

Oberlin City Council meeting
5:00 pm
January 17, 2019



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
January 17, 2019
5:00 PM

Meeting Called to Order – Mayor Ladd Wendelin

ROLL CALL of the Members of the City Council and determination of quorum.
Oien____ Marchello _____ Lohoefener____ Gawith _____ McHugh _____

PLEDGE OF ALLEGIANCE to the Flag

BOARD APPOINTMENTS:

Oberlin Dog Park: Roz Avery to replace Jo Mason, term ending Dec 2020

PBC: Penny Fringer to replace Sarah Howland, term ending Jun 2020

PUBLIC COMMENT

- Oral Communications from the Audience

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting February 7, 2019
2. Power Plant Tours January 29, 2019
3. Snow Removal Reminder
4. FEMA Update
5. Street Project Staffing
6. Gateway Event Update

NEW BUSINESS

1. Approval of Ordinance 908 regulating the sale of CMB and Beer containing not more than 6% Alcohol Repealing Ordinance 662
2. Approval of Airport Disadvantaged Business Enterprise (DBE) goal.
3. KMEA Board of Directors
 - Director 1 – Halley Roberson
 - Director 2 – Ladd Wendelin

OLD BUSINESS

1. Marketing Assistant Position
2. EDC Appropriation

EXECUTIVE Sessions

#1 Executive Session for non-elected personnel.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department –1-14-19 Foreman Report
- Police Report – Dec 2018 Police Chief Report
- Board Reports - Board of Zoning Meeting for Parking Variance (Hirsch)

ADJOURNMENT

- Action – Motion to Adjourn
Motion _____ Second _____

REGULAR COUNCIL MEETING – January 3, 2019 – GATEWAY – 5:00 P.M.

CALL TO ORDER – Acting Mayor Brandon Oien called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Brandon Oien, Deb Lohofener, Jim Marchello, and Kristin McHugh. Majority of the Body Present.

Absent: Mayor Ladd Wendelin and Scott Gawith

Others Present - City Administrator Halley Roberson, City Attorney Steve Hirsch, City Treasurer Steve Zodrow, City Foreman, Dave Sporn, Police Chief Brad Burmaster, Water Supervisor Jeremy Tally, Airport Manager Brice Meitl, Dayna Mannebach with the Oberlin Herald, Troy Haas, Ruth Miesner, Heather McDougal, Marilyn Black, Mark Starr, Ken Badsky, Abby Hissong, Kris Matthews, Kurt Vollertson, Terry Rush and City Clerk Sandy Rush.

PUBLIC COMMENT- Kris Matthews, Kurt Vollertson and Abby Hissong with the GROW Decatur Board presented the council with a Thank You basket of goodies for the City's \$5,000 donation to GROW Decatur.

CONSENT AGENDA

Approval of minutes of December 20, 2018 regular council meeting and the approval of bills.
Motion by Lohofener, second by Marchello to approve the Consent Agenda. **Motion carried.**

NEW BUSINESS

Designation of Depository Institutions

Motion by Marchello, second by Lohofener to designate The Bank, Farmer's Bank & Trust and First National as Depository Banks for City of Oberlin Funds. **Motion carried** with Oien abstaining due to conflict of interest.

Resolution #710 GAAP (Generally Accepted Accounting Principles)

Motion by Marchello, second by Lohofener to approve Resolution #710 waiving preparation of financial statements in conformity with GAAP. **Motion carried.**

Utility Rebates for 2019 - Treasurer Steve Zodrow presented a proposal to consider including the Youth Recreation Center in the 50% utility rebate process along with the Sunflower Cinema, Last Indian Museum and the Oberlin Golf Course. In the past the bowling alley has not been included in the rebates. The utility rebates totaled \$8,200 for 2018. This is budgeted for and paid for by the General Fund under Cultural and Recreational Activities. We do not send these rebates to the respective entities, instead the rebates are applied on a monthly basis to their respective utility accounts.

Motion by Lohofener, second by McHugh to provide utility rebates of \$1,495 a year to the Sunflower Cinema, \$3,770 to Youth Recreation Center, \$2,945 to Last Indian Museum, and \$3,320 to the Oberlin Golf Course for a total cost of \$11,530 in 2019. **Motion carried.**

ADMINISTRATORS REPORT

1. Next Council Meeting will be on January 17, 2019.
2. Since the recent snow storm, Administrator Roberson requested the public to help keep the roads clear of cars so the city crew can clean the streets. She reminded all of the importance of shoveling their walks.

OLD BUSINESS

2019 Future Planning/Assistant Position –Administrator Roberson showed a presentation representing the importance of a governance to facilitate the city for initiatives to succeed. A historical census data was used to illustrate the projected city and county population loss in the next twenty five years. Also Ms. Roberson offered three options for an Assistant position and what they could do for Oberlin by bringing the position back under the guidance of the City, focusing on:

1. Marketing: centering on managing the Gateway events and working with CVB and other groups to assist in marketing.
2. Hybrid by combined EDC/events: focusing on managing the Gateway events and work on specific economic development aspects for Oberlin.
3. The same path without an assistant position.

Three different Performance Measures for an Assistant were also defined. These covered Gateway events, meetings, local events and outcomes. Lohofener said even if the city creates the assistant position, we would still need staff and volunteers to help. Marchello commented it is not about the revenue and events; it is about the community making money. Treasurer Zodrow reminded council they did build the position into the 2019 budget at \$14 per hour. Lohofener remarked, if it is built into the budget, there is no need to cut anything. No decision was made, as Administrator Roberson will be reviewing the presentation with Gawith and Mayor Wendelin before the next discussion.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

Acting Mayor expressed his appreciation for the city crew and their hard work at cleaning up after the snow storm.

Public Works Report – Foreman Sporn advised the public the power plant will tested and run several times this month. The east side of town might experience flashes of no power.

Treasurers Report – Transient Guest Tax and Combined Compensating Use and Sales Tax report available for review.

Motion by Lohofener, second by Marchello to adjourn the meeting at 6:15 pm. **Motion carried.**

City Clerk

Mayor

**ENHANCED CEREAL MALT BEVERAGES and/or BEER CONTAINING NOT MORE THAN
6% ALCOHOL BY VOLUME (Revised 12/17/18)**

ORDINANCE NO. 908

AN ORDINANCE REGULATING THE SALE OF CEREAL MALT BEVERAGE AND BEER CONTAINING NOT MORE THAN 6% ALCOHOL BY VOLUME WITHIN THE CITY OF OBERLIN, KANSAS AND REPEALING ORDINANCE NO. 662

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OBERLIN:

Section 1. DEFINITION. Enhanced Cereal Malt Beverage means cereal malt beverage as that term is defined in K.S.A. 41-2701, and amendments thereto, and such term shall include beer containing not more than 6% alcohol by volume when such beer is sold by a retailer licensed under the Kansas cereal malt beverage act.

Section 2. LICENSE ISSUED BY CITY. The "Cereal Malt Beverage License" issued by the city of Oberlin pursuant to this ordinance, authorizes the sale of enhanced cereal malt beverage as defined in section 1, by those retailers in compliance with this ordinance and other laws and regulations that may apply.

Section 3. LICENSE REQUIRED OF RETAILER.

(a) It shall be unlawful for any person to sell any enhanced cereal malt beverage at retail without a license for each place of business where enhanced cereal malt beverages are to be sold at retail.

(b) It shall be unlawful for any person, having a license to sell enhanced cereal malt beverages at retail only in the original and unopened containers and not for consumption on the premises, to sell any enhanced cereal malt beverage in any other manner.

Section 4. APPLICATION. Any person desiring a license shall make an application to the governing body of the city and accompany the application by the required license fee for each place of business for which the person desires the license. The application shall be verified, and upon a form prepared by the attorney general of the State of Kansas, and shall contain:

(a) The name and residence of the applicant and how long he or she has resided within the State of Kansas;

(b) The particular place for which a license is desired;

(c) The name of the owner of the premises upon which the place of business is located;

(d) The names and addresses of all persons who hold any financial interest in the particular place of business for which a license is desired.

(e) A statement that the applicant is a citizen of the United States and not less than 21 years of age and that he or she has not within two years immediately preceding the date of making application been convicted of a felony or any crime involving moral turpitude, or been adjudged guilty of drunkenness, or driving a motor vehicle while under the influence of intoxicating liquor or the violation of any other intoxicating liquor law of any state or of the United States;

(f) Each application for a general retailer's license shall be accompanied by a certificate from the city health officer certifying that he or she has inspected the premises to be licensed.

(g) Each application for a general retailer's license must be accompanied by a certificate from the city fire chief certifying that he or she has inspected the premises to be licensed.

The application shall be accompanied by a statement, signed by the applicant, authorizing any governmental agency to provide the city with any information pertinent to the application. One copy of such application shall immediately be transmitted to the chief of police of the city for investigation of the applicant. It shall be the duty of the chief of police to investigate such applicant to determine whether he or she is qualified as a licensee under the provisions of this chapter. The chief shall report to the City Clerk not later than five working days subsequent to the receipt of such application. The application shall be scheduled for consideration by the governing body at the earliest meeting consistent with current notification requirements.

Section 5. LICENSE APPLICATION PROCEDURES.

(a) All applications for a new and renewed enhanced cereal malt beverage license shall be submitted to the city clerk 10 days in advance of the governing body meeting at which they will be considered.

(b) The city clerk's office shall notify the applicant of an existing license 30 days in advance of its expiration.

(c) The clerk's office shall provide copies of all applications to the police department, to the fire department, and to the city-county health department, when they are received. The police department will run a record check on all applicants and the fire department and health department will inspect the premises. The departments will then recommend approval, or disapproval, of applications within five working days of the department's receipt of the application.

(d) The governing body will not consider any application for a new or renewed license that has not been submitted 10 days in advance and been reviewed by the above city departments.

(e) An applicant who has not had an enhanced cereal malt beverage license in the city shall attend the governing body meeting when the application for a new license will be considered.

Section 6. LICENSE GRANTED; DENIED.

(a) The journal of the governing body shall show the action taken on the application.

(b) If the license is granted, the city clerk shall issue the license which shall show the name of the licensee and the year for which issued.

(c) No license shall be transferred to another licensee.

(d) If the license shall be denied, the license fee shall be immediately returned to the person who has made application.

Section 7. LICENSE TO BE POSTED. Each license shall be posted in a conspicuous place in the place of business for which the license is issued.

Section 8. LICENSE, DISQUALIFICATION. No license shall be issued to:

(a) A person who has not been a resident in good faith of the state of Kansas for at least one year immediately preceding application and a resident of Decatur county for at least six months prior to filing of such application.

(b) A person who is not a citizen of the United States.

(c) A person who is not of good character and reputation in the community in which he or she resides.

(d) A person who, within two years immediately preceding the date of making application, has been convicted of a felony or any crime involving moral turpitude, or has been adjudged guilty of drunkenness or driving a motor vehicle while under the influence of intoxicating liquor or the violation of any other intoxicating liquor law of any state or of the United States.

(e) A partnership, unless all the members of the partnership shall otherwise be qualified to obtain a license.

(f) A corporation if any manager, officer or director thereof or any stockholder owning in the aggregate more than 25 percent of the stock of such corporation would be ineligible to receive a license hereunder for any reason other than non-residence within the city or county.

(g) A corporation, if any manager, officer or director thereof, or any stockholder owning in the aggregate more than 25 percent of the stock of such corporation, has been an officer, manager or director, or a stockholder owning in the aggregate more than 25 percent of the stock, of a corporation which: (A) Has had a retailer's license revoked under K.S.A. 41-2708 and amendments thereto; or (B) has been convicted of a violation of the drinking establishment act or the cereal malt beverage laws of this state.

(h) A person whose place of business is conducted by a manager or agent unless such manager or agent possesses the same qualifications required of the licensee.

(i) A person whose spouse would be ineligible to receive a retailer's license for any reason other than citizenship, retailer residency requirements or age, except that this subsection (i) shall not apply in determining eligibility for a renewal license.

Section 9. RESTRICTION UPON LOCATION. [Note, subsections (b), (c) and (d) are optional and not required by state law.]

(a) No license shall be issued for the sale at retail of any enhanced cereal malt beverage on premises which are located in areas not zoned for such purpose.

(b) It shall be unlawful to sell or dispense at retail any enhanced cereal malt beverage at any place within the city limits that is within a 200-foot radius of any church, school or library.

(c) Provisions shall not apply to any establishment holding a private club license issued by the State of Kansas.

(d) The distance limitation of subsection (b) above shall not apply to any establishment holding an enhanced cereal malt beverage license issued by the city when the licensee has petitioned for and received a waiver of the distance limitation. The governing body shall grant such a waiver only following public notice and hearing.

Section 10. LICENSE FEE. The rules and regulations regarding license fees shall be as follows:

(a) General Retailer -- for each place of business selling enhanced cereal malt beverages at retail, \$100.00 per calendar year.

(b) Limited Retailer -- for each place of business selling only at retail enhanced cereal malt beverages in original and unopened containers and not for consumption on the premises, \$50.00 per calendar year.

Full amount of the license fee shall be required regardless of the time of the year in which the application is made, and the licensee shall only be authorized to operate under the license for the remainder of the calendar year in which the license is issued.

Section 11. SUSPENSION OF LICENSE. The chief of police, upon five days' written notice, shall have the authority to suspend such license for a period not to exceed 30 days, for any violation of the provisions of this ordinance or other laws pertaining to enhanced cereal malt beverages, which violation does not in his or her judgment justify a recommendation of revocation. The licensee may appeal such order of suspension to the governing body within seven days from the date of such order.

Section 12. LICENSE SUSPENSION/REVOCAION BY GOVERNING BODY. The governing body of the city, upon five days' written notice, to a person holding a license to sell enhanced cereal malt beverages shall permanently revoke or cause to be suspended for a

period of not more than 30 days such license for any of the following reasons:

- (a) If a licensee has fraudulently obtained the license by giving false information in the application therefor;
- (b) If the licensee has violated any of the provisions of this section or has become ineligible to obtain a license under this section;
- (c) Drunkenness of a person holding such license, drunkenness of a licensee's manager or employee while on duty and while on the premises for which the license is issued, or for a licensee, his or her manager or employee permitting any intoxicated person to remain in such place selling enhanced cereal malt beverages;
- (d) The sale of enhanced cereal malt beverages to any person under 21 years of age;
- (e) For permitting any gambling in or upon any premises licensed;
- (f) For permitting any person to mix drinks with materials purchased in any premises licensed or brought into the premises for this purpose;
- (g) For the employment of any person under the age established by the State of Kansas for employment involving dispensing enhanced cereal malt beverages;
- (h) For the employment of persons adjudged guilty of a felony or of a violation of any law relating to intoxicating liquor;
- (i) For the sale or possession of, or for permitting the use or consumption of alcoholic liquor within or upon any premise licensed;
- (j) The nonpayment of any license fees;
- (k) If the licensee has become ineligible to obtain a license;
- (l) The provisions of subsections (f) and (i) shall not apply if such place of business is also currently licensed as a private club.

Section 13. SAME; APPEAL. The licensee, within 20 days after the order of the governing body revoking any license, may appeal to the district court of Decatur county and the district court shall proceed to hear such appeal as though such court had original jurisdiction in the matter. Any appeal taken shall not suspend the order of revocation of the license of any licensee, nor shall any new license be issued to such person or any person acting for or on his or her behalf, for a period of six months thereafter.

Section 14. CHANGE OF LOCATION. If a licensee desires to change the location of his or her place of business, he or she shall make an application to the governing body showing the same information relating to the proposed location as in the case of an original application. Such application shall be accompanied by a fee of \$50.00. If the application is in proper form and the location is not in a prohibited zone and all other requirements relating to such place of business are met, a new license shall be issued for the new location for the balance of the year for which a current license is held by the licensee.

Section 15. WHOLESALERS AND/OR DISTRIBUTORS. It shall be unlawful for any wholesaler and/or distributor, his, her or its agents or employees, to sell and/or deliver enhanced cereal malt beverages within the city, to persons authorized to sell the same within this city unless such wholesaler and/or distributor has first secured a license from the director of revenue, state commission of revenue and taxation of the State of Kansas authorizing such sales.

Section 16. BUSINESS REGULATIONS. It shall be the duty of every licensee to observe the following regulations.

- (a) The place of business licensed, and operating shall at all times have a front and rear exit unlocked when open for business.

(b) The premises and all equipment used in connection with such business shall be kept clean and in a sanitary condition and shall at all times be open to the inspection of the police and health officers of the city, county and state.

(c) Except as provided by subsection (d), no enhanced cereal malt beverages may be sold or dispensed between the hours of 12:00 midnight and 6:00 a.m., or consumed between the hours of 12:30 a.m., and 6:00 a.m., or on Sunday, except in a place of business which is licensed to sell cereal malt beverage for consumption on the premises, which derives not less than 30 percent of its gross receipts from the sale of food for consumption on the licensed premises; closing hours for clubs shall conform to K.S.A. 41-2614 and amendments thereto.

[Optional subsection (c) for cities where Sunday sales have been authorized by ordinance.

(c) Except as provided by subsection (d), no enhanced cereal malt beverages may be sold or dispensed; (1) Between the hours of 12:00 midnight and 6:00 a.m.; (2) in the original package before 12:00 noon or after 8:00 p.m. on Sunday; (3) on Easter Sunday; or (4) for consumption on the licensed premises on Sunday, except in a place of business which is licensed to sell enhanced cereal malt beverage for consumption on the premises, which derives not less than 30% of its gross receipts from the sale of food for consumption on the licensed premises.]

(d) Enhanced cereal malt beverages may be sold at any time alcoholic liquor is allowed by law to be served on premises which are licensed pursuant to K.S.A. 41-2601, et seq. and amendments thereto, and licensed as a club by the State Director of Alcoholic Beverage Control.

(e) The place of business shall be open to the public and to the police at all times during business hours, except that premises licensed as a club under a license issued by the State Director of Alcoholic Beverage Control shall be open to the police and not to the public.

(f) It shall be unlawful for any licensee or agent or employee of the licensee to become intoxicated in the place of business for which such license has been issued.

(g) No licensee or agent or employee of the licensee shall permit any intoxicated person to remain in the place of business for which such license has been issued.

(h) No licensee or agent or employee of the licensee shall sell or permit the sale of enhanced cereal malt beverage to any person under 21 years of age.

(i) No licensee or agent or employee of the licensee shall permit any gambling in the place of business for which such license has been issued.

(j) No licensee or agent or employee of the licensee shall permit any person to mix alcoholic drinks with materials purchased in said place of business or brought in for such purpose.

(k) No licensee or agent or employee of the licensee shall employ any person under 18 years of age in dispensing enhanced cereal malt beverages. No licensee shall employ any person who has been judged guilty of a felony.

Section 17. PROHIBITED CONDUCT ON PREMISES. The following conduct by an enhanced cereal malt beverage licensee, manager or employee of any licensed enhanced cereal malt beverage establishment is deemed contrary to public welfare and is prohibited:

(a) Remaining or permitting any person to remain in or upon the premises who exposes to view any portion of the female breasts below the top of the areola or any portion of males/female's pubic hair, anus, buttocks or genitals;

(b) Permitting any employee on the licensed premises to touch, caress or fondle the breasts, buttocks, anus, vulva or genitals of any other employee or any patron;

(c) Encouraging or permitting any patron on the licensed premises to touch, caress or fondle the breasts, buttocks, anus, vulva, or genitals of any employee;

(d) Performing or permitting any person to perform on the licensed premises acts of or

acts which simulate:

(1) Sexual intercourse, masturbation, sodomy, or any other sexual act which is prohibited by law; or

(2) Touching, caressing or fondling such persons' breasts, buttocks, anus or genitals.

(e) Using or permitting any person to use on the licensed premises, any artificial devices or inanimate objects to depict any of the acts prohibited by paragraph (d).

(f) Showing or permitting any person to show on the licensed premises any motion picture, film, photograph, electronic reproduction, or other visual reproduction depicting:

(1) Acts or simulated acts of sexual intercourse, masturbation, sodomy, or any sexual act which is prohibited by law;

(2) The touching, caressing or fondling of the buttocks, anus, genitals or the female breasts;

(3) Scenes in which a person displays the buttocks, anus, genitals or the female breasts.

(g) The term premises means the premises licensed by the city as an enhanced cereal malt beverage establishment and such other areas, under the control of the licensee or his or her employee or employees, that are in such close proximity to the licensed premises that activities and conduct of persons within such other areas may be viewed by persons on or within the licensed premises.

Section 18. SANITARY CONDITIONS REQUIRED. All parts of the licensed premises including furnishings and equipment shall be kept clean and in a sanitary condition, free from flies, rodents and vermin at all times. The licensed premises shall have at least one restroom for each sex easily accessible at all times to its patrons and employees. The restroom shall be equipped with at least one lavatory with hot and cold running water, be well lighted, and be furnished at all times with paper towels or other mechanical means of drying hands and face. Each restroom shall be provided with adequate toilet facilities which shall be of sanitary design and readily cleanable. The doors of all toilet rooms shall be self-closing and toilet paper at all times shall be provided. Easily cleanable receptacles shall be provided for waste material and such receptacles in toilet rooms for women shall be covered. The restrooms shall at all times be kept in a sanitary condition and free of offensive odors and shall be at all times subject to inspection by the city health officer or designee.

Section 19. This ordinance shall be published one time in the official city newspaper.

Section 20. This ordinance shall take effect and be in force from and after April 1, 2019.

PASSED AND APPROVED this 17th day of January, 2019.

[SEAL]

Mayor, Ladd Wendelin

ATTEST:

City Clerk, Sandy Rush

(PUBLISHED IN THE *OBERLIN HERALD* ON January 22, 2019)

SUMMARY OF ORDINANCE NO. 908

On January 17, 2019, the governing body of the City of Oberlin, Kansas passed an ordinance entitled:

AN ORDINANCE REGULATING THE SALE OF CEREAL MALT BEVERAGE AND BEER CONTAINING NOT MORE THAN 6% ALCOHOL BY VOLUME WITHIN THE CITY OF OBERLIN, KANSAS AND REPEALING ORDINANCE No. 662

The Ordinance provides for revisions to the city's ordinance concerning licensure of the sale of cereal malt beverages in light of the change in state law to allow for alcohol that contains not more than 6% alcohol by volume, including fines for violations of the city code provisions. A complete text of the Ordinance may be obtained or viewed free of charge at the office of the City Administrator/Clerk, 1 Morgan Drive, Oberlin, Kansas. A reproduction of the Ordinance is available for not less than 7 days following the publication date of this Summary at www.oberlin-kansas.com.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: _____

City Attorney

Section 26.45: Overall DBE Three-Year Goal Methodology

Name of Recipient: City of Oberlin, Kansas

Goal Period: FY-2019-2021 – October 1, 2018 through September 30, 2021

DOT-assisted contract amount:	FY-2019	\$ 500,000
	FY-2020	\$ 0
	FY-2021	<u>\$ 390,000</u>
	Total	\$ 890,000

Overall Three-Year Goal: 0.7% to be accomplished through race-conscious goals

Total dollar amount to be expended on DBE's: \$8,900

Describe the Number and Type of Contracts that the airport anticipates awarding:

2019: Pave apron and taxilane
2020: No Project
2021: Pave taxilane extension

Market Area: The market area was determined based on available information indicating that the substantial majority of contractors and subcontractors will come from this area. Information from Kansas Department of Transportation was also utilized. We selected the following geographical areas (Counties) from Western Kansas which will be used to seek contractors for the projects during the various years.

Counties: Cheyenne, Cloud, Decatur, Ellis, Ellsworth, Gove, Graham, Jewell, Lincoln, Logan, Mitchell, Osborne, Ottawa, Phillips, Rawlins, Republic, Rooks, Russell, Saline, Sheridan, Sherman, Smith, Thomas, Trego, Wallace

In addition to construction contracts, we anticipate contracts for consulting engineering services. In establishing DBE participation for consulting engineering services, we were unable to locate certified DBEs that provide consulting engineering in the market area. We have contacted the Kansas Department of Transportation and are not aware of any DBE airport consulting engineering firms that provide services to airports in our market areas.

Based on our past experience and information from the Kansas Department of Transportation, we anticipate 2 to 4 consulting engineering firms submitting qualification packets for providing services at our airport. It should be noted that our engineering selection will be a qualification based selection. We do not anticipate DBE consulting engineering firms submitting qualifications during the selection process, as the Kansas Department of Transportation is not aware of DBE consulting engineering firms responding to requests for qualifications in our market area during the past several years. Therefore, during this 3-year period, we anticipate no DBE participation on consulting engineering services contracts. We will continually review and evaluate DBE participation by consulting/engineering firms and update as necessary.

Step 1. 26.45(c) Actual relative availability of DBE's

Determine the base figure for the relative availability of DBEs. The base figure for the relative availability was calculated as follows:

Method: Use DBE Director from Kansas Department of Transportation, found at: <https://kdotapp.ksdot.org/dbecontractorlist/>

Use Census Bureau Data, found at: <http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t>

NAICS	Type of Work	Total DBE's	Total All Firms
237310	Paving Contractor	1	25
238210	Electrical Contractor	0	56
238910	Grading Contractor	0	37
541330	Engineering Services	0	18
Total		1	136

Divide the total number of DBE's by the total number of All Firms = base figure for each contract. **Base figure = 0.7%**

Step 2. 26.45(d): Adjustments to Step 1 base figure.

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what adjustment (if any) was needed to the base figure in order to arrive at the overall goal.

An examination of the anticipated contracts for each fiscal year, the availability of the DBE firms by trade classification and the volume of work performed by DBE firms over previous years.

- a. The City has been unable to find evidence of past discrimination and has not identified any barriers in our local market area. In addition, the Kansas Department of Transportation (KDOT) is not aware of past discrimination and they have not identified any barriers in our local market area.
- b. The City examined the historic overall DBE goals accomplishments at the airport in recent years, as shown in the table below. Because past achievements have exceeded the goal, the future base figure goal may be adjusted down by the amount that has been exceeded in the past.

FY	Total Grant \$ Amount	DBE Goals			Accomplishments*			Type of work
		RC	RN	Total	RC	RN	Total	
FY 12	\$ 0							
FY 13	\$ 0							
FY 14	\$ 0							
FY 15	\$ 736,200	3.78%		3.78%	3.78%		3.78%	Concrete Paving
FY 16	\$ 0							
FY 17	\$ 0							
FY 18	\$ 0							

- c. Arranging this historical data from low to high, the median is 3.78%. There is no average.
- d. With only one project goal over a 7-year time span, there is insufficient DBE data to use historical data to make an adjustment in the Step 1 base figure. Therefore, the city will adopt its Step 1 base figure of 0.7% as its overall goal for this three-year goal period.

The proposed Overall DBE Goals are as follows:

- *Fiscal Year #1 – 0.7%*
- *Fiscal Year #2 – No Project*
- *Fiscal Year #3 – 0.7%*

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation.

26.51(b) (1-9)

The recipient will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation.

1. *Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;*
2. *Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;*

The recipient estimates that in meeting its overall goal 1%, it will obtain 30% from RN participation and 70% through RC measures.

This breakout is based on the City’s history of DBE participation.

The City of Oberlin will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm’s DBE status in making the award.

PUBLIC PARTICIPATION

Consultation: Section 26.45(g)(1).

In establishing the overall goal, the City of Oberlin provided for consultation and publication. This included consultation with minority, women’s and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City’s efforts to establish a level playing field for the participation of DBEs.

Notwithstanding paragraph (f)(4) of this section, we will not implement our proposed goal until we have complied with this requirement.

PUBLIC NOTICE

The City of Oberlin hereby announces its fiscal years 2019 through 2021 goal of 0.7% for Disadvantaged Business Enterprise (DBE) airport construction Contracts. The proposed goals and rationale is available for inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday at the city offices, #1 Morgan Drive, Oberlin, KS 67749 for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

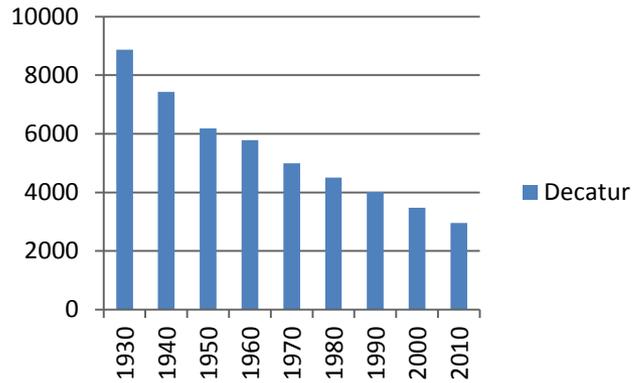
City Administrator, City of Oberlin, #1 Morgan Drive, Oberlin, KS 67749

AND

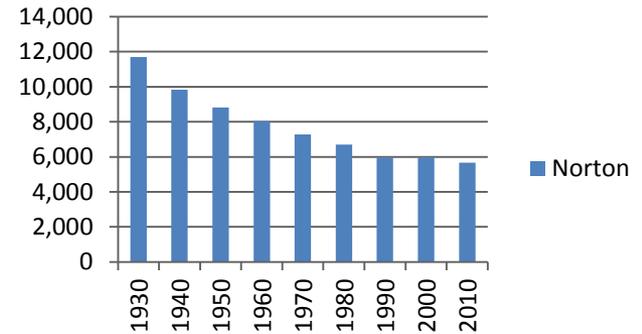
Ofelia Medina, FAA Office of Civil Rights, AWP-9
P.O. Box 92007, Los Angeles, CA 90009-2007
Phone: 310-725-3945
E-Mail: ofelia.medina@faa.gov

Historical Census data

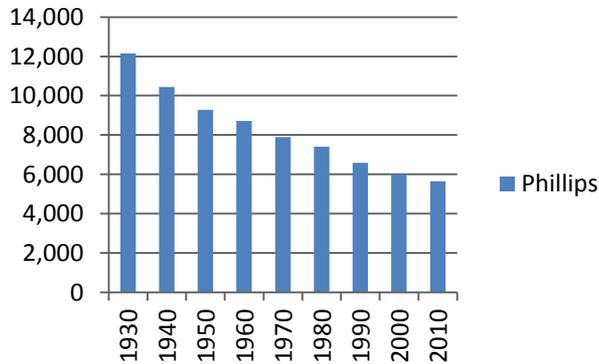
Decatur



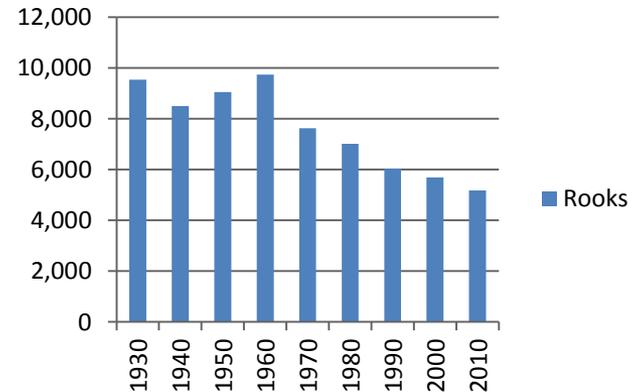
Norton



Phillips



Rooks



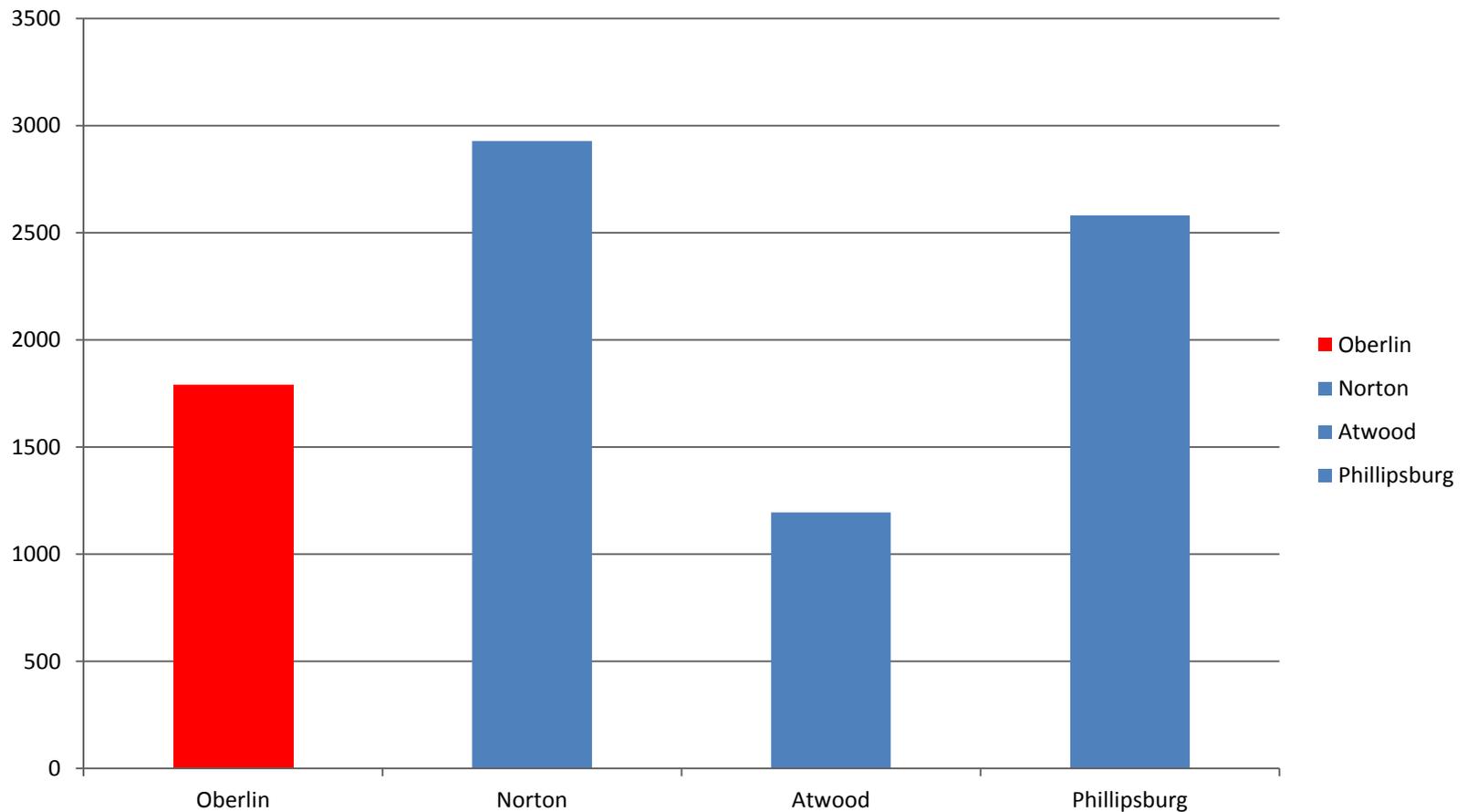
Aggregate breakdown of loss from 1930-2010

Decatur	Norton	Phillips	Rooks
-70%	-52%	-54%	-46%

This gives Decatur County a 7% - 8% average loss every census.
For a 30 year period this loss would be 24% loss in net population

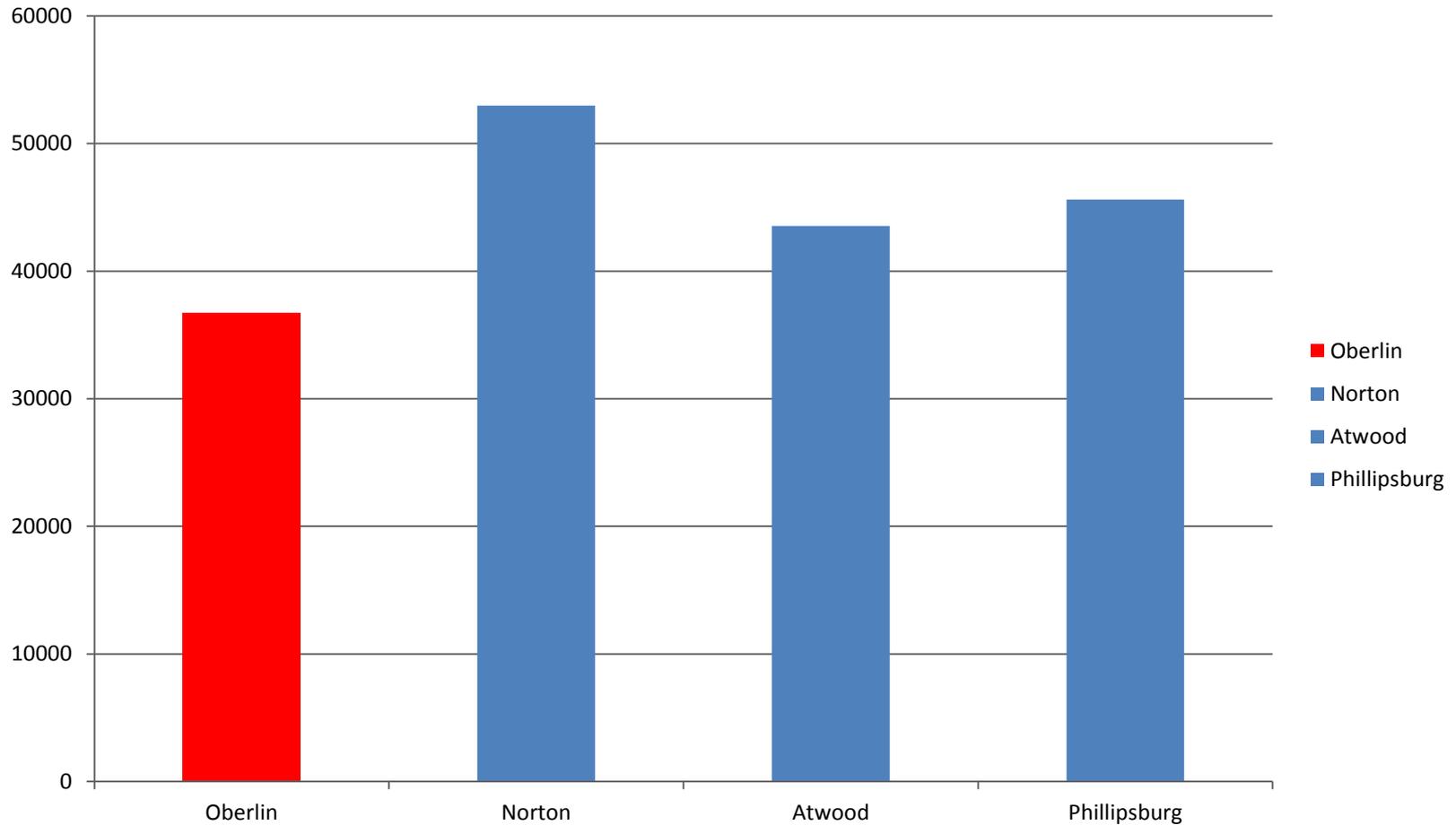
Population 2010 Census

Population



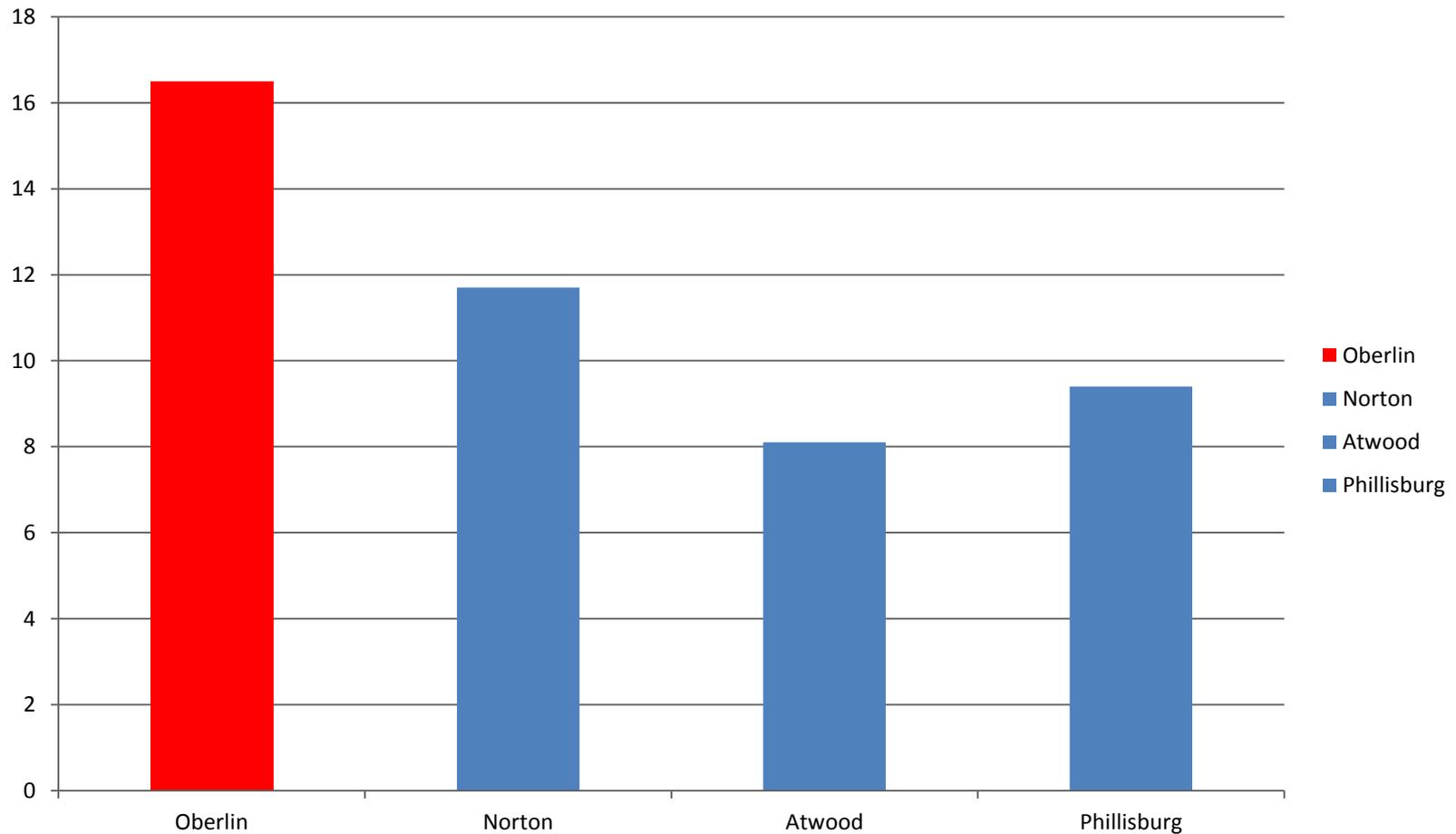
Median income 2010 Census

Median income



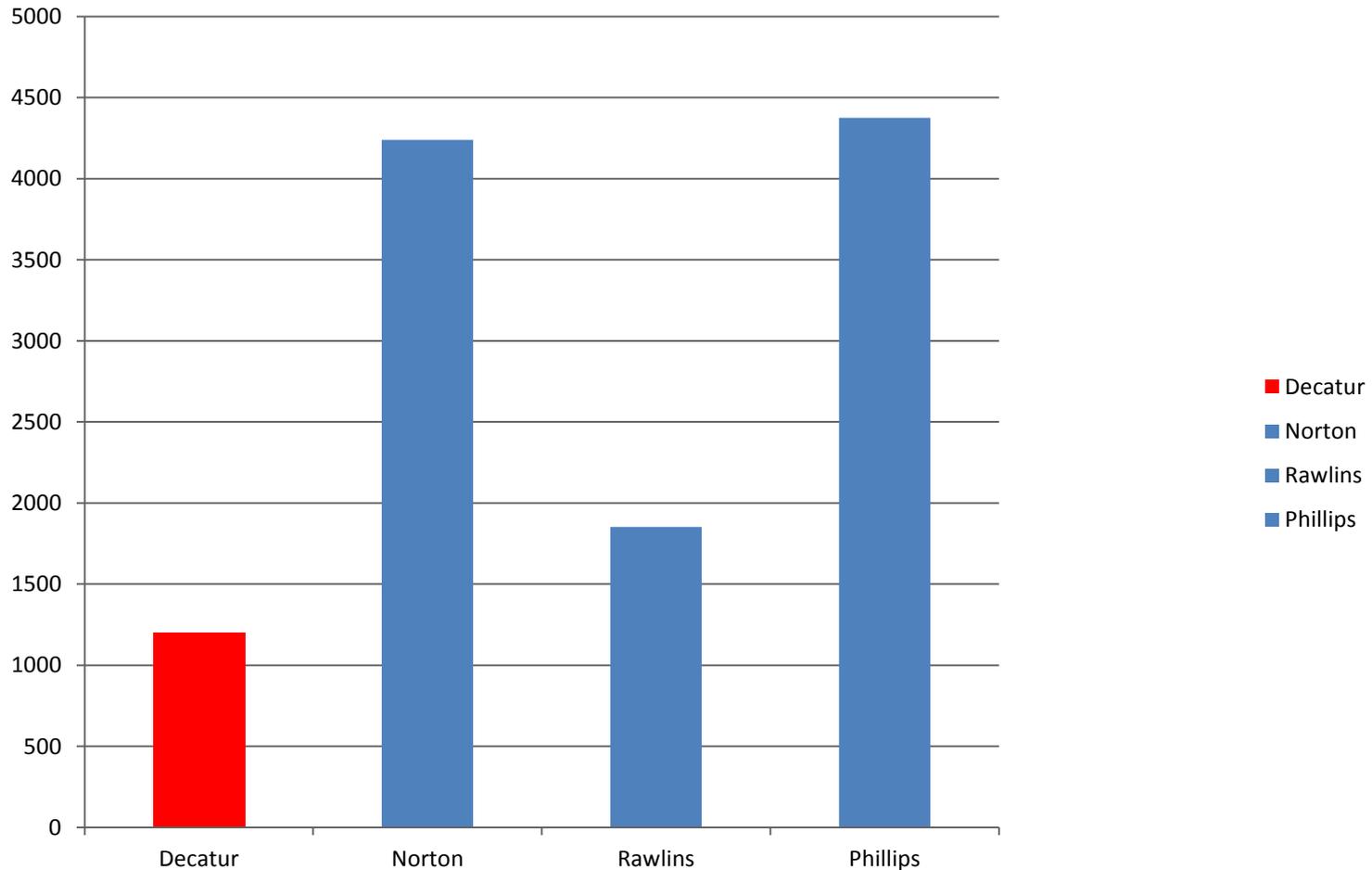
Percentage of population living in poverty

Poverty population



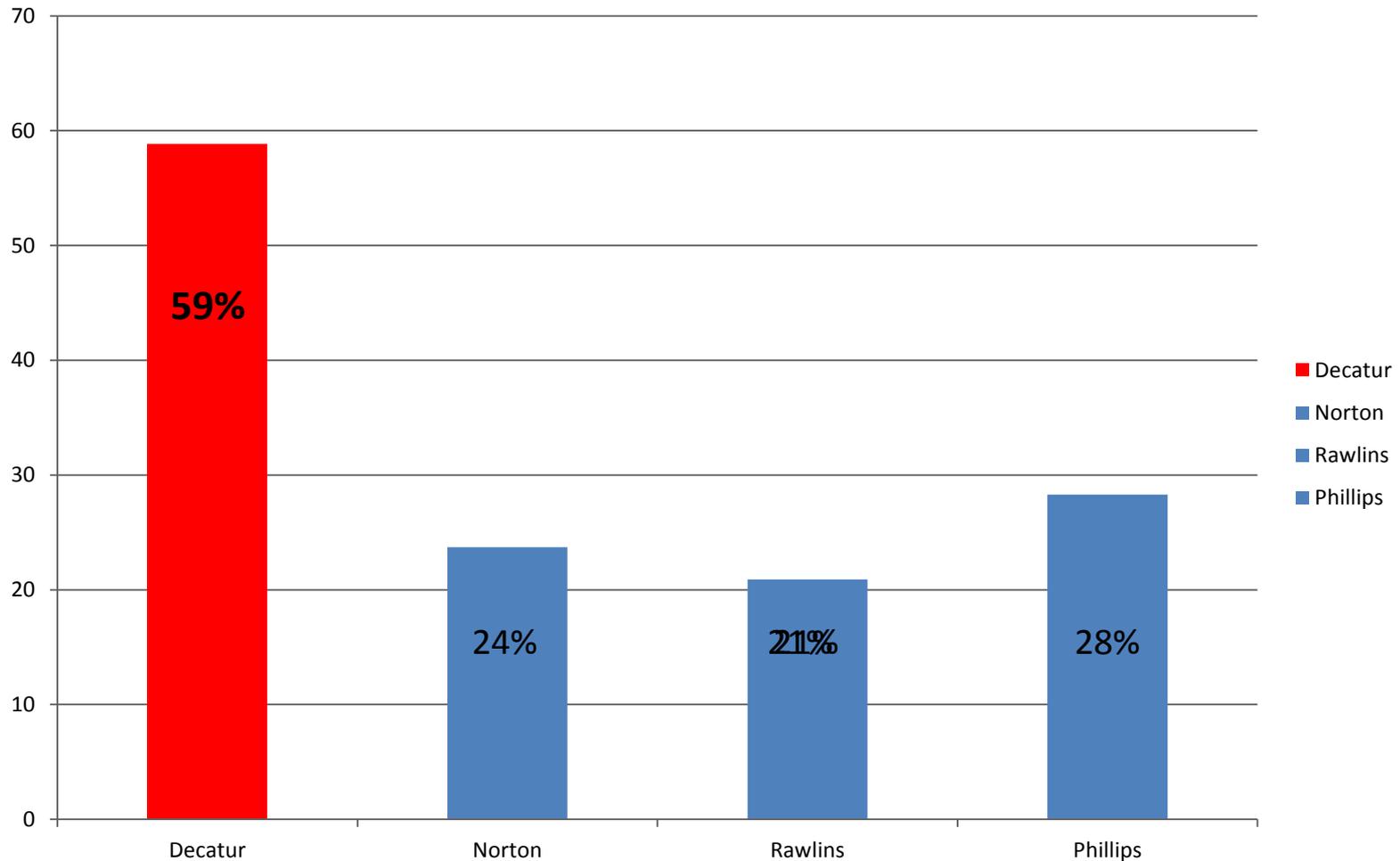
Census population projects

Projected Population 2044

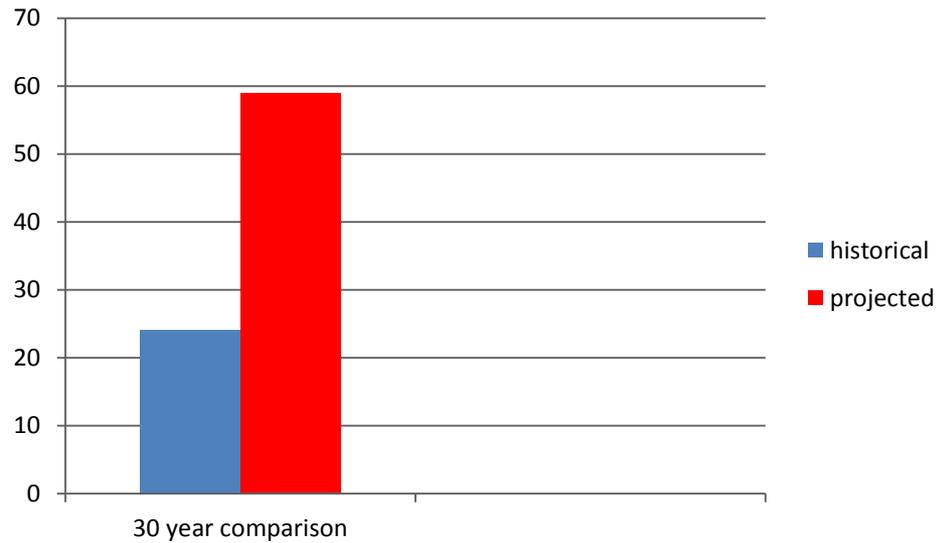


Projected population percentage loss

Projected lost population 2044



Population loss comparison 1930 - 2010



How do we turn this ship around?





RIGHT
NOW

Governance of influential initiatives

Governance

Population

Business

Administration
Infrastructure
Operations

Governance

Governance - facilitating a rich environment for initiatives to succeed; 'Establishment of policies, and continuous monitoring of their proper implementation, by the members of the governing body of an organization. It includes the mechanisms required to balance the powers of the members with the associated accountability, and their primary duty of enhancing the prosperity and viability of the organizations'.



Budget and administration

- Efficient and effective management of funds to achieve initiatives
- Creating additional revenue to alleviate tax and utility burden
- Leverage resources, funds, equipment, and staff

Strategically spending money positions Oberlin at an advantage. Reducing costs is essential, finding the balance between reduction and spending is the difference between success and failure.



Infrastructure & operations

- Budget planning for critical infrastructure needs
- Equipment planning
- Ensure day-to-day functions are executed

Power, water, streets; this has to be dependable, period. This is the foundation everything is built and exists upon.



Gateway

- Increase revenue to reduce operating losses through events
- Generate increased traffic to Oberlin to increase business sales, and sales tax revenue

Oberlin's Gateway is here it can either be an asset or a liability; the choice rests with the council.

Energy audit initiative

- Reduce energy use in Oberlin by increasing energy efficiency
 - Reducing operating costs
 - Reducing outlay for upgrades
- Improvement of some infrastructure elements
- Possible solutions to upgrade the power plant
 - Solar, wind, natural gas, or diesel options
 - Creating substantial increase of revenue
 - Tours set for January
- Considerations for Energy audit and power plant solutions
 - Is the functionality a fit for Oberlin
 - Is the financing mechanism advantageous for Oberlin

Facilitating governance initiative of power plant

Business

- Greater flexibility to offer business incentives
- More reliable power sources for businesses with high electrical demands

Population

- Job opportunities
- Attractive lower costs of living
- Sustainable power

Power plant

Budget & administration

- Create substantial additional revenue for City
- Alleviate tax and utility burden
- Reduced operating costs

Operations & infrastructure

- Additional revenue can be directed toward equipment
- Additional revenue can be directed toward infrastructure improvements

Facilitating governance initiative of fiber internet

Business

- More attractive for new businesses
- Improve opportunities for local businesses
- Create more job opportunities

Population

- Job opportunities for residents
- Opportunity for people who already have online jobs to move to Oberlin

Fiber internet

Budget

- Create additional revenue for City
- Alleviate tax and utility burden

Operations & infrastructure

- Additional revenue can be directed toward equipment
- Additional revenue can be directed toward infrastructure improvements

Facilitating governance initiative for Gateway

Business

- Events create more business traffic
- Business meetings, decision makers visit Oberlin
- Additional event based income

Population

- Marketing Oberlin, exposing people to Oberlin who have never been here.

Gateway

Budget

- Create additional revenue for City
- Reduce facilities operating margin deficit

Operations & infrastructure

- Additional savings can be directed toward equipment
- Additional savings can be directed toward infrastructure improvements

This how we turn it around



Assistant position options



Marketing focus

- 5 K CVB
- Split Gateway & general fund
- Measure
- 4 big events= 500
- Increase M-F 15%
- Market local events



Combined EDC/events

- 35,400 of E.D. allocation
- 5K CVB
- Measure
- 3 big events=500
- Increase M-F 10%
- Housing
- Fiber internet



Same path

- \$42,600 to EDC
- No position
- 1 – 2 big events=500

Hybrid funding

Oberlin allocates	\$42,600		
County allocates	\$12,000		
Hybrid funding breakdown – Oberlin makes up 60% of Decatur County’s population Oberlin’s allocation would then be 60% of \$12,000 = \$7,200 allocated to EDC			
Of the \$42,600 Oberlin is already paying and budgeted for there would be \$35,400 remaining to go toward the funding of the assistant position.			
CVB contribution		\$5,000	
Remaining EDC allocation		\$35,400	
Gateway Civic Center (already budgeted)		\$10,000	
Total available		\$50,400	
This funding option comfortably covers the cost of a staffing resource and returns the Gateway to a more aggressive model geared toward utilizing this facility so it can do what it was intended to do – <i>PRODUCE FOR OBERLIN</i>			

Distinctions between then vs. now

- The hybrid model looks familiar but with some important differences – hopefully this change will correct previous issues CVB and Oberlin had in the past
 - Guidance – until there is a massive growth change in this regions market place the majority of the Gateway's productivity will rest with the City. The City will need to play the leading role in marketing, and event planning.
 - Accountability – because these functions will be under the City management and accountability is built in.

Performance Measures for *Marketing*

Events

- 4 events with 500 + attendance
- Increase event revenue by 10%

Meetings

- Focus on M-F events; meetings, trainings, conferences
- Increase revenue 15%

Local events

- Increased attendance, focusing on out of town attendance
- 'Opinion' are more people attending

Outcomes

- Decreased operating expense for Gateway
- Increased sales tax revenue (estimating due inflated levels this year)
- Increased CVB funds

Performance Measures for *Hybrid*

Events

- 3 events with 500 + attendance
- Increase Gateway revenue by 5%

Meetings

- Focus on M-F events; meetings, trainings, conferences
- Increase revenue 10%

Fiber internet

- Find viable funding options
- Determine best fiber product for Oberlin
- Build relationships with future partners to install, and maintain fiber internet

Housing

- Compile HAT data
- Identify land for housing development
- Ensure proper zoning for housing/residential needs
- Work on blighted properties

Outcomes

- Decreased operating expense of Gateway
- Roadmap and viable option for fiber internet
- Improved beautification
- Identified areas ready for new development

Performance Measures for *Same*

Events

- 1 - 2 events with 500 + attendance

Outcomes

- Have facility produce for Oberlin as much as possible

Job Descriptions

Marketing

The assistant position is a support position focusing on managing Gateway events, coordinating all the aspects of events, working with volunteers and Gateway staff. The assistant will also be responsible for social media promotion and city information. The assistant will also focus on bringing trainings and meetings to the Gateway, and communicating these events with the Gateway manager. In an effort to improve Oberlin tourism the assistant will work with CVB, and other groups to assist in marketing these events to increase attendance. The assistant will also market Oberlin and partner with other organizations to identify target markets.

Hybrid

The assistant position is a support position focusing on managing Gateway events, coordinating all the aspects of events, working with volunteers and Gateway staff. The assistant will also be responsible for social media promotion and city information. The assistant will also focus on bringing trainings and meetings to the Gateway, and communicating these events with the Gateway manager. Additionally the assistant will work on specific economic development aspects for Oberlin. Ranging from research to supporting implementation.

Back-up slides



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Enter a state, county, city, town, or zip code:

GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Oberlin city, Kansas

Population

Census 2010 Total Population



Bookmark/Save



Print

1,788

Source: 2010 Demographic Profile

Popular tables for this geography:

2010 Census

- [General Population and Housing Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)
- [Race and Hispanic or Latino Origin](#)
- [Hispanic or Latino by Type \(Mexican, Puerto Rican, ...\)](#)
- [Households and Families \(Relationships, Children, Household Size, ...\)](#)

2017 American Community Survey

- [Demographic and Housing Estimates \(Age, Sex, Race, Households and Housing, ...\)](#)

2017 Population Estimates Program

- [Annual Population Estimates](#)

Census 2000

- [General Demographic Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)

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Business and Industry

Education

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Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Oberlin city, Kansas

Median Household Income



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Print

36,688

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, Poverty, ...\)](#)
- [Income in the Past 12 Months \(Households, Families, ...\)](#)
- [Earnings in the Past 12 Months \(Sex, Educational Attainment, ...\)](#)
- [Employment Status \(Age, Race, Sex, Poverty, Disability, Education, ...\)](#)
- [Occupation by Sex and Median Earnings in the Past 12 Months](#)

Census 2000

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, ...\)](#)

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GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Oberlin city, Kansas

Individuals below poverty level



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Print

16.5%

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Poverty Status in the Past 12 Months \(Age, Sex, Race, Education, Employment, ...\)](#)
- [Poverty Status in the Past 12 Months of Families \(Family Type and Size, Race, Work, Education, Children, ...\)](#)
- [People at Specified Levels of Poverty \(Age, Sex, Race, Hispanic, Education, Citizenship, Work, Disability, ...\)](#)
- [Children Characteristics \(Poverty, Public Assistance, Age, Race, School Enrollment, ...\)](#)

Census 2000

- [Selected Economic Characteristics \(Poverty, Children, Income, Employment, ...\)](#)
- [Individual Poverty Status \(Age, Sex, ...\)](#)

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Norton



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VIRGINIA

NORTH CAROLINA

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Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Norton city, Kansas

Population

Census 2010 Total Population

2,928

Source: 2010 Demographic Profile



Bookmark/Save



Print

Popular tables for this geography:

2010 Census

- [General Population and Housing Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)
- [Race and Hispanic or Latino Origin](#)
- [Hispanic or Latino by Type \(Mexican, Puerto Rican, ...\)](#)
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- [Annual Population Estimates](#)

Census 2000

- [General Demographic Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)

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GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Norton city, Kansas

Median Household Income



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[Print](#)

52,966

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, Poverty, ...\)](#)
- [Income in the Past 12 Months \(Households, Families, ...\)](#)
- [Earnings in the Past 12 Months \(Sex, Educational Attainment, ...\)](#)
- [Employment Status \(Age, Race, Sex, Poverty, Disability, Education, ...\)](#)
- [Occupation by Sex and Median Earnings in the Past 12 Months](#)

Census 2000

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, ...\)](#)
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GO

Population ▶

Age ▶

Business and Industry ▶

Education ▶

Governments ▶

Housing ▶

Income ▶

Origins and Language ▶

Poverty ▼

Race and Hispanic Origin ▶

Veterans ▶

Show All ▶

Norton city, Kansas

Individuals below poverty level



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Print

11.7%

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Poverty Status in the Past 12 Months \(Age, Sex, Race, Education, Employment, ...\)](#)
- [Poverty Status in the Past 12 Months of Families \(Family Type and Size, Race, Work, Education, Children, ...\)](#)
- [People at Specified Levels of Poverty \(Age, Sex, Race, Hispanic, Education, Citizenship, Work, Disability, ...\)](#)
- [Children Characteristics \(Poverty, Public Assistance, Age, Race, School Enrollment, ...\)](#)

Census 2000

- [Selected Economic Characteristics \(Poverty, Children, Income, Employment, ...\)](#)
- [Individual Poverty Status \(Age, Sex, ...\)](#)

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Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Atwood city, Kansas

Population

Census 2010 Total Population

1,194

Source: 2010 Demographic Profile



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Print

Popular tables for this geography:

2010 Census

- [General Population and Housing Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)
- [Race and Hispanic or Latino Origin](#)
- [Hispanic or Latino by Type \(Mexican, Puerto Rican, ...\)](#)
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2017 Population Estimates Program

- [Annual Population Estimates](#)

Census 2000

- [General Demographic Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)

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GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Atwood city, Kansas

Median Household Income



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[Print](#)

43,542

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, Poverty, ...\)](#)
- [Income in the Past 12 Months \(Households, Families, ...\)](#)
- [Earnings in the Past 12 Months \(Sex, Educational Attainment, ...\)](#)
- [Employment Status \(Age, Race, Sex, Poverty, Disability, Education, ...\)](#)
- [Occupation by Sex and Median Earnings in the Past 12 Months](#)

Census 2000

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, ...\)](#)
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Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Atwood city, Kansas

Individuals below poverty level



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Print

8.1%

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Poverty Status in the Past 12 Months \(Age, Sex, Race, Education, Employment, ...\)](#)
- [Poverty Status in the Past 12 Months of Families \(Family Type and Size, Race, Work, Education, Children, ...\)](#)
- [People at Specified Levels of Poverty \(Age, Sex, Race, Hispanic, Education, Citizenship, Work, Disability, ...\)](#)
- [Children Characteristics \(Poverty, Public Assistance, Age, Race, School Enrollment, ...\)](#)

Census 2000

- [Selected Economic Characteristics \(Poverty, Children, Income, Employment, ...\)](#)
- [Individual Poverty Status \(Age, Sex, ...\)](#)

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Phillipsburg



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GO

Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Show All

Phillipsburg city, Kansas

Population

Census 2010 Total Population

2,581

Source: 2010 Demographic Profile



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Print

Popular tables for this geography:

2010 Census

- [General Population and Housing Characteristics \(Population, Age, Sex, Race, Households and Housing, ...\)](#)
- [Race and Hispanic or Latino Origin](#)
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Phillipsburg



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Population

Age

Business and Industry

Education

Governments

Housing

Income

Origins and Language

Poverty

Race and Hispanic Origin

Veterans

Phillipsburg city, Kansas

Median Household Income



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Print

45,602

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, Poverty, ...\)](#)
- [Income in the Past 12 Months \(Households, Families, ...\)](#)
- [Earnings in the Past 12 Months \(Sex, Educational Attainment, ...\)](#)
- [Employment Status \(Age, Race, Sex, Poverty, Disability, Education, ...\)](#)
- [Occupation by Sex and Median Earnings in the Past 12 Months](#)

Census 2000

- [Selected Economic Characteristics \(Employment, Commute, Occupation, Income, Health Insurance, ...\)](#)

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Phillipsburg



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Population ▶

Age ▶

Business and Industry ▶

Education ▶

Governments ▶

Housing ▶

Income ▶

Origins and Language ▶

Poverty ▼

Race and Hispanic Origin ▶

Veterans ▶

Phillipsburg city, Kansas

Individuals below poverty level



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[Print](#)

9.4%

Source: 2013-2017 American Community Survey 5-Year Estimates

Popular tables for this geography:

2017 American Community Survey

- [Poverty Status in the Past 12 Months \(Age, Sex, Race, Education, Employment, ...\)](#)
- [Poverty Status in the Past 12 Months of Families \(Family Type and Size, Race, Work, Education, Children, ...\)](#)
- [People at Specified Levels of Poverty \(Age, Sex, Race, Hispanic, Education, Citizenship, Work, Disability, ...\)](#)
- [Children Characteristics \(Poverty, Public Assistance, Age, Race, School Enrollment, ...\)](#)

Census 2000

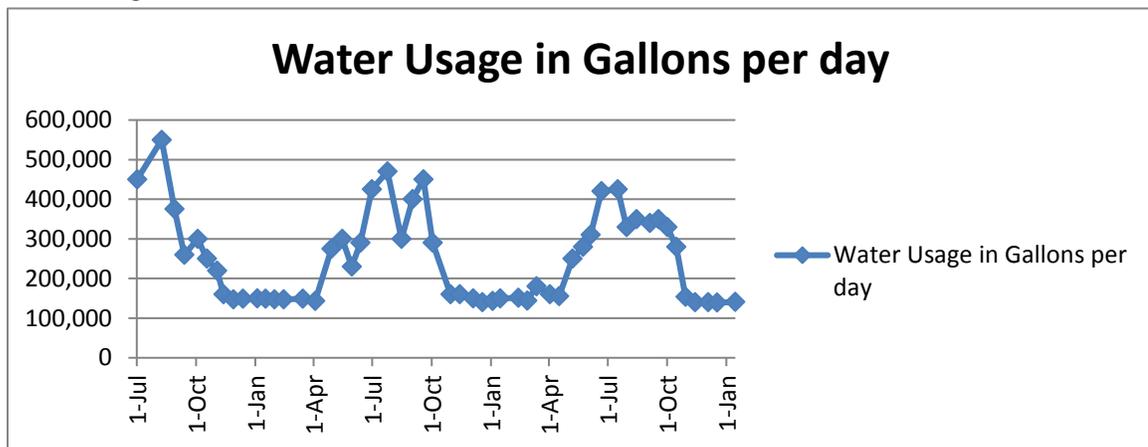
- [Selected Economic Characteristics \(Poverty, Children, Income, Employment, ...\)](#)
- [Individual Poverty Status \(Age, Sex, ...\)](#)

- [Want more? Need help? Use Guided Search or visit Census.gov's Quick Facts.](#)

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. The water Dept. has been working on the Water Report. This is a report required annually by the Dept. of Agriculture. It includes all water well specs, total gallons of water pumped, used, and lost and is imperative to retaining our water rights. In the past, this report has taken 3 weeks to complete. With our current materials we can get it done in approx. 3 days.
2. In addition to removing Christmas décor, city crews have been busy removing snow and applying salt sand to roadways to help ensure safe driving and prevent the roads from remaining snow packed for several months.
3. The scheduled Power Plant run went well; however we had to flash the west side of town in addition to the east side. This is because we have a main breaker that had failed and power had to be rerouted around town in a different configuration. After several discussions and phone calls, I believe we can operate our plant without having any outages. I am going to try to confirm this on Tuesday.
4. Water usage:



Questions/Comments?



OBERLIN POLICE DEPARTMENT

107 W. Commercial

P O Box 237

Oberlin KS. 67749-0237

oberlinpd3@ruraltel.net



MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF DECEMBER, 2018

CITY COURT: FINES COLLECTED IN DECEMBER, 2018 - \$2,329.00 –YTD \$52,692.13
.....

CITY COURT CASES FILED

- 3 – MAXIMUM SPEED LIMITS
- 1 – RED LIGHT
- 3 – ILLEGAL TAGS
- 2 – MOTOR VEHICLE LIABILITY INSURANCE
- 1 – DRIVING UNDER THE INFLUENCE
- 2 – POSSESSION OF DRUG PARAPHERNALIA
- 1 – MISDEMEANOR WARRANT ARREST

DISTRICT COURT CASES / OTHER FILED

- 1 – BATTERY
- 1 – FELONY WARRANT ARREST
- 1 – DRIVING WHILE HABITUAL VIOLATOR
- 2 – DRIVING WHILE LICENSE SUSPENDED
- 2 – DOMESTIC BATTERY
- 1 – AGGRAVATED BATTERY

ANIMAL CONTROL: NONE

CODE ENFORCEMENT: NONE

**Oberlin-Decatur County Economic Development
Meeting Minutes
November 13, 2018**

Members Present	Mark Starr, Chairman; Ken Badsky, Vice-Chairman; Danielle Wasson, Secretary; Jackie Neff, Treasurer; Matt Ostmeyer; John Sater; Lisa Votapka
Members Absent	None
Guests Present	Shayla Williby, EDC Marketing Director; Haley Roberson, City Administrator; Jack Kanak, Prospective Board Member
Call to Order	Meeting called to order at 5:59 pm.
GROW Presentation	Laurie Wasson gave a presentation of the board on this year's GROW Decatur County initiative. Match month from the Hansen Foundation goes through the month of December; if \$50,000 is raised in Decatur County, the Hansen Foundation will match those funds for grants in Decatur County. This year the committee is selling ornaments to be hung on trees at Ward Drug Store. Funds used to purchase these ornaments will go toward their goal.
Consent Agenda	<p>Ken moved to approve items noted on the consent agenda; John seconded the motion. Motion carried by unanimous vote.</p> <p>Mark reported that the financials appear to be "out of balance" but are not. The grant received for the purchase of equipment by Dr. Teel is currently sitting in the account.</p> <p>Mark also asked the board about moving the \$35,000 in funds earmarked for land acquisition from the checking account into a savings account. After some discussion, Ken moved to transfer \$35,000 from checking into savings; Jackie seconded the motion. Motion carried by unanimous board approval.</p>
Replacement Board Member	Mark introduced Jack Kanak as a potential board member to replace Jackie, whose last month is December. Jack stated he was excited to possibly be a part of the board.
Dental Update	Shayla reported she had spoken with Dr. and Mrs. Teel. They are working on getting the Articles of Incorporation approved through the State of Kansas. The board discussed the process of equipment purchases with the grant funds at length. It was decided that all purchases should be run through the EDC directly. Danielle offered to draft a request form for the equipment purchases. She will email said form to the board for review.
Land Contract	Board members discussed their meeting with an individual regarding the purchase of the tract north of Oberlin for a diesel mechanic shop. John said he was impressed with the vision and forward thinking. Matt stated that he hopes he can eventually hire an employee for the shop. No documents will be signed until financing is secured. Ken moved to approve the land transfer to him for the purpose of building diesel mechanic shop; Matt seconded the motion. Motion carried with unanimous board approval. Shayla will update the board once he is ready to move forward.
Bookkeeping for 2019	Mark presented a draft for the 2019 budget for the EDC only. Members were asked to review for later discussion and implementation.
Business Development	An established business is considering moving their location to a new building on Highway 36. This would leave their existing building for a possible new business. More information is to come.
Grants	<p>Shayla reported she has been working on the following grants:</p> <ul style="list-style-type: none"> • Grant for packing for a couple, who sell organic food; • Grant for a new ambulance lift for the County; • Grant for the Sheriff's department for new cameras and computers; and • Grants for Sappa Park for walking trails.
Shayla Days Off	Shayla requested to take December 26-28 off for personal time. Since that is toward the end of the GROW campaign, she will speak with another committee member about manning the office on those three days from 9 am – 12 pm.

**Oberlin-Decatur County Economic Development
Meeting Minutes
November 13, 2018**

Bowling Alley Card Reader	The bowling alley has requested a second card reader to have at the pizza counter. It would be more efficient, especially on busy nights, to not have to walk across to the main counter for payments on pizza purchases. The system would be \$399 with a \$300 rebate. Danielle moved to approve the purchase of a second card reader for the bowling alley; Matt second the motion. Motion carried by unanimous board approval.
City Goals/Performance Measures	Haley said she and the board were going to discuss the performance measures for the EDC at their next meeting. She plans to have a draft ready for EDC review at the December meeting.
Other Business	John reported that the Rotary pancake feed in October raised over \$2,000; Rotary will be able to make all necessary purchases to get the ferris wheel into compliance Also, the City, Pheasants Forever, and EDC received an intern through the Hansen Foundation for summer of 2019. The intern will work on projects related to increased usage of Sappa Park.
Adjournment	Ken moved to adjourn the meeting; John seconded the motion. Motion passed by unanimous vote, with adjournment at 6:38 pm. The next meeting is scheduled for Monday, December 10 th at 5:30 pm at the BEE Building.

Respectfully Submitted,

Danielle Wasson
Secretary

**Oberlin-Decatur County Economic Development
Meeting Minutes
December 10, 2018**

Members Present	Mark Starr, Chairman; Ken Badsky, Vice-Chairman; Danielle Wasson, Secretary; Jackie Neff, Treasurer; Matt Ostmeyer; John Sater; Lisa Votapka
Members Absent	None
Guests Present	Shayla Williby, EDC Marketing Director; Brad Marcuson, Decatur Co. Commissioner; Deb Loehefner, Oberlin City Council; Jack Kanak, Prospective Board Member
Call to Order	Meeting called to order at 5:30 pm.
Consent Agenda	<p>Jackie reported that payments were received today on Loans #1 and 5. Loan #5 is mature but 2 months' past due; Loan #2 is also two months' past due. Loan #6 will pay off next month, interest owed will be less than \$1.00 and the board will allow a principal only payment with no accrued interest. She also reported that the \$35,000 transfer from checking to savings had not occurred as minutes were needed for the bank to make this transfer. Jackie will complete the transaction this week.</p> <p>Shayla had a correction for the minutes, noting that the grant was not for an ambulance but for a patient lift for the existing ambulance.</p> <p>Jackie moved to approve the consent agenda with the changes in the minutes noted; Ken second the motion. Motion carried by unanimous board approval.</p>
Dental Update	Shayla gave board members a copy of an email received from the Teel's regarding their status of relocation. They have many obstacles to getting relocated at this point and told Shayla that if a different dentist was found, they would understand. The \$27,000 grant must be either used prior to next August or an extension must be filed so that the EDC will not have to return those grant funds. The board requested Shayla begin a search for other interested dentists, and if one should be found she will report the same to the Teel's.
Business Update	<p>An individual is working with The Bank and the business development group in Hill City for funding. Once funding is obtained, a contract on the ground will be completed.</p> <p>A local spa was able to obtain funds from the Northwest Kansas Innovation Center in Norton and she will not need EDC funding.</p> <p>Shayla reported that she heard of potential financial distress with the owner of Loans #2, 3, and 4. The board will be in contact with the borrower to assess their financial situation.</p> <p>It was also reported that Anthony Zillinger has purchased Decatur Co. Implement and is working to prepare the business for opening.</p>
Budget	Mark asked board members if there were any changes to the budget he proposed at the November meeting. No changes were noted from the board. Matt moved to approve the 2019 budget as prepared; Ken seconded the motion. Motion carried by unanimous board approval.
City Performance Measures	Shayla distributed copies of the proposed performance measures from the City of Oberlin to all board members. Mark asked members to review these carefully and let him know in the next week or so if any changes are requested or if the board has any questions concerning them.
Election of New Board Member-Jack Kanak	Ken moved to approve Jack Kanak as EDC board members replacing Jackie; Danielle seconded the motion. Motion carried by unanimous board approval.
Election of Officers	<p>Chairman: Danielle nominated Mark Starr for the position of chairman; Ken moved that nominations cease and Mark be appointed as board chairman. Motion carried by unanimous approval.</p> <p>Vice Chairman: Jackie nominated Matt Ostmeyer for the position of vice chairman; Ken moved that nominations cease and Matt be appointed as board vice chairman. Motion carried by</p>

**Oberlin-Decatur County Economic Development
Meeting Minutes
December 10, 2018**

	<p>unanimous approval.</p> <p>Secretary: Matt nominated Danielle Wasson for the position of secretary; Lisa moved that nominations cease and Danielle be appointed as board secretary. Motion carried by unanimous approval.</p> <p>Treasurer: Jackie nominated John Sater for the position of treasurer; Danielle moved that nominations cease and John be appointed as board treasurer. Motion carried by unanimous approval.</p>
Lien on Vehicle	The borrower of Loan #1 ask if the lien can be removed from the vehicle used as collateral for said loan, as they are in the process of trying to sell the vehicle. After much discussion, it was decided that either the loan be refinanced using other sufficient collateral, or that the sale proceeds be written to the EDC for loan payoff.
Executive Session	Mark called the board into executive session for 15 minutes to discuss non-elect personnel at 6:21 p.m. The meeting was called back to order by Mark at 6:36 pm.
Bonuses for Staff	<p>Jackie moved that \$600 in Chamber Bucks be purchased for Christmas bonuses as follows:</p> <ul style="list-style-type: none"> • \$75 for Sherri Abernathy; • \$75 for Lindsey Fortin; • \$75 for Anne Harvey; • \$75 for Lisa Edgerton; • \$150 for Tasha Carman; and • \$150 for Shayla Williby. <p>Matt seconded the motion. Motion carried by unanimous board approval.</p>
Theater Donation & Gift Certificates	John also said that Rotary is hosting “Guys & Dolls” at the movie theater on Sunday, December 16 th . Rotary received a grant to cover the cost of the movie. Wine will be offered with the movie and all proceeds will be donated to the movie theater.
BEE Building Furnace	Shayla said the furnace was heating the building very inconsistently; with some offices being very hot and others very cold. R&M Service Center looked at the building and noted that either doors need to be left open all of the time for air flow or vents need to be placed in the doors. As businesses do not want to keep their doors open at all time, door vents should fix the problem. Shayla was to contact Randy Davis to see if he could install the door vents; she will locate someone else to complete the task if Randy is unable to do so.
Other Business	Ken reported that he attended the annual meeting for the Northwest Kansas Planning & Development Commission on November 28 th as a representative of the EDC. HE spoke with Randy Hrabe and the SBA representative from Wichita after the meeting. Ken suggested that the EDC invite Randy to a meeting to discuss the housing effort in Oberlin and Randy was receptive to this. Shayla will be in touch with Randy to schedule a meeting with him.
Adjournment	Ken moved to adjourn the meeting; John seconded the motion. Motion passed by unanimous vote, with adjournment at 6:44 pm. The next meeting is scheduled for Monday, January 14 th at 5:30 pm at the BEE Building.

Respectfully Submitted,

Danielle Wasson
Secretary

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
November 30, 2018

ASSETS

Current Assets

CKG, THE BANK 110100811 - EDC	\$	72,131.90
CKG, FB&T 2102007 - REV LOAN		75,907.80
CKG, FNB 700018779 - SUNFLOWER		17,876.40
FNB SVGS 793221 - SUNFLOWER		6,804.82
SAVINGS, THE BANK - EDC		<u>49,444.68</u>

Total Current Assets \$ 222,165.60

Fixed Assets

LAND & BLDGS	50,437.75
BLDG, 104 S PENN	50,000.00
BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49
INSURANCE ON R/E	13,347.81
EQUIPMENT	<u>209,690.79</u>

Total Fixed Assets 867,718.84

Other Assets

N/R REVOLVING LOAN #1	5,335.12
N/R REVOLVING LOAN #2	2,679.86
N/R REVOLVING LOAN #3	24,605.27
N/R REVOLVING LOAN #5	9,138.84
N/R REVOLVING LOAN #6	321.31
N/R REVOLVING LOAN #7	<u>11,375.23</u>

Total Other Assets 53,455.63

Total Assets \$ 1,143,340.07

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
November 30, 2018

LIABILITIES AND EQUITY

Current Liabilities

Long Term Liabilities

N/P, FB&T - SUNFLOWER REC	18,686.20
N/P, THE BANK - SUNFLOWER	101,589.87
N/P KS CENT FOR ENT #1	1,570.96
N/P KS CENTER FOR ENT #2	<u>14,829.66</u>

Total Long Term Liabilities 136,676.69

Equity

NET WORTH	947,351.81
Current Income (Loss)	<u>32,311.57</u>

Total Equity 979,663.38

STATEMENT OUT OF BALANCE 27,000.00

Total Liabilities & Equity \$ 1,143,340.07

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Economic Development
For the Period Ended November 30, 2018

	<u>11 Month Total</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>
Revenue												
DECATUR CO TAX DRAW	\$ 24,114.00	\$ 15,057.00	\$ 0.00	\$ 0.00	\$ 2,212.02	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,519.53	\$ 0.00	\$ 1,325.45
CITY OF OBERLIN	42,600.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00	10,650.00	0.00
RENTAL INCOME	16,755.90	1,575.00	925.00	1,500.00	1,225.00	1,425.00	1,450.00	1,625.00	1,918.90	1,662.80	1,574.60	1,874.60
CHAMBER OF COMMERCE	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	<u>2,431.56</u>	<u>254.21</u>	<u>260.57</u>	<u>192.44</u>	<u>279.68</u>	<u>154.80</u>	<u>245.92</u>	<u>216.91</u>	<u>272.44</u>	<u>257.93</u>	<u>129.87</u>	<u>166.79</u>
Total Revenue	91,901.46	27,536.21	1,185.57	1,692.44	20,366.70	1,579.80	3,695.92	12,491.91	2,191.34	5,440.26	12,354.47	3,366.84
Cost of Sales												
Gross Profit	91,901.46	27,536.21	1,185.57	1,692.44	20,366.70	1,579.80	3,695.92	12,491.91	2,191.34	5,440.26	12,354.47	3,366.84
Operating Expenses												
ACCOUNTING & LEGAL	2,711.59	546.59	365.00	540.00	0.00	255.00	275.00	110.00	155.00	100.00	210.00	155.00
ADVERTISING	225.00	0.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT LABOR	1,534.95	75.00	75.00	75.00	0.00	100.00	284.50	209.95	122.00	50.00	144.50	399.00
GRANTS PAID OUT	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00
DUES FEES SUBS	1,884.74	159.04	1,355.24	67.24	27.24	67.24	27.24	27.24	27.24	27.24	72.54	27.24
INSURANCE	4,654.51	358.20	481.39	481.36	405.00	481.36	481.40	481.40	0.00	494.80	494.80	494.80
PROPERTY TAXES	1,829.77	0.00	0.00	0.00	0.00	1,829.77	0.00	0.00	0.00	0.00	0.00	0.00
REPAIRS	1,615.03	0.00	153.69	447.17	162.54	76.28	0.00	0.00	528.57	58.99	187.79	0.00
WAGES	30,600.64	2,486.25	2,493.56	2,564.27	2,742.13	2,564.82	3,728.10	2,586.98	2,337.64	2,337.64	3,011.75	3,747.50
OFFICE SUPPLIES	97.59	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	51.99	0.00	25.60
PAYROLL TAXES	10,164.77	1,168.09	803.44	796.21	807.54	1,086.95	805.69	1,188.22	978.27	767.67	933.89	828.80
PHONE	930.00	92.00	93.00	91.00	97.00	91.00	95.00	92.00	93.00	93.00	0.00	93.00
SUPPLIES	2,041.11	40.09	117.26	98.86	1,021.03	117.74	0.00	0.00	262.90	0.00	300.48	82.75
UTILITIES	11,889.67	1,422.75	871.22	1,475.49	1,255.11	1,163.58	680.67	1,100.67	1,063.45	1,123.70	1,050.82	682.21
OTHER, MISC	<u>55.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expenses	<u>70,284.37</u>	<u>6,348.01</u>	<u>6,828.80</u>	<u>6,636.60</u>	<u>6,572.59</u>	<u>8,058.74</u>	<u>6,427.60</u>	<u>5,796.46</u>	<u>5,568.07</u>	<u>5,105.03</u>	<u>6,406.57</u>	<u>6,535.90</u>
Net Income (Loss)	\$ <u>21,617.09</u>	\$ <u>21,188.20</u>	\$ <u>(5,643.23)</u>	\$ <u>(4,944.16)</u>	\$ <u>13,794.11</u>	\$ <u>(6,478.94)</u>	\$ <u>(2,731.68)</u>	\$ <u>6,695.45</u>	\$ <u>(3,376.73)</u>	\$ <u>335.23</u>	\$ <u>5,947.90</u>	\$ <u>(3,169.06)</u>

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
December 31, 2017

ASSETS

Current Assets

CKG, THE BANK 110100811 - EDC	\$	64,463.87
CKG, FB&T 2102007 - REV LOAN		61,765.83
CKG, FNB 700018779 - SUNFLOWER		20,552.27
FNB SVGS 793221 - SUNFLOWER		6,802.60
SAVINGS, THE BANK - EDC		<u>22,365.90</u>

Total Current Assets \$ 175,950.47

Fixed Assets

LAND & BLDGS	94,937.75
BLDG, 104 S PENN	50,000.00
BLDG, SENIOR CTR/CINEMA/BOWLIN	544,242.49
EQUIPMENT	<u>209,690.79</u>

Total Fixed Assets 898,871.03

Other Assets

WESTERN PR RC&D LOAN MATCH	7,500.00
N/R REVOLVING LOAN #1	9,013.34
N/R REVOLVING LOAN #2	4,049.41
N/R REVOLVING LOAN #3	25,847.42
N/R REVOLVING LOAN #4	740.63
N/R REVOLVING LOAN #5	11,471.34
N/R REVOLVING LOAN #6	2,290.43
N/R REVOLVING LOAN #7	14,382.40
N/R REVOLVING LOAN #8	20,000.00
N/R LAND SALE	<u>397.24</u>

Total Other Assets 95,692.21

Total Assets \$ 1,170,513.71

OBERLIN DECATUR AREA ECONOMIC DEV
Balance Sheet - Combined
December 31, 2017

LIABILITIES AND EQUITY

Current Liabilities

Long Term Liabilities

N/P, FB&T - GORMAN BUILDING	20,437.66
N/P, THE BANK - SUNFLOWER	107,762.13
N/P, RC & D LOAN - SUNFLOWER	1,216.05
N/P KS CENT FOR ENT #1	2,958.52
N/P KS CENTER FOR ENT #2	<u>15,519.43</u>

Total Long Term Liabilities

147,893.79

Equity

NET WORTH	967,389.26
Current Income (Loss)	<u>55,230.66</u>

Total Equity

1,022,619.92

Total Liabilities & Equity

\$ 1,170,513.71

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Combined
For the Period Ended December 31, 2017

		12 Months Ended <u>Dec. 31, 2017</u>
Revenue		
CONTRIBUTIONS, GIFTS, GRANTS	\$	14,553.30
SALES		134,426.73
CREDIT CARD SALES		50,262.97
DECATUR CO TAX DRAW		15,194.59
CITY OF OBERLIN		42,600.00
RENTAL INCOME		13,550.00
SALE OF REAL ESTATE		30,552.26
CHAMBER OF COMMERCE		6,000.00
ADVERTISING INCOME		5,923.50
INTEREST INCOME		2,988.19
MISCELLANEOUS INCOME		1,937.00
GIFT CERTIFICATES		<u>4,029.00</u>
Total Revenue		322,017.54
Cost of Sales		
PURCHASES		<u>95,763.23</u>
Total Cost of Sales		<u>95,763.23</u>
Gross Profit		226,254.31
Operating Expenses		
ACCOUNTING & LEGAL		3,485.79
ADVERTISING		428.00
CONTRACT LABOR		4,495.68
DUES FEES SUBS		1,376.16
INSURANCE		16,050.13
INTEREST/BANK CHGS		7,157.12
PROPERTY TAXES		11,944.66
OCCUPANCY, RENT		768.00
REPAIRS		11,150.38
SALES TAX		15,021.60
WAGES		50,263.59
OFFICE SUPPLIES		136.69
PAYROLL TAXES		14,254.59
PHONE		2,116.00
CREDIT CARD FEES		3,209.52
SUPPLIES		2,841.92
UTILITIES		24,788.53
OTHER, MISC		<u>1,535.29</u>
Total Operating Expenses		<u>171,023.65</u>
Net Income (Loss)	\$	<u><u>55,230.66</u></u>

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Economic Development
For the Period Ended December 31, 2017

	12 Months Ended <u>Dec. 31, 2017</u>
Revenue	
DECATUR CO TAX DRAW	\$ 15,194.59
CITY OF OBERLIN	42,600.00
RENTAL INCOME	13,350.00
SALE OF REAL ESTATE	30,552.26
CHAMBER OF COMMERCE	6,000.00
INTEREST INCOME	<u>2,974.06</u>
Total Revenue	110,670.91
Cost of Sales	
Gross Profit	<u>110,670.91</u>
Operating Expenses	
ACCOUNTING & LEGAL	3,485.79
ADVERTISING	225.00
CONTRACT LABOR	875.00
DUES FEES SUBS	1,141.16
INSURANCE	5,151.33
PROPERTY TAXES	3,736.76
RENT	768.00
REPAIRS	3,691.64
WAGES	30,767.77
OFFICE SUPPLIES	111.87
PAYROLL TAXES	10,317.24
PHONE	1,117.00
SUPPLIES	493.68
UTILITIES	12,342.48
OTHER, MISC	<u>1,535.29</u>
Total Operating Expenses	<u>75,760.01</u>
Net Income (Loss)	<u>\$ <u>34,910.90</u></u>

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Bowling Alley
For the Period Ended December 31, 2017

12 Months Ended
Dec. 31, 2017

Revenue

CONTRIBUTIONS, GIFTS, GRANTS	\$	807.53
SALES		94,921.62
CREDIT CARD SALES		50,262.97
RENTAL INCOME		25.00
ADVERTISING REVENUE		4,000.00
INTEREST INCOME		7.09
MISCELLANEOUS INCOME		1,900.00
GIFT CERTIFICATES		<u>1,391.60</u>

Total Revenue 153,315.81

Cost of Sales

PURCHASES		<u>69,624.78</u>
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Total Cost of Sales 69,624.78

Gross Profit 83,691.03

Operating Expenses

ADVERTISING		70.00
CONTRACT LABOR		1,935.34
DUES FEES SUBS		235.00
INSURANCE		5,917.73
INTEREST/BANK CHGS		3,578.58
PROPERTY TAXES		4,065.75
REPAIRS		2,169.58
SALES TAX		12,042.14
WAGES		18,403.89
OFFICE SUPPLIES		12.41
PAYROLL TAXES		3,750.47
PHONE		999.00
CREDIT CARD FEES		3,209.52
SUPPLIES		1,026.95
UTILITIES		<u>7,776.33</u>

Total Operating Expenses 65,192.69

Net Income (Loss) \$ 18,498.34

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Theater
For the Period Ended December 31, 2017

		12 Months Ended <u>Dec. 31, 2017</u>
Revenue		
CONTRIBUTIONS, GIFTS, GRANTS	\$	13,745.77
SALES		39,505.11
RENT INCOME		175.00
ADVERTISING REVENUE		1,923.50
INTEREST INCOME		7.04
MISCELLANEOUS INCOME		37.00
GIFT CERTIFICATES		<u>2,637.40</u>
Total Revenue		58,030.82
Cost of Sales		
PURCHASES		<u>26,138.45</u>
Total Cost of Sales		<u>26,138.45</u>
Gross Profit		31,892.37
Operating Expenses		
ADVERTISING		133.00
CONTRACT LABOR		1,685.34
INSURANCE		4,981.07
INTEREST/BANK CHGS		3,578.54
PROPERTY TAXES		4,142.15
REPAIRS		5,289.16
SALES TAX		2,979.46
WAGES		1,091.93
OFFICE SUPPLIES		12.41
PAYROLL TAXES		186.88
SUPPLIES		1,321.29
UTILITIES		<u>4,669.72</u>
Total Operating Expenses		<u>30,070.95</u>
Net Income (Loss)	\$	<u><u>1,821.42</u></u>

OBERLIN DECATUR AREA ECONOMIC DEV
Income Statement - Economic Development
For the Period Ended December 31, 2017

	<u>12 Month Total</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Revenue													
DECATUR CO TAX	\$ 15,194.59	\$ 10,732.49	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,462.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY OF OBERLIN	42,600.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00	10,650.00	0.00	0.00
RENTAL INCOME	13,350.00	1,425.00	1,025.00	675.00	1,500.00	875.00	1,100.00	1,325.00	1,025.00	1,150.00	1,025.00	1,125.00	1,100.00
SALE OF REAL ES	30,552.26	0.00	0.00	0.00	30,552.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHAMBER OF CO	6,000.00	0.00	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST INCOM	<u>2,974.06</u>	<u>235.33</u>	<u>212.70</u>	<u>211.19</u>	<u>257.42</u>	<u>284.85</u>	<u>213.41</u>	<u>242.51</u>	<u>486.01</u>	<u>252.28</u>	<u>174.43</u>	<u>309.64</u>	<u>94.29</u>
Total Revenue	110,670.91	23,042.82	1,237.70	886.19	48,959.68	1,159.85	5,775.51	12,217.51	1,511.01	1,402.28	11,849.43	1,434.64	1,194.29
Cost of Sales													
Gross Profit	110,670.91	23,042.82	1,237.70	886.19	48,959.68	1,159.85	5,775.51	12,217.51	1,511.01	1,402.28	11,849.43	1,434.64	1,194.29
Operating Expenses													
ACCOUNTING & L	3,485.79	100.00	380.00	100.00	1,508.00	100.00	287.79	400.00	155.00	100.00	100.00	155.00	100.00
ADVERTISING	225.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT LABO	875.00	0.00	50.00	50.00	50.00	175.00	50.00	50.00	50.00	210.00	50.00	50.00	90.00
DUES FEES SUBS	1,141.16	295.00	55.00	0.00	0.00	0.00	40.00	0.00	78.00	163.44	27.24	105.24	377.24
INSURANCE	5,151.33	459.14	459.16	459.14	459.17	393.60	393.60	798.60	0.00	358.23	654.23	358.23	358.23
PROPERTY TAXES	3,736.76	0.00	0.00	0.00	0.00	1,906.99	0.00	0.00	0.00	0.00	0.00	0.00	1,829.77
RENT	768.00	0.00	0.00	0.00	0.00	0.00	423.00	345.00	0.00	0.00	0.00	0.00	0.00
REPAIRS	3,691.64	180.07	110.90	80.82	156.61	0.00	0.00	0.00	350.00	430.00	0.00	2,342.34	40.90
WAGES	30,767.77	1,331.49	2,529.03	2,575.14	2,587.21	2,268.35	3,419.38	2,455.45	2,389.42	2,402.35	3,047.64	2,382.17	3,380.14
OFFICE SUPPLIES	111.87	0.00	0.00	0.00	0.00	19.60	66.47	0.00	0.00	16.00	9.80	0.00	0.00
PAYROLL TAXES	10,317.24	938.67	876.13	870.02	877.66	889.18	750.66	1,127.96	781.17	784.47	784.62	877.91	758.79
PHONE	1,117.00	94.00	91.00	91.00	96.00	94.00	95.00	94.00	92.00	93.00	93.00	91.00	93.00
SUPPLIES	493.68	141.51	0.00	24.13	0.00	22.89	44.69	10.85	52.37	0.00	145.93	0.00	51.31
UTILITIES	12,342.48	1,349.08	910.93	1,343.93	793.15	1,121.58	732.32	1,123.04	1,147.21	1,160.50	1,144.02	765.46	751.26
OTHER, MISC	<u>1,535.29</u>	<u>734.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>85.81</u>	<u>0.00</u>	<u>203.54</u>	<u>190.94</u>	<u>0.00</u>	<u>0.00</u>	<u>321.00</u>
Total Operatin	<u>75,760.01</u>	<u>5,622.96</u>	<u>5,462.15</u>	<u>5,594.18</u>	<u>6,752.80</u>	<u>6,991.19</u>	<u>6,388.72</u>	<u>6,404.90</u>	<u>5,298.71</u>	<u>5,908.93</u>	<u>6,056.48</u>	<u>7,127.35</u>	<u>8,151.64</u>
Net Income (<u>\$ 34,910.90</u>	<u>\$ 17,419.86</u>	<u>\$ (4,224.45)</u>	<u>\$ (4,707.99)</u>	<u>\$ 42,206.88</u>	<u>\$ (5,831.34)</u>	<u>\$ (613.21)</u>	<u>\$ 5,812.61</u>	<u>\$ (3,787.70)</u>	<u>\$ (4,506.65)</u>	<u>\$ 5,792.95</u>	<u>\$ (5,692.71)</u>	<u>\$ (6,957.35)</u>

