES project
- 4 Trim approx 1/6th town of trees from lines and chip debris for city mulch
- 5 replace secondary wire as primary is being replaced
- 6 Attend schooling
- 7 Finish town conversion to radio read meters (602 W Coldren, 2 at 902 W Columbia to do)
- 8 Employee swap with another City for increased knowledge base
- 9 Conduct the power factor study
- 10 add all projects when completed to mapping system to keep it current
- 11 paint the high eves on the block building
- 12
- 13
- 14
- 15

Street Dept

- 1 Begin sign replacement program
- 2 Address Missy's alley drainage issue
- 3 Repair Cass storm drain
- 4 Reshape Gary Richards road
- 5 Install 1st section of new bld apron
- 6 Clear ditches of trees
- 7 Fill broken curb aprons (high school and grade school)
- 8 Clear 1/6th the town of overgrowth in alleys
- 9 Prep for 2020 chip seal program
- 10 Finish cleaning and seal cement ditch

(Highlighted Projects have been completed)

2020 Crew Goal lists

2-7-20

- 11 Complete installation of rip rap to alley drainage behind 608 N. Neill
- 12 Repair alley entrance by Farmers Bank
- 13 Repair hole by the grade school
- 14 Crack seal all streets that have been done with the street project
- 15 Crack seal selected streets
- 16 repair potholes at Grand and Ash
- 17 Sherry Brown drainage
- 18 rebuild storm main drains on Cass
- 19 Cleanup limb pile (address saw cutting area)
- 20

Cemetery/Parks Dept

- 1 finish city park drainage from new park equipment
- 2 conduct quarterly inspections and submittals of city park play equipment
- 3 install city park lighting (2021 or 2022)
- 4 repair city park sprinklers from equipment install
- 5 check and reorder mulch for new park equipment (before warm season hits)
- 6 mow the Gateway property
- 7 seed city park area by play equipment
- 8 training of new people
- 9 repair irrigation at cemetery
- 10 remove tree stumps

Cross Dept

- 1 repair mortar on city shop (50% done)
- 2 assist C/P dept
- 3 assist other departments
- 4 clean and maintain Power Plant
- 5 Change Power Plant emergency generator engine oil
- 6
- 7

Power Plant (put on hold..exploring new PP options)

- 1 replace oil seal on #2 oil filter pump
- 2 Get #5 running
- 3 install new water jacket pump on #5
- 4 check engine air filters
- 5 build stands for diesel line
- 6 crankshaft deflections
- 7 install ceiling fan
- 8
- 9
- 10
- 11
- 12

(Highlighted Projects have been completed)

2020 Crew Goal lists

2-7-20

13

14

15

Sewer Dept

- 1 Prepare for waste water certification (Curtis)
- 2 Acquire waste water certification (Jeremy)
- 3 Rebuild both lift station pumps
- 4 Budget for replacement grinder motor
- 5 plan for manhole rehab project
- 6 Resead #4 lagoon
- 7 Service Solarbees
- 8
- 9
- 10
- 11

Summer help

- 1 finish painting block building
- 2 clean west of small tin shed
- 3 organize entire yard
- 4 organize entire shop
- 5 check equipment oils, grease, coolant levels, fuel levels
- 6 wash and clean inside of equipment
- 7 cut trees in ditches (spray with garland)
- 8 General painting of properties
- 9 paint the old lab
- 10 spray shop for bugs
- 11

City of Oberlin
City Share of County 1% Local Sales Tax Receipts

	Combined Total Compensating Use and Sale Tax										Monthly
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Average</u>
Jan	9,985.62	10,287.97	12,413.13	10,718.01	11,958.35	9,462.39	10,137.30	10,696.77	10,595.60	11,643.20	10,632.62
Feb	9,265.06	15,317.45	12,754.54	10,482.80	14,184.06	14,211.40	10,035.06	10,428.31	11,730.02	12,770.76	11,965.40
Mar	11,222.52	12,011.30	12,867.30	12,770.49	11,371.45	12,518.75	8,826.54	11,298.11	9,730.12	-	11,217.05
Apr	10,683.76	9,217.39	9,357.39	10,592.09	9,930.44	7,834.05	11,039.07	9,719.62	12,365.25	-	9,774.88
May	9,964.25	10,059.72	12,197.87	19,825.39	12,367.06	11,836.25	10,310.10	10,833.86	10,770.72	-	11,828.13
Jun	9,323.96	10,961.76	11,458.11	12,395.91	13,616.40	8,607.49	9,763.87	9,342.18	11,154.81	-	10,534.53
Jul	8,362.93	8,979.12	10,894.41	14,977.72	10,214.54	11,238.90	11,661.68	11,373.01	10,551.30	-	10,610.25
Aug	11,365.80	10,389.27	12,306.03	19,970.12	12,014.44	10,711.75	13,191.39	12,844.71	9,785.39	-	12,353.25
Sep	9,916.29	11,817.66	10,777.28	14,389.11	11,197.53	11,289.36	8,921.29	14,011.65	12,595.25	-	11,309.11
Oct	12,206.93	13,791.86	11,953.06	12,738.50	11,500.53	12,020.11	12,095.05	13,970.72	11,539.88	-	12,064.43
Nov	14,026.08	10,989.41	11,774.98	15,836.42	13,009.91	11,186.51	11,669.46	12,589.73	12,157.65	-	12,333.78
Dec	12,348.90	9,722.01	11,818.67	10,470.56	11,606.29	12,755.15	9,480.12	10,766.48	12,010.79	-	11,023.94
	<u>128,672.10</u>	<u>133,544.92</u>	<u>140,572.77</u>	<u>165,167.12</u>	<u>142,971.00</u>	<u>133,672.11</u>	<u>127,130.93</u>	<u>137,875.15</u>	<u>134,986.78</u>	<u>24,413.96</u>	
	Total Combined Compensating Use and Sales Tax Received									1,379,071.61	
	Overall Monthly Average									122 Months	11,303.87

City of Oberlin
Pool Sales Tax 1.5%

	<u>Combined Compensating Use and Sales Taxes</u>										<u>Monthly Average</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	
Jan	-	-	-	25,113.79	27,878.94	25,071.42	28,050.89	27,304.57	28,654.58	28,080.94	27,165.02
Feb	-	-	-	25,812.17	35,654.30	38,949.35	27,276.00	26,193.54	30,136.30	33,989.44	31,144.44
Mar	-	-	-	26,557.20	29,240.90	33,459.39	23,601.06	26,250.03	26,330.45	-	27,573.17
Apr	-	-	-	25,361.14	25,126.89	21,767.04	29,859.93	24,359.68	27,703.58	-	25,696.38
May	-	-	1,467.26	29,197.14	27,105.35	32,218.75	27,549.71	29,431.59	27,379.99	-	29,058.30
Jun	-	-	24,886.18	29,873.34	33,842.30	24,013.85	26,235.58	26,581.55	32,222.62	-	28,236.49
Jul	-	-	24,921.71	29,566.17	29,120.74	29,477.11	31,657.01	29,115.06	29,251.07	-	29,015.55
Aug	-	-	28,367.49	31,204.89	29,646.03	27,381.82	29,792.86	36,510.06	24,932.23	-	29,690.77
Sep	-	-	27,807.99	32,435.03	29,933.21	29,188.82	26,014.42	38,172.28	39,089.85	-	31,805.94
Oct	-	-	27,843.89	32,038.99	26,786.35	29,454.74	31,921.94	38,432.74	27,747.26	-	30,603.70
Nov	-	-	28,875.57	30,695.26	33,486.32	31,226.26	29,419.79	31,966.63	30,879.89	-	30,935.67
Dec	-	-	28,890.71	26,204.31	27,669.43	34,929.73	26,304.10	30,714.92	31,619.17	-	29,476.05
	-	-	193,060.80	344,059.43	355,490.76	357,138.28	337,683.29	365,032.65	355,946.99	62,070.38	
	Total Combined Compensating Use and Sales Tax Received									2,370,482.58	
	Overall Monthly Average									81 Months	29,265.22

2020 Board Meeting Notes for Month of February

Attending: Matt Barnes Ruth Wolfram Ronda Schroer

Warren Bainter Vicky Ray Linda Dixon Marlene Moxter

Minutes from previous month approval:

Motioned by: Warren

Seconded by: Vicky

Passed or Opposed: Passes

Financial Statement Approval:

Motioned by: Vicky

Seconded by: Linda

Passed or Opposed: Passes

Donations:

\$31,000 from city appropriation

\$36.52 from FoOLs for Story Hour and After School Program

\$496.00 from the state grant after completion of the state report.

Personnel:

Marah Davis was hired. She is working in the youth center with Sharyn. She may eventually work on her own.

Ronda will train her on desk duties so she can work one morning a week and be able to fill in if needed.

Ronda is training Marilyn Mack on director's duties. That way someone else will know what to do.

Facility and Maintenance:

The people counter broke off the door. Ronda will ask Dave Fischer to look at it.

Financials:

Financials are completed and checks are ready to be signed.

Miscellaneous:

*A Mifi agreement was presented by Ronda. The agreement and information is from George Season at NWKLS. After looking over the agreement, several questions will need to be addressed. Ronda will ask about: writing a Policy for checking out the Mifi, set an age restriction to above age 18, and require a deposit before check out.

*A report on patron use between 7-8 pm was done. With 1-2 patrons using the library during those hours. It was discussed to close early in the winter next year. It will be discussed at the library staff meeting.

*Discussion was held on the filling of the board position vacated by Violet. Two names were suggested and Ronda will contact them for interest and report back at the next meeting.

*An article on Library Visits in the US was handed out for the board to read on their own.

*Discussion on the lack of respect from some of the children using the library was held. All complaints have been handled by Ronda. The board supports the action of the library director and staff on the situation discussed.

* Marlene gave the FoOLs report: February 10 was Giggly Jell-O day and Marty Olson supervised the event which included several adults and children. March 30 will start the book sale.

Warren motioned for adjournment and Ruth seconded. Meeting was adjourned.

Next meeting Monday March 23rd, 2020 at 5 p.m.