

Oberlin City Council meeting
5:00 pm
December 6, 2018



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
December 6, 2018
5:00 PM

Meeting Called to Order – Mayor Ladd Wendelin

ROLL CALL of the Members of the City Council and determination of quorum.
Oien____ Marchello _____ Lohofener____ Garner _____ Gawith _____

ABSENT – Brandon Oien

PLEDGE OF ALLEGIANCE to the Flag

OATH of OFFICE - Kristin McHugh

PUBLIC COMMENT

- Oral Communications from the Audience

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting December 20, 2018
2. December 14th Appreciation Dinner
3. December 28th Willard Perrin Retirement Party
4. Updates:
 - Cattle Expo
 - Gateway Roof/Vents/Sound Panels

OLD BUSINESS

1. Airport Apron Project – Chris Corr with Olsson Associates
2. Shop Building - Sporn

New Business

1. Request for City Staff off December 24th
2. Lagoon Update and Approval of Pay Request No. 1 - \$383,758.29 from BSB Construction
3. EDC Initiative

EXECUTIVE Sessions

- #1 Executive Session for non-elected personnel.
- #2 Executive Session on matters deemed privileged in attorney-client relationship.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department – Foreman Report 12-3-18

- Treasurers Report – Sales and Use Tax History Report
- Board Reports – Library Nov 2018 minutes
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn
Motion _____ Second _____

REGULAR COUNCIL MEETING – November 15, 2018 – GATEWAY – 5:00 P.M.

CALL TO ORDER – Mayor Ladd Wendelin called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Scott Gawith, Deb Lohofener and Jim Marchello. Majority of the Body Present.

Absent: Brandon Oien

Others Present – City Attorney Steve Hirsch, City Administrator Halley Roberson, City Foreman David Sporn, Police Chief Brad Burmaster, Dayna Mannebach with the Oberlin Herald, Jim & Ruth Miesner, Marilyn Black, Heather & Garrett McDougal, Brice Meitl, Jim Wesch, Troy Haas and City Clerk Sandy Rush.

PUBLIC COMMENT

- Oral Communications from the Audience – Jim Wesch spoke regarding the airport name change from Oberlin Municipal Airport to Oberlin Municipal Airport-Fraker Field. He asked if a letter had been sent yet to the Federal Aviation Administration (FAA) to request the name change as approved by council over a year ago. Mr. Wesch was informed by Marchello, no letter was sent. He further explained the bureaucratic confusion of letters and forms and how this created a delay. Marchello said he talked to the Community Planner of the FAA, and was strongly advised against renaming the airport.

Motion by Gawith, seconded by Marchello to *not* change the name of the airport. **Motion carried.**

CONSENT AGENDA:

- Approval of minutes of November 1, 2018 and *9-20-18 Minutes Omission Correction*
- Appropriation Ordinance (Payment of Bills)

Motion by Lohofener, seconded by Gawith to approve the consent agenda. **Motion carried.**

ADMINISTRATORS REPORT

1. Next Council Meeting December 6, 2018
2. Dane G. Hansen has awarded a grant for the community Intern Program for the summer. Pheasants Forever, EDC and the City will all pitch in with the expense of housing for the intern. The Kansas State University, which administers the program will create job descriptions.
3. Sound Panels for the Gateway arena have arrived and will be installed by city crew.
4. Lagoon project is moving ahead as planned and should be ready for the piping in mid-December.
5. Appreciation Dinner December 14th
6. Willard's Retirement Party December 28th
7. EDC Initiative was discussed and council would like to see EDC's goals and performance measures also.
8. Land Lease on Highway 36 which was discussed at the last council meeting, will end in May of 2019. At that time if the council chooses to sale, it will be put out for bids.

OLD BUSINESS

1. Airport Name – discussed at public comment time.

Executive Session #1 – Mayor called for a 10 minute Executive Session to discuss an item pursuant to personnel matters of nonelected personnel, K.S.A. 75-4319(b)(1). To include the mayor, administrator, city attorney, and the Council starting at 5:35 p.m.

Motion by Gawith, seconded by Marchello. **Motion carried.** Council resumed regular session at 5:45 p.m. No action to be taken.

Executive Session #2 – Mayor called for a 10 minute Executive Session to discuss an item pursuant to personnel matters of nonelected personnel, K.S.A. 75-4319(b)(1). To include the mayor, administrator, city attorney and the Council starting at 5:45 p.m.

Motion by Gawith, seconded by Lohofener. **Motion carried.** Council resumed regular session at 5:55 p.m. No action to be taken.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report – Mayor Wendelin said he had five applications for the vacancy left by Jim Garner. He recommends appointing Kristin McHugh as councilmember.

Motion by Gawith, seconded by Lohofener to approve Ms. McHugh. **Motion carried.**

- Public Works Department – 11/13/18 Foreman Sporn report available for discussion.
- Police Report- Oct 2018 report available for discussion.

Motion by Lohofener, seconded by Gawith to adjourn the meeting at 6:05 p.m. **Motion carried.**

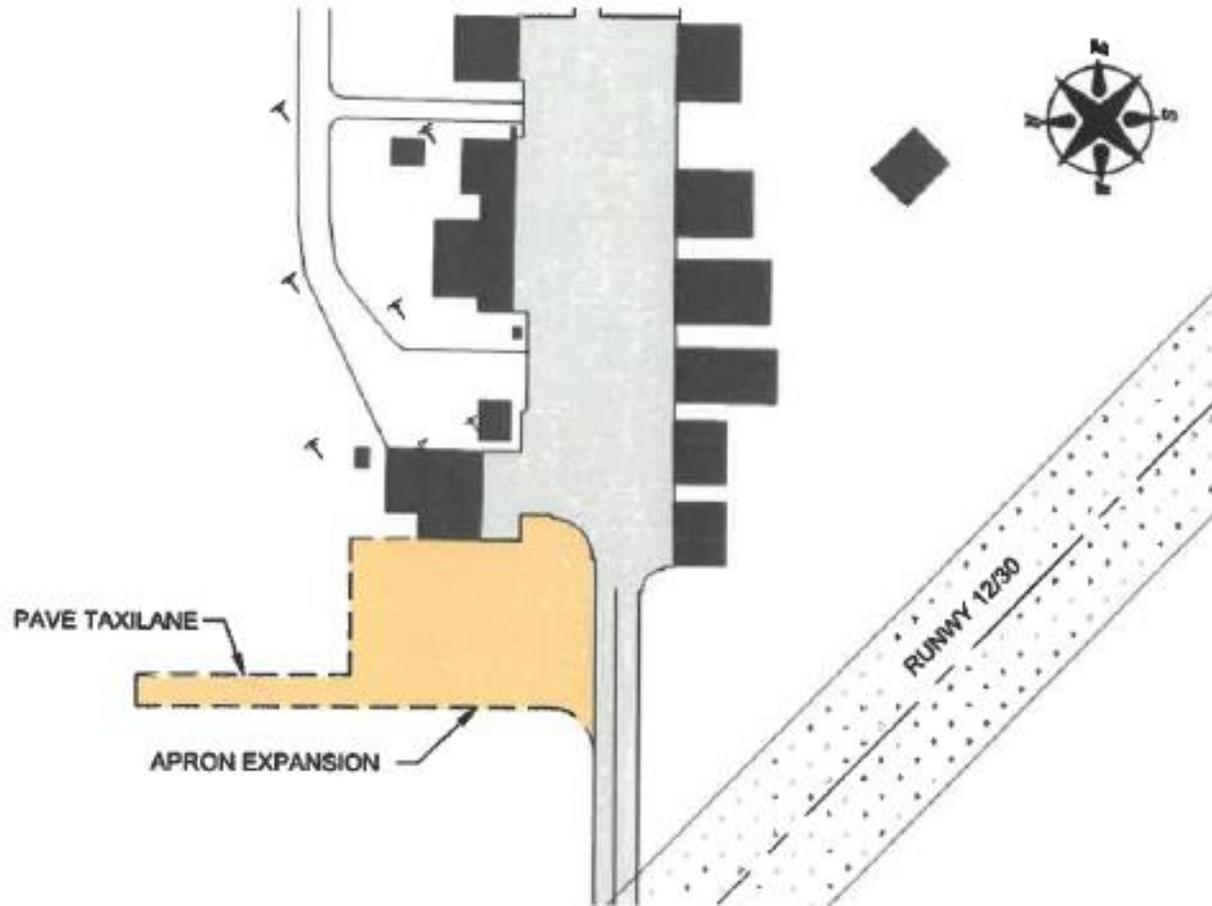
Sandy Rush, City Clerk

Ladd Wendelin, Mayor

ACIP DATA SHEET

AIRPORT	Oberlin Municipal	LOCID	OIN	LOCAL PRIORITY	2
PROJECT DESCRIPTION	Apron Expansion			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	FFY 19

SKETCH:



DEPARTMENT of HEALTH and ENVIRONMENT
 DIVISION of ENVIRONMENT
 BUREAU of WATER

Project:	WWTF Improvements	SRF Project #	C20-1529-01A
District:	NWDO	Date of Photos:	Nov. 15, 2018
Location/Description:	City of Oberlin WW Lagoon Facility		



Looking west at the eastern portion of the 7.42 acre wetlands cell under construction.



Looking west at the western portion where earthwork for this portion had just started.



The floor of the eastern portion had been cut to grade.



Fill was being placed for the construction of the eastern part of the dike. About 4' of fill had been placed so far.



The "Flexamat" erosion control material for the interior dike slope control protection had been delivered to the site.



The "Flexamat" product consists of a fabric underlayment for the plastic web and concrete.

**KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT
INTERIM INSPECTION REPORT OF SRF PROJECTS**

Owner	City of Oberlin	Inspection Date	Nov. 15, 2018
SRF Project No.	C20-1529-01A	Notice to Proceed	Sept. 10, 2018
Phase/Contract	WWTF Improvements	Scheduled Percent Completed	65%
Engineer	Miller & Associates	Actual Percent Completed (est)	50%
Primary Contractor	BSB Construction	Final Completion	Dec. 19, 2018 May 1, 2019 (seeding)

Brief Project/Contract description: The construction of a 7.42 surface water acre wetlands cell (cell #4) including modifications to an existing control structure, new discharge structure and effluent piping, control piping, fittings, etc., fleximat interior slope protection, remove and reinstall fencing, seeding, erosion control and all other related appurtenances.

INSPECTION SUMMARY

A. Contacts:

Resident Project Representative (s)	X	Terry Williams
Supervisor(s) for the Prime Contractor	X	Eric Lueth
Owner Representative(s)	X	David Sporn

B. Work in progress:

At the time of inspection work was ongoing at the site on the construction of the new wetlands cell. The contractor had mobilized to the site two weeks ago and was currently working on placing material just north of cell #3 for the construction of the new dike. Material for placement was being excavated from the west portion of the new cell, west of cell #3. The floor for the portion of the wetlands cell located east of cell #3 had been cut to grade and about 4' of material had been placed for the new dike to the east of cell #3 as well. Water for soils moisture conditioning was being obtained from cell #3. Compaction testing was being done by the Resident Project Representative at 300' intervals for every 1' lift of material being placed. The contractor anticipated being complete with the earthwork portion of construction on the project in about two weeks.

Photos can be found on the 'R' drive at R:\Revolving Loan Programs\Wastewater Inspection Photos\Oberlin\

C. Change Order status:

There are no change orders on file for this construction contract.

D. Test status: All tests must be performed according to contract specifications and as required by the consulting engineer

Test	Soil Compaction	Concrete	Vacuum	Air Pressure	Bacterial	Pipe	Seepage
Results	X						

E. Subcontractor/s on site:

N/A			
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F. Construction Storm water Runoff Permit:

Comments: Permit No. is S-UR17-0029. Silt fence has been installed along the northside of the entire site of construction.

G. American Iron and Steel Requirements:

Comments: Material certifications for items stored at the site have been obtained from the contractor and provided for review. Material certifications for the pre-cast discharge structure and fencing materials have not yet been obtained and provided for review. The certifications should be obtained prior to the material being incorporated into the project.

Reminder: Material certifications are to be on file at the office of the Owner.

H. General Comments:

**Reminder: Final Plan of Operation (FPOO) is due at 50% project completion
 Draft O&M supplement is due at 50% project completion
 Final O&M supplement is due at 90 % project completion**

Inspector's Signature / Date	<i>Wade Keitel</i>	<i>Nov. 20, 2018</i>
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Distribution List		Copy	Route
KDHE Administration	Brenda Diegel		Report & Photos
Owner	City of Oberlin	Report	
Consultant Engineer	Miller & Associates	Report	
KDHE Engineer	Rod Geisler		Report & Photos
KDHE District Office	NWDO	Report & Photos	
KDHE Inspector	Wade Keitel	Report & Photos	
KDHE File - 2.1	Original	Report & Photos	

APPLICATION FOR PAYMENT

PROJECT: OBERLIN WASTE WATER TREATMENT FACILITY IMPROVEMENTS
 TO: (OWNER) CITY OF OBERLIN

ENGINEER: Miller & Associates, Consulting Engineers, P.C.
 ENGINEER'S PROJECT NO. 246-D1-006
 CONTRACTOR: BSB Construction, Inc.
 CONTRACT FOR: Wastewater Treatment Facility Improvements
 APPLICATION DATE: 11/07/18 APPLICATION NO.: 1
 FOR WORK ACCOMPLISHED THROUGH THE DATE OF: November 7, 2018

ATTN:

CHANGE ORDER SUMMARY:

Continuation sheets are attached.
 Change orders approved in previous month by Owner.

Application is made for payment, as shown below in connection with the Contract.

The present status of the account is as follows:

ORIGINAL CONTRACT PRICE.....	\$	703,274.00
Net Change by Change Orders & Written Amendments	\$	-
CURRENT CONTRACT PRICE.....	\$	703,274.00
TOTAL COMPLETED & STORED TO DATE.....	\$	426,398.10
LESS RETAINAGE : 10%	\$	(42,639.81)
TOTAL COMPLETED & STORED TO DATE LESS RETAINAGE	\$	383,758.29
LESS PREVIOUS APPLICATION FOR PAYMENT-----		
AMOUNT DUE THIS APPLICATION.....	\$	383,758.29

CO #	DATE	ADDITIONS	DEDUCTIONS
1			
2			
3			
4			
5			
TOTAL		0.00	0.00
NET CHANGE		0.00	

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered _____, inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract.

CONTRACTOR: BSB Construction, Inc.

By: *Paul L. ...*

Date: 11/7/2018

ENGINEER: MILLER & ASSOCIATES

By: *Dirk K. Blau*

<input checked="" type="checkbox"/>	Owner
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	Engineer
<input type="checkbox"/>	KDHE

OWNER: City of Oberlin

BY: _____

APPLICATION AND CERTIFICATE FOR PAYMENT-CONTINUATION SHEET

APPLICATION NUMBER:

1

APPLICATION DATE:

07-Nov-18

FOR WORK ACCOMPLISHED THROUGH :

07-Nov-18

ENGINEER'S PROJECT #: 246-D1-006

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED AND STORED TO DATE
1	Mobilization	1	L.S.	\$20,000.00	1	\$ 20,000.00		\$ 20,000.00
2	Demolition, Removal & Abandonment of Discharge Piping, Complete in Place	1	L.S.	\$1,050.00		\$ -		\$ -
3	Clearing & Grubbing (Trees, Shrubs, etc.)	1	L.S.	\$13,220.00	0.75	\$ 9,915.00		\$ 9,915.00
4	Common Excavation (E.Q.)	45850	C.Y.	\$2.44	16050	\$ 39,162.00		\$ 39,162.00
5	Modification to Control Structure, Weir Gate, Piping Modification Complete in Place	1	L.S.	\$7,750.00		\$ -		\$ -
6	Furnish & Install Discharge Structure and Effluent Piping, and All Appurtenances, complete in place	1	L.S.	\$27,340.00		\$ -	\$ 4,001.96	\$ 4,001.96
7	Furnish & Install Splash Pad, Type A	1	Each	\$2,480.00		\$ -		\$ -
8	Furnish & Install 8" DIP Lagoon Piping	960	L.F.	\$49.00		\$ -	\$ 18,606.49	\$ 18,606.49
9	Furnish & Install 8" Standard Cleanouts	2	Each	\$1,175.00		\$ -	\$ 326.84	\$ 326.84
10	Furnish & Install Fittings							
	a. 10 x 8 Reducing 90 Degree Bends	1	Each	\$1,075.00		\$ -	\$ 192.15	\$ 192.15
	b. 8" 90 Degree Bends	1	Each	\$575.00		\$ -	\$ 192.09	\$ 192.09
	c. 8" Tee	1	Each	\$675.00		\$ -	\$ 283.80	\$ 283.80
	d. 8" Wye	1	Each	\$850.00		\$ -	\$ 445.13	\$ 445.13
	e. 8" 45 Degree Bends	1	Each	\$550.00		\$ -	\$ 980.52	\$ 980.52
11	Remove Fencing	2810	L.F.	\$1.30	2810	\$ 3,653.00		\$ 3,653.00
12	Reinstall Salvaged Fencing and New Gates	2480	L.F.	\$6.75		\$ -		\$ -
13	Remove Existing and Furnish New Trespassing Signs	4	Each	\$240.00		\$ -		\$ -
14	Furnish & Install & Maintain Silt Fencing	2015	L.F.	\$2.20	2015	\$ 4,433.00		\$ 4,433.00
15	Temporary Erosion & Pollution Control Reporting, Maintenance and Compliance	1	L.S.	\$3,240.00	0.25	\$ 810.00		\$ 810.00
16	Furnish & Install Road Surfacing (1" Thick Gravel)	120	Tons	\$44.70		\$ -		\$ -
17	Furnish & Apply Seeding							
	a. Dryland Seeding on Outside of Dikes and Disturbed Areas	3	Acre	\$1,060.00		\$ -		\$ -
	b. Wetland Seeding, Lagoon Bottom (seed provided by Owner)	7	Acre	\$800.00		\$ -		\$ -

APPLICATION AND CERTIFICATE FOR PAYMENT-CONTINUATION SHEET

APPLICATION NUMBER:

1

APPLICATION DATE:

07-Nov-18

FOR WORK ACCOMPLISHED THROUGH :

07-Nov-18

ENGINEER'S PROJECT #: 246-D1-006

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED AND STORED TO DATE
18	Construction Staking	1	L.S.	\$2,000.00		\$ -		\$ -
19	Construction Material Testing	1	L.S.	\$6,600.00		\$ -		\$ -
20A	Alternate Tied Concrete Block Mats w/Seeding, Anchoring for Cell #4, complete in Place, in lieu of Concrete Rock Riprap (E.Q.)	8730	S.Y.	\$47.50		\$ -	\$ 323,396.12	\$ 323,396.12
	TOTALS					\$ 77,973.00	\$ 348,425.10	\$ 426,398.10

**2018 Oberlin- Decatur Economic Development Implementation Plan
Goals and Strategies**

Identified Need	EDC Initiative	Primary Objective of the Initiative	Key Performance Metrics and Outcomes	Key Partners, Stakeholders, and Resources	Evaluation Dates	Comments
<p style="text-align: center;">LAND AQUISITION</p>	<p>Possible main street expansion north</p> <p>Seek additional build sites; commercial</p>	<p>Site purchase and development for additional businesses or expansion of existing</p>		<p>EDC, City and County</p>	<p>Semi-annual in June and December</p>	

**2018 Oberlin- Decatur Economic Development Implementation Plan
Goals and Strategies**

Identified Need	EDC Initiative	Primary Objective of the Initiative	Key Performance Metrics and Outcomes	Key Partners, Stakeholders, and Resources	Evaluation Dates	Comments
<p>Housing project</p> <p>Single Family Homes</p> <p>Duplexes</p> <p>Small Home Complex</p>	<p>Catalog available lots; private and city for both single family homes and duplexes. Seek private entities and/or NWKPD that will build. Advise of incentives.</p> <p>Seek location; both private and city owned</p>	<p>Plan for new build minimum of two single family homes.</p> <p>Plan for new build minimum of two duplexes.</p> <p>Build a community/social based complex for tiny homes. Shared garden space, storm shelter.</p>	<p>Adequate city utilities, road maintenance etc.</p>	<p>City of Oberlin, Decatur County, NWKPD and Oberlin-Decatur Economic Development</p>	<p>Semi-annually with all available parties/June and December.</p>	

**2018 Oberlin- Decatur Economic Development Implementation Plan
Goals and Strategies**

Identified Need	EDC Initiative	Primary Objective of the Initiative	Key Performance Metrics and Outcomes	Key Partners, Stakeholders, and Resources	Evaluation Dates	Comments
<p>BAKERY/COFFEE SHOP, STEAK HOUSE OR RESTAURANT</p>	<p>Catalog available real estate spots and incentives for anyone interested in opening an eatery.</p> <p>Advertise the local desire on social media for additional dining options.</p> <p>Seek potential investors</p>	<p>Pair locations and options to individuals interested.</p>		<p>Oberlin-Decatur EDC</p> <p>City Of Oberlin</p>	<p>Semi-annual in June and December</p>	

EDC Structure Options



Adjust

- Consistent reporting
- Council aware of EDC goals
- Keep board structure



Repair

- Consistent and relevant reporting driven by performance measures
- At least one City Council initiative is adopted annually by EDC
- Foster an environment of working together



Change

- City managed EDC – driving Oberlin specific agenda
- Consistent reporting – performance measures
- Strategic plan approved by council
- Board consists of Oberlin residence, and business owners



Repair structure chosen as preferred scenario



Repair

- Consistent reporting and relevant reporting driven by council approved – performance measures
- At least one City Council initiative is adopted annually by EDC
- Foster an environment of working together

Pros	Cons
Less change for the community than 'change' plan	Unknown if EDC board will agree with reporting requests
Opens communication	Unknown if we can work together
Working toward community goals	
Reduces silo operations	



EDC 2019 Initiatives

EDC 2019 Initiatives

Land Acquisition

Bakery/Coffee
shop steak house
or restaurant

Housing project

Oberlin City Council
initiative?



Suggested 2019 Council Initiatives

- Fiber high-speed internet



Suggested performance measures

- How many jobs have been created in the last 12 months because of EDC
- How much money or loans have been made/invested in the last 12 months through EDC
- How much revenue has been generated of loans or other investments
- Has any money been lost on investments in the last 12 months and how much
- How many grants and dollar amounts have been given in last 12 months with EDC funds
- How many businesses has EDC helped get financial benefits from state or federal programs in the last 12 months
- How many businesses has EDC been able to help improve with a result of hiring more employees or increasing pay or adding benefit packages
- How many jobs has EDC saved in the last 12 months through loans or grants from EDC funds
- Has EDC brought in any new businesses in the last 12 months
- What are EDC future plans economic growth in the next 12 months...and for the next 60 months

To: Mayor and Oberlin City Council

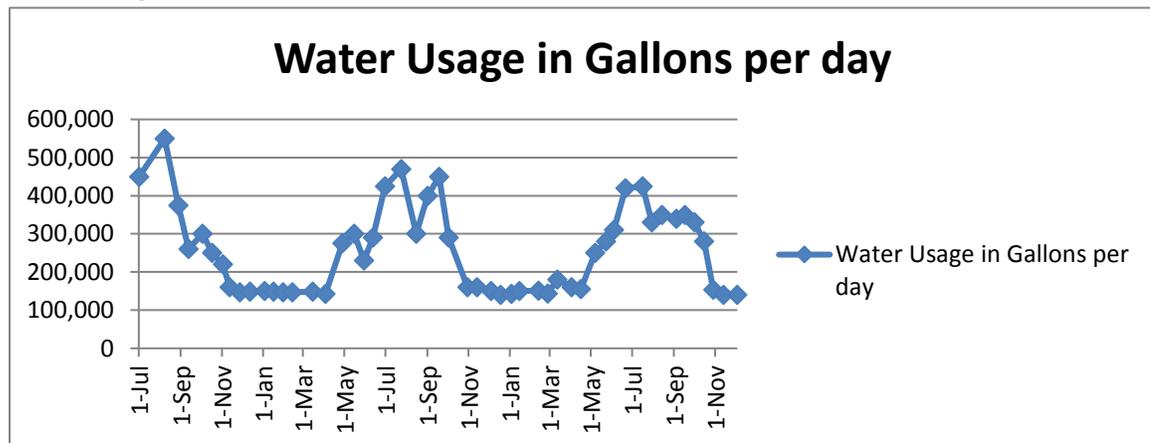
From: City Foreman David Sporn

1. The Light Parade went OK. We had one of our bucket trucks decorated and entered. It is my understanding that there was an issue with a portion of the Christmas lights on the awning. The wiring within the garland is becoming brittle and starting to crack. The incandescent bulbs consume a large amount of power (amps) and we have trouble every year with the equipment operating the lighting due amperage overload. It is my recommendation that the garland be replace with new and include LED lights.
2. So far this year we have moved snow in town two times. We will continue to do so to keep the roads from becoming icy for an extended period of time.
3. Halley and I have been working on utility employee evaluations to be presented to you in the near future.
4. I have recently made several position changes within the utility departments. The changes are as follows:
 - a. Jeremy Tally, from cemetery/parks to the water dept.
 - b. Robert Rouse, from streets to cemetery/parks
 - c. Vince Petrocco, from cemetery/parks to the cross operations dept.

Willard will retire from the water dept at the end of this year.

We have an ad out to replace Robert's position in the Street Department.

5. I have been contacted by Sunflower (our main power provider) several months ago so they could find out when a good time would be for us to power the town with our Power Plant as they conduct final repairs from the snow storm of 2017. Our Plant cannot effectively power the entire town in the warm months as electrical demand is at its highest, however we can power the entire town in the cold months. I have set the time to power the town for January and this will be for several occasions.
6. Water Usage:





PROPOSAL

City Of Oberlin storage building

OWNER/PURCHASER

City of Oberlin
Hall And Rodehaver
OBERLIN, KS 67749
Phone:

BUILDING SITE

Hall And Rodehaver
OBERLIN, KS 67749
County: DECATUR

BUILDER

Sappa Valley Construction LLC
1831 Highway 83
OBERLIN, KS 67749
Phone: (785) 475-3130
kevin@sappavalley.net

WING 1 SPECIFICATIONS: 51' 0" W x 100' 0" L x 16' H

Bay Spacing: 10 @ 10'-0"

OPTION SPECIFICATIONS:

Roof Items

Drip Stop Condensation Control Full Roof

Wall Items

Tyvek Infiltration Barrier Full Coverage

Doors / Windows

12 x 14 insulated steel overhead doors	2 EA
3'x6'8" Plyco Premium Walk Door With 20"x24" Glass	2 EA
4'x3' Plyco Slider Window	3 EA
Endwall Overhead Door Frameout 12'-0"W x 14'-0"H	2 EA
Sidewall Overhead Door Frameout 12'-0"W x 14'-0"H	2 EA

COLORS:

Roof		Wall		Doors & Windows	
Eave	Beige	Gable Cover	Smoke Gray	Overhead Door Trim	Beige
Ridgecap	Charcoal Gray	Trim	Beige		
Roof Cover	Charcoal Gray	UCR Trim at Corner	Beige		
UCR Trim at Rake	Beige	Wall Cover	Smoke Gray		
		Wall Sign	Beige		

CONTRACT NOTES

There are 2 additional door frameouts included in the sidewalls like the original floor plan for future overhead door installation if desired.

This proposal is for the columns in ground construction with the city to provide the sawing and removal of concrete in the column locations. The finish grade will be level from the highest point of the existing concrete. Sloping site will require additional materials and labor to seal between treated plank and concrete.

There is no sales tax included.

Total Proposed Investment: \$59,522.00



Wick Buildings®

Sappa Valley Construction LLC
Kevin Brown
1831 Highway 83
Oberlin, KS 67749

WickBuildings.com

Date: 11-16-2018

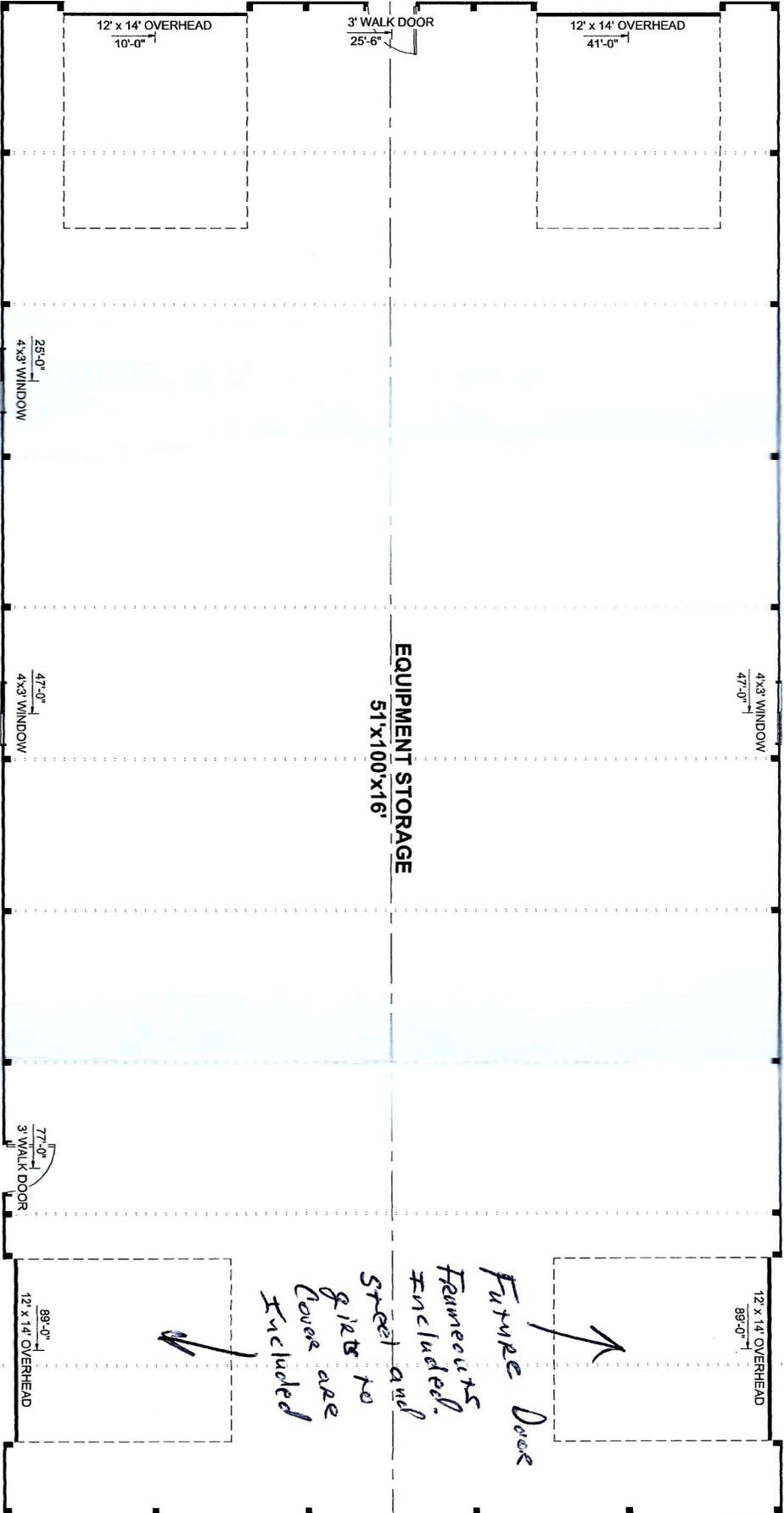
Time: 10:07 AM

DO NOT SCALE

Oberlin City 51 100 basic
51'-0" x 100'-0" x 16'-4" ICH

City Of Oberlin
Hall And Rodehaver
Oberlin, KS 67749

Customer Signature



City of Oberlin
Pool Sales Tax 1.5%

Compensating Use Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan	-	-	-	-	3,273.42	5,693.34	5,178.81	5,357.11	5,482.90	4,997.12
Feb	-	-	-	-	3,406.36	8,595.69	7,839.05	6,213.08	5,721.64	6,355.16
Mar	-	-	-	-	3,202.04	6,718.57	3,896.71	1,019.48	4,585.79	3,884.52
Apr	-	-	-	-	4,306.31	3,782.91	3,314.47	7,774.72	4,246.33	4,684.95
May	-	-	-	260.73	4,120.15	5,567.14	6,850.93	5,923.89	6,599.41	5,864.45
Jun	-	-	-	4,517.95	4,508.65	6,387.42	5,031.03	4,741.64	5,532.01	5,119.78
Jul	-	-	-	3,213.45	3,826.20	7,099.27	7,426.05	4,178.71	5,456.62	5,200.05
Aug	-	-	-	4,569.01	5,350.64	5,678.73	3,750.80	6,914.16	6,060.24	5,387.26
Sep	-	-	-	4,660.57	5,893.64	6,423.74	7,199.36	4,807.65	10,946.12	6,655.18
Oct	-	-	-	5,095.84	5,173.01	4,151.69	4,650.30	6,360.96	9,071.82	5,750.60
Nov	-	-	-	3,967.26	6,178.37	8,051.46	6,364.75	6,168.23	7,252.19	6,330.38
Dec	-	-	-	5,767.39	4,271.00	7,472.93	9,257.81	4,605.65		6,274.96
	-	-	-	32,052.20	53,509.79	75,622.89	70,760.07	64,065.28	70,955.07	

Total Compensating Use Tax Received 366,965.30
Overall Monthly Average 66 Months 5,560.08

Sales Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan				-	21,840.37	22,185.60	19,892.61	22,693.78	21,821.67	21,686.81
Feb				-	22,405.81	27,058.61	31,110.30	21,062.92	20,471.90	24,421.91
Mar				-	23,355.16	22,522.33	29,562.68	22,581.58	21,664.24	23,937.20
Apr				-	21,054.83	21,343.98	18,452.57	22,085.21	20,113.35	20,609.99
May				1,206.53	25,076.99	21,538.21	25,367.82	21,625.82	22,832.18	23,529.51
Jun				20,368.23	25,364.69	27,454.88	18,982.82	21,493.94	21,049.54	22,452.35
Jul				21,708.26	25,739.97	22,021.47	22,051.06	27,478.30	23,658.44	23,776.25
Aug				23,798.48	25,854.25	23,967.30	23,631.02	22,878.70	30,449.82	25,096.60
Sep				23,147.42	26,541.39	23,509.47	21,989.46	21,206.77	27,226.16	23,936.78
Oct				22,748.05	26,865.98	22,634.66	24,804.44	25,560.98	29,360.92	25,329.17
Nov				24,908.31	24,516.89	25,434.86	24,861.51	23,251.56	24,714.44	24,614.60
Dec				23,123.32	21,933.31	20,196.50	25,671.92	21,698.45		22,524.70
	-	-	-	161,008.60	290,549.64	279,867.87	286,378.21	273,618.01	263,362.66	

Total Sales Tax Received 1,554,784.99
Overall Monthly Average 66 Months 23,557.35

Combined Compensating Use and Sales Taxes										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan	-	-	-	-	25,113.79	27,878.94	25,071.42	28,050.89	27,304.57	26,683.92
Feb	-	-	-	-	25,812.17	35,654.30	38,949.35	27,276.00	26,193.54	30,777.07
Mar	-	-	-	-	26,557.20	29,240.90	33,459.39	23,601.06	26,250.03	27,821.72
Apr	-	-	-	-	25,361.14	25,126.89	21,767.04	29,859.93	24,359.68	25,294.94
May	-	-	-	1,467.26	29,197.14	27,105.35	32,218.75	27,549.71	29,431.59	29,393.96
Jun	-	-	-	24,886.18	29,873.34	33,842.30	24,013.85	26,235.58	26,581.55	27,572.13
Jul	-	-	-	24,921.71	29,566.17	29,120.74	29,477.11	31,657.01	29,115.06	28,976.30
Aug	-	-	-	28,367.49	31,204.89	29,646.03	27,381.82	29,792.86	36,510.06	30,483.86
Sep	-	-	-	27,807.99	32,435.03	29,933.21	29,188.82	26,014.42	38,172.28	30,591.96
Oct	-	-	-	27,843.89	32,038.99	26,786.35	29,454.74	31,921.94	38,432.74	31,079.78
Nov	-	-	-	28,875.57	30,695.26	33,486.32	31,226.26	29,419.79	31,966.63	30,944.97
Dec	-	-	-	28,890.71	26,204.31	27,669.43	34,929.73	26,304.10	-	28,799.66
	-	-	-	193,060.80	344,059.43	355,490.76	357,138.28	337,683.29	334,317.73	

Total Combined Compensating Use and Sales Tax Received 1,921,750.29
Overall Monthly Average 66 Months 29,117.43

City of Oberlin
City Share of County 1% Local Sales Tax Receipts

Compensating Use Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan	2,162.10	1,928.89	2,392.53	2,707.47	2,002.94	3,155.46	2,012.71	2,408.53	3,492.17	2,085.63
Feb	1,586.04	1,701.94	5,510.95	3,844.13	2,456.52	3,716.75	3,359.24	2,609.32	2,651.06	2,753.88
Mar	1,378.28	3,196.88	2,972.13	3,127.11	2,849.19	2,784.87	1,864.45	690.91	2,424.20	2,095.98
Apr	1,443.17	2,815.25	1,883.10	2,305.04	2,343.70	1,887.34	1,734.48	2,937.15	2,348.93	1,927.69
May	1,688.05	2,114.40	2,312.55	3,272.42	3,699.88	4,053.90	2,818.76	2,781.28	2,734.02	2,526.80
Jun	1,689.68	1,985.61	2,219.02	3,086.82	2,950.93	3,022.07	2,154.28	2,438.86	2,256.97	2,171.92
Jul	1,627.12	1,622.84	810.36	1,716.47	5,424.82	2,431.50	2,952.70	2,086.98	3,106.39	2,074.75
Aug	1,745.17	2,338.23	1,223.59	3,036.72	10,391.85	2,628.84	1,969.53	3,548.13	2,873.95	2,986.90
Sep	1,032.55	1,657.63	3,235.03	2,034.62	2,222.39	2,468.43	3,753.76	1,644.49	4,095.12	2,005.43
Oct	1,633.45	3,086.81	4,550.85	2,484.72	2,652.33	2,024.88	2,107.17	3,145.15	3,155.83	2,409.48
Nov	1,788.18	5,262.71	3,121.62	2,739.65	3,781.95	3,056.61	2,960.89	3,120.74	3,645.99	2,870.26
Dec	1,929.73	4,283.98	2,338.04	2,772.63	2,068.52	3,461.62	3,257.06	2,033.23		2,768.10
	<u>19,703.52</u>	<u>31,995.17</u>	<u>32,569.77</u>	<u>33,127.80</u>	<u>42,845.02</u>	<u>34,692.27</u>	<u>30,945.03</u>	<u>29,444.77</u>	<u>32,784.63</u>	

Total Compensating Use Tax Received 288,107.98
Overall Monthly Average 107 Months 2,692.60

Sales Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan	6,898.40	8,056.73	7,895.44	9,705.66	8,715.07	8,802.89	7,449.68	7,728.77	7,204.60	7,250.29
Feb	8,853.85	7,563.12	9,806.50	8,910.41	8,026.28	10,467.31	10,852.16	7,425.74	7,777.25	7,989.49
Mar	8,175.61	8,025.64	9,039.17	9,740.19	9,921.30	8,586.58	10,654.30	8,135.63	8,873.91	8,030.94
Apr	5,566.57	7,868.51	7,334.29	7,052.35	8,248.39	8,043.10	6,099.57	8,101.92	7,370.69	6,479.41
May	8,428.02	7,849.85	7,747.17	8,925.45	16,125.51	8,313.16	9,017.49	7,528.82	8,099.84	8,215.05
Jun	7,031.11	7,338.35	8,742.74	8,371.29	9,444.98	10,594.33	6,453.21	7,325.01	7,085.21	7,255.67
Jul	6,221.77	6,740.09	8,168.76	9,177.94	9,552.90	7,783.04	8,286.20	9,574.70	8,266.62	7,278.38
Aug	9,208.47	9,027.57	9,165.68	9,269.31	9,578.27	9,385.60	8,742.22	9,643.26	9,970.76	8,224.49
Sep	7,143.11	8,258.66	8,582.63	8,742.66	12,166.72	8,729.10	7,535.60	7,276.80	9,916.53	7,603.92
Oct	7,194.20	9,120.12	9,241.01	9,468.34	10,086.17	9,475.65	9,912.94	8,949.90	10,814.89	8,160.93
Nov	8,309.46	8,763.37	7,867.79	9,035.33	12,054.47	9,953.30	8,225.62	8,548.72	8,943.74	8,084.23
Dec	7,330.68	8,064.92	7,383.97	9,046.04	8,402.04	8,144.67	9,498.09	7,446.89		8,164.66
	<u>90,361.25</u>	<u>96,676.93</u>	<u>100,975.15</u>	<u>107,444.97</u>	<u>122,322.10</u>	<u>108,278.73</u>	<u>102,727.08</u>	<u>97,686.16</u>	<u>94,324.04</u>	

Total Sales Tax Received 920,796.41
Overall Monthly Average 107 Months 8,605.57

Combined Total Compensating Use and Sale Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>Average</u>
Jan	9,060.50	9,985.62	10,287.97	12,413.13	10,718.01	11,958.35	9,462.39	10,137.30	10,696.77	9,335.92
Feb	10,439.89	9,265.06	15,317.45	12,754.54	10,482.80	14,184.06	14,211.40	10,035.06	10,428.31	10,743.36
Mar	9,553.89	11,222.52	12,011.30	12,867.30	12,770.49	11,371.45	12,518.75	8,826.54	11,298.11	10,126.92
Apr	7,009.74	10,683.76	9,217.39	9,357.39	10,592.09	9,930.44	7,834.05	11,039.07	9,719.62	8,407.10
May	10,116.07	9,964.25	10,059.72	12,197.87	19,825.39	12,367.06	11,836.25	10,310.10	10,833.86	10,741.86
Jun	8,720.79	9,323.96	10,961.76	11,458.11	12,395.91	13,616.40	8,607.49	9,763.87	9,342.18	9,427.59
Jul	7,848.89	8,362.93	8,979.12	10,894.41	14,977.72	10,214.54	11,238.90	11,661.68	11,373.01	9,353.13
Aug	10,953.64	11,365.80	10,389.27	12,306.03	19,970.12	12,014.44	10,711.75	13,191.39	12,844.71	11,211.38
Sep	8,175.66	9,916.29	11,817.66	10,777.28	14,389.11	11,197.53	11,289.36	8,921.29	14,011.65	9,609.35
Oct	8,827.65	12,206.93	13,791.86	11,953.06	12,738.50	11,500.53	12,020.11	12,095.05	13,970.72	10,570.41
Nov	10,097.64	14,026.08	10,989.41	11,774.98	15,836.42	13,009.91	11,186.51	11,669.46	12,589.73	10,954.49
Dec	9,260.41	12,348.90	9,722.01	11,818.67	10,470.56	11,606.29	12,755.15	9,480.12	-	10,932.76
	<u>110,064.77</u>	<u>128,672.10</u>	<u>133,544.92</u>	<u>140,572.77</u>	<u>165,167.12</u>	<u>142,971.00</u>	<u>133,672.11</u>	<u>127,130.93</u>	<u>127,108.67</u>	

Total Combined Compensating Use and Sales Tax Received 1,208,904.39
Overall Monthly Average 107 Months 11,298.17

2018 Board Meeting Notes for Month of November

Attending: Matt Barnes Vicky Ray Ruth Wolfram Ronda Schroer Linda Dixon

Warren Bainter FoOLs President Gordon

Minutes from previous month approval:

Motioned by: Vicky

Seconded by: Linda

Passed or Opposed: Passes

Financial Statement Approval: For May and June

Motioned by: Vicky

Seconded by: Ruth

Passed or Opposed: Passes

Donations:

\$20.00 from Twin Creeks Extension for basement rental

\$250.00 from Bargain Box for Classes and Activities

\$111.83 from FoOLs for After School Program

Personnel:

No new report

Facility and Maintenance:

Furnace for West side for building needs new motor. R&M service center will replace motor Ronda will talk with Halley Roberson at the city. The cost will be about \$550.00

Financials:

Sherry Bergling has completed the financials and reconciliation and checks were signed.

Miscellaneous:

*John Sater of Rotary club informed us that a grant for the library has been approved at the district level .We will hear in a few weeks if the library will get final approval for the grant which will be used to replace the oldest computers upstairs.

*Ronda will check into a GROW grant for chair replacements.

*FoOLs report: Gordon reported that the money for the security camera was discussed. They wanted to use a GROW grant. But since the camera is already installed and in use, they will need to donate ½ of the money. The rest will come from other donations. Also, Gordon will be resigning in January of next year.

*Bonuses for the employees was motioned by Ruth and Linda seconded to do the following: Ronda \$150, Jody \$75, Sherry \$55, and the others \$50 each.

*Salaries were also discussed. It was motioned by Vicky and seconded by Warren to follow the city with a 3% Increase each.

Warren motioned for adjournment and Linda seconded. Meeting was adjourned.

Next meeting January 28, 2019 at 7 p.m. No December meeting.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27 12pm - Rotary	28 10am - Land	29	30	1
2	3 Cattle Trade Show	4 Cattle Trade Show 12pm - Rotary	5 Cattle Trade Show	6 1pm - The Bank, 5pm - Council	7	8
9	10	11 12pm - Rotary	12 8:30am - West	13	14 City Appreciation	15
16	17 4pm - HelmsBriscoe	18 8am - HelmsBriscoe 12pm - Rotary	19 Safety Meeting,	20 5pm - Council	21	22
23	24	25 12pm - Rotary	26	27	28 Willard Retirement,	29
30	31	1 12pm - Rotary	2	3 5pm - Council	4	5