

**Oberlin City Council Meeting
April 16, 2020**



**AGENDA
CITY COUNCIL MEETING**

Video Conference – Oberlin, Kansas April 16, 2020, 5:00 PM

Meeting Called to Order – Mayor Garret McDougal

ROLL CALL of the Members of the City Council and determination of a quorum.
Dempewolf ____ Marchello ____ Lohofener____ Gawith ____ McHugh ____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meeting held March 19, 2020
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting May 7, 2020
2. Fiber internet
3. 2019 CDBG update
4. 2020 CDBG water main environmental study approved
5. Airport update
6. Census

NEW BUSINESS

1. Western Kansas Child Advocacy Center – Jonathan Herald
2. Golf Course Discussion – Bob Castle
3. CMB Licenses – Curbside Sales

OLD BUSINESS

1. 2017 Audit
2. 2018 Audit

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department
- Treasurer Report
- Police Report
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING – APRIL 2, 2020 – VIDEO CONFERENCE – 5:00 pm

CALL TO ORDER

Mayor Garret McDougal opened the meeting with the Pledge of Allegiance.

Roll Call Mayor – Garret McDougal
Council Member – Deb Lohofener
Council Member – Scott Gawith
Council Member – Kristin McHugh
Council Member – Jim Marchello at 5:23 PM

Absent Council Member – Mike Dempewolf

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman Dave Sporn, Police Chief Brad Burmaster, Chris Miller with Miller & Associates, Susan Unger, Chris Ward, and City Clerk Sandy Rush

PUBLIC COMMENT - none

CONSENT AGENDA

Approval of minutes of March 19, 2020, regular Council meeting.
Appropriation Ordinance – Payment of Bills.

Gawith moved, second by Lohofener.
Accept the agenda as presented. **The motion carried. 3/0**

ADMINISTRATORS REPORT

Next Council Meeting - April 16, 2020

Town Hall Update – Community meeting was held again with all community leaders to keep the community updated with COVID-19.

Overall COVID-19 Update – In response to the COVID-19 pandemic, Kansas Attorney General Derek Schmidt proposed formal rules for state and local governments to ensure their meetings remain open to the public during “social distancing” emergency restrictions regarding teleconferencing. We are keeping updates and information on the city website, such as financial assistance, job openings, public meetings, and panels, to keep us as a community on track. All city employees are considered essential personnel under the governor’s stay-at-home decree.

Airport Update – Smoky Hill Construction, Salina, has started the Airport Apron & Taxilane Project, but weather and employee problems have caused delays.

NEW BUSINESS

CDBG Water Main Phase 1 Project Update – Chris Miller and Tyler Hillmer, with Miller & Associates, informed the council the Department of Commerce had sent their staff home, and they are not responding to questions at this time. His concern is once construction starts, will they be able to finish before the CDBG deadlines if the Dept of Commerce remains closed. The city would be responsible for the CDBG portion of \$600,000 and the City matching funds of \$475,045 if they choose to move forward. Councilmember Scott Gawith asked if the city delays, will they run into a problem of the contractor pulling out and switching to a project in Nebraska. Mr. Miller said possibly, but they can do work in Kansas since government contracts with water supply are considered an essential business for cities. BSB Construction, Curtis NE, is ready to order \$200,000 worth of supplies and start work by the next council meeting. Treasurer Steve Zodrow suggested the council consider using the pledged \$600,000 for the Water Project Phase 2 and reimbursing the fund as soon as the Dept of Commerce is back.

Administrator Roberson asked what the Council's comfort level and Councilmember Scott Gawith commented as long as it doesn't financially impact the city of Oberlin, and it is all in the same fund; he is not opposed.

At 5:23 PM, Marchello entered the video conference.

Gawith moved, second by McHugh.

Approve the start of the CDBG Project. **The motion carried 3/1 with Marchello abstaining.**

CDBG Amendment for Extended Water Main Phase 1 – Mr. Miller presented Amendment #1. He told the council the city had been approved for the additional four blocks of work for the Water Main Project since the original bids came in less than expected.

Lohofener moved, second by Gawith.

Approve Amendment #1 as presented. **The motion carried 4/0.**

Electric Infrastructure – IES, Construction, Holdrege NE will start working on the power grid. They were not able to make it out in 2019, and the council moved those funds to 2020 to do two projects in the same year. However, the linemen on the city crew now are performing well beyond expectation and will save the city about \$140,000 by doing the planned 2020 project work inhouse. One pole for the 2020 project is too big for the city equipment, and IES will have to shut off the power while being replaced. The pole includes power for the hospital, and recommendations are to wait until fall.

8th Amendment to Baker Petrolite LLC Lease for Truck Parking

Gawith moved, second by Lohofener.

Approve Amendment #8 extension of land lease for 2-years to Baker Petrolite LLC commencing on June 1, 2020, and ending on May 31, 2022. **The motion carried 4/0.**

OLD BUSINESS - none

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

Mayors Report – Mayor McDougal warned everyone to be aware of email scammers and not to get caught in a bad situation.

Public Works Department Report - Presentation of 3-11-20 reports and working utility crew guidelines by Foreman Sporn. He told the council items listed for sale on Gavel Road sold. Thirty-three fire hydrants sold for \$1,100, four used tires \$60, and a sprayer for \$1350 for a total of \$2510.

Treasurer report – Presentation of the Transient Guest, Sales and Use Tax by Treasurer Zodrow

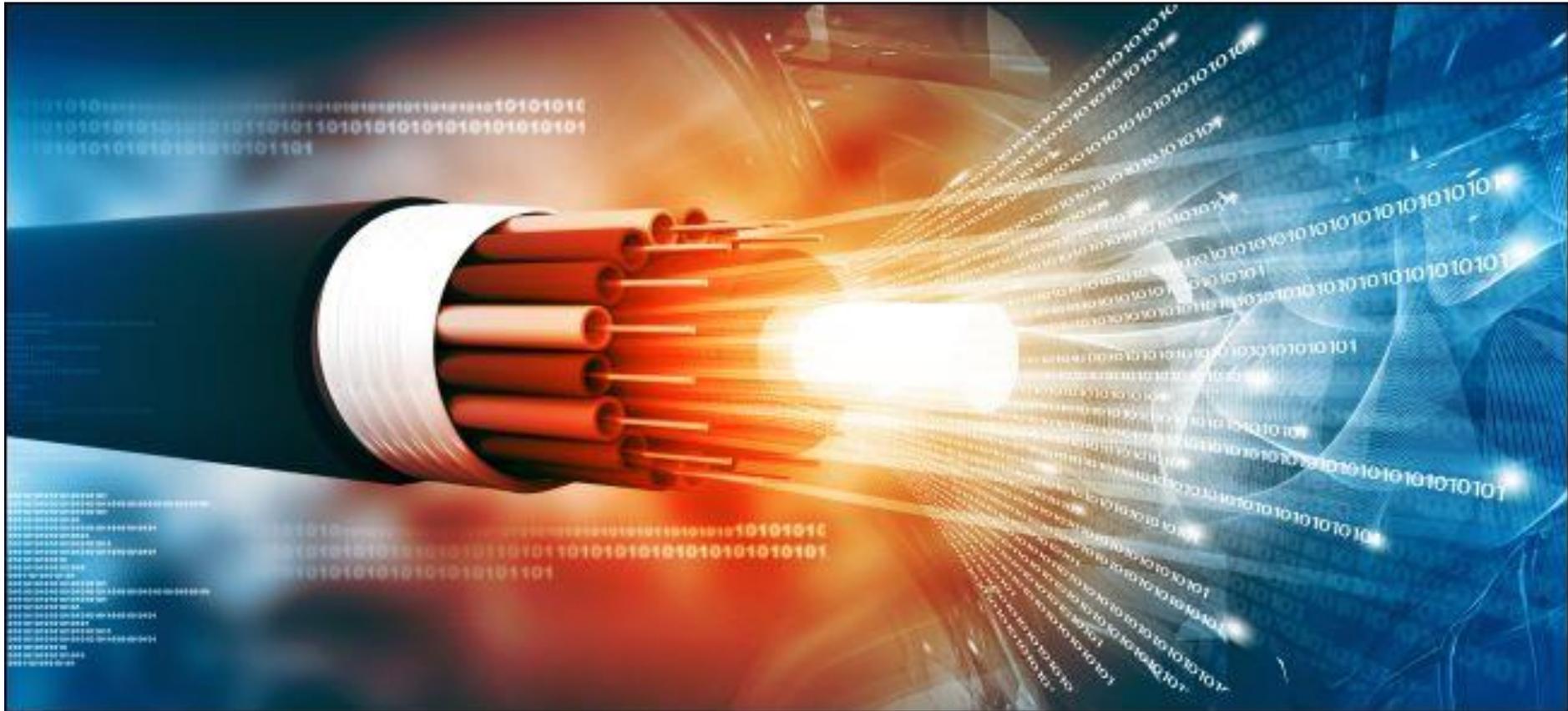
Councilmember Gawith thanked Halley and staff for being ahead of the COVID-19 virus and Susan Unger for setting everyone up for the zoom meetings.

Councilmember Lohofener thanked Treasurer Zodrow for working so hard on the 2017 and 2018 audit.

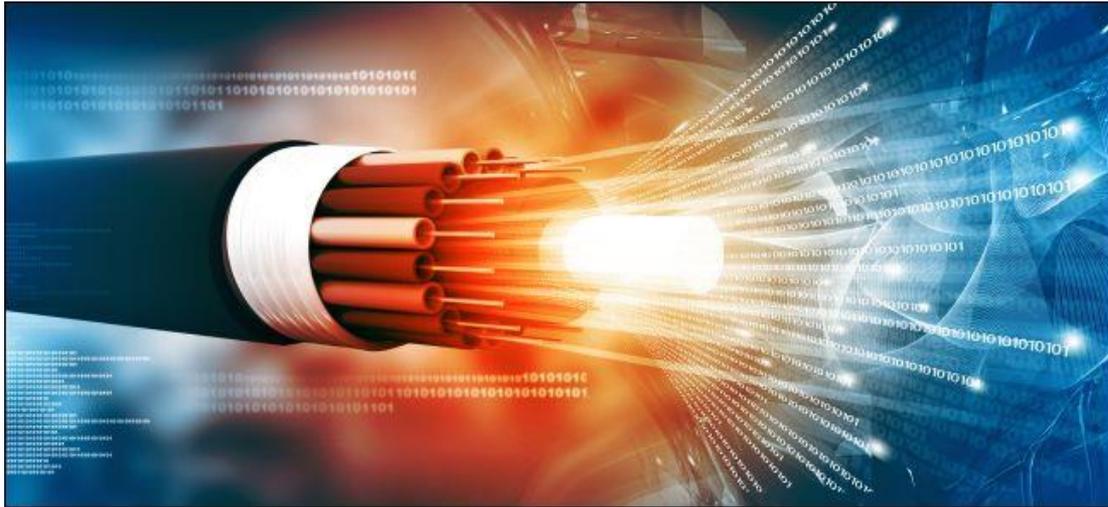
At 5:40 PM, Gawith moved, second by Lohofener.

Adjourn meeting. **Motion carried 4/0**

FIBER INTERNET - It Is Happening!!



Eagle Is Installing FIBER INTERNET



- Eagle internet is working in Oberlin to upgrade internet infrastructure to fiber
- Oberlin electric department has been assisting Eagle with electrical needs
- Some of the internet interruptions are due to this upgrade
- Very exciting for Oberlin to be having fiber internet installed – THANK YOU EAGLE

COVID Project Adjustments

Project	Adjustment
Airport	<ul style="list-style-type: none">• Project was underway prior to COVID impact.• Some weather delays but still staying on schedule• Seem to have resolved staffing issues
CDBG water main 2019	<ul style="list-style-type: none">• Department of Commerce has staff assigned to working from home and are beginning to process CDBG payments.• Payment processing is anticipated to be slower but it is starting.
CDBG water main 2020	<ul style="list-style-type: none">• Environmental study is completed
Street project	<ul style="list-style-type: none">• Unclear at this point, social distancing is not possible during this project and numerous people are involved for a pour.• This project start date has been postponed until we know more• If the project is delayed this year, a request to the council to move funds to 2021 would be made.



Western Kansas Child Advocacy Center
212 E. 5th St.
Scott City, KS 67871
620-872-3706



March 27, 2020

Dear Oberlin City Counsel:

The Western Kansas Child Advocacy Center (WKCAC) would like to take this opportunity to thank you for considering supporting our efforts to end child abuse and advocate for children who have faced this insidious harm in our local areas. Within the last 12 months, we were able to interview and aid **5 children in Oberlin and Decatur County** and **over 600 children in the surrounding counties** and their non-offending families. With your support we will be able to continue helping families. These children have been victims of sexual and/or physical abuse or have witnessed a violent crime.

With your support, the WKCAC will be able to continue to provide:

- ✓ forensic interviews in a child-friendly environment,
- ✓ advocacy services,
- ✓ medical & mental health services,
- ✓ school programs & mentoring,
- ✓ court advocacy and orientation for children,
- ✓ community events and presentations dealing with child abuse issues and victims' rights.

Because of partnerships and dedicated commitments from *people like you*, there is **never** a charge to families or child-serving agencies for the invaluable services the WKCAC provides. We are pleased to work collaboratively with law enforcement, child protection services, county attorneys and others charged with the protection of children in our communities. Together, we believe that we can make sure that our rural communities remain the safest place to raise our precious children. We are requesting you continue your generous support of \$3,000 this year to help us continue these services free of charge.

If you have any questions or need more information to help make your decision, please call us (620)-872-3706.

Respectfully Yours,

Kelly S. Robbins

Kelly S. Robbins
Executive Director

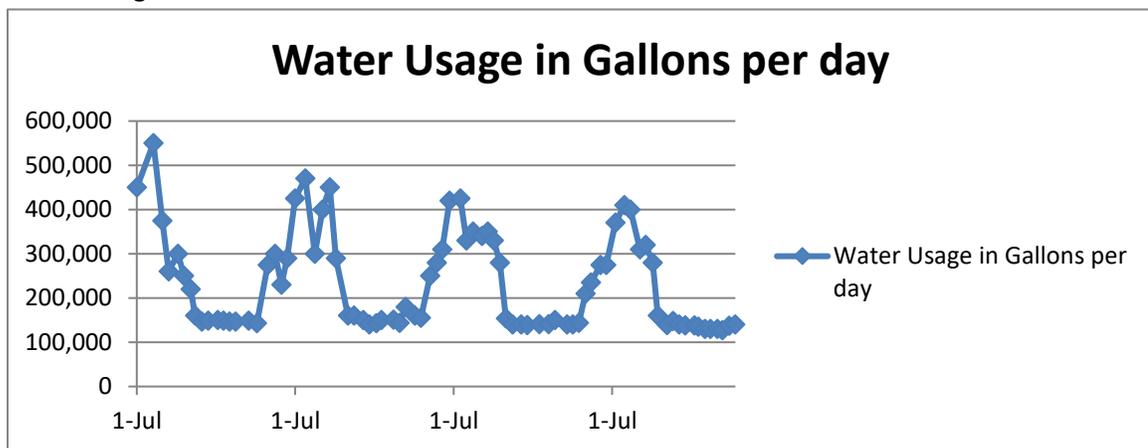
WKCAC Mobile Units



To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. Utility members have been following guidelines set forth for social distancing.
2. Short current Dept duties:
 - a. Line- planning future repairs, street light repair, Eagle Com. hook ups
 - b. Street- sweeping streets, emptying city trashes, burn pile maintenance
 - c. Water- CDGB locates, parks assist, water chores
 - d. P/C- city property spraying, Power Plant chores
 - e. Foreman- COVID-19 updates and related project planning, searching for replacement dump truck
3. Water Usage:



4. Permits
 - a. 4 Electrical permits, Eagle Communications, for the installation of internet boosters

Questions/Comments?