

REGULAR COUNCIL MEETING – February 18, 2016 – GATEWAY – 5:00 P.M.

CALL TO ORDER - Mayor Ladd Wendelin, called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Josh Williby, Rusty Addleman, Marilyn Horn, Jim Marchello and Brandon Oien. **Majority of the Body Present.**

Others Present – City Administrator Pete Kampfer, City Attorney Steve Hirsch arrived at 5:15pm, City Treasurer Steve Zodrow, Police Chief Troy Haas arrived at 6:40pm, City Foreman David Sporn, Water Supervisor Willard Perrin, Cemetery Sexton Jeremy Tally, Nick Oliver with the Oberlin Herald, Chris Miller with Miller & Associates, Marilyn Black, Mike Dempewolf and City Clerk Sandy Rush.

PROCLAMATIONS – none

APPOINTMENTS – Williby moved, second by Addleman to appoint the recommended; Violet Shaw and Linda Dixon to be on the Library Board replacing Nila Hafner and Marianne Larue. Term to end in 2020. **Motion carried.**

PUBLIC COMMENTS - none

CONSENT AGENDA –

Approval of the minutes of the January 21, 2016 regular Council meeting.

Appropriations Ordinance – Payment of Bills

Williby moved, second by Oien to approve the Consent Agenda. **Motion carried.**

New Business

Consider No. 8 Pay Request for the Water Main Project. –Chris Miller with Miller & Associates explained that this is not the final payment. The balance to finish plus retainage has been withheld, totaling \$118,169.18 for cleanup, seeding and other items that will need to be completed before paid off. He also clarified that KDOT required the City to relocate the City’s waterline for the construction of improvements in the area of Highway 83. They offered to reimburse the City for funding of the relocation if we could get it relocated ahead of their project. The City had the contractor here and he provided a quote to complete the work and KDOT approved the expenditures. The Change Order No. 2 is the official paperwork to accomplish this. Williby moved, seconded by Horn to pay Request #8 from Myers Construction for \$387,846.88 for the Water System Improvements Distribution System Project and Change Order No. 2 for \$67,103.32 for the relocation of a water line near the bridge on Highway 83. **Motion carried.**

Consider Resolution No. 700 – Administrator Kampfer explained the attached Kansas Mutual Aid Program (KS-MAP) Agreement. This is for participation in the Mutual Aid for utilities in case of a disaster. Williby moved, second by Oien to approve Resolution No. 700. **Motion carried.**

Discussion of fully implementing a City wide Radio Read Water Meter System. – Administrator Kampfer discussed the idea of implementing Water and Electric Radio Read Meters. Among the many benefits of investing in this plan are:

- 1) Employee safety
- 2) Increased efficiencies
- 3) Outage detection
- 4) Tamper notification

After a long discussion, the Council decided to table the Water Radio Read Meters until further research. Oien moved, seconded by Williby to proceed with purchasing the remaining Itron Electric Radio Read Meters to be funded with the money that was budgeted for this year's electric infrastructure plan, not to exceed \$50,000. **Motion carried.**

Kampfer also discussed the possibility of purchasing a hydrovac to be used by all departments to help in exposing underground facilities that are an expense when hit during excavations.

Input, Planning and Discussion of the Proposed 2016 Street Pavement Management Plan – Administrator Kampfer presented a proposal for a street pavement management plan for the Council's review. This is to assist in decision making for the improvement of Oberlin's streets. It was decided that each councilmember was to select three streets in town that they think is in need of maintenance and return the pavement rating form to the Council meeting on March 3rd with their selections. This to be used as a discussion tool.

Consider and approve reviewed local Cereal Malt Beverage (CMB) and Liquor License application – Administrator Kampfer asked the Council to approve the CMB license for Cobblestone Inn & Suites. Oien moved, seconded by Williby to grant a license to the business. **Motion carried** with Addleman abstaining due to a conflict of interest.

REPORTS

Administrator Report – Administrator Kampfer reminded the Council the meeting time would be 5 pm instead of 7 pm for the next Council meeting. After a discussion, Addleman moved, seconded by Williby to change the meeting time for all future meetings from 7pm to 5pm. **Motion carried.**

Kampfer reported that he would be presenting information for discussion at the next meeting on a solid waste pickup plan and the airport district concept.

Kampfer said that due to health issues of the code enforcement officer, the code enforcement efforts will be done by the City. Letters will be sent out by the office.

Police Report – Police Chief Troy Haas's report attached.

Executive Session #1

At 6:49 pm Horn moved, second by Addleman to enter into executive session for 30 minutes to discuss personnel matters of non-elected personnel. Not related to contracted personnel, to include Mayor, Council, City Attorney, City Administrator and City Treasurer Steve Zodrow. **Motion carried.**
Back in session at 7:19 pm with no action taken.

Executive Session #2

At 7:20 pm Oien moved, second by Williby to enter into another executive session for 15 minutes for personnel matters of non-elected personnel. Not related to contracted personnel, to include Mayor, Council, City Attorney, City Administrator and City Treasurer Steve Zodrow. **Motion carried.**
Back in session at 7:35 pm. The Council agreed to have Administrator Kampfer and one Councilmember have discussion with The EDC Chairman with respects to a memorandum of understanding between the City and the Community Development Organizations.

ADJOURNMENT - At 7:40 pm Marchello moved, second by Williby the meeting be adjourned. **Motion carried.**

City Clerk

Mayor

