

Oberlin City Council meeting
5:00 pm
May 24, 2018



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
May 24, 2018
5:00 PM

Meeting Called to Order – Mayor Ladd Wendelin

ROLL CALL of the Members of the City Council and determination of quorum.
Marchello _____ Lohofener_____ Garner _____ Gawith _____ **ABSENT:** Oien

PLEDGE OF ALLEGIANCE to the Flag

BOARD APPOINTMENTS – CVB Board: Reappoint Gary Anderson, Carrie Morford, Sharleen Wurm, Shayla Williby and Lisa Votapka; appoint Deb Klima, for a two year term ending in May, 2020.

PBC Board: Janice Shobe to replace Colleen Gee with term ending May 2021.

PUBLIC COMMENT

- Oral Communications from the Audience

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

OLD BUSINESS

1. Street Repairs

New Business

1. KDOT CCLIP Resurfacing Project Agreement
2. Tin & Dump Truck Bid Opening

EXECUTIVE Sessions

1. Executive Session for non-elected personnel for 15-minutes.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Administrators Report
 - Next Council Meeting June 7, 2018
 - Zoning Meeting Update
 - Pool Update
 - Storm Claims
 - Memorial Day Clean Up
 - Sewer Lagoon Bid Advertisement
- Public Works Department
 - Report Available for Discussion
- Treasurers Report
 - April Cash Flow Statement Available for Discussion
- Board Reports
 - EDC Financial Report Attached
 - Library May 2018 Minutes Attached

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING – May 10, 2018 – GATEWAY – 5:00 P.M. - UNAPPROVED

CALL TO ORDER – Mayor Ladd Wendelin called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Jim Marchello, Brandon Oien, Scott Gawith, Deb Lohofener. Majority of the Body Present.

Absent: Jim Garner

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman David Sporn, Police Chief Brad Burmaster, Police Officer Nate McDermont, Police Officer Randy Brink, Airport Manager Brice Meitl, Vicki Hubin with Western Kansas Child Advocacy, Faith Meitl with the Oberlin Herald, Lisa Votapka, Heather McDougal, Ruth Miesner, Marilyn Black, and Troy Haas.

PROCLAMATIONS - None

PUBLIC COMMENT – Police Chief Brad Burmaster introduced new police officers Nate McDermitt and Randy Brink to the Council.

APPOINTMENTS - None

CONSENT AGENDA

Approval of minutes of April 19, 2018 regular council meeting and the approval of bills.

Lohofener moved, second by Oien to approve the Consent Agenda. **Motion carried.**

OLD BUSINESS - None

NEW BUSINESS

Western Kansas Child Advocacy – Vicki Hubin gave the Council a presentation on the services Western Kansas Child Advocacy provides and reported on the number of services provided in Decatur County in the last year. The organization works with local and state law enforcement by providing counseling and interviewing services to children who have been abused or have witnessed abuse or a violent crime. They do not charge the families or the law enforcement agencies for the services they provide. The organization is funded mainly by grants and also by donations from the areas they serve. She noted the City of Oberlin has been a supporter of the organization.

Oien moved, second by Gawith to approve giving Western Kansas Child Advocacy \$2,500 to support the organization's activities in 2018. **Motion carried**

A check for \$2,500 was then signed by Mayor Wendelin and presented to Vicki Hubin.

Alternative Street Repair/Maintenance – Foreman Sporn reported on the condition of most of our asphalt streets. The main issue is years of chip sealing the streets have caused a build-up at the gutter line. This build-up is prone to breaking off and creating an uneven surface. The other issue is a high crown in the center of the street. Replacement with concrete would be the ideal solution but is also the most costly. With the funding available it would take a very long time to get our streets all replaced with concrete. Replacement with asphalt is less expensive but would still take a very long time to replace all the streets needing replacement. Milling and resealing isn't really an effective approach either, as the original base under the streets is inadequate and would lead to more surface maintenance than total

replacement would. An alternative approach would be to strip away the asphalt near the gutter line and replace it with concrete and just leave the center in asphalt. This hybrid design would improve drainage, increase the life span of the street and reduce wear and tear on the street sweeper. This type of repair could also be performed by the city crew as opposed to using outside contractors keeping costs down.

Councilman Marchello acknowledged the Council had charged Mr. Sporn with attempting to find lower cost alternatives for our street maintenance and replacement, but after reconsidering really believes we are not doing the citizens of Oberlin justice by continuing to patch the streets together. Most of the asphalt streets were not constructed properly to begin with and is the reason for the poor base and for the street edges being above the gutter line. The chip sealing over the years has just made it worse. He feels we really need to go with street replacement which includes getting a good base under the street and having the street surface level with the gutter line. The other Council Members agreed. Mr. Sporn was asked by the Council to come up with some recommended streets to be replaced and come back with the estimated cost of replacing those streets for the Council's consideration.

Executive Session – The Mayor called for a 10 minute Executive Session to discuss an item pursuant to the Attorney/Client privilege, K.S.A. 75-4319(b). To include the mayor, administrator, city attorney, city treasurer and the Council starting at 5:35 p.m. Oien moved, second by Gawith. **Motion carried.**

Council resumed regular session at 5:45 p.m.

Gawith moved, second by Marchello to have the City Administrator proceed with the recommendation of the Kansas Municipal Energy Agency (KMEA). **Motion carried**

REPORTS

Mayor – Mayor Wendelin commented he can be reached by means of the city website, by contacting the city office or by calling his phone. Attempting to contact him through social media such as Facebook is not a proper channel. He stated he would really like for updating the “Alka-Seltzer” sign at the top of Penn Avenue be looked into. Surrounding communities have put up some really eye catching signs. He is not recommending any kind of redesign but looking into maintenance that could spruce it up.

Marchello moved, second by Gawith for the Administrator and Foreman to explore ideas for maintenance of or improvements for the Oberlin sign. **Motion carried**

Administrator – Administrator Roberson reported a pool manager and assistant manager have been hired and lifeguard applications would be gone over very soon. Pool repairs are nearing completion and plan to start letting water into the pool on the 16th. The opening date for the pool has been set for May 26, 2018.

She reported the citywide clean up went well with positive comments being received by the public.

She also made a reminder there is a silent auction going on for an old dump truck parked down by the city shop. Bids can be dropped off at the city offices or in one of the two utility payment drop boxes.

She reported a preliminary energy study had been completed and the results were promising. The group performing the study will be making a presentation at a future council meeting and making recommendations for the City's next step in the process.

She mentioned to the Council a partial publication was included in the packets titled “The Future of Your Utility” and encouraged all of the members to read it when they get a chance.

She informed the Council the next regular council meeting is scheduled for May 24, 2018.

She then proceeded to go over the Convention and Visitor's Bureau (CVB) operation plan. Councilman Marchello commented he was more interested in discussing the information that was in the packet that was left at his front door. Administrator Roberson was not aware of any packet. All of the council members stated that they had received one. Lisa Votapka, the President of the CVB, announced she is

the one who had left the packets for the council members. The Council asked her to come forward to discuss the information contained in the packet. Councilman Gawith commented on how nice the way finding signs are and inquired as to why it has taken over two years for the project to be completed. Votapka replied there had been a supplier issue. The original vendor proved to be too costly and an alternative needed to be found. Also, there was much time involved in working with the Kansas Department of Transportation (KDOT) making sure the signs were in compliance with regulations and working on locations for the signs. She noted quite a bit of this time was performed by her outside of the regular monthly meeting times. Several of the council members commented they are aware there were hurt feelings on the part of the CVB members on the moving of the CVB funds up to the city offices. The move was not intended to be taken personally. It was made to put the City in compliance with the ordinance as it was originally written and the Council did not see a need to rewrite the ordinance to change where the transient guest tax monies are to be held. If we don't follow our own ordinances, how can we expect anyone else to do so. The council members also commented they were thankful for the work volunteers like the CVB do for the community. It was noted there are several vacancies currently on the CVB due to expiring terms and resignations. Votapka was asked if she could work on finding persons interested in serving on the CVB and provide the list to Mayor Wendelin for his consideration in making appointments to the board. The Council very much wants the CVB involved in making the decision on how the transient guest tax monies should be spent to promote tourism in Oberlin.

Gawith moved, second by Marchello the City Administrator's spending authority for the Tourism and Convention Fund monies be set at \$5,000 or less and with the knowledge of the CVB. Expenditures in excess of \$5,000 are not to be made without prior approval from the City Council. **Motion carried**

Public Works Department – City Foreman Sporn's report was in the packet and available for discussion. Sporn requested guidance from the Council on the issue per our energy contract with Sunflower Electric, they can call us up to request we fire up our power plant and provide power for the grid. We are compensated \$1,950.00/month for Sunflower's option to make such a call. We really don't have a power plant operating crew and he feels we should really be preserving the power plant for Oberlin's use. He reported there is a method in the contract for being removed from this obligation. At this time, he is not even sure the City can legally generate power outside of an emergency. The Council advised for him to continue gathering information on this subject and when he is ready for a decision to bring it before the Council.

Treasurer – Treasurer Zodrow went over the transient guest tax, sales tax and use tax report. He reported all were lower than expected but not lower than historically collected for this time of year.

Gawith moved, second by Oien to adjourn. **Motion carried.**

Meeting adjourned at 6:35 p.m.

City Clerk

Mayor

PROJECT NO. 83-20 U-2343-01
CCLIP (SP) RESURFACING PROJECT
CMS CONTRACT NO. _____
CITY OF OBERLIN, KANSAS

AGREEMENT

This Agreement is between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) (the “Secretary”) and the **City of Oberlin, Kansas** (“City”), collectively, the “Parties.”

RECITALS:

- A. The City has applied for and the Secretary has approved a CCLIP (SP) Resurfacing Project.
- B. The Secretary and the City are empowered by the laws of Kansas to enter into agreements for the construction and maintenance of city connecting links of the State Highway System through the City.
- C. The City desires to construct a street resurfacing Project on US-83, a city connecting link for the State Highway System, in the City.
- D. The Secretary desires to enter into an Agreement with the City to participate in the cost of the Project by use of State Highway funds.

NOW, THEREFORE, the Parties agree as follows:

ARTICLE I

DEFINITIONS:

As used in this Agreement, the capitalized terms below have the following meanings:

1. **CCLIP (SP) Resurfacing Program** - a city connecting link (CCLIP (SP)) resurfacing program that is a part of the KDOT Local Partnership Program with cities and counties. The state’s participation in the cost of construction and construction engineering will be one hundred percent (100%) for cities with a population between 0 to 2,499, ninety-five percent (95%) for cities with a population between 2,500 to 4,999, ninety percent (90%) for cities with a population between 5,000 to 24,999, eighty-five percent (85%) for cities with a population between 25,000 to 49,999, eighty percent (80%) for cities with a population between 50,000 to 99,999, and seventy-five percent (75%) for cities with a population equal to or greater than 100,000, up to a maximum of \$300,000.00 per fiscal year of state funds. The CCLIP (SP) Resurfacing Program is for contract maintenance only.

2. **City Connecting Link** - a route inside the city limits of a city which: (1) connects a state highway through a city; (2) connects a state highway to a city connecting link of another state highway; (3) is a state highway which terminates within such city; (4) connects a state highway with a road or highway under the jurisdiction of the Kansas Turnpike Authority; or (5) begins and ends within a city’s limits and is designated as part of the national system of Interstate and defense highways.

3. **Project** - mill and overlay, reconstruction, minor patching, joint repair, slurry seal, microsurfacing, and any other pre-approved resurfacing methods for the CCLIP (SP) Resurfacing Program for US-83, from West Elm Street north to West Frontier Parkway.

4. **Eligible/Participating Bid Items** - all bid items that pertain to Project resurfacing and striping along the connecting link only. Items eligible for CCLIP (SP) funding include manhole adjustments, milling, overlays, aggregate or paved shoulders (if already existing), concrete pavement, thin bonded concrete overlays, joint repair, slurry seals, bituminous seals, ultra thin bonded overlay, concrete and asphalt pavement patching, subgrade improvement, reconstruction, traffic control, transporting of salvageable material (millings), striping, traffic signal loops on the state highway and that portion of the traffic signal loops that lie inside the return on side streets, and pavement marking on the connecting link. Video-detection systems are participating, except on side streets; however, such systems will require pre-approval, as well as additional details, and a bill of materials to be included in the final design plans. Resurfacing work is participating out to the curb returns on side streets.

5. **Non-Eligible/Non-Participating Bid Items** - items typically non-eligible for CCLIP (SP) funding include but are not limited to: bridge deck patching, utility adjustments, curb and gutter, overlay of curb and gutter, adjustment or reestablishment of survey markers, drainage appurtenances, driveways, entrances, sidewalks, sidewalk ramps, construction warranties, traffic loop construction outside the return on a side street, video detection on side streets, and construction outside of the curb and gutter. Work performed outside the Project limits on side streets, or outside the city limits is non-eligible for state participation, items with unit price changes from the let price (other than items with price adjustment specification in the bid documents) and any other items deemed non-eligible by the Secretary.

6. **Fiscal Year (FY)** - the state's fiscal year begins July 1 and ends on June 30 of the following calendar year.

ARTICLE II

SECRETARY RESPONSIBILITIES:

1. **Reimbursement of Project Costs.** The Secretary agrees to reimburse the City one hundred percent (100%) of the total actual costs of construction (which includes the costs of all construction contingency items) and construction engineering, but not to exceed \$300,000.00, as the Secretary's total share of the cost to construct the Project. The Secretary shall not be responsible for the total actual costs of construction (which includes the costs of all construction contingency items) and construction engineering that exceed \$300,000.00. The Secretary shall not be responsible for the total actual costs of preliminary engineering, utility adjustments, or items not participating in the CCLIP (SP) Resurfacing Program.

2. **Reimbursement Payments.** The Secretary will make such payment to the City as soon as reasonably possible after construction of the Project is completed, after receipt of proper billing, and attestation by a licensed professional engineer employed by the City that the Project was constructed within substantial compliance of the final design plans and specifications.

ARTICLE III

CITY RESPONSIBILITIES:

1. **Limited Scope.** The Project is limited to roadway resurfacing along the Project location. The Project roadway resurfacing may include all eligible items as defined above. Roadway resurfacing does not include such non-eligible items as defined above and any other items deemed non-eligible by the Secretary. The City will be responsible for construction of any traffic signal and/or sidewalk improvements that are necessary to comply PROWAG, regardless of whether such improvements are deemed non-eligible/non-participating bid items by the Secretary for reimbursement purposes.

2. **Secretary Authorization.** The Secretary is authorized by the City to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of the current CCLIP (SP) Resurfacing Program for this Project.

3. **General Indemnification.** To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act, the City will defend, indemnify, hold harmless, and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the City, the City's employees, agents, or subcontractors. The City shall not be required to defend, indemnify, hold harmless, and save the Secretary for negligent acts or omissions of the Secretary or the Secretary's authorized representatives or employees.

4. **Indemnification by Contractors.** The City will require the contractor to indemnify, hold harmless, and save the Secretary and the City from personal injury and property damage claims arising out of the act of omission of the contractor, the contractor's agent, subcontractors (at any tier), or suppliers (at any tier). If the Secretary or the City defends a third party's claim, the contractor shall indemnify the Secretary and the City for damages paid to the third party and all related expenses either the Secretary or the City or both incur in defending the claim.

5. **Design, Letting, and Administration.** The City will prepare or contract to have prepared, the design plans, specifications, and cost estimate (PS&E) for the Project, let the contract, and award the contract to the lowest responsible bidder. The City agrees to construct or have constructed the Project in accordance with the final design plans and specifications; inspect or have inspected the construction; administer the Project; and make the payments due the contractor, including the portion of cost borne by the Secretary. The City shall design the Project or contract to have the Project designed in conformity with the current version of Section 16.0 City Connecting Links (CCLIP (SP)) Resurfacing Program of the LPA Project Development Manual.

6. **Responsibility for Adequacy of Design.** The City and any consultant retained by the City shall have the sole responsibility for the adequacy and accuracy of the design plans, specifications, and estimates. Any review of these items that may be performed by the Secretary or the Secretary's representatives is not intended to and shall not be construed to be an undertaking of the City's and its consultant's duty to provide adequate and accurate design plans, specifications, and estimates. Such reviews are not done for the benefit of the consultant, the construction contractor, the City, or other political subdivision, nor the traveling public. The Secretary makes no representation, expressed or implied warranty to any person or entity concerning the adequacy or accuracy of the design plans, specifications, and estimates or any other work performed by the consultant or the City.

7. **Design Schedule and Submission to Secretary.** The City will follow a schedule for design and development of plans that will allow the Project to be let to contract in the programmed fiscal year; otherwise, the City agrees the Secretary has the right to withdraw the Secretary's participation in the Project. If the City's Project preliminary plans, specifications, and a cost estimate (PPS&E) are submitted to KDOT's Bureau of Local Projects later than May 1 of the programmed fiscal year, at the Secretary's discretion, the Project may be moved into a future fiscal year.

8. **Movement of Utilities.** The City will move or adjust, or cause to be moved or adjusted, and will be responsible for such removal or adjustment of all existing structures, pole lines, pipelines, meters, and other utilities, publicly or privately owned, which may be necessary for construction of the Project in accordance with the final design plans. The expense of the removal or adjustment of the utilities and encroachments located on public right of way or easement shall be borne by the owner or the City.

9. **Future Encroachments.** The City will prohibit future erection, installation or construction of encroachments either on or above the right of way, and it will not in the future permit the erection of fuel dispensing pumps upon the right of way of the connecting link. The City further agrees it will require any fuel dispensing pumps erected, moved or installed along the connecting link be placed a distance from the right of way line no less than the distance permitted by the National Fire Code.

10. **Legal Authority.** The City will adopt all necessary ordinances and/or resolutions and take such administrative or legal steps as may be required to give full effect to the terms of this Agreement.

11. **Temporary Traffic Control.** The City shall provide a temporary traffic control plan within the design plans, which includes the City's plan for handling multi-modal traffic during construction, including detour routes and road closings, if necessary, and installation of alternate or temporary pedestrian accessible paths to pedestrian facilities in the public Right of Way within the Project Limits. The City's temporary traffic control plan must be in conformity with the latest version of the Manual on Uniform Traffic Control Devices (MUTCD), as adopted by the Secretary, and be in compliance with PROWAG, and FHWA rules, regulations, and guidance pertaining to the same.

12. **Permanent Traffic Control.** The City shall conform the location, form and character of informational, regulatory and warning signs, of traffic signals and of curb and pavement or other markings installed or placed by a public authority, or other agency as authorized by K.S.A. 8-2005, shall conform to the manual and specifications adopted under K.S.A. 8-2003, and any amendments thereto are incorporated by reference, and shall be subject to the approval of the Secretary.

13. **Access Control.** The City will maintain control of access rights and prohibit the construction or use of any entrances or access points along the Project within the City other than those shown on the final design plans, unless prior approval is obtained from the Secretary.

14. **Final Design Plans.** The final design plans will depict the entire Project location. The eligible/participating bid items must be shown separated and listed apart from the non-eligible/non-participating bid items on the final design plans, bid documents, and on the detailed billing provided by the City. The City shall have the final design plans signed and sealed by a licensed professional engineer. The City will furnish to KDOT's Bureau of Local Projects an electronic set of final design plans and specifications. The City further agrees the specifications will require the contractor to provide a performance bond in a sum not less than the amount of the contract as awarded.

15. **Program Administration.** In addition to complying with all requirements contained in Section 16.0 City Connecting Links (CCLIP (SP)) Resurfacing Program of the LPA Project Development Manual:

(a) The City acknowledges that funding for the Project may be cancelled if the City proceeds to advertise, let, or award a contract for the Project, prior to receipt of notification from KDOT's Bureau of Local Projects of its completion of the final review of the plans, specifications, and estimates (PS&E).

(b) The City acknowledges that funding for the Project may be cancelled if the City awards the contract for the Project prior to its receipt of an "Authority to Award" notification from KDOT's Bureau of Local Projects.

(c) The City will provide to KDOT's Bureau of Local Projects an electronic copy of the executed contract, the completed tax exemption form (PR-76 or PR-74a) and the City's Notice of Award.

(d) After the contract for the Project is awarded, the City will promptly notify both the Project Manager of KDOT's Bureau of Local Projects and the KDOT Area Engineer to communicate the date the contractor is anticipated to begin work on the Project.

(e) The City acknowledges that any costs for work completed prior to receipt of a Notice of Actual Start Date from the KDOT Area Engineer are ineligible for participation in the Program, will be deemed non-participating costs, and shall be the responsibility of the City.

16. Discrimination Laws. The City will: (a) comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 *et seq.*)(ADA) and not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; and (d) include those provisions in (a) through (c) in every contract, subcontract or purchase order so they are binding upon such contractor, subcontractor or vendor. If the City fails to comply with any applicable requirements of (a) through (d) above or if the City is found guilty of any violation by federal or state agencies having enforcement jurisdiction for those Acts, such violation will constitute a breach of this Agreement. If the Secretary determines the City has violated applicable provisions of the ADA, the violation will constitute a breach of this Agreement. If any violation under this paragraph occurs, this Agreement may be cancelled, terminated or suspended in whole or in part.

17. Inspections. The City will provide the construction engineering/inspection necessary to determine substantial compliance with the final design plans, specifications, and this Agreement. The City will require at a minimum all personnel, whether City or consultant to comply with the high visibility apparel requirements of the *KDOT Safety Manual*, Chapter 4, Section 8 Fluorescent Vests. If the City executes an agreement for inspection, the agreement must contain this requirement as a minimum. The City may set additional clothing requirements for adequate visibility of personnel.

18. Corrective Work. Representatives of the Secretary may make periodic inspection of the Project and the records of the City as may be deemed necessary or desirable. The City will direct or cause its contractor to accomplish any corrective action or work required by the Secretary's representative as needed for a determination of the funding participation in the CCLIP (SP) Resurfacing Program. The Secretary does not undertake (for the benefit of the City, the contractor, the consultant, or any third party) the duty to perform day-to-day detailed inspection of the Project or to catch the contractor's errors, omissions or deviations from the final design plans and specifications.

19. Attestation. Upon completion of the Project the City shall have a licensed professional engineer employed by the City attest in an email to the KDOT Area Engineer and the Project Manager for KDOT's Bureau of Local Projects, that the Project was completed in substantial compliance with the final design plans and specifications.

20. Final Acceptance. Prior to issuing final payment to the contractor, the City must obtain final acceptance of the Project from the KDOT Area Engineer.

21. Accounting. Upon request by the Secretary, the City will provide the Secretary an accounting of all actual non-participating costs which are paid directly by the City to any party outside of KDOT and costs incurred by the City not to be reimbursed by KDOT for preliminary engineering, utility adjustments, or any other major expense associated with the Project. This will enable the Secretary to report all costs of the Project to the legislature.

22. Reimbursement Request. The City will request payment from the Secretary after the City has paid the contractor in full, and a licensed professional engineer has attested in writing the Project has been completed in conformance with the plans and specifications.

23. Audit. The City will participate and cooperate with the Secretary in an annual audit of the Project. The City shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments have been made with state funds by the City for items considered non-participating, the City shall promptly reimburse the Secretary for such items upon notification by the Secretary.

ARTICLE IV

GENERAL PROVISIONS:

1. Existing Right of Way. The Project will be constructed within the limits of the existing right of way.

2. Incorporation of Final Plans. The final design plans and specifications are by this reference made a part of this Agreement.

3. Compliance with Federal and State Laws. The Parties agree to comply with all appropriate state and federal laws and regulations applicable to this Project.

4. Project Modification. Any of the following Project changes require the City to send a formal notice to the Secretary for approval:

- a. Fiscal year the Project is to be let
- b. Project length
- c. Project location
- d. Project scope

Items b, c, and d require an attached map to scale.

It is further mutually agreed during construction, the City shall notify the Secretary of any changes in the plans and specifications.

5. Civil Rights Act. The “Special Attachment No. 1, Rev. 09.20.17” pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.

6. Contractual Provisions. The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part hereof.

7. Termination. If, in the judgment of the Secretary, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, the Secretary may terminate this Agreement at the end of its current fiscal year. The Secretary will participate in all costs approved by the Secretary incurred prior to the termination of the Agreement.

8. Binding Agreement. This Agreement and all contracts entered into under the provisions of this Agreement are binding upon the Secretary and the City and their successors in office.

9. **No Third Party Beneficiaries.** No third party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

10. **Headings.** The captions of the various articles and sections of this Agreement are for convenience and ease of reference only, and do not alter the terms and conditions of any part or parts of this Agreement.

11. **Effective Date.** This Agreement will become effective as of the date signed by the Secretary or designee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their duly authorized officers.

ATTEST:

THE CITY OF OBERLIN, KANSAS

CITY CLERK (Date)

MAYOR

(SEAL)

Kansas Department of Transportation
Secretary of Transportation

By: _____
Catherine M. Patrick, P.E. (Date)
State Transportation Engineer

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20_____.

- 1. Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
- 2. Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
- 3. Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges-hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
- 4. Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
- 5. Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.

- 6. Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
- 7. Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
- 8. Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
- 9. Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
- 10. Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
- 11. Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
- 12. The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
- 13. Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

KANSAS DEPARTMENT OF TRANSPORTATION

Special Attachment
To Contracts or Agreements Entered Into
By the Secretary of Transportation of the State of Kansas

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency (“LEP”).

CLARIFICATION

Where the term “contractor” appears in the following “Nondiscrimination Clauses”, the term “contractor” is understood to include all parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Special Attachment shall govern should this Special Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the contractor, for itself, it’s assignees and successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration (“FTA”) or the Federal Aviation Administration (“FAA”) as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, Federal Transit Administration (“FTA”), or Federal Aviation Administration (“FAA”) to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of the paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any

subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

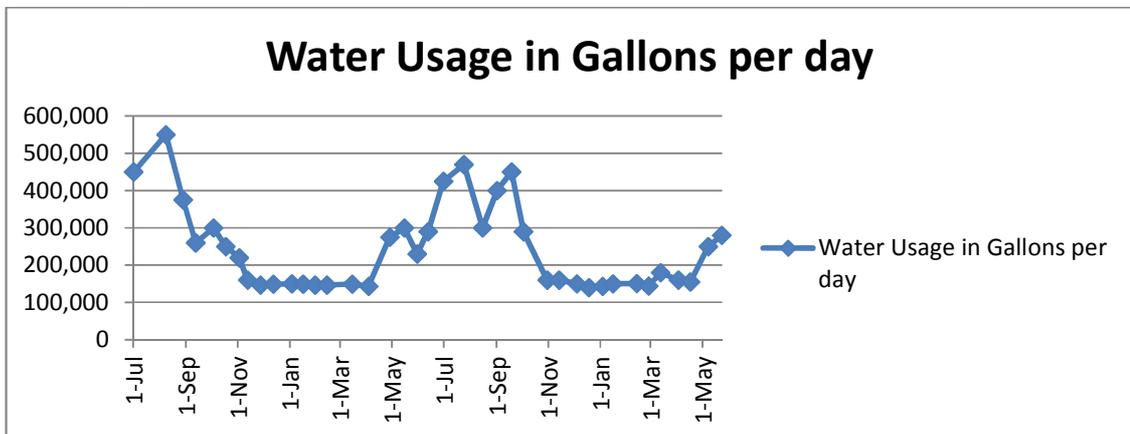
During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681)

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. City crews have been very busy preparing for Alumni weekend. This is our most critical time of the year as far as beautification goes.
2. The recent hail storm has caused flooding, massive debris strung across town, many light covers to be destroyed, and only one power outage (most likely due to the wind). We had 6 small globes by the 2 Oberlin sings, 100 streetlight hoods, several street light eyes, 31 cast iron lamp acorn globes, 46 big globes from Main St., and 2 Centennial Park globes damaged by hail. All of this added to our plate for our weekend preparation project. We used every part we had to repair what we could while focusing on main travel points. As soon as we get the rest of the parts to repair all damage, it will be done ASAP. Some parts are not expected to arrive before the weekend. I believe our weekend prep is coming along very well considering the storm setback.
3. Our summer crew help will begin working shortly. Some regular duties they will perform include but are not limited to; painting curbs and parking lines, filling holes and trenches in alleys, clearing trees from drainage ditches, mowing, and an overall extra hand.
4. Information is being gathered to address the Oberlin sign on Penn. The findings will be presented as soon as all info and options have been ironed out.
5. The swimming pool has been filled and everything mechanical and chemical appears to be on good terms for opening.
6. Water Usage:



Questions/Comments?

All Funds Cash Flow
(Cash Basis)

Date: 4/30/2018
FY remaining: 67%

Fund	Description	Type	2018 Beginning Cash Balance	2018 YTD Actual Revenue	2018 Budget Revenue	Percent of Budget Remaining	2018 YTD Actual Expenses	2018 Budget Expenses	Percent of Budget Remaining	Current Cash Balance
20	General	B	\$ 79,183	\$ 450,191	\$ 872,175	48.4%	\$ 318,906	\$ 945,885	66.3%	\$ 210,468
21	Police Special	N	\$ 34,123	\$ 27			\$ 1,528			\$ 32,622
22	Airport Project	N	\$ 26,507	\$ 11,585			\$ 7,000			\$ 31,092
23	Airport Operating	B	\$ 6,292	\$ 24,082	\$ 76,548	68.5%	\$ 21,648	\$ 81,718	73.5%	\$ 8,726
24	Cemetery & Parks	B	\$ 56,679	\$ 57,675	\$ 120,593	52.2%	\$ 39,835	\$ 125,742	68.3%	\$ 74,519
25	Playground Equipment	N	\$ 35,010	\$ 22,111			\$ -			\$ 57,121
29	Consolidated Streets	B	\$ 163,249	\$ 29,605	\$ 307,741	90.4%	\$ 52,687	\$ 457,300	88.5%	\$ 140,167
31	Library	B	\$ 1,628	\$ 40,615	\$ 72,808	44.2%	\$ 40,091	\$ 73,003	45.1%	\$ 2,152
33	Hansen Community Grant	N	\$ -	\$ 36,800			\$ -			\$ 36,800
34	Risk Management	N	\$ 100,033	\$ -			\$ 500			\$ 99,533
36	Memorials	N	\$ 5,944	\$ 100			\$ -			\$ 6,044
37	Tourism	B	\$ -	\$ 23,900	\$ 25,000	4.4%	\$ 55	\$ 25,000	99.8%	\$ 23,845
42	Airport Memorials	N	\$ 1,385	\$ -			\$ -			\$ 1,385
43	Community Development	B	\$ 11,326	\$ -	\$ -	0.0%	\$ 11,326	\$ 11,326	0.0%	\$ -
44	Pool Operating	B	\$ 291,061	\$ 104,108	\$ 385,700	73.0%	\$ 17,080	\$ 398,980	95.7%	\$ 378,089
45	Pool Donations	N	\$ 8,081	\$ -			\$ -			\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -			\$ -			\$ 125,000
47	Pool Debt Reserve	N	\$ 234,507	\$ -			\$ -			\$ 234,507
51	Multi Yr Capital Outlay	N	\$ 25,098	\$ 1,000			\$ 15,788			\$ 10,310
52	Equipment Fund	N	\$ -	\$ -			\$ -			\$ -
53	Gateway Civic Center	B	\$ 48,248	\$ 32,534	\$ 157,600	79.4%	\$ 65,626	\$ 166,703	60.6%	\$ 15,156
54	Gateway Donation	N	\$ 77,276	\$ 62			\$ -			\$ 77,338
55	Gateway Advance Receipts	N	\$ 1,000	\$ 24,637			\$ 23,407			\$ 2,230
56	Gateway Events	B	\$ -	\$ 46,755			\$ 43,783			\$ 2,972
60 & 61	Payroll Agency Funds	N	\$ 10,443	\$ 12,846			\$ 13,220			\$ 10,069
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -			\$ -			\$ 6,807
69	Refuse Collection	B	\$ 13,922	\$ 57,462	\$ 170,000	66.2%	\$ 57,753	\$ 170,000	66.0%	\$ 13,631
70	Electric Utility	B	\$ 632,147	\$ 843,408	\$ 2,440,150	65.4%	\$ 617,982	\$ 2,269,001	72.8%	\$ 857,573
71	Electric Reserve	N	\$ 951,245	\$ -			\$ -			\$ 951,245
72-74 & 98	Customer Agency Accounts	N	\$ 73,102	\$ 10,747			\$ 4,322			\$ 79,527
80	Sewer Utility	B	\$ 136,398	\$ 102,603	\$ 322,692	68.2%	\$ 97,534	\$ 361,876	73.0%	\$ 141,467
81	Sewer Reserve	N	\$ 973,602	\$ -			\$ -			\$ 973,602
82	Sewer Project	N	\$ -	\$ -			\$ 1,116			\$ (1,116)
90	Water Utility	B	\$ 806,917	\$ 203,509	\$ 818,500	75.1%	\$ 158,535	\$ 919,511	82.8%	\$ 851,891
91	Water Reserve	N	\$ 578,579	\$ -			\$ -			\$ 578,579
			\$ 5,514,792	\$ 2,136,362	\$ 5,769,507		\$ 1,609,722	\$ 6,006,045		\$ 6,041,432

DEBT

Year		Description	Rate	Beginning Balance	Loan Proceeds	Principal Payments	Ending Balance	Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 738,868	\$ -	\$ 38,846	\$ 700,022	\$ 10,233
2012	2052	GO Water System Impr	2.125%	\$ 989,280	\$ -	\$ -	\$ 989,280	\$ -
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,630,000	\$ -	\$ -	\$ 1,630,000	\$ -
2015	2055	GO Water System Impr A	2.125%	\$ 5,080,198	\$ -	\$ -	\$ 5,080,198	\$ -
2015	2055	Go Water System Impr B	2.750%	\$ 631,539	\$ -	\$ -	\$ 631,539	\$ -
				\$ 9,069,885	\$ -	\$ 38,846	\$ 9,031,039	\$ 10,233

All Funds Cash Flow
(Cash Basis)

Month: April 2018

Fund	Description	Type	Month Beginning Cash Balance	Monthly Revenue	Monthly Expenses	Month Ending Cash Balance
20	General	B	\$ 272,267	\$ 19,462	\$ 81,261	\$ 210,468
21	Police Special	N	\$ 32,616	\$ 6	\$ -	\$ 32,622
22	Airport Project	N	\$ 31,372	\$ 5,320	\$ 5,600	\$ 31,092
23	Airport Operating	B	\$ 24,515	\$ 1,986	\$ 17,775	\$ 8,726
24	Cemetery & Parks	B	\$ 91,682	\$ 1,910	\$ 19,073	\$ 74,519
25	Playground Equipment	N	\$ 52,121	\$ 5,000	\$ -	\$ 57,121
29	Consolidated Streets	B	\$ 145,082	\$ 10,723	\$ 15,638	\$ 140,167
31	Library	B	\$ 9,375	\$ -	\$ 7,223	\$ 2,152
33	Hansen Community Grant	N	\$ 36,800	\$ -	\$ -	\$ 36,800
34	Risk Management	N	\$ 99,533	\$ -	\$ -	\$ 99,533
36	Memorials	N	\$ 6,044	\$ -	\$ -	\$ 6,044
37	Tourism	B	\$ 20,375	\$ 3,525	\$ 55	\$ 23,845
42	Airport Memorials	N	\$ 1,385	\$ -	\$ -	\$ 1,385
43	Community Development	B	\$ -	\$ -	\$ -	\$ -
44	Pool Operating	B	\$ 360,394	\$ 24,360	\$ 6,665	\$ 378,089
45	Pool Donations	N	\$ 8,081	\$ -	\$ -	\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -	\$ -	\$ 125,000
47	Pool Debt Reserve	N	\$ 234,507	\$ -	\$ -	\$ 234,507
51	Multi Yr Capital Outlay	N	\$ 10,310	\$ -	\$ -	\$ 10,310
52	Equipment Fund	N	\$ -	\$ -	\$ -	\$ -
53	Gateway Civic Center	B	\$ 31,725	\$ 8,344	\$ 24,913	\$ 15,156
54	Gateway Donation	N	\$ 77,325	\$ 13	\$ -	\$ 77,338
55	Gateway Advance Receipts	N	\$ 2,270	\$ -	\$ 40	\$ 2,230
56	Gateway Events	B	\$ 10,125	\$ -	\$ 7,153	\$ 2,972
60 & 61	Payroll Agency Funds	N	\$ (47)	\$ 10,796	\$ 680	\$ 10,069
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -	\$ -	\$ 6,807
69	Refuse Collection	B	\$ 15,159	\$ 13,631	\$ 15,159	\$ 13,631
70	Electric Utility	B	\$ 867,219	\$ 159,031	\$ 168,677	\$ 857,573
71	Electric Reserve	N	\$ 951,245	\$ -	\$ -	\$ 951,245
72-74 & 98	Customer Agency Accounts	N	\$ 77,100	\$ 3,426	\$ 999	\$ 79,527
80	Sewer Utility	B	\$ 134,032	\$ 23,136	\$ 15,701	\$ 141,467
81	Sewer Reserve	N	\$ 973,602	\$ -	\$ -	\$ 973,602
82	Sewer Project	N	\$ (590)	\$ -	\$ 526	\$ (1,116)
90	Water Utility	B	\$ 845,856	\$ 52,517	\$ 46,482	\$ 851,891
91	Water Reserve	N	\$ 578,579	\$ -	\$ -	\$ 578,579
			\$ 6,131,866	\$ 343,186	\$ 433,620	\$ 6,041,432

DEBT

Year		Description	Rate	Month Beginning Balance	Monthly Loan Proceeds	Monthly Principal Payments	Month Ending Balance	Monthly Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 700,022	\$ -	\$ -	\$ 700,022	\$ -
2012	2052	GO Water System Impr	2.125%	\$ 989,280	\$ -	\$ -	\$ 989,280	\$ -
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,630,000	\$ -	\$ -	\$ 1,630,000	\$ -
2015	2055	GO Water System Impr A	2.125%	\$ 5,080,198	\$ -	\$ -	\$ 5,080,198	\$ -
2015	2055	Go Water System Impr B	2.750%	\$ 631,539	\$ -	\$ -	\$ 631,539	\$ -
				\$ 9,031,039	\$ -	\$ -	\$ 9,031,039	\$ -

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
April 30, 2018

ASSETS

Current Assets

CKG, THE BANK 110100811 - EDC	\$	89,844.23
CKG, FB&T 2102007 - REV LOAN		67,891.73
CKG, FNB 700018779 - SUNFLOWER		22,403.22
FNB SVGS 793221 - SUNFLOWER		6,804.82
SAVINGS, THE BANK - EDC		<u>22,405.57</u>

Total Current Assets \$ 209,349.57

Fixed Assets

LAND & BLDGS	94,937.75
BLDG, 104 S PENN	50,000.00
BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49
EQUIPMENT	<u>209,690.79</u>

Total Fixed Assets 898,871.03

Other Assets

N/R REVOLVING LOAN #1	8,188.19
N/R REVOLVING LOAN #2	3,443.30
N/R REVOLVING LOAN #3	25,270.05
N/R REVOLVING LOAN #5	10,413.20
N/R REVOLVING LOAN #6	1,582.89
N/R REVOLVING LOAN #7	13,145.46
N/R LAND SALE	<u>1.19</u>

Total Other Assets 62,044.28

Total Assets \$ 1,170,264.88

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
April 30, 2018

LIABILITIES AND EQUITY

Current Liabilities

Long Term Liabilities

N/P, FB&T - SUNFLOWER REC	19,817.64
N/P, THE BANK - SUNFLOWER	105,585.72
N/P, RC & D LOAN - SUNFLOWER	408.11
N/P KS CENT FOR ENT #1	2,803.51
N/P KS CENTER FOR ENT #2	<u>15,201.24</u>

Total Long Term Liabilities

143,816.22

Equity

NET WORTH	997,251.81
Current Income (Loss)	<u>29,084.85</u>

Total Equity

1,026,336.66

STATEMENT OUT OF BALANCE (BANK ERROR WILL BE CORRECTED IN MAY)

112.00

Total Liabilities & Equity

\$ 1,170,264.88

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Combined
For the Period Ended April 30, 2018

	4 Months Total	January	February	March	April
Revenue					
CONTRIBUTIONS, GIFTS, GRANTS	\$ 1,420.00	\$ 585.00	\$ 50.00	\$ 612.00	\$ 173.00
SALES	42,198.18	13,980.35	9,128.35	8,434.45	10,655.03
CREDIT CARD SALES	21,872.55	5,683.65	4,857.90	5,906.30	5,424.70
DECATUR CO TAX DRAW	17,269.02	15,057.00	0.00	0.00	2,212.02
CITY OF OBERLIN	21,300.00	10,650.00	0.00	0.00	10,650.00
RENTAL INCOME	5,225.00	1,575.00	925.00	1,500.00	1,225.00
CHAMBER OF COMMERCE	6,000.00	0.00	0.00	0.00	6,000.00
ADVERTISING INCOME	1,674.50	537.50	0.00	500.00	637.00
INTEREST INCOME	995.68	256.26	262.55	194.95	281.92
MISCELLANEOUS INCOME	(1,471.06)	0.00	0.00	0.00	(1,471.06)
GIFT CERTIFICATES	<u>775.00</u>	<u>0.00</u>	<u>170.00</u>	<u>395.00</u>	<u>210.00</u>
Total Revenue	117,258.87	48,324.76	15,393.80	17,542.70	35,997.61
Cost of Sales					
PURCHASES	<u>30,932.47</u>	<u>8,166.16</u>	<u>6,545.20</u>	<u>8,261.14</u>	<u>7,959.97</u>
Total Cost of Sales	<u>30,932.47</u>	<u>8,166.16</u>	<u>6,545.20</u>	<u>8,261.14</u>	<u>7,959.97</u>
Gross Profit	86,326.40	40,158.60	8,848.60	9,281.56	28,037.64
Operating Expenses					
ACCOUNTING & LEGAL	1,451.59	546.59	365.00	540.00	0.00
ADVERTISING	50.00	0.00	0.00	0.00	50.00
CONTRACT LABOR	1,457.84	325.00	425.00	375.00	332.84
DUES FEES SUBS	1,768.76	159.04	1,515.24	67.24	27.24
INSURANCE	2,326.85	(1,262.74)	1,464.81	1,719.78	405.00
INTEREST/BANK CHGS	2,284.03	581.42	596.17	481.79	624.65
REPAIRS	6,639.62	239.80	605.62	521.88	5,272.32
SALES TAX	5,715.07	1,569.67	1,460.40	1,148.59	1,536.41
WAGES	16,660.72	3,894.83	4,164.73	3,647.53	4,953.63
OFFICE SUPPLIES	20.00	0.00	20.00	0.00	0.00
PAYROLL TAXES	4,832.99	1,585.81	1,066.64	1,096.81	1,083.73
PHONE	737.00	183.00	184.00	182.00	188.00
CREDIT CARD FEES	1,069.68	281.30	240.84	242.85	304.69
SUPPLIES	3,024.94	456.05	131.43	288.54	2,148.92
UTILITIES	9,147.46	2,436.96	1,991.78	2,533.22	2,185.50
OTHER, MISC	<u>55.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55.00</u>
Total Operating Expenses	<u>57,241.55</u>	<u>10,996.73</u>	<u>14,231.66</u>	<u>12,845.23</u>	<u>19,167.93</u>
Net Income (Loss)	\$ <u>29,084.85</u>	\$ <u>29,161.87</u>	\$ <u>(5,383.06)</u>	\$ <u>(3,563.67)</u>	\$ <u>8,869.71</u>

PRINCIPAL LOAN PAYMENTS (3604.37)
TOTAL 25,480.48

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Economic Development
For the Period Ended April 30, 2018

	4 Months Total	January	February	March	April
Revenue					
DECATUR CO TAX DRAW	\$ 17,269.02	\$ 15,057.00	\$ 0.00	\$ 0.00	\$ 2,212.02
CITY OF OBERLIN	21,300.00	10,650.00	0.00	0.00	10,650.00
RENTAL INCOME	5,225.00	1,575.00	925.00	1,500.00	1,225.00
CHAMBER OF COMMERCE	6,000.00	0.00	0.00	0.00	6,000.00
INTEREST INCOME	986.90	254.21	260.57	192.44	279.68
Total Revenue	50,780.92	27,536.21	1,185.57	1,692.44	20,366.70
Cost of Sales					
Gross Profit	50,780.92	27,536.21	1,185.57	1,692.44	20,366.70
Operating Expenses					
ACCOUNTING & LEGAL	1,451.59	546.59	365.00	540.00	0.00
CONTRACT LABOR	225.00	75.00	75.00	75.00	0.00
DUES FEES SUBS	1,608.76	159.04	1,355.24	67.24	27.24
INSURANCE	1,725.95	358.20	481.39	481.36	405.00
REPAIRS	600.86	0.00	153.69	447.17	0.00
WAGES	10,286.21	2,486.25	2,493.56	2,564.27	2,742.13
OFFICE SUPPLIES	20.00	0.00	20.00	0.00	0.00
PAYROLL TAXES	3,575.28	1,168.09	803.44	796.21	807.54
PHONE	373.00	92.00	93.00	91.00	97.00
SUPPLIES	1,277.24	40.09	117.26	98.86	1,021.03
UTILITIES	5,024.57	1,422.75	871.22	1,475.49	1,255.11
OTHER, MISC	55.00	0.00	0.00	0.00	55.00
Total Operating Expenses	26,223.46	6,348.01	6,828.80	6,636.60	6,410.05
Net Income (Loss)	\$ 24,557.46	\$ 21,188.20	\$ (5,643.23)	\$ (4,944.16)	\$ 13,956.65

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Bowling Alley
For the Period Ended April 30, 2018

	<u>4 Months Total</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Revenue					
SALES	\$ 30,312.93	\$ 9,451.85	\$ 7,177.10	\$ 5,826.95	\$ 7,857.03
CREDIT CARD SALES	21,872.55	5,683.65	4,857.90	5,906.30	5,424.70
ADVERTISING REVENUE	250.00	0.00	0.00	250.00	0.00
INTEREST INCOME	7.76	1.03	1.98	2.51	2.24
GIFT CERTIFICATES	<u>499.55</u>	<u>0.00</u>	<u>71.10</u>	<u>278.05</u>	<u>150.40</u>
Total Revenue	52,942.79	15,136.53	12,108.08	12,263.81	13,434.37
Cost of Sales					
PURCHASES	<u>22,601.13</u>	<u>5,405.08</u>	<u>4,957.62</u>	<u>6,361.02</u>	<u>5,877.41</u>
Total Cost of Sales	<u>22,601.13</u>	<u>5,405.08</u>	<u>4,957.62</u>	<u>6,361.02</u>	<u>5,877.41</u>
Gross Profit	30,341.66	9,731.45	7,150.46	5,902.79	7,556.96
Operating Expenses					
ADVERTISING	25.00	0.00	0.00	0.00	25.00
CONTRACT LABOR	616.42	125.00	175.00	150.00	166.42
DUES FEES SUBS	160.00	0.00	160.00	0.00	0.00
INSURANCE	427.95	(810.47)	491.71	746.71	0.00
INTEREST/BANK CHGS	1,142.02	290.70	298.09	240.90	312.33
REPAIRS	1,384.79	239.80	309.14	0.00	835.85
SALES TAX	4,608.53	1,234.09	1,086.49	987.48	1,300.47
WAGES	6,145.94	1,367.02	1,601.91	1,083.26	2,093.75
PAYROLL TAXES	1,212.96	404.75	254.91	289.16	264.14
PHONE	364.00	91.00	91.00	91.00	91.00
CREDIT CARD FEES	1,069.68	281.30	240.84	242.85	304.69
SUPPLIES	1,107.11	381.98	7.09	88.85	629.19
UTILITIES	<u>2,517.76</u>	<u>593.11</u>	<u>680.84</u>	<u>665.52</u>	<u>578.29</u>
Total Operating Expenses	<u>20,782.16</u>	<u>4,198.28</u>	<u>5,397.02</u>	<u>4,585.73</u>	<u>6,601.13</u>
Net Income (Loss)	<u>\$ 9,559.50</u>	<u>\$ 5,533.17</u>	<u>\$ 1,753.44</u>	<u>\$ 1,317.06</u>	<u>\$ 955.83</u>
PRINCIPAL LOAN PAYMENTS	(1802.19)				
TOTAL	7,757.31				

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Theater
For the Period Ended April 30, 2018

	4 Months Total	January	February	March	April
Revenue					
CONTRIBUTIONS, GIFTS, GRANTS	\$ 1,420.00	\$ 585.00	\$ 50.00	\$ 612.00	\$ 173.00
SALES	11,885.25	4,528.50	1,951.25	2,607.50	2,798.00
ADVERTISING REVENUE	1,424.50	537.50	0.00	250.00	637.00
INTEREST INCOME	1.02	1.02	0.00	0.00	0.00
MISCELLANEOUS INCOME	(1,471.06)	0.00	0.00	0.00	(1,471.06)
GIFT CERTIFICATES	<u>275.45</u>	<u>0.00</u>	<u>98.90</u>	<u>116.95</u>	<u>59.60</u>
Total Revenue	13,535.16	5,652.02	2,100.15	3,586.45	2,196.54
Cost of Sales					
PURCHASES	<u>8,331.34</u>	<u>2,761.08</u>	<u>1,587.58</u>	<u>1,900.12</u>	<u>2,082.56</u>
Total Cost of Sales	<u>8,331.34</u>	<u>2,761.08</u>	<u>1,587.58</u>	<u>1,900.12</u>	<u>2,082.56</u>
Gross Profit	5,203.82	2,890.94	512.57	1,686.33	113.98
Operating Expenses					
ADVERTISING	25.00	0.00	0.00	0.00	25.00
CONTRACT LABOR	616.42	125.00	175.00	150.00	166.42
INSURANCE	172.95	(810.47)	491.71	491.71	0.00
INTEREST/BANK CHGS	1,142.01	290.72	298.08	240.89	312.32
REPAIRS	4,653.97	0.00	142.79	74.71	4,436.47
SALES TAX	1,106.54	335.58	373.91	161.11	235.94
WAGES	228.57	41.56	69.26	0.00	117.75
PAYROLL TAXES	44.75	12.97	8.29	11.44	12.05
SUPPLIES	640.59	33.98	7.08	100.83	498.70
UTILITIES	<u>1,605.13</u>	<u>421.10</u>	<u>439.72</u>	<u>392.21</u>	<u>352.10</u>
Total Operating Expenses	<u>10,235.93</u>	<u>450.44</u>	<u>2,005.84</u>	<u>1,622.90</u>	<u>6,156.75</u>
Net Income (Loss)	<u>\$ (5,032.11)</u>	<u>\$ 2,440.50</u>	<u>\$ (1,493.27)</u>	<u>\$ 63.43</u>	<u>\$ (6,042.77)</u>
PRINCIPAL LOAN PAYMENTS	(1802.18)				
TOTAL	(6834.29)				

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OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

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<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Apr 30, 2017</u>	<u>4 Months Ended Apr 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
101	A	CKG, THE BANK 110100811 - EDC	80,047.46	89,844.23			
101.5	A	CKG, FB&T 2102007 - REV LOAN	50,502.10	67,891.73			
101.6	A	CKG, FNB 700018779 - SUNFLOWER	23,085.22	22,403.22			
101.7	A	FNB SVGS 793221 - SUNFLOWER	1,401.24	6,804.82			
102	A	SAVINGS, THE BANK - EDC	22,302.39	22,405.57			
106	A	WESTERN PR RC&D LOAN MATCH	7,500.00	0.00			
109	A	N/R REVOLVING LOAN #1	11,577.52	8,188.19			
110	A	N/R REVOLVING LOAN #2	5,236.11	3,443.30			
110.1	A	N/R REVOLVING LOAN #3	26,858.40	25,270.05			
110.2	A	N/R REVOLVING LOAN #4	2,277.04	0.00			
111	A	N/R REVOLVING LOAN #5	13,115.14	10,413.20			
112	A	N/R REVOLVING LOAN #6	3,670.70	1,582.89			
113	A	N/R REVOLVING LOAN #7	16,082.14	13,145.46			
114	A	N/R REVOLVING LOAN #8	20,000.00	0.00			
115	A	N/R LAND SALE	1,069.50	1.19			
117	A	LAND & BLDGS	94,937.75	94,937.75			
118	A	BLDG, 104 S PENN	50,000.00	50,000.00			
120	A	BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49	544,242.49			
122	A	EQUIPMENT	209,690.79	209,690.79			
240	L	N/P, FB&T - SUNFLOWER REC	-21,646.92	-19,817.64			
241	L	N/P, THE BANK - SUNFLOWER	-112,016.68	-105,585.72			
242	L	N/P, RC & D LOAN - SUNFLOWER	-2,995.06	-408.11			
243	L	N/P KS CENT FOR ENT #1	-3,859.59	-2,803.51			
244	L	N/P KS CENTER FOR ENT #2	-16,124.00	-15,201.24			
342	L	NET WORTH	-967,389.26	-997,251.81			

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OBERLIN DECATUR AREA ECONOMIC DEV
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<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Apr 30, 2017</u>	<u>4 Months Ended Apr 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
1453	R	DECATUR CO TAX DRAW	-10,732.49	-17,269.02			
1454	R	CITY OF OBERLIN	-21,300.00	-21,300.00			
1456	R	RENTAL INCOME	-4,625.00	-5,225.00			
1457	R	SALE OF REAL ESTATE	-30,552.26	0.00			
1458	R	CHAMBER OF COMMERCE	-6,000.00	-6,000.00			
1460	R	INTEREST INCOME	-916.64	-986.90			
1660	E	ACCOUNTING & LEGAL	2,088.00	1,451.59			
1661	E	ADVERTISING	225.00	0.00			
1664	E	CONTRACT LABOR	150.00	225.00			
1666	E	DUES FEES SUBS	350.00	1,608.76			
1671	E	INSURANCE	1,836.61	1,725.95			
1675	E	REPAIRS	528.40	600.86			
1678	E	WAGES	9,022.87	10,286.21			
1679	E	OFFICE SUPPLIES	0.00	20.00			
1680	E	PAYROLL TAXES	3,562.48	3,575.28			
1681	E	PHONE	372.00	373.00			
1691	E	SUPPLIES	165.64	1,277.24			
1692	E	UTILITIES	4,397.09	5,024.57			
1693	E	OTHER, MISC	734.00	55.00			
2199	E	SUSPENSE	0.00	-112.00			
2450	R	CONTRIBUTIONS, GIFTS, GRANTS	-260.00	0.00			
2451	R	SALES	-35,444.70	-30,312.93			
2452	R	CREDIT CARD SALES	-17,445.46	-21,872.55			
2456	R	RENTAL INCOME	-25.00	0.00			
2459	R	ADVERTISING REVENUE	-250.00	-250.00			
2460	R	INTEREST INCOME	-1.09	-7.76			
2467	R	GIFT CERTIFICATES	-572.05	-499.55			
2557	E	PURCHASES	22,573.27	22,601.13			
2661	E	ADVERTISING	37.50	25.00			

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OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

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<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Apr 30, 2017</u>	<u>4 Months Ended Apr 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
2664	E	CONTRACT LABOR	578.92	616.42			
2666	E	DUES FEES SUBS	160.00	160.00			
2671	E	INSURANCE	2,058.06	427.95			
2672	E	INTEREST/BANK CHGS	1,209.07	1,142.02			
2673	E	PROPERTY TAXES	1,374.44	0.00			
2675	E	REPAIRS	567.68	1,384.79			
2676	E	SALES TAX	4,922.50	4,608.53			
2678	E	WAGES	6,079.78	6,145.94			
2680	E	PAYROLL TAXES	1,135.93	1,212.96			
2681	E	PHONE	364.00	364.00			
2683	E	CREDIT CARD FEES	1,162.63	1,069.68			
2691	E	SUPPLIES	433.04	1,107.11			
2692	E	UTILITIES	2,416.82	2,517.76			
3450	R	CONTRIBUTIONS, GIFTS, GRANTS	-5,729.00	-1,420.00			
3451	R	SALES	-13,407.61	-11,885.25			
3456	R	RENT INCOME	-175.00	0.00			
3459	R	ADVERTISING REVENUE	-1,039.50	-1,424.50			
3460	R	INTEREST INCOME	-1.07	-1.02			
3466	R	MISCELLANEOUS INCOME	0.00	1,471.06			
3467	R	GIFT CERTIFICATES	-300.95	-275.45			
3557	E	PURCHASES	10,514.96	8,331.34			
3661	E	ADVERTISING	61.50	25.00			
3664	E	CONTRACT LABOR	578.92	616.42			
3671	E	INSURANCE	1,834.80	172.95			
3672	E	INTEREST/BANK CHGS	1,209.04	1,142.01			
3673	E	PROPERTY TAXES	1,426.02	0.00			
3675	E	REPAIRS	1,783.03	4,653.97			
3676	E	SALES TAX	847.81	1,106.54			
3678	E	WAGES	533.02	228.57			

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OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

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<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Apr 30, 2017</u>	<u>4 Months Ended Apr 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
3680	E	PAYROLL TAXES	90.05	44.75			
3691	E	SUPPLIES	281.69	640.59			
3692	E	UTILITIES	1,546.77	1,605.13			
		General Ledger Balances	0.00	0.00			
		Profit/-Loss	59,564.48	29,196.85			

2018 Board Meeting Notes for Month of May

Attending: Matt Barnes Ruth Wolfram Ronda Schroer Jim Wasson Violet Shaw

Sharyn Bodfield

Minutes from previous month approval:

Motioned by: Sharyn

Seconded by: Violet

Passed or Opposed: Passes

Financial Statement Approval: no report

Motioned by:

Seconded by:

Passed or Opposed:

Donations:

\$1000 from Glassman Corporation from Hays for the youth space

\$53.28 from FoOLs for After School Program

\$76.39 from FoOLs for Story Hour

\$156.77 from FoOLs for Summer reading program

Personnel:

Tricia Weyeneth is a new volunteer. She will be doing shelf reading. That is getting books on the shelves in order. She starts May 23.

Facility and Maintenance:

Davis Flooring will begin installing carpet and vinyl flooring tomorrow (May 22)

Painting in the youth space is almost finished. We will need to paint in the kitchen and the lobby area downstairs in front of the bathrooms this month.

Financials:

Sherry Bergling will complete the financials and reconciliation and checks next week. Ronda will call for checks to be signed when ready.

Miscellaneous:

Summer reading will begin June 5th with a program by Randy Sauer at the city park bandshell. This program is being funded by the Dane G. Hansen summer reading Grant. The younger children's session is in the mornings. The older children times are in the afternoon.

The Spring Library Tour from NWKLS will be Wednesday, May 23rd. They represent libraries in the area and will see what changes we have made.

A question was asked about the number of unsupervised children and time on the computers. Ronda will check into the library systems method of timing on the computer. The times in the youth space will be limited due to the times it will be open. Ruth hopes that the library will promote reading and not just computer time.

Jim motioned for adjournment and Sharyn seconded. Meeting was adjourned.

Next meeting is June 25th, 2018 at 7 p.m.