

Oberlin City Council meeting
5:00 pm
October 18, 2018



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
October 18, 2018
5:00 PM

Meeting Called to Order – Mayor Ladd Wendelin

ROLL CALL of the Members of the City Council and determination of quorum.
Oien____ Marchello _____ Lohofener____ Garner _____ Gawith _____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

- Oral Communications from the Audience

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

- Next Council Meeting November 1, 2018
- Event Update
- Airport Update
- LKM Conference Update
- Project Genesis
 - Lessons Learned

OLD BUSINESS

- Energy Study Project

NEW BUSINESS

- Park Ground Cover
- Christmas Decorations – Heather McDougal
- Highway Signs – Laurie Wasson

EXECUTIVE SESSION

- **#1** Executive Session for non-elected personnel.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department
 - IES Project Update
 - Storage Building Update
 - Report Available for Discussion
- Treasurers Report – Sep18 Cash Flow Statement Available for Discussion
- Police Report – Sep18 Report Available for Discussion
- Board Reports
 - Chamber – Aug18 Minutes & Oct18 Agenda
 - EDC – Sep18 Agenda, Minutes & Balance Sheet
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn

Motion_____ Second_____

REGULAR COUNCIL MEETING – October 4, 2018 – GATEWAY THEATER – 5:00 P.M.

CALL TO ORDER – Mayor Ladd Wendelin called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Brandon Oien, Scott Gawith, Deb Lohofener and Jim Marchello entered at 5:10 pm. Majority of the Body Present.

Absent: Jim Garner

Others Present – City Attorney Steve Hirsch, City Administrator Halley Roberson, City Treasurer Steve Zodrow, Police Chief Brad Burmaster, Dayna Mannebach with the Oberlin Herald, Marilyn Black, Heather & Garret McDougal, Ruth Miesner, Brice Meitl, Dan Meitl, Elizabeth Orr and City Clerk Sandy Rush.

BOARD APPOINTMENTS: Arts & Humanities – Oien moved, second by Gawith to approve Janice Shobe to finish the Arts & Humanities term of Darren Glading ending July 2020. **Motion carried.**

CONSENT AGENDA

Approval of minutes of September 20, 2018 regular council meeting and the approval of bills. Lohofener moved, second by Gawith to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

- **Next Council Meeting** October 18, 2018
- **Gateway hail damage update** – Roberson said the air conditioners on the Gateway have been replaced which created new leaks. The roof will be replaced on October 22th.
- **Airport conference call** – Roberson, airport manager Brice Meitl and Councilman Jim Marchello participated in a conference call with the Federal Aviation Administration regarding the upcoming airport projects.
- **Reminder of upcoming conferences** – Roberson and City Clerk Sandy Rush will be attending the League of Kansas Municipalities annual conference in Topeka.
- **RFP discussion** – Roberson told the council Project Genesis, a data processing company, is looking for Request for Proposals (RFP) from cities within the Midwestern states to locate their business. The request came September 25, 2018 and is due October 8, 2018. The project would create 260 jobs with an estimated \$800 million economic impact. Land availability and discounted electricity were discussed and all agreed it would be beneficial to lease land for one dollar per year or if sold, the city would have the first opportunity to buy back. She presented a rough draft of a proposal and asked for the council's approval to respond to the RFP. Gawith moved, second by Lohofener to approve sending the RFP when completed as a good exercise and to identify strengths and weaknesses. **Motion carried.**
- **Energy study discussion** – Roberson asked if the council were ready to vote on the Energy Study Project yet. Councilman Oien requested they wait until the next meeting to vote.
- **KDHE Power Plant** – Informed the council KDHE had recorded a compliance issue at the power plant. It stemmed from the City looking for advice from them, Roberson said KDHE came back with a penalty of \$30,000.

OLD BUSINESS

Ordinance No. 906 Modifying Zoning from Residential to Commercial-Central Business- Oien moved, second by Lohofener to approve the proposed ordinance modifying the location at Hall and Cass St. **Motion carried.**

Ordinance No. 907 Regarding Open Burning – Oien moved, second by Marchello to approve the proposed ordinance allowing bonfires for special school events. **Motion carried.**

NEW BUSINESS

CMB License MMA – Oien moved, second by Gawith to approve the Cereal Malt Beverage License to Conquest Promotions for the MMA event to be held October 20th.

EXECUTIVE SESSION: Mayor called for a 5-minute Executive Session for Non-Elected Personnel to include mayor, city attorney, council, treasurer and clerk starting at 6:15 p.m. Gawith moved, second by Marchello. **Motion carried.** Resumed at 6:20 pm.

Oien moved, second by Gawith to extend the Executive Session for another five-minutes. Resumed at 6:25 pm. Marchello moved, second by Oien to increase Administrator Roberson's annual salary to \$60,000. **Motion carried.**

OTHER REPORTS

Mayor Report – Mayor Wendelin informed the council he had received Councilman Jim Garner's resignation effective October 3, 2018 and would be accepting applications until November 15th to fill the vacancy.

All agreed to keep the council meetings at 5pm with no changes.

Public Works Department – Foreman 9-17-18 report available for discussion.

Treasurer Report – Sales tax report available for discussion.

Board Reports – Gawith and Oien both commented it was a good exercise to respond to the RFP and would prep them for the next RFP. Marchello said he thought there were great strides in the last year and a half.

Oien moved, second by Gawith to adjourn the meeting at 6:35 p.m. **Motion carried.**

Sandy Rush, City Clerk

Ladd Wendelin, Mayor

SCORING RUBRIC

Responding Firm Name: Energy Solutions Professionals (ESP) _____

Evaluation Criteria	Maximum Points	Points Earned	Explanation
<p>Minimum Eligibility</p> <ul style="list-style-type: none"> ■ Firm has implemented 5 projects during past 5 years under KSA 75-37,125 ■ Firm uses qualified personnel with 10 years+ experience ■ Firm has a Kansas licensed PE on staff ■ Firm is on the FCIP pre-approved list of ESCOs ■ Firm is accredited by NAESCO 			<p>ESP meets all of these requirements. Only small business awarded Indefinite Delivery/Indefinite Quantity (IDIQ) satus by Department of Energy (DOE). KCP&L certified auditor. Board member of U.S. Green Building Council which is "...a global platform...and advancing the latest in innovative building practices." Awards: energy project for Russell hospital earned #1 Hospital in the Nation for Energy Savings, 2015 Capstone Award for Green Design.</p>
<p>Experience/Qualifications</p> <p>Firm has documented past successful experience with similar projects, provided proof of insurance, proof of bonding capability, references provided positive reviews, and firm demonstrated overall capability for the type of project we are wanting.</p>	5	5	<p>Yes, all of these requirements have been met.</p>
<p>Personnel</p> <p>Firm personnel have multiple years of experience in the industry and the technical qualifications for performing the work. Provided information about each team members who will be assigned to this project, the role they would play in performing this contract. Resumes for each team member is provided.</p>	10	10	<p>Personnel is excellent – high qualifications – excellent coverage for any area of a project.</p>
<p>Technical Aspects</p> <p>Clearly describes their approach to designing solutions, project and construction management. Showed understanding of the types of needs we have. Identifies measures that is expected to make up the scope of work, quantifies achievable energy savings and potential project cost. Presented a clear explanation of timeline and next steps.</p>	5	5	<p>Project process is clearly laid out. Especially like the measurement and verification stage shows ESP involvement past the project closeout to determine if desired results are being met. Speaks to project being designed specifically for Oberlin. Bridge the gap between theory and reality with data. Work closely with Oberlin staff to include crew. ESP staff has field/real world experience. Detailed procurement practices. ESP project managers to be hands on.</p>
<p>Financial Impact</p> <p>Provided a clear understanding of financing options available, and presented a preliminary cash flow for how the project will pay for itself. Describe funding options that could benefit this project (grants, rebates, low-interest loans)</p>	5	5	<p>Numerous financing options – to include 3rd party investors, often found to provide the maximum flexibility for projects.</p>

Verification of Savings Presented a clear methodology for how savings will be measured and verified.	10	10	Measurement and verification of project savings, this is a required step and essential to ensure desired results – ESP has a complete and proven plan, tools, and methodology to achieve accurate measurements. Especially for any retro fit projects.
Fees Firm has a clear pricing methodology, is willing to take an open book approach, does not allow “contractor initiated” change orders, has the lowest fees.	15	15	In-house design helps keep prices low. No contractor change orders, use open-book pricing approach. Work with Oberlin to design initiatives to avoid additional costs.
Training Is there a clear plan how to train staff so the maximum benefit is achieved from each element of the energy project.	20	16	ESP will work staff to determine training requirements and will provide the city with manuals, and on-hands training. Training for public regarding best energy usage practices.
Warranty Are warranties provided, are there specific terms.	10	10	1 year warranty on parts and labor in addition to manufactures warranty. Extended warranties are available. No service contracts are required.
Cost for Investment Grade Audit (IGA) Is the cost of the IGA clearly stated.	20	20	The cost of the IGA clearly laid out. The IGA is \$.07 a square foot totaling approximately \$17,700 with the option to roll cost into energy audit and eliminate up-front costs.
Total	100	96	

Comments: Some of the measurement factors seem to be standard industry-wide, and the RPS had multiple similarities. This is why the ratings are weighted differently in untypical areas. The responding companies meet all the industry regulations and have highly qualified staff for any variety of energy work. Financing and financial impact is another similar area in RFP response. The weight in the ratings is intended to show the difference between the RFP respondents.

Distinction: CTS shows no up-front cost for the IGA because of the high level of confidence Oberlin would move forward with a project. There is no real indication of this cost being rolled in or how. A concern would be the cost is going to be covered somehow. With an unknown cost, or margin CTS would be trying to make-up with the project could place Oberlin in a weaker negotiating position, if the council decides to move forward with any energy project.

Reviewer Signature: *Halley Roberson* _____

SCORING RUBRIC

Responding Firm Name: Control Technology & Solutions (CTS)_____

Evaluation Criteria	Maximum Points	Points Earned	Explanation
<p>Minimum Eligibility</p> <p><input type="checkbox"/> Firm has implemented 5 projects during past 5 years under KSA 75-37,125</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Firm uses qualified personnel with 10 years+ experience <input checked="" type="checkbox"/> Firm has a Kansas licensed PE on staff <input checked="" type="checkbox"/> Firm is on the FCIP pre-approved list of ESCOs <input checked="" type="checkbox"/> Firm is accredited by NAESCO 			<p>CTS has not done a Kansas project but has numerous projects in surrounding states with municipalities and at the federal level. Owner Scott Ririe is a board member of National Association of Energy Service Companies (NAESCO).</p>
<p>Experience/Qualifications</p> <p>Firm has documented past successful experience with similar projects, provided proof of insurance, proof of bonding capability, references provided positive reviews, and firm demonstrated overall capability for the type of project we are wanting.</p>	5	4	<p>Yes, all of these requirements have been met.</p>
<p>Personnel</p> <p>Firm personnel have multiple years of experience in the industry and the technical qualifications for performing the work. Provided information about each team members who will be assigned to this project, the role they would play in performing this contract. Resumes for each team member is provided.</p>	10	10	<p>Personnel is excellent – high qualifications and heavy board involvement within industry and community – one staff member participates in LKM.</p>
<p>Technical Aspects</p> <p>Clearly describes their approach to designing solutions, project and construction management. Showed understanding of the types of needs we have. Identifies measures that is expected to make up the scope of work, quantifies achievable energy savings and potential project cost. Presented a clear explanation of timeline and next steps.</p>	5	5	<p>Project process is clearly laid out. Especially like the measurement and verification stage shows CTS involvement past the project closeout to determine if desired results are being met. Speaks to project being designed specifically for Oberlin. Gives examples of design, retro-fits, and overall implementation. Work closely with Oberlin staff to include crew. CTS project managers to be hands on with supporting software to enhance communication throughout the project.</p>
<p>Financial Impact</p> <p>Provided a clear understanding of financing options available, and presented a preliminary cash flow for how the project will pay for itself. Describe funding options that could benefit this project (grants, rebates, low-interest loans)</p>	5	5	<p>Numerous financing options – to include 3rd party investors, often found to provide the maximum flexibility for projects.</p>

Verification of Savings Presented a clear methodology for how savings will be measured and verified.	10	10	Measurement and verification of project savings, this is a required step and essential to ensure desired results – CTS has a complete and proven plan, tools, and methodology to achieve accurate measurements. Especially for any retro fit projects.
Fees Firm has a clear pricing methodology, is willing to take an open book approach, does not allow “contractor initiated” change orders, has the lowest fees.	15	15	In-house design helps keep prices low. No contractor change orders, use open-book pricing approach.
Training Is there a clear plan how to train staff so the maximum benefit is achieved from each element of the energy project.	20	17	CTS will work staff to determine training requirements and will provide the city with manuals, can provide training and supportive training videos. Do not require an extended maintenance program. Provide an 11 th month warranty/inspection.
Warranty Are warranties provided, are there specific terms.	10	9	11 th month warranty and inspection. CTS provides a 1 year warranty on equipment and labor in addition to manufacturer’s warranty. CTS offers extended warranty plans as well.
Cost for Investment Grade Audit (IGA) Is the cost of the IGA clearly stated.	20	15	The cost of the IGA is at risk by the CTS group. “We are confident that the results we provide in the IGA will show ample reason to proceed...”
Total	100	90	

Comments: Some of the measurement factors seem to be standard industry-wide, and the RPS had multiple similarities. This is why the ratings are weighted differently in untypical areas. The responding companies meet all the industry regulations and have highly qualified staff for any variety of energy work. Financing and financial impact is another similar area in RFP response. The weight in the ratings is intended to show the difference between the RFP respondents.

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Reviewer Signature: *Halley Roberson* _____

Pole Mounted Decorations

2



PWW-524
6' Diamond Snowflake
\$365 / \$465 LED



P-655
6' Silhouette Snowflake
\$275 / \$380 LED



PWW-534
6' Spiral Snowflake
\$470 / \$600 LED



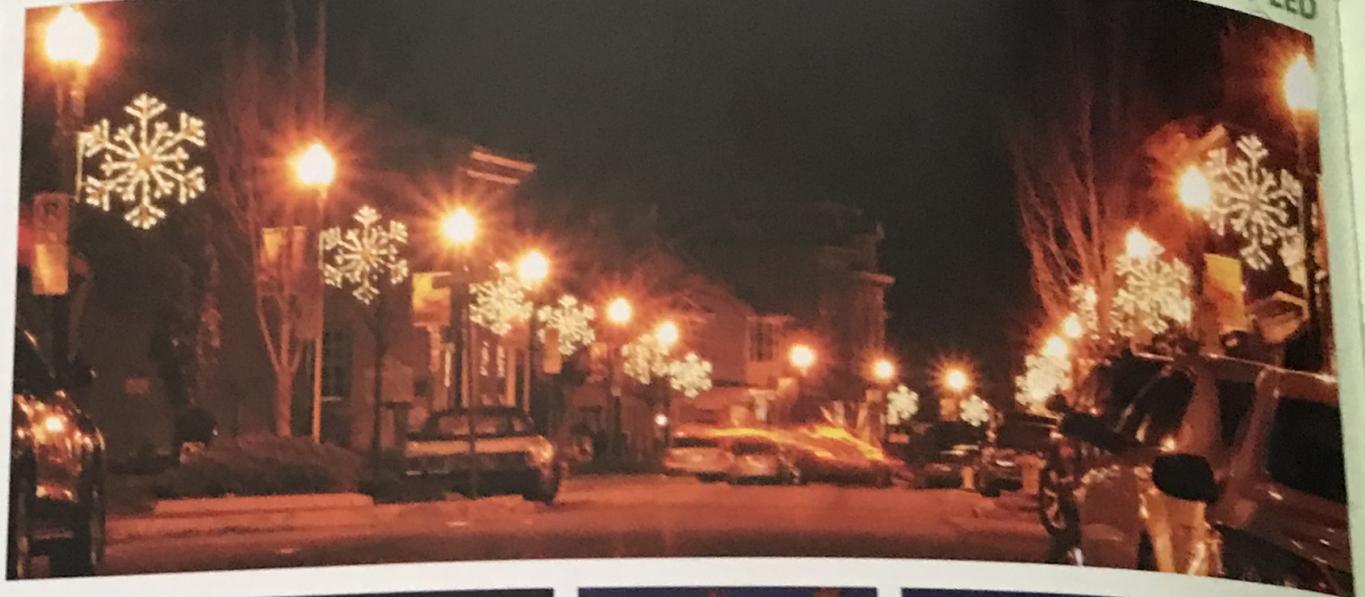
PWW-529
6' Winterfest Snowflake
\$445 / \$575 LED



PWW-524
8' Cascading Snowflake
\$660 / \$820 LED



P-700
6 Presidential Snowflake
\$445 / \$575 LED



P-302
3.5' Wreath
Double Sided With Red Ball Clusters



P-331
4.5' Wreath with Bow
\$425
\$470 LED



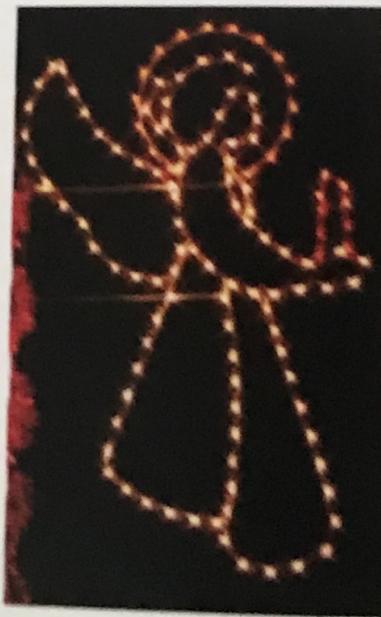
P-231
7.5' Poinsettia w/ Stem
\$515
\$645 LED



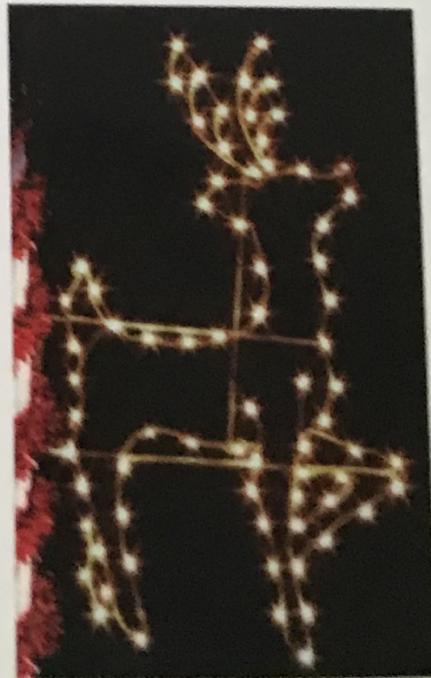
P-121
7.5' Z-Tree
\$405
\$550 LED



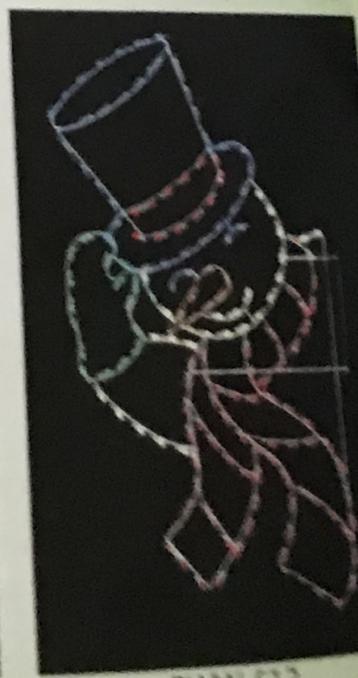
P-235
8' Stocking
\$405
\$505 LED



PMCT-40
Angel Of Light
\$555 / \$750 LED



PSD-624
Standing Deer
\$470 / \$575 LED



PWW-S12
7' Hat Tipping Snowman
\$695 / \$870 LED

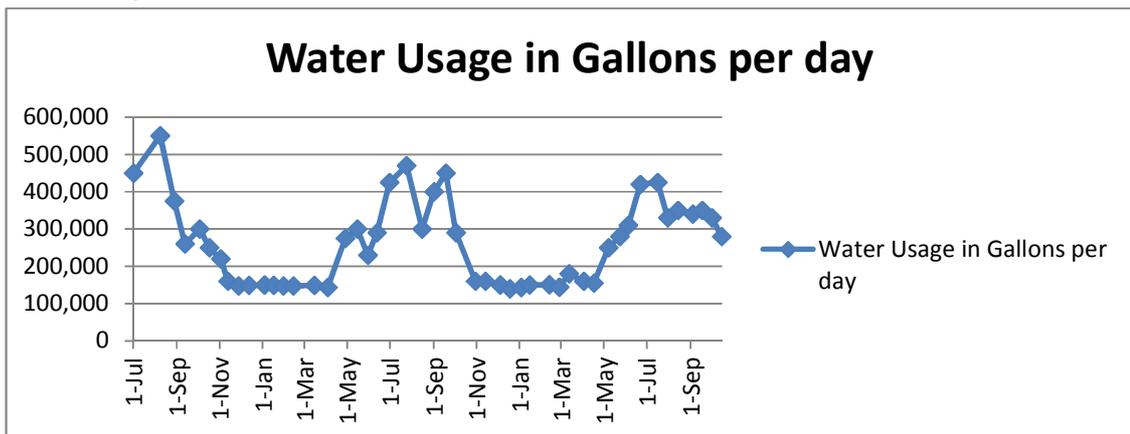
\$305.00	Incandescent	1 Bow
\$350.00	LED	1 Bow
\$355.00	Incandescent	2 Bows
\$405.00	LED	2 Bows

Light Up The Season!

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. Review last Forman Report due to my absence
2. I would like to open the rest of the newly installed city park equipment to the public. We are in need of a little bit more mulch to surround the last item. I have been in contact with the Parks Committee and am hoping the mulch arrives soon.
3. The transition with the old backhoe has been smooth. The dept has already used it at the cemetery and things are progressing as planned.
4. Each Dept has been performing normal yearly duties, e.g. winterizing, sewer jetting prep, setting poles, street cleaning, ect.
5. I have been studying and practicing the operations of the power plant to be more comfortable and fluent in the event of an emergency. In doing this each engine will be started, put online, and ran for several hours. During each run, the engines are looked over for potential problems which will be addressed.
6. Water Usage:



Questions/Comments?

All Funds Cash Flow
(Cash Basis)

Date: 9/30/2018
FY remaining: 25%

Fund	Description	Type	2018 Beginning Cash Balance	2018 YTD Actual Revenue	2018 Budget Revenue	Percent of Budget Remaining	2018 YTD Actual Expenses	2018 Budget Expenses	Percent of Budget Remaining	Current Cash Balance
20	General	B	\$ 79,183	\$ 811,998	\$ 872,175	6.9%	\$ 655,492	\$ 961,002	31.8%	\$ 235,689
21	Police Special	N	\$ 34,123	\$ 77			\$ 1,528			\$ 32,672
22	Airport Project	N	\$ 26,507	\$ 56,245			\$ 44,385			\$ 38,367
23	Airport Operating	B	\$ 6,292	\$ 59,629	\$ 76,548	22.1%	\$ 45,601	\$ 81,718	44.2%	\$ 20,320
24	Cemetery & Parks	B	\$ 56,679	\$ 119,039	\$ 120,593	1.3%	\$ 105,212	\$ 128,474	18.1%	\$ 70,506
25	Playground Equipment	N	\$ 35,010	\$ 28,111			\$ 54,190			\$ 8,931
29	Consolidated Streets	B	\$ 163,249	\$ 178,879	\$ 307,741	41.9%	\$ 133,860	\$ 459,050	70.8%	\$ 208,268
31	Library	B	\$ 1,628	\$ 73,725	\$ 72,808	-1.3%	\$ 64,134	\$ 73,003	12.1%	\$ 11,219
33	Hansen Community Grant	N	\$ -	\$ 36,800			\$ 2,486			\$ 34,314
34	Risk Management	N	\$ 100,033	\$ -			\$ 500			\$ 99,533
36	Memorials	N	\$ 5,944	\$ 100			\$ -			\$ 6,044
37	Tourism	B	\$ -	\$ 28,654	\$ 25,000	-14.6%	\$ 15,127	\$ 25,000	39.5%	\$ 13,527
42	Airport Memorials	N	\$ 1,385	\$ -			\$ 765			\$ 620
43	Community Development	B	\$ 11,326	\$ -	\$ -	0.0%	\$ 11,326	\$ 11,326	0.0%	\$ -
44	Pool Operating	B	\$ 291,061	\$ 293,915	\$ 385,700	23.8%	\$ 179,824	\$ 398,980	54.9%	\$ 405,152
45	Pool Donations	N	\$ 8,081	\$ -			\$ -			\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -			\$ -			\$ 125,000
47	Pool Debt Reserve	N	\$ 234,507	\$ 50,000			\$ -			\$ 284,507
51	Multi Yr Capital Outlay	N	\$ 25,098	\$ 8,450			\$ 21,159			\$ 12,389
52	Equipment Fund	N	\$ -	\$ -			\$ -			\$ -
53	Gateway Civic Center	B	\$ 48,248	\$ 237,602	\$ 157,600	-50.8%	\$ 143,451	\$ 192,542	25.5%	\$ 142,399
54	Gateway Donation	N	\$ 77,276	\$ 183			\$ -			\$ 77,459
55	Gateway Advance Receipts	N	\$ 1,000	\$ 34,442			\$ 25,870			\$ 9,572
56	Gateway Events	B	\$ -	\$ 46,756			\$ 43,787			\$ 2,969
60 & 61	Payroll Agency Funds	N	\$ 10,443	\$ 51,140			\$ 60,135			\$ 1,448
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -			\$ -			\$ 6,807
69	Refuse Collection	B	\$ 13,922	\$ 128,752	\$ 170,000	24.3%	\$ 128,813	\$ 170,000	24.2%	\$ 13,861
70	Electric Utility	B	\$ 632,147	\$ 1,874,518	\$ 2,440,150	23.2%	\$ 1,651,575	\$ 2,275,748	27.4%	\$ 855,090
71	Electric Reserve	N	\$ 951,245	\$ 37,500			\$ -			\$ 988,745
72-74 & 98	Customer Agency Accounts	N	\$ 73,102	\$ 15,930			\$ 13,392			\$ 75,640
80	Sewer Utility	B	\$ 136,398	\$ 227,518	\$ 322,692	29.5%	\$ 213,313	\$ 361,876	41.1%	\$ 150,603
81	Sewer Reserve	N	\$ 973,602	\$ 12,500			\$ -			\$ 986,102
82	Sewer Project	N	\$ -	\$ 58,732			\$ 59,320			\$ (588)
90	Water Utility	B	\$ 806,917	\$ 524,228	\$ 818,500	36.0%	\$ 603,816	\$ 919,511	34.3%	\$ 727,329
91	Water Reserve	N	\$ 578,579	\$ 75,000			\$ -			\$ 653,579
			\$ 5,514,792	\$ 5,070,423	\$ 5,769,507		\$ 4,279,061	\$ 6,058,230		\$ 6,306,154

DEBT

Year		Description	Rate	Beginning Balance	Loan Proceeds	Principal Payments	Ending Balance	Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 738,868	\$ 30,856	\$ 106,106	\$ 663,618	\$ 19,928
2012	2052	GO Water System Impr	2.125%	\$ 989,280	\$ -	\$ -	\$ 989,280	\$ -
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,630,000	\$ -	\$ -	\$ 1,630,000	\$ 24,770
2015	2055	GO Water System Impr A	2.125%	\$ 5,080,198	\$ -	\$ 88,287	\$ 4,991,911	\$ 107,954
2015	2055	Go Water System Impr B	2.750%	\$ 631,539	\$ -	\$ 9,638	\$ 621,901	\$ 17,367
2018	2021	JCB 3CX-14 Super Backhoe	3.640%	\$ 82,350	\$ -	\$ -	\$ 82,350	\$ -
				\$ 9,152,235	\$ 30,856	\$ 204,031	\$ 8,979,060	\$ 170,019

All Funds Cash Flow
(Cash Basis)

Month: September 2018

Fund	Description	Type	Month Beginning Cash Balance	Monthly Revenue	Monthly Expenses	Month Ending Cash Balance
20	General	B	\$ 209,935	\$ 74,821	\$ 49,067	\$ 235,689
21	Police Special	N	\$ 32,662	\$ 10	\$ -	\$ 32,672
22	Airport Project	N	\$ 38,367	\$ -	\$ -	\$ 38,367
23	Airport Operating	B	\$ 18,602	\$ 4,751	\$ 3,033	\$ 20,320
24	Cemetery & Parks	B	\$ 80,317	\$ 1,898	\$ 11,709	\$ 70,506
25	Playground Equipment	N	\$ 9,710	\$ 6,000	\$ 6,779	\$ 8,931
29	Consolidated Streets	B	\$ 212,783	\$ 12,630	\$ 17,145	\$ 208,268
31	Library	B	\$ 10,526	\$ 7,283	\$ 6,590	\$ 11,219
33	Hansen Community Grant	N	\$ 36,263	\$ -	\$ 1,949	\$ 34,314
34	Risk Management	N	\$ 99,533	\$ -	\$ -	\$ 99,533
36	Memorials	N	\$ 6,044	\$ -	\$ -	\$ 6,044
37	Tourism	B	\$ 19,716	\$ -	\$ 6,189	\$ 13,527
42	Airport Memorials	N	\$ 620	\$ -	\$ -	\$ 620
43	Community Development	B	\$ -	\$ -	\$ -	\$ -
44	Pool Operating	B	\$ 376,138	\$ 38,258	\$ 9,244	\$ 405,152
45	Pool Donations	N	\$ 8,081	\$ -	\$ -	\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -	\$ -	\$ 125,000
47	Pool Debt Reserve	N	\$ 284,507	\$ -	\$ -	\$ 284,507
51	Multi Yr Capital Outlay	N	\$ 15,179	\$ -	\$ 2,790	\$ 12,389
52	Equipment Fund	N	\$ -	\$ -	\$ -	\$ -
53	Gateway Civic Center	B	\$ 173,610	\$ 4,312	\$ 35,523	\$ 142,399
54	Gateway Donation	N	\$ 77,433	\$ 26	\$ -	\$ 77,459
55	Gateway Advance Receipts	N	\$ 3,100	\$ 6,655	\$ 183	\$ 9,572
56	Gateway Events	B	\$ 2,969	\$ -	\$ -	\$ 2,969
60 & 61	Payroll Agency Funds	N	\$ 988	\$ 3,147	\$ 2,687	\$ 1,448
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -	\$ -	\$ 6,807
69	Refuse Collection	B	\$ 14,334	\$ 13,845	\$ 14,318	\$ 13,861
70	Electric Utility	B	\$ 871,921	\$ 213,226	\$ 230,057	\$ 855,090
71	Electric Reserve	N	\$ 988,745	\$ -	\$ -	\$ 988,745
72-74 & 98	Customer Agency Accounts	N	\$ 77,063	\$ 1,142	\$ 2,565	\$ 75,640
80	Sewer Utility	B	\$ 187,134	\$ 23,895	\$ 60,426	\$ 150,603
81	Sewer Reserve	N	\$ 986,102	\$ -	\$ -	\$ 986,102
82	Sewer Project	N	\$ (279)	\$ -	\$ 309	\$ (588)
90	Water Utility	B	\$ 689,653	\$ 63,035	\$ 25,359	\$ 727,329
91	Water Reserve	N	\$ 653,579	\$ -	\$ -	\$ 653,579
			\$ 6,317,142	\$ 474,934	\$ 485,922	\$ 6,306,154

DEBT

Year		Description	Rate	Month Beginning Balance	Monthly Loan Proceeds	Monthly Principal Payments	Month Ending Balance	Monthly Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 703,002	\$ -	\$ 39,384	\$ 663,618	\$ 9,695
2012	2052	GO Water System Impr	2.125%	\$ 989,280	\$ -	\$ -	\$ 989,280	\$ -
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,630,000	\$ -	\$ -	\$ 1,630,000	\$ -
2015	2055	GO Water System Impr A	2.125%	\$ 4,991,911	\$ -	\$ -	\$ 4,991,911	\$ -
2015	2055	Go Water System Impr B	2.750%	\$ 621,901	\$ -	\$ -	\$ 621,901	\$ -
2018	2021	JCB 3CX-14 Super Backhoe	3.640%	\$ 82,350	\$ -	\$ -	\$ 82,350	\$ -
				\$ 9,018,444	\$ -	\$ 39,384	\$ 8,979,060	\$ 9,695



OBERLIN POLICE DEPARTMENT

107 W. Commercial
P O Box 237
Oberlin KS. 67749-0237
oberlinpd3@ruraltel.net



MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF SEPTEMBER, 2018

CITY COURT: FINES COLLECTED IN SEPTEMBER, 2018 - \$3,425 – YTD \$42,763.00

.....

CITY COURT CASES FILED

- 1 – ILLEGAL TAG
- 1 – THEFT OF SERVICES
- 3 – NO DRIVER'S LICENSE
- 10 – MAXIMUM SPEED LIMITS
- 1 – DRIVING UNDER THE INFLUENCE
- 1 – MISDEMEANOR WARRANT ARREST
- 1 – DRIVING WHILE LICENSE SUSPENDED
- 1 – MOTOR VEHICLE LIABILITY INSURANCE

DISTRICT COURT CASES / OTHER FILED

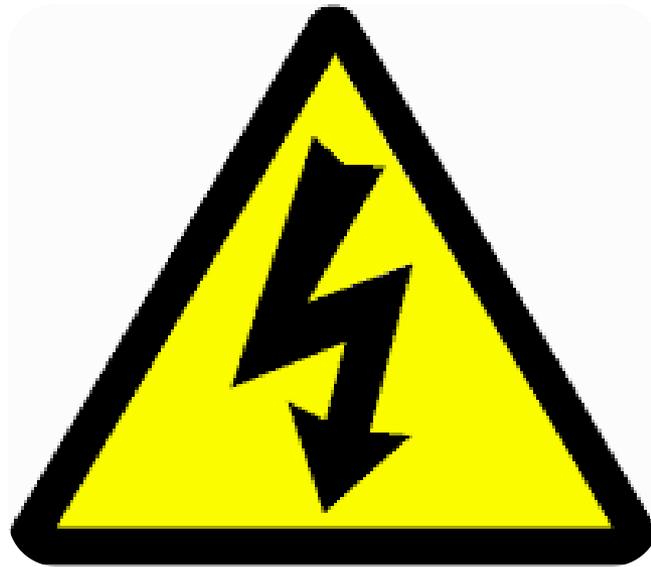
- 1 – AGGRAVATED SEXUAL BATTERY
- 1 – MISDEMEANOR WARRANT ARREST
- 1 – CRIMINAL USE OF A FINANCIAL CARD

ANIMAL CONTROL: 1 – DOG AT LARGE

CODE ENFORCEMENT: 2 – HEALTH AND WELFARE

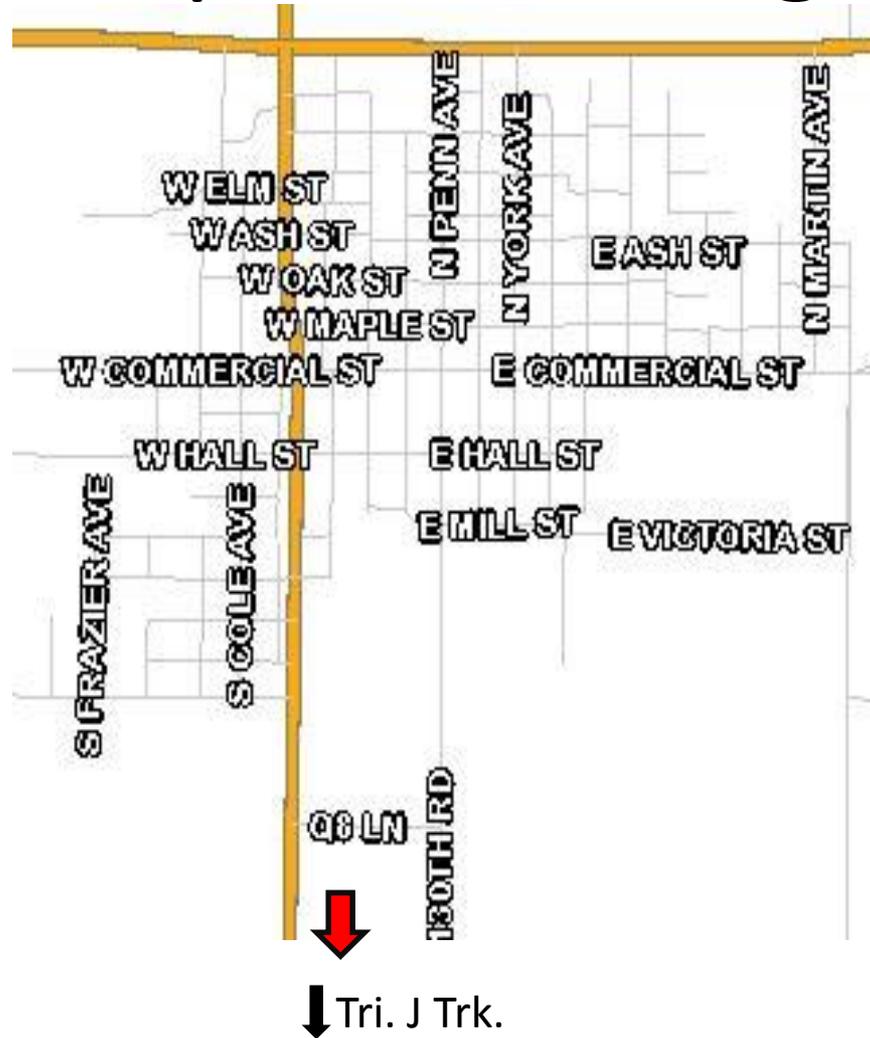
IES Power Line Project

City of Oberlin

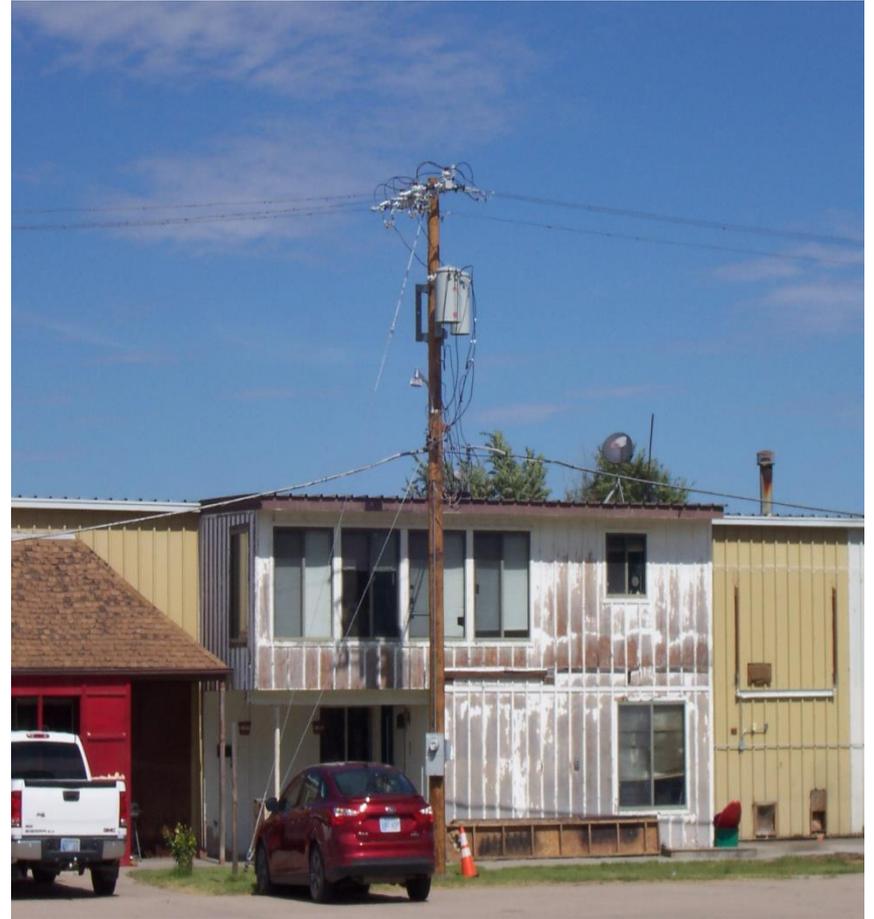


Completed 2018

Triple J Trucking

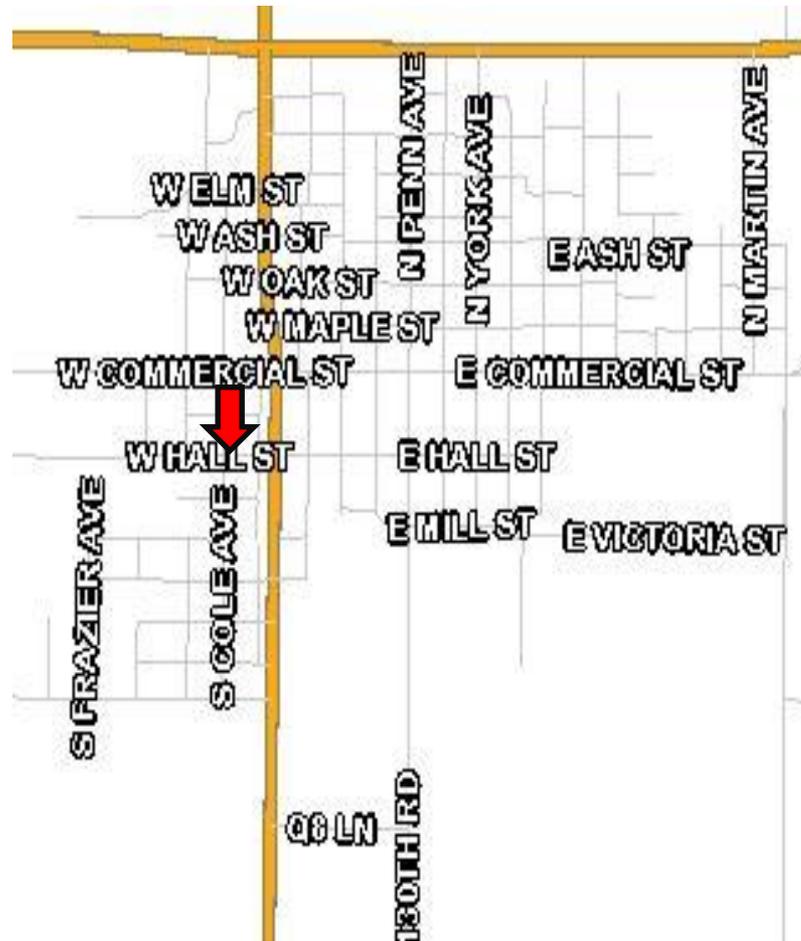


Triple J Trucking



(Bad pole, Congested metering, Dead end)

Wolf St. Dual Circuit Pole

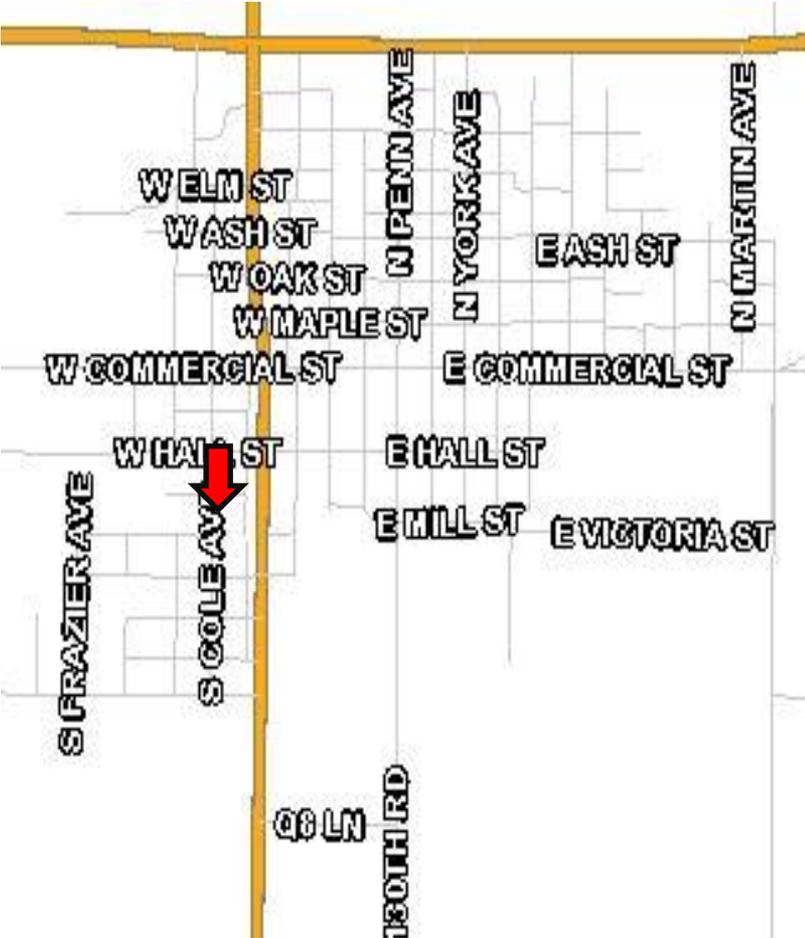


Dual Circuit Pole



(Bad pole, Dead ends, Busy)

Elk St. Junction Pole



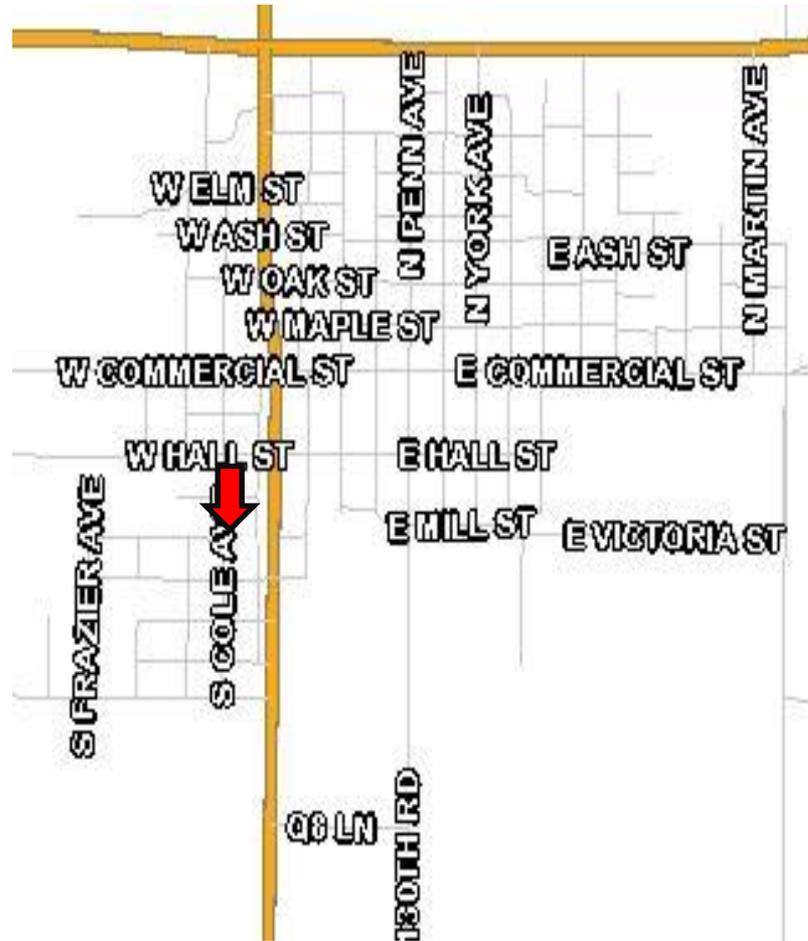
Elk St. Junction Pole



(Bad pole, Dead ends, Busy)



Victoria St. Junction Pole

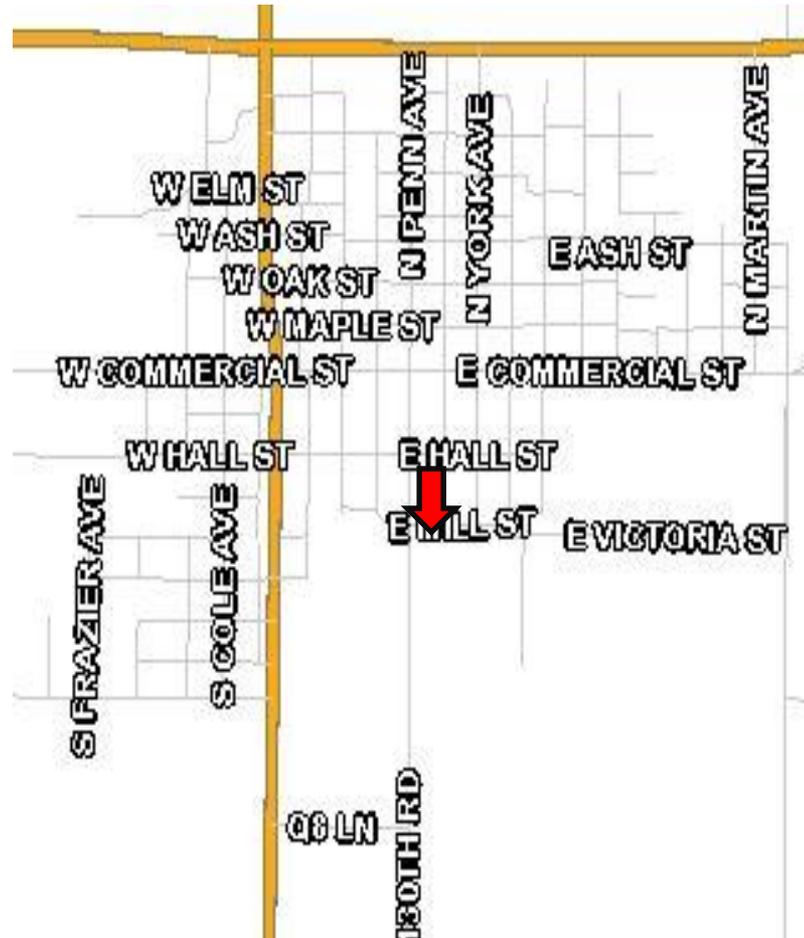


Victoria St. Junction Pole



(Completely broke off, Dead ends)

Main Feeder Pole #1

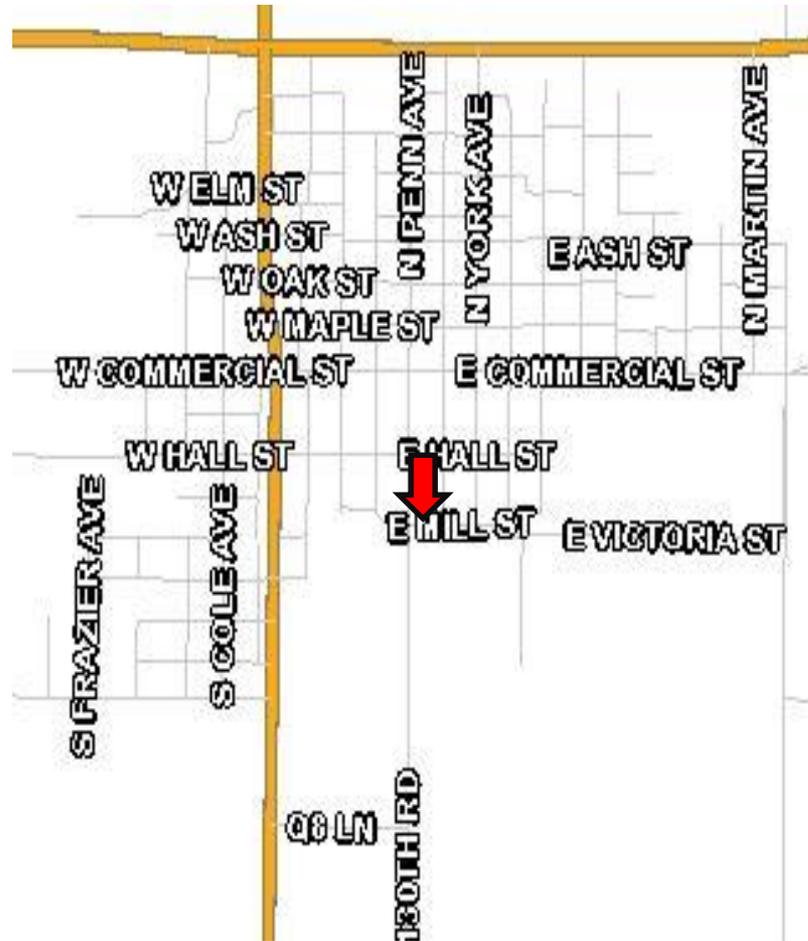


Main Feeder Pole #1



(Complex, Deteriorated, Outdated)

Main Feeder Pole #2

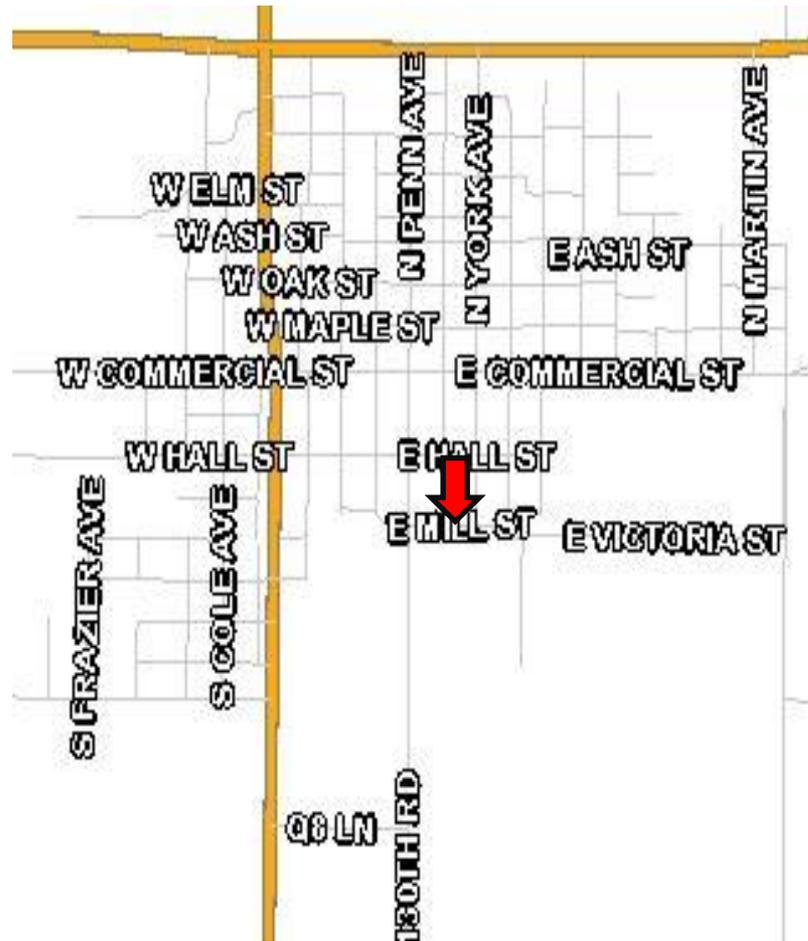


Main Feeder Pole #2

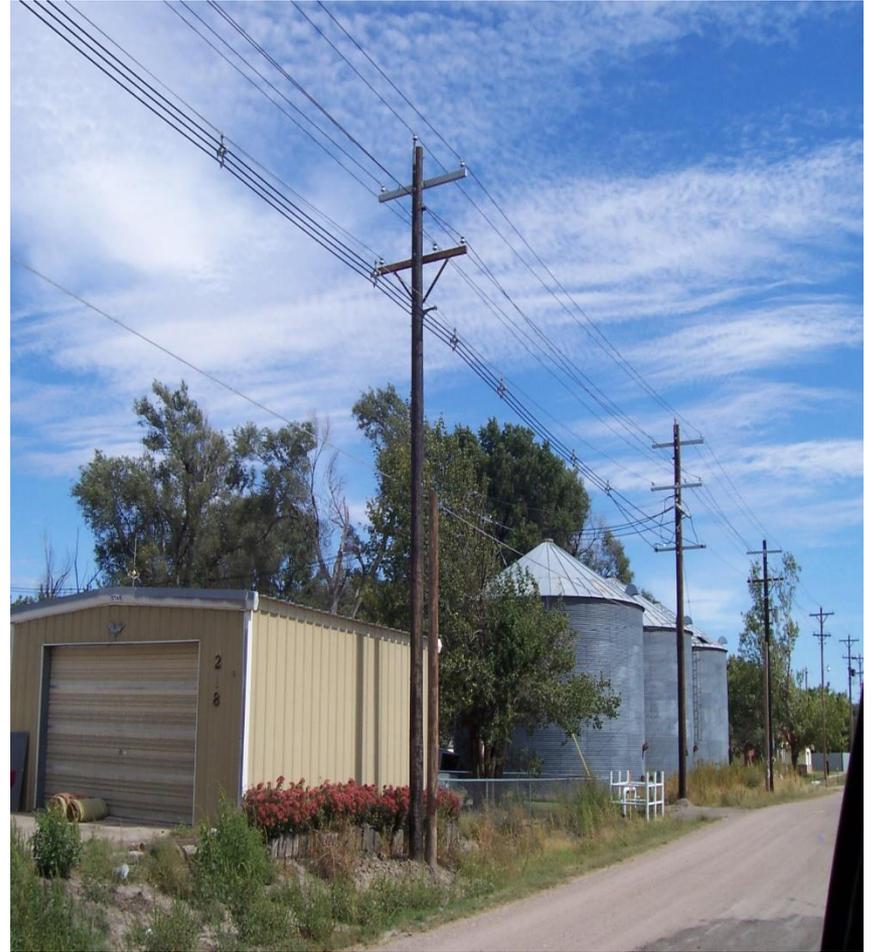


(Complex, Deteriorated, Outdated)

Main Feeder Pole #3

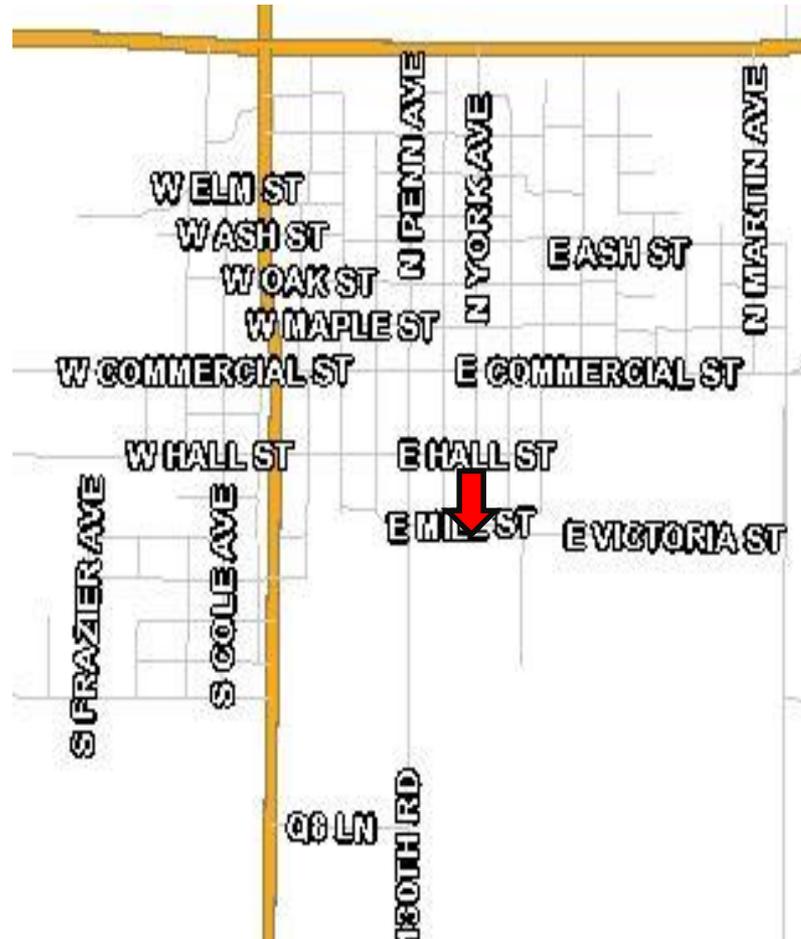


Main Feeder Pole #3



(Complex, Deteriorated, Outdated)

Main Feeder Pole #4

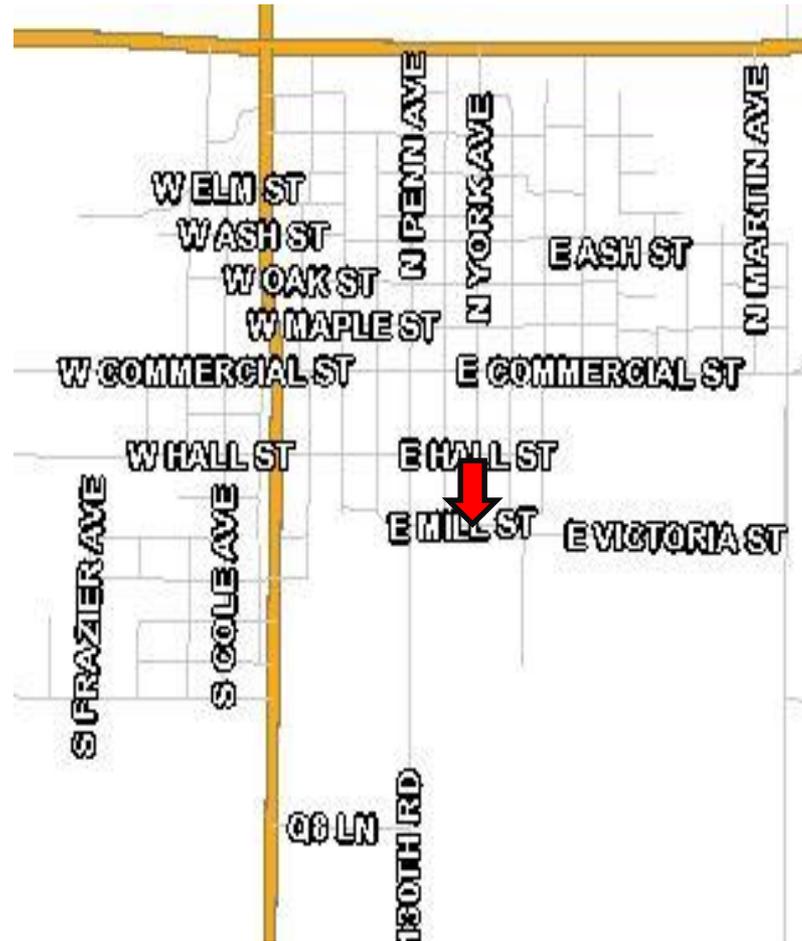


Main Feeder Pole #4

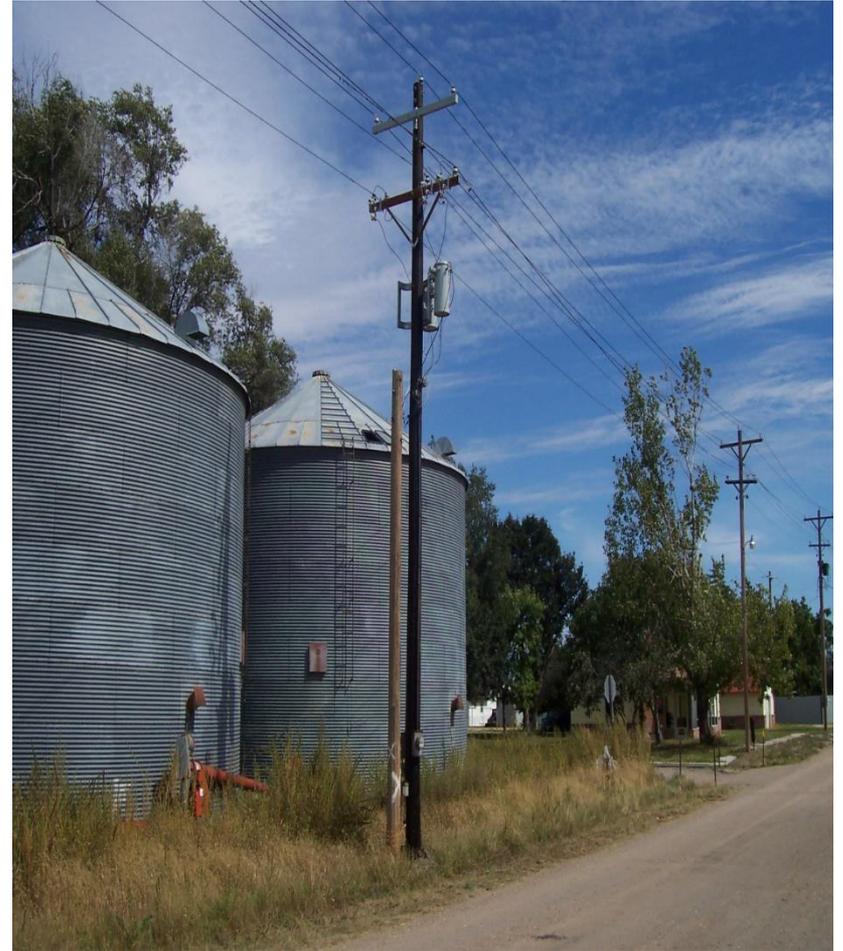


(Complex, Deteriorated, Outdated)

Main Feeder Pole #5

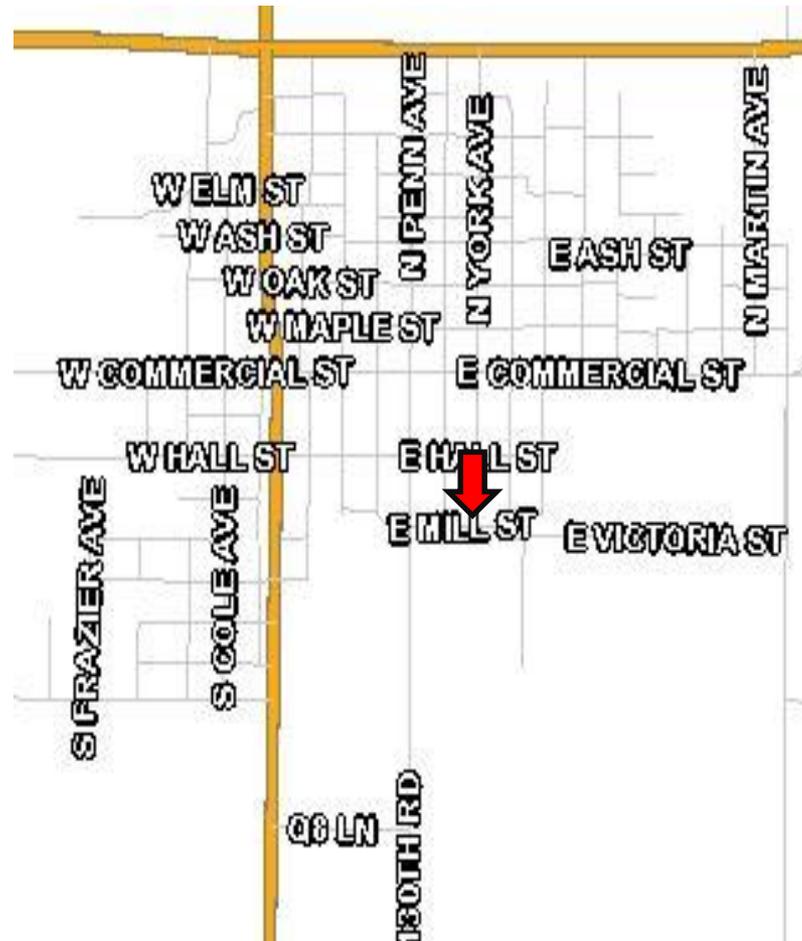


Main Feeder Pole #5



(Complex, Deteriorated, Outdated)

Mill St. Double Dead End Pole



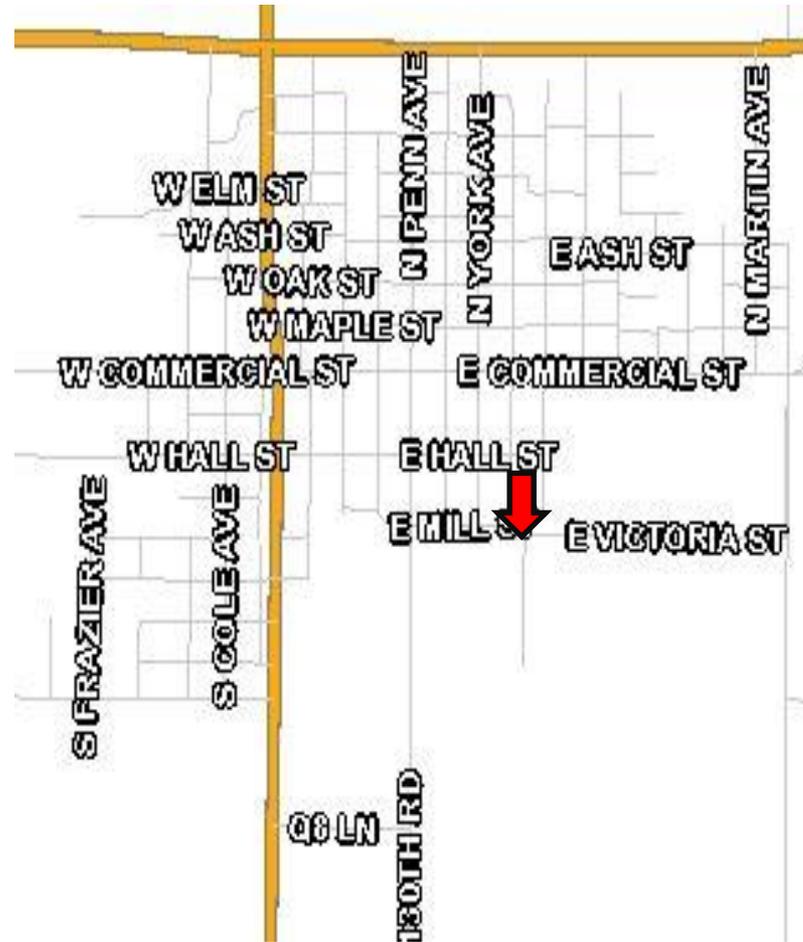
Mill St. Double Dead End Pole



(Bad pole, Dead end)



East St. Main Feeder Pole

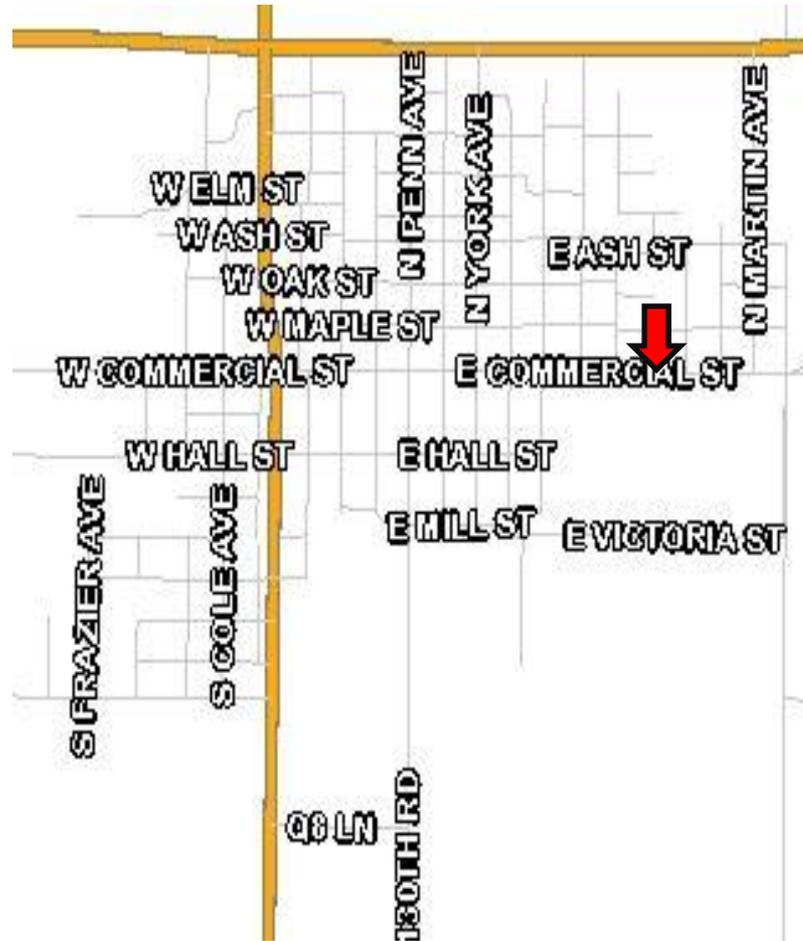


East St. Main Feeder Pole

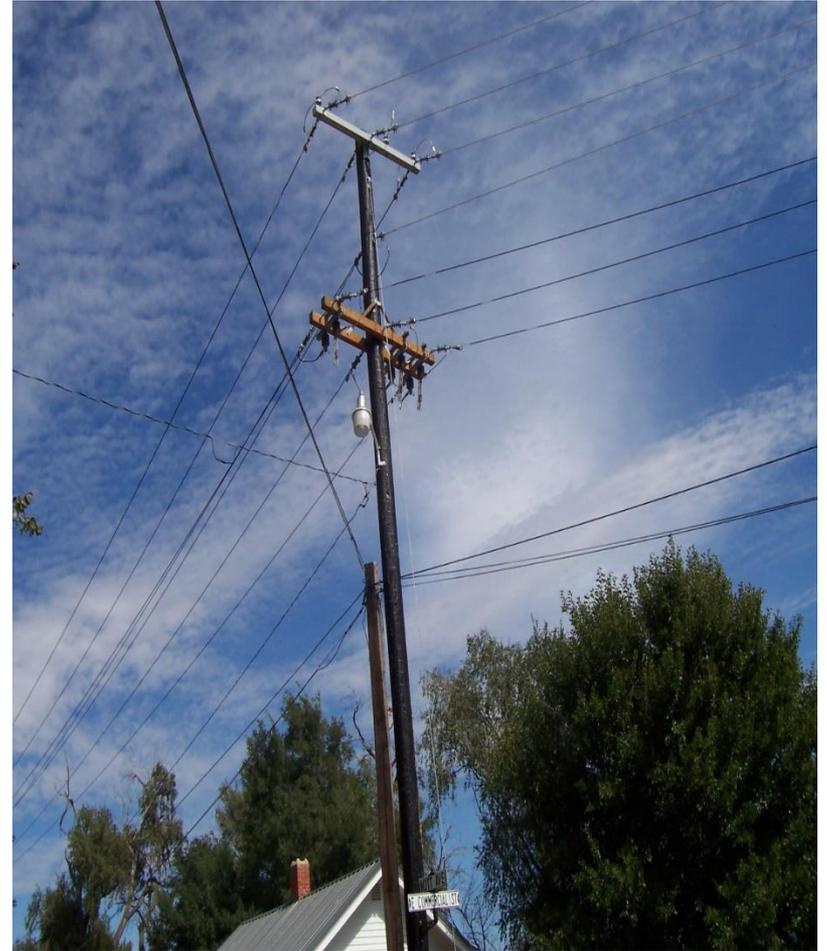


(Bad pole, Dead ends)

Comm. St. Main Feeder Corner Pole

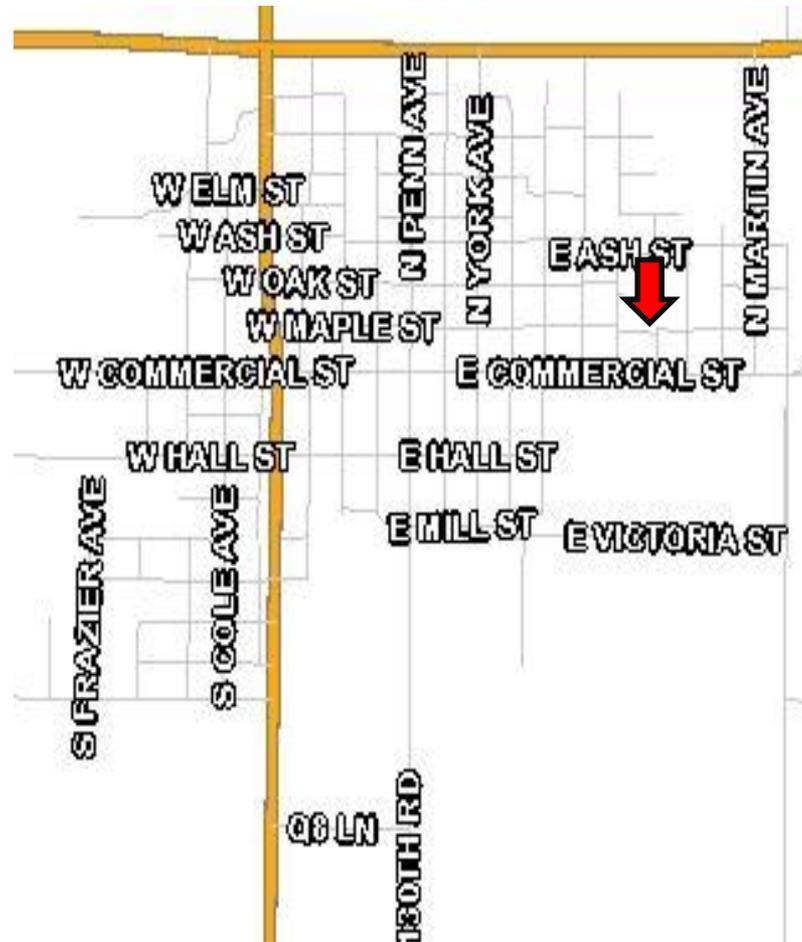


Comm. St. Main Feeder Corner Pole



(Bad pole, Complex, Dead ends)

Ballpark Main Feeder/Tap Pole

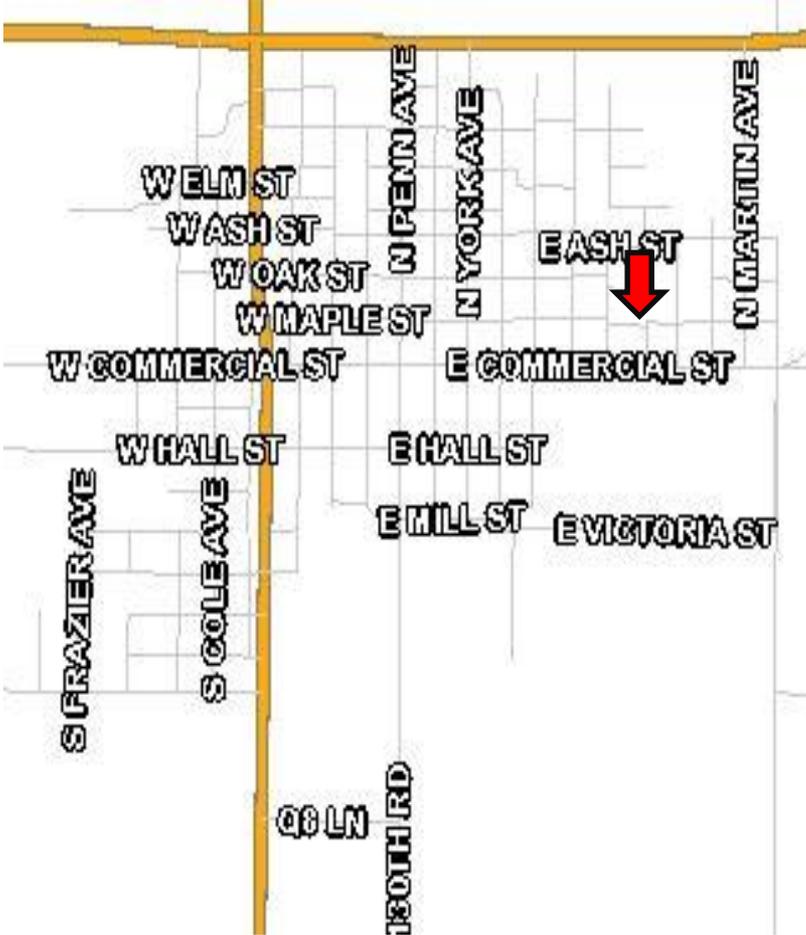


Ballpark Main Feeder/Tap Pole



(Bad pole, Complex, Dead end)

Ballpark Double Dead End Pole

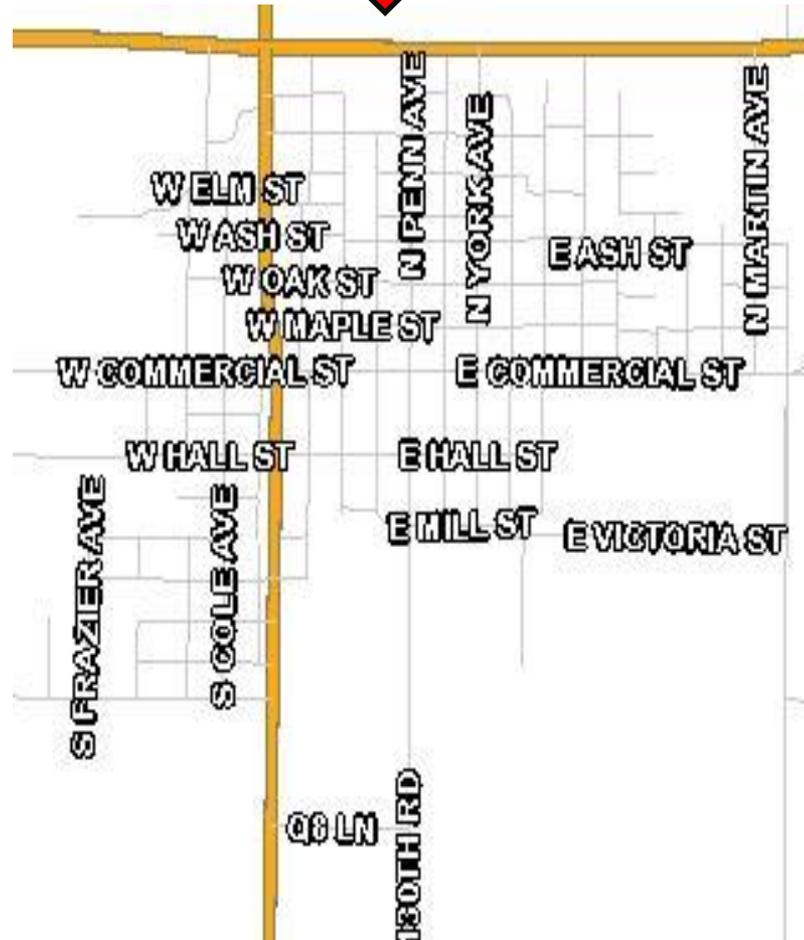


Ballpark Double Dead End Pole



(Bad pole, Dead end, Complex)

Pizza Hut Corner/Dead End Pole

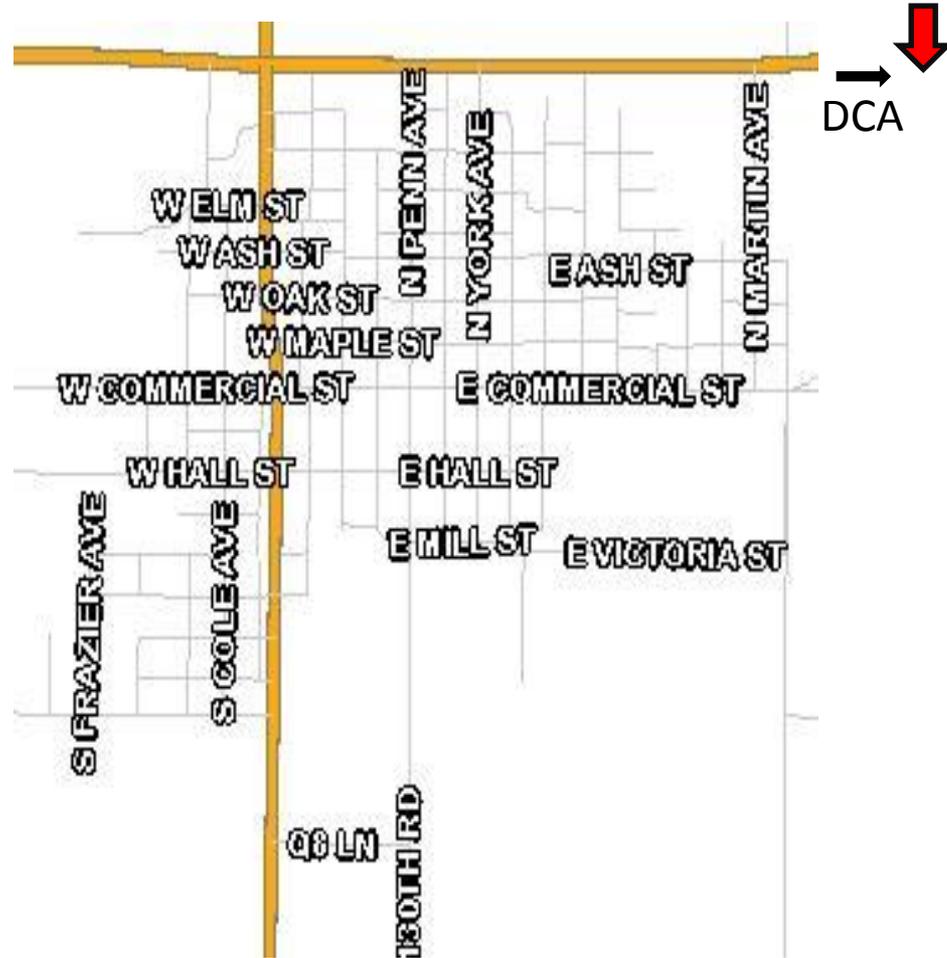


Pizza Hut Corner/Dead End Pole



(Broken pole, Dead end)

DCA Transformer Bank

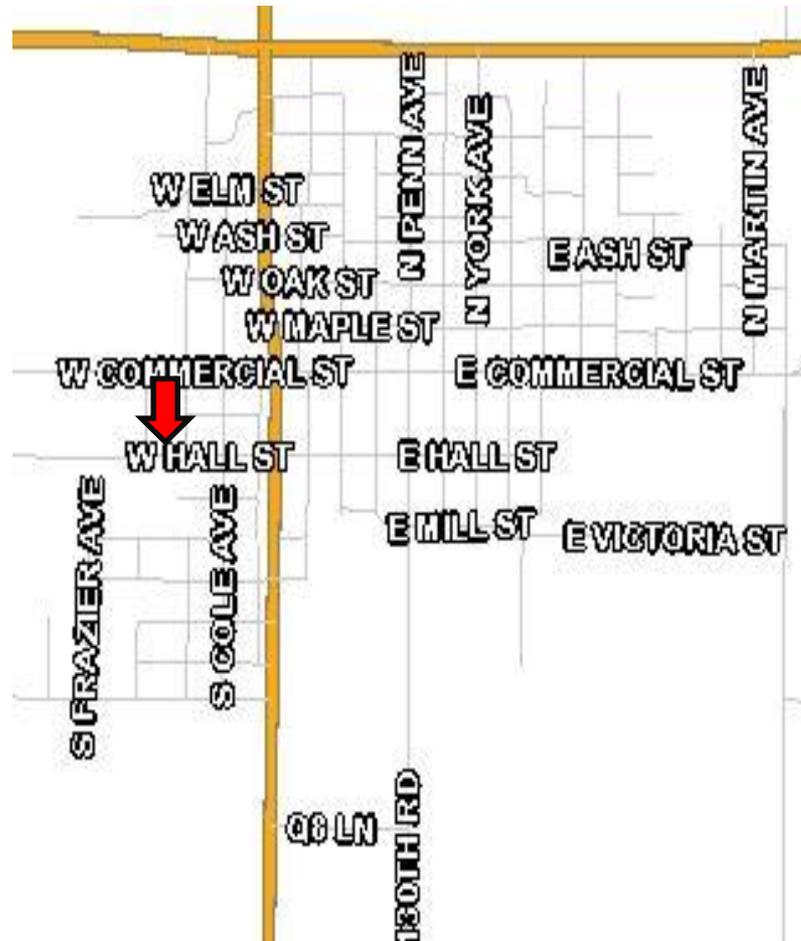


DCA Transformer Bank



(Bad poles, Deteriorated, Outdated)

Wolf St. Dual Circuit Pole



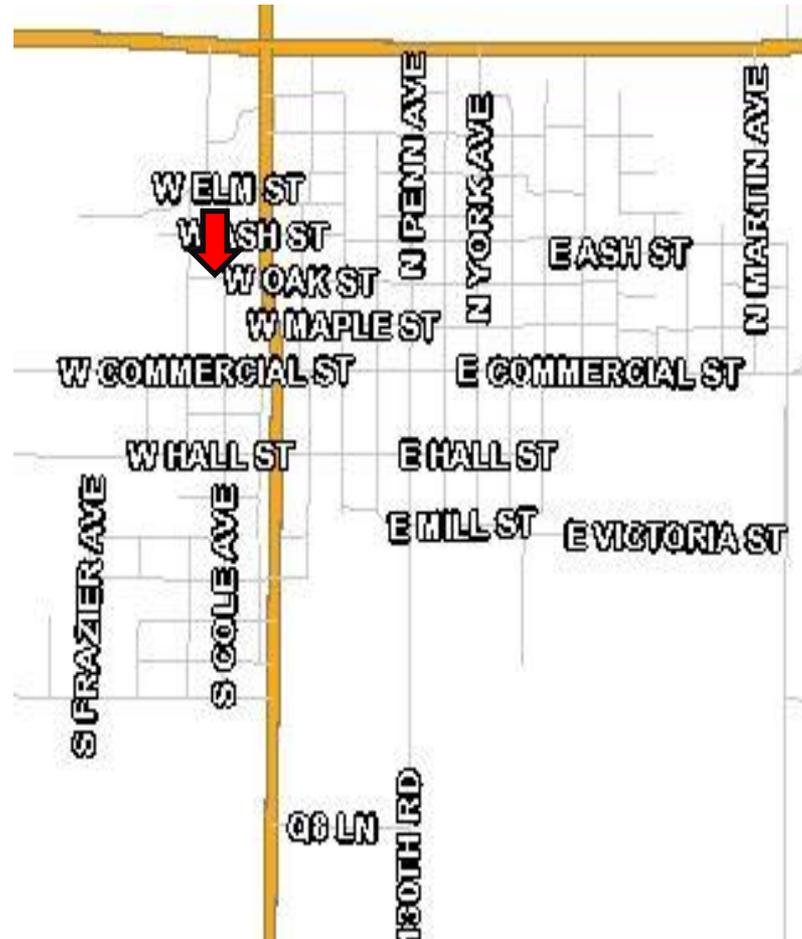
Wolf St. Dual Circuit Pole



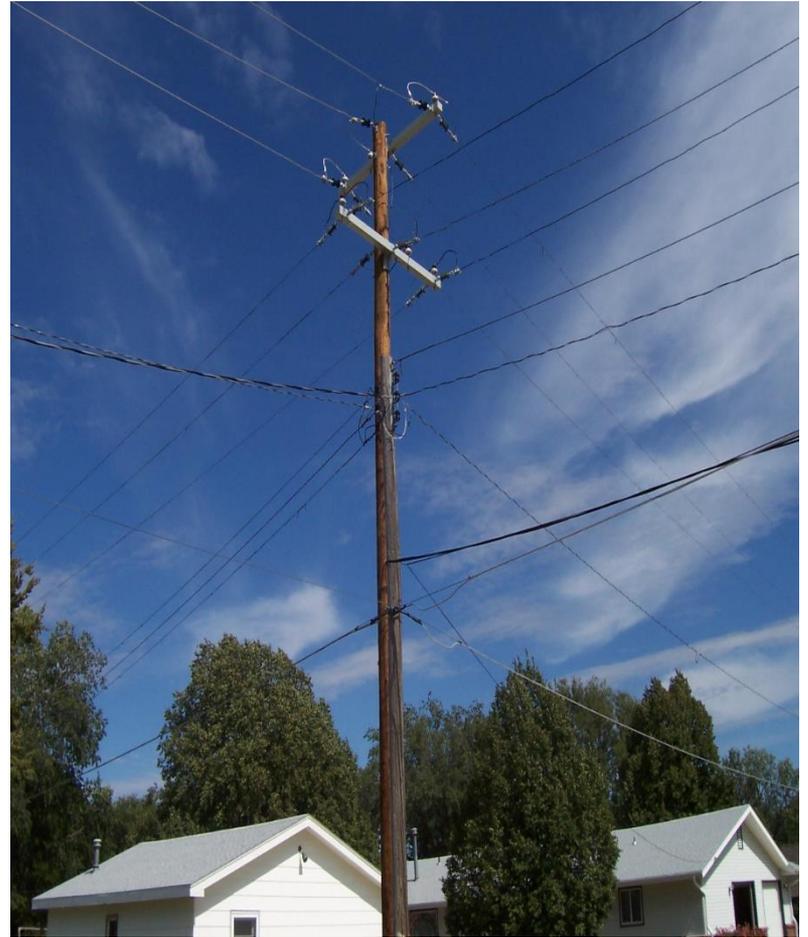
(Future progression, Small pole)



Oak St. Junction Pole



Oak St. Junction Pole



(Bad pole, Dead ends)

Summary

- Several different types of locations
- 18 Locations completed for 2018
- 17 Locations completed in 2017
- Several locations are on main feeders
- IES worked until \$120,000 was used up, aka 6 weeks
- \$30,000 was used for materials for 2018.
- Each location was chosen due to importance, condition, and severity of task
- 4 years left of the 10 year project



M. E. Church

Oberlin Kansas

Thankyou

Decatur County Chamber of Commerce

Wednesday, August 22nd, 2018

Members Present:

Carrie Morford, Heather McDougal, Shayla Williby, Dayna Mannenbach, Ruth Meisner, Karen Larson, Leta Meitl, Kris Matthews, & Karen Larson

Minutes:

The minutes of the July 11th meeting were read. Marcia made a motion to approve the minutes as presented, and Ruth seconded.

Financials:

Balance is \$ _____ in checking. Ruth made the motion to approve the report and Shayla gave the second.

Unfinished Business:

Fourth of July – enough funds were donated to cover the cost of fireworks and Todd and Quinton Cook for shooting them.

SappaFest – Carrie is working on the car show, getting the packets ready. She is looking for vendors for the marketplace. Heather noted that there are ten sponsors and eight teams registered. She asked about advertising with KFNF, who had presented a Labor Day special, and the Herald, who would be a sponsor for half the ad. Ruth made a motion to give Heather authority to make decision on advertising. Leta gave the second. Ruth asked about the proceeds and naming a place the funds would go. Last year the funds we gave to the Sappa Park committee were used to expand the pumpkin patch. A portion of the proceeds will go the Sappa Park committee for improvements to the park as they see best to use the funds.

New Business:

Highway 36 – September 14,15, &16

- Those that want on the map need to have forms submitted by the 12th by 5pm so Carrie can get them finished and posted to the website. The sooner they are turned in, the better.
- Carrie asked about ordering Highway 36 Treasure Hunt signs. They are \$15 per sign to order and need to be ordered by August 31st. There would be a \$20 deposit on the and the deposit would be returned once the sign was brought back. Ruth made a motion to order the signs and do deposits for the signs. Heather gave the second.

Future of the Chamber – Carrie and Heather let those in attendance know that at the end of the year, they will not be heading the Chamber anymore. They will help assist those stepping up to lead. Kris said he would be a board member. There was a discussion on why it is hard to get people to help get things done. It was decided to do a survey with survey monkey. Some of the ideas to put on the survey was to list the events and ask about the viability of the Chamber.

Other items- Marcia asked if the Chamber would be a sponsor for the October 20th MMA fights. We were a sponsor for the March fights. Carrie made a motion to do the \$800 sponsorship, and Heather seconded.

- Kris brought up the Hometown Hero Banner project. Heather said that Laurie Wasson has taken over the project. There became some road blocks in the project.
- Kris also said the hospital has talked about doing a community wide shred. The company that they use to shred their documents would charge \$1150 to shred for two hours, or \$850 to drop off the documents for them to shred.
- Kris also mentioned that the hospital is doing a fundraiser on March 9th. Instead of dueling pianos, they will do a casino night at the gateway. It will be a formal event with heavy hor duerves.

Marcia made a motion for adjournment and Ruth seconded.

**Next meeting will be October 10th
@ the BEE building.
Grab some lunch and join us!!!**

October 10, 2018

AGENDA

1. Call to Order
2. Review of the Minutes of Last Meeting
3. Officer's Reports
 - Treasurer's Report
4. Unfinished Business
 - 4a. SAPPA FEST
 - Review and evaluate planning for 2019
 - 4b. HWY 36 Treasure Hunt – 29 garage sales on the map – including the Farmers Market & Tailgate Bragging Rights.... Website 25,774 views - 4 minutes 30 seconds per views - Home page > Maps > Food & Lodging! Mobile 56% - Desktop 33% Tablet 11% - Facebook continues to be our #1 Referral.... Please continue posting your local events on both US 36 Association and Travel US 36 Facebook pages.
5. New Business
 - 5a. Spook Parade – October 31st starting at 4 p.m.
 - Would like to encourage ALL the businesses to dress up!
 - 5b. Results of Survey
 - 5c. Holiday Season
 - Wreaths – fluffing and hanging – with what we can.... Been in contact with City on what is the best to get ordered to go with what we have.
 - Avenue of Trees – Do we want to do them? Last year each organization/club with a tree had to get a specific item for the food pantry.
 - Light Parade – November 23rd – need a theme
 - Santa – Place?
 - Ladies and Family Shopping Night
 - Dates - ????
 - December 5th
 - December 12th?
 - Business to Business Tour - November 13th ?
6. News from EDC
7. Comments or any other happenings?
 - Do you have any new products in your store you would like to tell us about?
 - Is it your business anniversary?
 - Please share with us!
8. Adjournment -- The next meeting: Wednesday, November 14th at noon at the BEE Building. Don't forget your lunch!

Oberlin-Decatur County Economic Development
Meeting Agenda
September 10, 2018



Attending Mark Starr, Chairman _____; Ken Badsky, Vice-Chairman _____; Danielle Wasson, Secretary _____; Jackie Neff, Treasurer _____; Matt Ostmeyer _____; John Sater _____; Lisa Votapka _____; Shayla Williby, Marketing Director _____

Consent Agenda

- 1.) Minutes September 10, 2018 Meeting
- 2.) October Treasurer Report & Financials
- 3.) Marketing Director Updates – see below

Approval of Expenditures Old Business

- 1.) Dentist
- 2.) Sunflower Rec/GAC Storm Estimate
- 3.) Potential Businesses
- 4.) Land Behind Sappa Valley Construction
- 5.) Bankruptcies Updates--Mark

New Business

- 1.) Pens for Welcome Bags
- 2.) Carpeting for Common Areas of the BEE

Next Meeting November 12, 2018 at 6:00 p.m. 5:30

MARKETING DIRECTOR UPDATES

RFP for the City on possible industry

**Oberlin-Decatur County Economic Development
Meeting Minutes
September 10, 2018**

Members Present	Mark Starr, Chairman; Ken Badsky, Vice-Chairman; Danielle Wasson, Secretary; Jackie Neff, Treasurer; Matt Ostmeyer; John Sater
Members Absent	Lisa Votapka
Guests Present	Shayla Williby, EDC Marketing Director; Karen Larson, Decatur Co. Commissioner
Call to Order	Meeting called to order at 5:58 pm.
Consent Agenda	Ken moved to approve items noted on the consent agenda; Matt seconded the motion. Motion carried by unanimous vote. Shayla reported that the rest of the air conditioning units had been installed at the BEE Building.
EDC Goals & Strategies	A short discussion was held on the tentative goals and strategies that Mark distributed to members last month. With no recommended changes, the board will push onward with the stated goals and strategies with a review of progress at the December meeting. Mark said that he would like to speak with Shayla concerning the pursuit of fiber optics for Oberlin. He said that Kirk, CO had received a grant for fiber installation and as this is a shared goal with the City of Oberlin, a fiber projection would be very beneficial for the community.
EDC County Funding Update	Karen said that Nora is researching through county records to see when the funding from the economic development mill levy allocation was divided between the Oberlin-Decatur Co. EDC and the Northwest Kansas Planning and Development group in Hill City. Karen also thanked Shayla for pursuing and received the grant to assist with the parking lot renovation at the Golden Age Center. The County appreciates her efforts.
Property Insurance Update	Mark reported the Fredrickson Insurance could not find any property insurance policies with a lower premium. He and Shayla have been working with Nick Flax from Insurance Planning in Hays. He has taken the books to review and will get back in a couple of weeks with some insurance quotes for coverage.
Dentist Update	Shayla spoke with Dr. Teel last Friday the 7 th . He is uncertain whether he would be able to start working on his local practice now or next spring. There are many logistics to be worked out. Shayla will concerning communicating with Dr. Teel in an effort to get his practice established here and get his family moved to Oberlin.
Bid for North Window Coping	Shayla gave members a copy of the bid from Stallman Construction for \$416.81 to repair the coping on the north windows. There is some mold growth beginning and this needs to be taken care of as soon as possible. Ken moved to accept the bi from Stallman Construction; Danielle seconded the motion. Motion carried with unanimous board approval.
Hansen Foundation Intern	Shayla said the Ruth Meisner had visited with her concerning pursuit of an intern application from the Hansen Foundation. Shayla said that having an intern requires a lot of time and effort. She does not think having an intern solely for the EDC is workable. The possibility of sharing an intern between the City and possibly Pheasants Forever and the EDC is an option. A project at Sappa Park for improvements and increased utilization would be beneficial. Shayla will work with these other entities to see if this would be workable for everyone.
Loan Papers – Ethnic Eatery	Papers have not yet been received; tabled until the October meeting pending receipt of paperwork.
Other Business	Shayla reported that a local man is interested in purchasing the lot to the north of Stallman Construction for construction of a diesel repair shop. This gentleman is currently in school but would like to have the location set up when he graduates in May. No paperwork has been received yet, Shayla will update progress next month. Shayla reported that Stallman Construction had to pay the City \$7,000 for installation of the transformer at that business site. Since the business is now the “owner” of the transformer, it is

**Oberlin-Decatur County Economic Development
Meeting Minutes
September 10, 2018**

	<p>possible that the diesel repair business could pay for half of that transformer, as that business would utilize it as well.</p> <p>Jackie reminded the board that her term ends in December. She is an at-large member and the board needs to start looking for a replacement for her.</p>
Adjournment	<p>Ken moved to adjourn the meeting; John seconded the motion. Motion passed by unanimous vote, with adjournment at 6:51 pm. The next meeting is scheduled for Monday, October 8th at 6:00 pm at the BEE Building.</p>

Respectfully Submitted,

Danielle Wasson
Secretary

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
September 30, 2018

City

ASSETS

Current Assets

CKG, THE BANK 110100811 - EDC	\$	96,847.20
CKG, FB&T 2102007 - REV LOAN		73,981.95
CKG, FNB 700018779 - SUNFLOWER		12,193.28
FNB SVGS 793221 - SUNFLOWER		6,804.82
SAVINGS, THE BANK - EDC		<u>49,444.68</u>

Total Current Assets \$ 239,271.93

Fixed Assets

LAND & BLDGS	50,437.75
BLDG, 104 S PENN	50,000.00
BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49
INSURANCE ON R/E	(13,815.24)
EQUIPMENT	<u>209,690.79</u>

Total Fixed Assets 840,555.79

Other Assets

N/R REVOLVING LOAN #1	6,295.80
N/R REVOLVING LOAN #2	2,679.86
N/R REVOLVING LOAN #3	24,605.27
N/R REVOLVING LOAN #5	9,572.83
N/R REVOLVING LOAN #6	685.45
N/R REVOLVING LOAN #7	<u>11,889.77</u>

Total Other Assets 55,728.98

Total Assets \$ 1,135,556.70

**OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
September 30, 2018**

LIABILITIES AND EQUITY

Current Liabilities

Long Term Liabilities

N/P, FB&T - SUNFLOWER REC	19,023.82
N/P, THE BANK - SUNFLOWER	102,798.27
N/P KS CENT FOR ENT #1	1,984.63
N/P KS CENTER FOR ENT #2	<u>14,972.01</u>

Total Long Term Liabilities

138,778.73

Equity

NET WORTH	952,751.81
Current Income (Loss)	<u>44,026.16</u>

Total Equity

996,777.97

Total Liabilities & Equity

\$ 1,135,556.70

10/4/2018
12:59

OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

Company: EDC
Page: 1

Account #	T	Description	Comparative Sep 30, 2017	9 Months Ended Sep 30, 2018	Adjusting Debits	Adjusting Credits	Adjusted Balance
101	A	CKG, THE BANK 110100811 - EDC	70,738.06	96,847.20			
101.5	A	CKG, FB&T 2102007 - REV LOAN	58,188.37	73,981.95			
101.6	A	CKG, FNB 700018779 - SUNFLOWER	11,563.07	12,193.28			
101.7	A	FNB SVGS 793221 - SUNFLOWER	6,801.24	6,804.82			
102	A	SAVINGS, THE BANK - EDC	22,365.90	49,444.68			
106	A	WESTERN PR RC&D LOAN MATCH	7,500.00	0.00			
109	A	N/R REVOLVING LOAN #1	9,429.64	6,295.80			
110	A	N/R REVOLVING LOAN #2	4,499.18	2,679.86			
110.1	A	N/R REVOLVING LOAN #3	26,234.63	24,605.27			
110.2	A	N/R REVOLVING LOAN #4	1,323.15	0.00			
111	A	N/R REVOLVING LOAN #5	12,102.67	9,572.83			
112	A	N/R REVOLVING LOAN #6	2,814.19	685.45			
113	A	N/R REVOLVING LOAN #7	14,894.97	11,889.77			
114	A	N/R REVOLVING LOAN #8	20,000.00	0.00			
115	A	N/R LAND SALE	689.34	0.00			
117	A	LAND & BLDGS	94,937.75	50,437.75			
118	A	BLDG, 104 S PENN	50,000.00	50,000.00			
120	A	BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49	544,242.49			
121	A	INSURANCE ON R/E	0.00	-13,815.24			
122	A	EQUIPMENT	209,690.79	209,690.79			
240	L	N/P, FB&T - SUNFLOWER REC	-20,896.02	-19,023.82			
241	L	N/P, THE BANK - SUNFLOWER	-109,373.40	-102,798.27			
242	L	N/P, RC & D LOAN - SUNFLOWER	-1,814.98	0.00			
243	L	N/P KS CENT FOR ENT #1	-3,143.65	-1,984.63			
244	L	N/P KS CENTER FOR ENT #2	-15,749.04	-14,972.01			

10/4/2018
12:59

OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

Company: EDC
Page: 2

<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Sep 30, 2017</u>	<u>9 Months Ended Sep 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
342	L	NET WORTH	-967,389.26	-952,751.81			
1450	R	CONTRIBUTIONS, GIFTS, GRANTS	0.00	-27,000.00			
1453	R	DECATUR CO TAX DRAW	-15,194.59	-22,788.55			
1454	R	CITY OF OBERLIN	-31,950.00	-31,950.00			
1456	R	RENTAL INCOME	-10,100.00	-13,306.70			
1457	R	SALE OF REAL ESTATE	-30,552.26	0.00			
1458	R	CHAMBER OF COMMERCE	-6,000.00	-6,000.00			
1460	R	INTEREST INCOME	-2,395.70	-2,135.25			
1660	E	ACCOUNTING & LEGAL	3,130.79	2,346.59			
1661	E	ADVERTISING	225.00	225.00			
1664	E	CONTRACT LABOR	685.00	991.45			
1665	E	GRANTS PAID OUT	0.00	50.00			
1666	E	DUES FEES SUBS	631.44	1,784.96			
1671	E	INSURANCE	3,780.64	3,735.24			
1673	E	PROPERTY TAXES	1,906.99	1,829.77			
1674	E	RENT	768.00	0.00			
1675	E	REPAIRS	1,308.40	1,264.70			
1678	E	WAGES	21,957.82	23,841.39			
1679	E	OFFICE SUPPLIES	102.07	71.99			
1680	E	PAYROLL TAXES	7,895.92	8,402.08			
1681	E	PHONE	840.00	837.00			
1691	E	SUPPLIES	296.44	1,657.88			
1692	E	UTILITIES	9,681.74	10,086.31			
1693	E	OTHER, MISC	1,214.29	55.00			
2450	R	CONTRIBUTIONS, GIFTS, GRANTS	-807.53	-270.00			
2451	R	SALES	-65,225.87	-61,381.85			
2452	R	CREDIT CARD SALES	-35,581.98	-36,077.69			
2456	R	RENTAL INCOME	-25.00	0.00			
2459	R	ADVERTISING REVENUE	-3,250.00	-1,550.00			

10/4/2018
12:59

OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

Company: EDC
Page: 3

<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Sep 30, 2017</u>	<u>9 Months Ended Sep 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
2460	R	INTEREST INCOME	-4.31	-21.62			
2466	R	MISCELLANEOUS INCOME	-1,900.00	0.00			
2467	R	GIFT CERTIFICATES	-1,068.25	-991.15			
2557	E	PURCHASES	51,856.70	47,570.75			
2661	E	ADVERTISING	37.50	270.00			
2664	E	CONTRACT LABOR	1,393.92	1,241.42			
2666	E	DUES FEES SUBS	160.00	282.50			
2671	E	INSURANCE	3,896.60	2,603.92			
2672	E	INTEREST/BANK CHGS	2,704.71	2,520.12			
2673	E	PROPERTY TAXES	2,743.86	1,334.31			
2675	E	REPAIRS	867.75	1,669.00			
2676	E	SALES TAX	8,692.19	8,344.94			
2678	E	WAGES	13,622.95	12,798.53			
2679	E	OFFICE SUPPLIES	0.00	25.00			
2680	E	PAYROLL TAXES	2,840.34	2,756.99			
2681	E	PHONE	727.00	819.00			
2683	E	CREDIT CARD FEES	2,400.54	2,342.44			
2691	E	SUPPLIES	703.33	2,897.68			
2692	E	UTILITIES	5,617.83	6,084.50			
3450	R	CONTRIBUTIONS, GIFTS, GRANTS	-9,742.77	-2,409.58			
3451	R	SALES	-30,205.36	-27,421.50			
3452	R	CREDIT CARD SALES	0.00	-125.50			
3456	R	RENT INCOME	-175.00	-218.00			
3459	R	ADVERTISING REVENUE	-1,848.50	-2,580.25			
3460	R	INTEREST INCOME	-4.27	-1.02			
3466	R	MISCELLANEOUS INCOME	-37.00	1,471.06			
3467	R	GIFT CERTIFICATES	-1,349.75	-1,090.86			
3557	E	PURCHASES	22,056.88	19,813.03			
3661	E	ADVERTISING	100.50	270.00			

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OBERLIN DECATUR AREA ECONOMIC DEV
Working Trial Balance

Company: EDC
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<u>Account #</u>	<u>T</u>	<u>Description</u>	<u>Comparative Sep 30, 2017</u>	<u>9 Months Ended Sep 30, 2018</u>	<u>Adjusting Debits</u>	<u>Adjusting Credits</u>	<u>Adjusted Balance</u>
3664	E	CONTRACT LABOR	1,393.92	1,241.42			
3666	E	DUES FEES SUBS	0.00	122.50			
3671	E	INSURANCE	3,505.94	2,281.12			
3672	E	INTEREST/BANK CHGS	2,704.67	2,520.09			
3673	E	PROPERTY TAXES	2,795.43	1,334.30			
3675	E	REPAIRS	5,289.16	4,843.04			
3676	E	SALES TAX	2,289.29	2,399.19			
3678	E	WAGES	911.86	727.27			
3679	E	OFFICE SUPPLIES	0.00	25.00			
3680	E	PAYROLL TAXES	161.25	129.02			
3691	E	SUPPLIES	438.38	1,493.87			
3692	E	UTILITIES	3,432.01	3,881.99			
		General Ledger Balances	0.00	0.00			
		Profit/-Loss	49,649.09	44,026.16			

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Economic Development
For the Period Ended September 30, 2018

	<u>9 Months Total</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>
Revenue										
CONTRIBUTIONS, GIFTS, GRANTS	\$ 27,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27,000.00	\$ 0.00
DECATUR CO TAX DRAW	22,788.55	15,057.00	0.00	0.00	2,212.02	0.00	2,000.00	0.00	0.00	3,519.53
CITY OF OBERLIN	31,950.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00
RENTAL INCOME	13,306.70	1,575.00	925.00	1,500.00	1,225.00	1,425.00	1,450.00	1,625.00	1,918.90	1,662.80
CHAMBER OF COMMERCE	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	<u>2,135.25</u>	<u>254.21</u>	<u>260.57</u>	<u>192.44</u>	<u>279.68</u>	<u>154.80</u>	<u>245.92</u>	<u>216.91</u>	<u>272.79</u>	<u>257.93</u>
Total Revenue	103,180.50	27,536.21	1,185.57	1,692.44	20,366.70	1,579.80	3,695.92	12,491.91	29,191.69	5,440.26
Cost of Sales										
Gross Profit	103,180.50	27,536.21	1,185.57	1,692.44	20,366.70	1,579.80	3,695.92	12,491.91	29,191.69	5,440.26
Operating Expenses										
ACCOUNTING & LEGAL	2,346.59	546.59	365.00	540.00	0.00	255.00	275.00	110.00	155.00	100.00
ADVERTISING	225.00	0.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	0.00
CONTRACT LABOR	991.45	75.00	75.00	75.00	0.00	100.00	284.50	209.95	122.00	50.00
GRANTS PAID OUT	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00
DUES FEES SUBS	1,784.96	159.04	1,355.24	67.24	27.24	67.24	27.24	27.24	27.24	27.24
INSURANCE	3,735.24	358.20	481.39	481.36	405.00	481.36	481.40	481.40	0.00	565.13
PROPERTY TAXES	1,829.77	0.00	0.00	0.00	0.00	1,829.77	0.00	0.00	0.00	0.00
REPAIRS	1,264.70	0.00	153.69	447.17	0.00	76.28	0.00	0.00	528.57	58.99
WAGES	23,841.39	2,486.25	2,493.56	2,564.27	2,742.13	2,564.82	3,728.10	2,586.98	2,337.64	2,337.64
OFFICE SUPPLIES	71.99	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	51.99
PA YROLL TAXES	8,402.08	1,168.09	803.44	796.21	807.54	1,086.95	805.69	1,188.22	978.27	767.67
PHONE	837.00	92.00	93.00	91.00	97.00	91.00	95.00	92.00	93.00	93.00
SUPPLIES	1,657.88	40.09	117.26	98.86	1,021.03	117.74	0.00	0.00	262.90	0.00
UTILITIES	10,086.31	1,422.75	871.22	1,475.49	1,255.11	1,163.58	680.67	1,100.67	1,063.45	1,053.37
OTHER, MISC	<u>55.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expenses	<u>57,179.36</u>	<u>6,348.01</u>	<u>6,828.80</u>	<u>6,636.60</u>	<u>6,410.05</u>	<u>8,058.74</u>	<u>6,427.60</u>	<u>5,796.46</u>	<u>5,568.07</u>	<u>5,105.03</u>
Net Income (Loss)	<u>\$ 46,001.14</u>	<u>\$ 21,188.20</u>	<u>\$ (5,643.23)</u>	<u>\$ (4,944.16)</u>	<u>\$ 13,956.65</u>	<u>\$ (6,478.94)</u>	<u>\$ (2,731.68)</u>	<u>\$ 6,695.45</u>	<u>\$ 23,623.62</u>	<u>\$ 335.23</u>

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Bowling Alley
For the Period Ended September 30, 2018

	<u>9 Months Total</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>
Revenue										
CONTRIBUTIONS, GIFTS, GRANTS	\$ 270.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 0.00	\$ 250.00	\$ 0.00
SALES	61,381.85	9,451.85	7,177.10	5,826.95	7,857.03	9,961.00	3,947.68	6,811.16	3,612.50	6,736.58
CREDIT CARD SALES	36,077.69	5,683.65	4,857.90	5,906.30	5,424.70	0.00	3,039.50	4,274.59	3,353.37	3,537.68
ADVERTISING REVENUE	1,550.00	0.00	0.00	250.00	0.00	250.00	0.00	450.00	600.00	0.00
INTEREST INCOME	21.62	1.03	1.98	2.51	2.24	1.72	2.44	3.62	3.57	2.51
GIFT CERTIFICATES	991.15	0.00	71.10	278.05	150.40	350.35	97.00	44.25	0.00	0.00
Total Revenue	100,292.31	15,136.53	12,108.08	12,263.81	13,434.37	10,563.07	7,106.62	11,583.62	7,819.44	10,276.77
Cost of Sales										
PURCHASES	47,570.75	5,405.08	4,957.62	6,361.02	5,877.41	4,991.77	5,744.25	4,773.76	5,028.41	4,431.43
Total Cost of Sales	47,570.75	5,405.08	4,957.62	6,361.02	5,877.41	4,991.77	5,744.25	4,773.76	5,028.41	4,431.43
Gross Profit	52,721.56	9,731.45	7,150.46	5,902.79	7,556.96	5,571.30	1,362.37	6,809.86	2,791.03	5,845.34
Operating Expenses										
ADVERTISING	270.00	0.00	0.00	0.00	25.00	0.00	0.00	245.00	0.00	0.00
CONTRACT LABOR	1,241.42	125.00	175.00	150.00	166.42	125.00	125.00	125.00	125.00	125.00
DUES FEES SUBS	282.50	0.00	160.00	0.00	0.00	0.00	122.50	0.00	0.00	0.00
INSURANCE	2,603.92	(810.47)	491.71	746.71	0.00	491.71	491.71	491.69	0.00	700.86
INTEREST/BANK CHGS	2,520.12	290.70	298.09	240.90	312.33	256.11	271.62	324.06	214.96	311.35
PROPERTY TAXES	1,334.31	0.00	0.00	0.00	0.00	1,334.31	0.00	0.00	0.00	0.00
REPAIRS	1,669.00	239.80	309.14	0.00	835.85	19.16	34.73	(8.72)	239.04	0.00
SALES TAX	8,344.94	1,234.09	1,086.49	987.48	1,300.47	812.35	791.93	708.53	824.98	598.62
WAGES	12,798.53	1,367.02	1,601.91	1,083.26	2,093.75	1,460.92	1,398.21	1,280.44	1,088.18	1,424.84
OFFICE SUPPLIES	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00
PAYROLL TAXES	2,756.99	404.75	254.91	289.16	264.14	450.35	265.42	234.68	372.55	221.03
PHONE	819.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00	91.00
CREDIT CARD FEES	2,342.44	281.30	240.84	242.85	304.69	223.09	195.75	192.10	661.82	0.00
SUPPLIES	2,897.68	381.98	7.09	88.85	629.19	78.37	103.52	450.84	1,157.84	0.00
UTILITIES	6,084.50	593.11	680.84	665.52	578.29	626.10	536.05	706.55	811.89	886.15
Total Operating Expenses	45,990.35	4,198.28	5,397.02	4,585.73	6,601.13	5,968.47	4,427.44	4,841.17	5,587.26	4,383.85
Net Income (Loss)	\$ 6,731.21	\$ 5,533.17	\$ 1,753.44	\$ 1,317.06	\$ 955.83	\$ (397.17)	\$ (3,065.07)	\$ 1,968.69	\$ (2,796.23)	\$ 1,461.49

PRINCIPAL LOAN (\$3,796.88)

TOTAL \$2,934.33

