

REGULAR COUNCIL MEETING – December 20, 2018 – GATEWAY – 5:00 P.M.

CALL TO ORDER – Acting Mayor Brandon Oien called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Brandon Oien, Deb Lohofener, Jim Marchello, Scott Gawith and Kristin McHugh. Majority of the Body Present.

Absent: Mayor Ladd Wendelin

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman, Dave Sporn, Police Chief Brad Burmaster, Airport Manager Brice Meitl, Dayna Mannebach with the Oberlin Herald, Troy Haas, Ruth Miesner, Heather McDougal, Marilyn Black, Marcia Lohofener, Rusty and Sharon Addleman, John Sater, Ken Badsy, Shayla Williby, Danielle Wasson, Mark Starr, and City Clerk Sandy Rush.

PUBLIC COMMENT- Rusty Addleman commented he would like to talk about the marketing assistant listed on the agenda later. He had many thoughts and suggestions.

CONSENT AGENDA

Approval of minutes of December 6, 2018 regular council meeting and the approval of bills.
Motion by Lohofener, second by Gawith to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

1. Next Council Meeting will be on January 3, 2019.
2. A thank you card was read from the school for the donation of the extra monkey bars.
3. EDC Performance Measure for 2019 are listed for council review. They have been delivered to EDC for review and input.
4. Dates for Power Plant Tours scheduled for an in-depth audit of three plants who have used Energy Solutions Professionals (ESP) will be January 7th or 14th at Salina; Graham Co; and Russell, to see how they are performing.

OLD BUSINESS

Assistant Position –Administrator Roberson requested the council consider renewing the position of a full time marketing and event person on staff. She presented an outline of a job description for this position which would include helping manage and coordinate Gateway events, local events, research and marketing, along with social media promotion and city information. Rusty Addleman spoke on behalf of the Strategic Doing group and after calculating all the combined hours the group spent to make the four big events from 2018 successful, they thought a part-time person would not be enough. He added the volunteer hours alone for only the Cattle Expo was over 3,000 hours. Mr. Addleman said the Gateway was a business and needed to be run as a business. After a long discussion, the council did not make a decision but asked Ms. Roberson to present performance measures for the position at the next meeting. If after a year of being accountable to the administrator and the utilization overall of the Gateway is not up 10 to 15%, the position could be cut.

New Business

1. CMB License Renewals
 - Raye's Grocery Inc.
 - Re-Load
 - Cobblestone Inn & Suites
 - Crossroads Express
 - Sunflower Recreation Center & Bowling Alley

Motion by Gawith, second by Lohofener to approve renewing the CMB licenses. **Motion carried.**

2. BSB Change Order #1 Approval for \$2,160 for hauling and Decatur County Disposal fees of 10 loads of debris.

Motion by Lohoefener, second by Gawith to approve the change order. **Motion carried.**

3. BSB Pay Request #2 Approval for \$90,362.70 for Wastewater Treatment Facility Improvements.

Motion by Gawith, second by Lohoefener to approve paying request #2. **Motion carried.**

4. Grow Decatur – Administrator Roberson explained December was the match month for Grow Decatur County Foundation and asked the council to consider donating to it since the City had benefited the past year from the Foundation including the playground equipment, the library improvements and the Gateway sound system and electrical upgrades. The City of Oberlin received over \$60,000 toward city improvements.

Motion by Lohoefener, second by Marchello to approve donating \$5,000 to the foundation. **Motion carried.**

EXECUTIVE Sessions #1: Acting Mayor Oien called for a fifteen minute Executive Session to discuss items deemed privileged in attorney-client relationship, KSA 75-4319(b)(2). To include the mayor, city administrator, city attorney and the council starting at 6:05 pm.

Motion by Gawith, second by Marchello. **Motion carried.**

Council resumed regular session at 6:20 pm. No action taken.

The Mayor then went around the table offering each Council Member a chance to make any statements they wished. Oien expressed his appreciation for all volunteers. Marchello thanked Steve Zodrow for all he does every year at the end to keep the financial plan successful.

Motion by Gawith, second by Lohoefener to adjourn the meeting at 6:30 pm. **Motion carried.**

City Clerk

Mayor