

Oberlin City Council meeting
5:00 pm
March 21, 2019



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
March 21, 2019
5:00 PM

Meeting Called to Order – Mayor Ladd Wendelin

ROLL CALL of the Members of the City Council and determination of quorum.
Oien____ Marchello _____ Lohoefener____ Gawith _____ McHugh _____

PLEDGE OF ALLEGIANCE to the Flag

BOARD APPOINTMENTS – Reappoint Ardith Louderback to Housing Authority for a three year term ending in April 2021.

PUBLIC COMMENT

- Ballfield Improvement and Recreation Director – Rec Committee

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting April 11, 2019
2. MMA Update
3. Overall Street Update
4. Seasonal Help
5. Pratt Conference and Energy Study Update
6. Career Fair Thank You

NEW BUSINESS

1. Amendment #8 to Lagoon Loan Agreement
2. Application #3 BSB Construction \$9,622.74 for Lagoon Project

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department – Foreman Sporn 3-19-19 Report
 1. Curb Pickup
 2. Street Rehab Plan
 3. Water Main & Road Work
- Treasurers Report – Treasurer Steve Zodrow
 1. Year End Cash Flow and Published Summary Statement
 2. Feb 2019 Sales and Use Tax History Report
- Police Report – Chief Burmaster Feb 2019 Police Report
- Board Reports –
 1. CVB Jan 2019 Minutes and Feb 2019 Agenda
 2. EDC Jan 2019 Minutes and Feb 2019, Mar 2019 Agenda
 3. Chamber Feb 2019 Minutes and Mar 2019 Agenda
- Other Reports

EXECUTIVE SESSION

#1 Executive Session on matters deemed privileged in attorney-client relationship (5 minutes)

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING –February 21, 2019 - GATEWAY- 5:00 p.m.

CALL TO ORDER – Acting Mayor Brandon Oien called the meeting to order at 5:00 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council – Brandon Oien, Deb Lohofener, Scott Gawith, Kristin McHugh and Jim Marchello by phone. Majority of the Body Present.

Absent: Mayor Ladd Wendelin

Others Present: City Attorney Steve Hirsch, City Administrator Halley Roberson, City Foreman David Sporn, Jeremy Tally, Cynthia Haynes with the Oberlin Herald, Brice Meitl, Marilyn Black, Ruth Miesner, Police Chief Brad Burmaster and City Clerk Sandy Rush.

CONSENT AGENDA

Approval of minutes – for January 17, 2019 regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Gawith moved, second by Lohofener, to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

1. Next Council Meeting was discussed. Ms. Roberson asked the council if they would consider moving the next meeting to March 21. She would like to attend a solar power meeting in Pratt with Foreman Sporn on March 7. Lohofener moved, second by McHugh to skip the March 7th meeting and meet on March 21. **Motion carried.**
2. Roberson told the council Energy Solutions Professionals (ESP) is in the data gathering phase and will report the findings to the council.
3. Roberson informed the council the KDHE fines assessed to the city power plant for operating outside of KDHE's guidelines had been reduced from \$30,000 to \$938 due to the city's cooperation and participation in a Supplement Environmental Project (SEP).
4. Roberson mentioned to the council while meeting with state officials for the CDBG grant in Topeka she had testified at a hearing in the Kansas House Taxation Committee about decreasing or deleting sales tax on food.

OLD BUSINESS

CDBG Award for Water Main Project – Roberson informed the Council that she and Treasurer Steve Zodrow had attended a mandatory training meeting in Topeka and obtained the contracts for the \$600,000 grant the City had been awarded from the Community Development Block Grant Program to replace water mains where original lines were put in in 1880. The City will match \$475,045. She explained the timeline will start with environmental surveys and we have two years to complete. Gawith moved, second by Lohofener to authorize Mayor Ladd Wendelin to sign the contract with the Kansas Department of Commerce. **Motion carried.**

NEW BUSINESS

Temporary CMB Permit for MMA - Lohofener moved, second by McHugh to approve the temporary license permit for the Gateway Civic Center to sell 3.2 beer at the MMA event to be held March 23, 2019. **Motion carried.**

Highway 36 & 83 Access – Colby 2018, LLC – Tyler Oliver has requested the Council consider signing a consent form from the Kansas Department of Transportation for their company for new highway access to property located on the northwest corner of U.S. 36 and 83 since the location is within city limits. Gawith moved, second by Marchello to approve signing. **Motion carried.**

Installation of Septic System or Sewer - Roberson reported to the Council the septic system on the northwest corner of U.S. 36 and 83 will need to be replaced either by a new septic system or by connecting to the city's sewer system for Colby 2018, LLC; the company that wants to put in a new Dollar General store. She commented the septic system would be the path of least resistance, but going on the city's sewer would prepare the city for further development. A Councilmember inquired if the city allows septic systems and City Attorney Hirsch replied it did as long as there is no public sewer within one hundred feet of the property line. Roberson pointed out that there is a lot less bureaucracy for Dollar General to deal with than other cities. Marchello moved, second by Lohofener to require them to connect to the city sewer system as opposed to a septic system. **Motion carried.**

Bids on Two New Pickup Purchases – Foreman Sporn presented information for two new pickups to replace old ones with almost no trade-in value. The proposed pickups are from Rusty Eck Ford of Wichita and are a 2019 Ford F150 2-wheel drive V6 for \$21,980 and a 2019 Ford F250 4x4 with a regular cab for \$28,101. Gawith asked if lease options would be available and Roberson explained these will be purchased using the state procurement contract which allows for a government discount. The old pickups will be auctioned off through Gavel Roads online auction site according to Sporn. He said the F250 comes with a snow package and a flatbed will be installed on it. Gawith moved, second by Marchello to purchase both the proposed pickups through the state procurement contract. **Motion carried.**

Approval of Police Car – Lohofener moved, second by Gawith to waive the procurement policy to purchase a 2019 Dodge Charger from Deveny Motors of McCook for \$25,105 with a trade in value of \$11,000. This follows the four year rotation of police cars leaving a purchase price of \$14,105. **Motion carried.** Lohofener moved, second by McHugh to approve the contract with Deveny Motors. **Motion carried.**

Well #11 Emergency Status – Water Specialist Jeremy Tally reported to the Council the selenium in Well #11 exceeded the limit and would need to be monitored. He said the well has not been used since 2014 and he will work on changing it to emergency standby use only. There is no danger to the public he reported.

Other Reports – Councilmember Lohofener requested a detailed tally sheet on the Gateway Events.

Adjourn – At 6:00 pm Gawith moved, second by Lohofener to adjourn. **Motion carried.**

2019 Career Fair

THANK YOU VERY MUCH

for participating in our
Career Fair.

Thank you for taking time out of your busy
schedules to talk with us at our Career Fair.

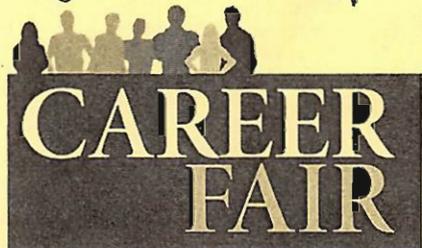
We gained valuable information about jobs and careers,
as well as what to expect after high school.

Thank you again for being part of our Career Fair.

- Student Body President and Senior Class President Faith Meitl
- Junior Class President Anna Carter
- Sophomore President Alana Raile
- Freshman President Logan Hayward
- Junior High Student Body President Bryant Addleman
- Ben Jimenez
- Brenda Breth

Logan Hayward

Faith Meitl



Benjamin M. Jimenez

Bryant Addleman

Brenda Breth

Anna Carter

Alana Raile

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367



Phone: 785-296-1535
Fax: 785-296-8464
www.kdheks.gov

Lee A. Norman, M.D., Acting Secretary

Laura Kelly, Governor

February 21, 2019

Ms. Halley Roberson
City Administrator
City Hall
1 Morgan Dr.
Oberlin, KS 67749

Re: Oberlin, Kansas
Wastewater Treatment Lagoon
Wetlands Cell Improvement
KWPCRF Proj. No. C20 1529 01
Amendment No. 8 to the Loan Agreement

Dear Ms. Robinson:

We are pleased to forward two complete copies of the Eighth Amendment to the Loan Agreement for the Kansas Water Pollution Control Revolving Fund (KWPCRF) loan to the City of Oberlin for the wastewater treatment improvements project. One additional copy of the signature page is also attached. This Eighth Amendment does not revise the Loan Amount but adjusts the repayment schedule in Exhibit B to reflect the actual principal forgiveness to date.

The enclosed Amendment does not revise the original Loan Amount or the estimated amount of total principal forgiveness. The final actual amount of the loan and the principal forgiveness will be adjusted based on the final actual cost of additional improvements. The revised semiannual repayment amount is not changed at this time but remains \$49,078.99 (\$98,157.98 per year).

We ask the City review the amendment and for all four copies of the signature page (page 3), the Mayor sign, the City Clerk attest by signature, date and affix the City seal. The copy marked City Copy is retained by the City and the copy marked KDHE copy which includes the extra signature pages must be returned to this office.

This project is nearing completion, and after all work is complete and paid by the city, the city can submit a Final Payment Request. After payment, a Final Amendment to the Loan Agreement can be prepared, and the project closed.

If you should have any questions, please contact me at 785-296-5527 or by e-mail at Rod.Geisler@ks.gov.

Sincerely yours,

Division of Environment



Rodney R. Geisler, P.E., Chief
Municipal Programs Section
Bureau of Water

RRG
Enclosure
Eighth Amendment (2 copies) and Signature Pages (2)
Pc: Miller & Assoc (C. Miller) w/ encl
NWDO
RG
2.1 file w/encl

=====

**EIGHTH AMENDMENT TO THE
LOAN AGREEMENT**

By and Between

**THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
ACTING ON BEHALF OF
THE STATE OF KANSAS**

AND

**OBERLIN, KANSAS
KWPCRF PROJECT NO.: C20 1529 01**

**ORIGINAL LOAN AGREEMENT
EFFECTIVE AS OF MAY 25, 2004**

**AMENDMENT NO.: 8
EFFECTIVE AS OF FEBRUARY 14, 2019**

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Eighth Amendment to
the Loan Agreement by and between the
Kansas Department of Health and Environment
Acting on Behalf of the State of Kansas
and Oberlin, Kansas
Effective as of February 14, 2019

WHEREAS, the City of Oberlin, Kansas (the Municipality) has entered into a Loan Agreement with the Kansas Department of Health and Environment, acting on behalf of the State of Kansas, effective as of May 25, 2004 (the "Loan Agreement"); and

WHEREAS, said Loan Agreement was entered into for the benefit of the Municipality, KWPCRF Project No. C20 1529 01; and

WHEREAS, the Municipality and KDHE hereby determines that it is necessary to amend certain exhibits to the Loan Agreement, and

WHEREAS, this Eighth Amendment to the Loan Agreement is entered into and effective as of February 14, 2019;

THEREFORE, the Loan Agreement is amended as follows:

SECTION 1. Exhibit B of the LOAN AGREEMENT BY AND BETWEEN THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT AND OBERLIN, KANSAS are hereby amended to read as set forth on the pages attached hereto.

SECTION 2. Except as herein specifically set out, the Loan Agreement is confirmed and ratified.

IN WITNESS WHEREOF, KDHE and the Municipality have caused this Eighth Amendment to the Loan Agreement for the Municipality to be executed, sealed and delivered, effective as of February 14, 2019.



The KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT, acting on behalf of THE STATE OF KANSAS

By: Leo G Henning
Leo G. Henning, Director

"KDHE"

Date: 2-20-19

OBERLIN, KANSAS

By: _____

Title: _____

(Seal)

ATTEST:

By: _____
Title: _____

Date: _____

The "Municipality"

EXHIBIT B

LOAN REPAYMENT SCHEDULE (See Page 5)

DEDICATED SOURCE OF REVENUES AND LOAN REPAYMENT SCHEDULE

Dedicated Source of Revenue.

The Municipality shall impose and collect such rates, fees and charges for the use and services furnished by or through the System, including all improvements and additions thereto hereafter constructed or acquired by the Municipality as will provide System Revenues or levy ad valorem taxes without limitation as to rate or amount upon all the taxable tangible property, real or personal, within the territorial limits of the Municipality to produce amounts which are sufficient to (a) pay the cost of the operation and maintenance of the System, (b) pay the principal of and interest on the Loan as and when the same become due, and (c) pay all other amounts due at any time under the Loan Agreement; provided, however, no lien or other security interest is granted by the Municipality to KDHE on the System Revenues under this Agreement. In the event that the System Revenues are insufficient to meet the obligations under the Loan and the Loan Agreement, the Municipality shall levy ad valorem taxes without limitation as to rate or amount upon all the taxable tangible property, real or personal, within the territorial limits of the Municipality to produce the amounts necessary for the prompt payment of the obligations under the Loan and Loan Agreement.

Loan Repayment Schedule

The Municipality and KDHE have agreed that interest becoming due semiannually on the Loan during the construction period for the Project may be capitalized and repaid as a part of the Loan. In this regard, KDHE shall give the Municipality written notice of each semiannual installment of interest becoming due during the construction period. At its option, the Municipality may elect to pay such amounts, and if so elected, must pay such amounts within 30 days of receipt of the notice of their becoming due. If the Municipality does not elect to pay such amounts within 30 days of receipt of such notice, the amount then due and owing as semiannual interest on the Loan shall be capitalized and added to the principal amount of the Loan and shall bear interest at the rate of interest set forth in Section 2.02 hereof.

Principal Forgiveness

The principal forgiveness amount is calculated at 50% of the final actual costs of construction and design costs of the "green components" of the project design, as defined by EPA and refined by KDHE in the guidance documents applicable to the ARRA Clean Water State Revolving Funds program and is the amount of \$89,452.93. The "green components" of the project design are listed in Exhibit D of this Loan Amendment. The construction contract was awarded prior to the February 17, 2010 deadline as required by the ARRA funding for the Solar Mixers contract.

The Sixth Amendment to the Loan Agreement provides up to \$813,500 Principal Forgiveness.

KANSAS WATER POLLUTION CONTROL REVOLVING LOAN FUND

Estimated Draws - Actual Interest Rate
Amortization of Loan Costs - AMENDED

Prepared for:
City of Oberlin, Project No. C20 1529-01

Project Principal: 2,572,580.85
Interest During Const.: 0.00
Service Fee During Const.: 0.00
Gross Loan Costs: 2,572,580.85
Green Component: 178,905.85
Estimated Principal Forgiveness: 902,952.93

Gross Rate: 2.77%
Service Fee Rate: 0.25%
Loan Interest Rate: 2.52%

1st Payment Date: 9/1/2006
Number of Payments: 40

9/1/2018

Payment Number	Payment Date	Beginning Balance	Principal Added	Interest Payment	Principal Payment	Principal Forgiveness	Service Fee	Total Payment	Ending Balance
1	9/1/2006	414,775.00		1,045.23	95,665.14		103.69	96,814.06	319,109.86
2	3/1/2007	319,109.86	713,755.00	9,254.72	86,641.21		918.13	96,814.06	946,223.65
3	9/1/2007	946,223.65	254,770.00	13,470.97	82,006.68		1,336.41	96,814.06	1,118,986.97
4	3/1/2008	1,118,986.97	196,875.00	15,601.48	28,505.43		1,547.77	45,654.68	1,287,356.54
5	9/1/2008	1,287,356.54		16,220.69	27,824.79		1,609.20	45,654.68	1,259,531.75
6	3/1/2009	1,259,531.75		15,870.10	28,210.17		1,574.41	45,654.68	1,231,321.58
7	9/1/2009	1,231,321.58		15,514.65	28,600.88		1,539.15	45,654.68	1,202,720.70
8	3/1/2010	1,202,720.70		15,154.28	32,335.53		1,503.40	48,993.21	1,170,385.17
9	9/1/2010	1,170,385.17		14,746.85	29,444.85		1,462.98	45,654.68	1,140,940.32
	2/11/2011	1,140,940.32				89,452.93		0.00	1,051,487.39
10	3/1/2011	1,051,487.39	178,905.85	15,951.65	32,143.89		1,582.51	49,678.05	1,198,249.35
11	9/1/2011	1,198,249.35		14,972.71	32,620.89		1,485.39	49,078.99	1,165,628.46
12	3/1/2012	1,165,628.46		14,686.92	32,935.03		1,457.04	49,078.99	1,132,693.43
13	9/1/2012	1,132,693.43		14,271.94	33,391.18		1,415.87	49,078.99	1,099,302.25
14	3/1/2013	1,099,302.25		13,851.21	33,853.65		1,374.13	49,078.99	1,065,448.60
15	9/1/2013	1,065,448.60		13,424.65	34,322.53		1,331.81	49,078.99	1,031,126.07
16	3/1/2014	1,031,126.07		12,992.19	34,797.89		1,288.91	49,078.99	996,328.18
17	9/1/2014	996,328.18		12,553.74	35,279.84		1,245.41	49,078.99	961,048.34
18	3/1/2015	961,048.34		12,109.21	35,768.47		1,201.31	49,078.99	925,279.87
19	9/1/2015	925,279.87		11,658.53	36,263.86		1,156.60	49,078.99	889,016.01
20	3/1/2016	889,016.01		11,201.60	36,766.12		1,111.27	49,078.99	852,249.89
21	9/1/2016	852,249.89		10,738.35	37,275.33		1,065.31	49,078.99	814,974.56
22	3/1/2017	814,974.56		10,268.68	37,791.59		1,018.72	49,078.99	777,182.97
23	9/1/2017	777,182.97		9,792.51	38,315.00		971.48	49,078.99	738,867.97
24	3/1/2018	738,867.97		9,309.74	38,845.67		923.58	49,078.99	700,022.30
25	9/1/2018	700,022.30	30,855.79	8,883.62	39,383.68		881.31	49,148.61	691,494.41
	10/1/2018	691,494.41				30,855.79		0.00	660,638.62
26	3/1/2019	660,638.62		8,324.05	39,929.14		825.80	49,078.99	620,709.48
	3/1/2019	620,709.48	782,644.21	1,645.01	0.00		163.19	1,808.20	1,403,353.69
	3/31/2019	1,403,353.69				782,644.21		0.00	620,709.48
27	9/1/2019	620,709.48		7,820.94	40,482.16		775.89	49,078.99	580,227.32
28	3/1/2020	580,227.32		7,310.86	41,042.85		725.28	49,078.99	539,184.47
29	9/1/2020	539,184.47		6,793.72	41,611.29		673.98	49,078.99	497,573.18
30	3/1/2021	497,573.18		6,269.42	42,187.60		621.97	49,078.99	455,385.58
31	9/1/2021	455,385.58		5,737.86	42,771.90		569.23	49,078.99	412,613.68
32	3/1/2022	412,613.68		5,198.93	43,364.29		515.77	49,078.99	369,249.39
33	9/1/2022	369,249.39		4,652.54	43,964.89		461.56	49,078.99	325,284.50
34	3/1/2023	325,284.50		4,098.58	44,573.80		406.61	49,078.99	280,710.70
35	9/1/2023	280,710.70		3,536.95	45,191.15		350.89	49,078.99	235,519.55
36	3/1/2024	235,519.55		2,967.55	45,817.04		294.40	49,078.99	189,702.51
37	9/1/2024	189,702.51		2,390.25	46,451.61		237.13	49,078.99	143,250.90
38	3/1/2025	143,250.90		1,804.96	47,094.97		179.06	49,078.99	96,155.93
39	9/1/2025	96,155.93		1,211.56	47,747.24		120.19	49,078.99	48,408.69
40	3/1/2026	48,408.69		609.95	48,408.69		60.35	49,078.99	0.00
Totals			2,157,805.85	383,919.35	1,669,627.92	902,952.93	38,087.09	2,091,634.36	

APPLICATION FOR PAYMENT

PROJECT: OBERLIN WASTE WATER TREATMENT FACILITY IMPROVEMENTS

TO: (OWNER) CITY OF OBERLIN

ENGINEER: Miller & Associates, Consulting Engineers, P.C.

ENGINEER'S PROJECT NO. 245-DJ-006

CONTRACTOR: BSB Construction, Inc.

CONTRACT FOR: Wastewater Treatment Facility Improvements

APPLICATION DATE: 02/22/19

APPLICATION NO.: 3

FOR WORK ACCOMPLISHED THROUGH THE DATE OF: February 22, 2019

ATTN:

CHANGE ORDER SUMMARY:

Continuation sheets are attached.

Change orders approved in previous month by Owner.

Application is made for payment, as shown below in connection with the Contract.

The present status of the account is as follows:

CO #	DATE	ADDITIONS	DEDUCTIONS
1	12/14/16	\$2,160.00	
2			
3			
4			
5			
TOTAL		2,160.00	0.00
NET CHANGE		2,160.00	

ORIGINAL CONTRACT PRICE.....	\$	703,274.00
Net Change by Change Orders & Written Amendments	\$	2,160.00
CURRENT CONTRACT PRICE.....	\$	705,434.00
TOTAL COMPLETED & STORED TO DATE.....	\$	537,493.03
LESS RETAINAGE : 10%	\$	(53,749.30)
TOTAL COMPLETED & STORED TO DATE LESS RETAINAGE	\$	483,743.73
LESS PREVIOUS APPLICATION FOR PAYMENT-----	\$	474,120.99
AMOUNT DUE THIS APPLICATION.....	\$	9,622.74

The undersigned CONTRACTOR certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered _____, inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract.

ENGINEER: MILLER & ASSOCIATES

By: David K. Blum

<input checked="" type="checkbox"/>	Owner
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	Engineer
<input type="checkbox"/>	KDHE

OWNER: City of Oberlin

BY: _____

CONTRACTOR: BSB Construction, Inc.

By: [Signature] Date: 2/22/19

Attested by: Robin K. Rollenhagen Date: 2-22-19

APPLICATION AND CERTIFICATE FOR PAYMENT-CONTINUATION SHEET

APPLICATION NUMBER: 3
 APPLICATION DATE: 22-Feb-19
 FOR WORK ACCOMPLISHED THROUGH : 22-Feb-19
 ENGINEER'S PROJECT #: 246-D1-006

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED AND STORED TO DATE
1	Mobilization	1	L.S.	\$20,000.00	1	\$ 20,000.00		\$ 20,000.00
2	Demolition, Removal & Abandonment of Discharge Piping, Complete in Place	1	L.S.	\$1,050.00		\$ -		\$ -
3	Clearing & Grubbing (Trees, Shrubs, etc.)	1	L.S.	\$13,220.00	0.75	\$ 9,915.00		\$ 9,915.00
4	Common Excavation (E.Q.)	45850	C.Y.	\$2.44	45850	\$ 111,874.00		\$ 111,874.00
5	Modification to Control Structure, Weir Gate, Piping Modification Complete in Place	1	L.S.	\$7,750.00		\$ -	\$ 5,830.00	\$ 5,830.00
6	Furnish & Install Discharge Structure and Effluent Piping, and All Appurtenances, complete in place	1	L.S.	\$27,340.00	0.65	\$ 17,771.00	\$ 4,001.96	\$ 21,772.96
7	Furnish & Install Splash Pad, Type A	1	Each	\$2,480.00		\$ -		\$ -
8	Furnish & Install 8" DIP Lagoon Piping	960	L.F.	\$49.00		\$ -	\$ 18,606.49	\$ 18,606.49
9	Furnish & Install 8" Standard Cleanouts	2	Each	\$1,175.00		\$ -	\$ 326.84	\$ 326.84
10	Furnish & Install Fittings							
	a. 10 x 8 Reducing 90 Degree Bends	1	Each	\$1,075.00		\$ -	\$ 192.15	\$ 192.15
	b. 8" 90 Degree Bends	1	Each	\$575.00		\$ -	\$ 192.09	\$ 192.09
	c. 8" Tee	1	Each	\$675.00		\$ -	\$ 283.80	\$ 283.80
	d. 8" Wye	1	Each	\$850.00		\$ -	\$ 445.13	\$ 445.13
	e. 8" 45 Degree Bends	1	Each	\$550.00		\$ -	\$ 980.52	\$ 980.52
11	Remove Fencing	2810	L.F.	\$1.30	2810	\$ 3,653.00		\$ 3,653.00
12	Reinstall Salvaged Fencing and New Gates	2480	L.F.	\$6.75		\$ -		\$ -
13	Remove Existing and Furnish New Trespassing Signs	4	Each	\$240.00		\$ -		\$ -
14	Furnish & Install & Maintain Silt Fencing	2015	L.F.	\$2.20	2015	\$ 4,433.00		\$ 4,433.00
15	Temporary Erosion & Pollution Control Reporting, Maintenance and Compliance	1	L.S.	\$3,240.00	0.5	\$ 1,620.00		\$ 1,620.00
16	Furnish & Install Road Surfacing (1" Thick Gravel)	120	Tons	\$44.70		\$ -		\$ -
17	Furnish & Apply Seeding							
	a. Dryland Seeding on Outside of Dikes and Disturbed Areas	3	Acre	\$1,060.00		\$ -		\$ -
	b. Wetland Seeding, Lagoon Bottom (seed provided by Owner)	7	Acre	\$800.00		\$ -		\$ -
18	Construction Staking	1	L.S.	\$2,000.00	1	\$ 2,000.00		\$ 2,000.00

19	Construction Material Testing	1	L.S.	\$6,600.00	0.75	\$ 4,950.00		\$ 4,950.00
20A	Alternate Tied Concrete Block Mats w/Seeding, Anchoring for Cell #4, complete in Place, in lieu of Concrete Rock Riprap (E.Q.)	8730	S.Y.	\$47.50	465	\$ 22,087.50	\$ 306,170.55	\$ 328,258.05
C001	Hauling & Decatur County Disposal Fees 10 loads of debris	1	L.S.	\$2,160.00	1	\$ 2,160.00		\$ 2,160.00
	TOTALS					\$ 200,463.50	\$ 337,029.53	\$ 537,493.03



P.O. Box 1058 • 370 South Athol Road
 Athol, Massachusetts 01331 USA
 www.whipps.com
 Tel: 978-249-7924 Fax: 978-249-3072

Original Copy

Invoice	
Date	Invoice Number
2/8/2019	26508
Currency	Page
US - US Dollar	1 of 1

*18-0BL
 020A
 Proj Est # 3
 Submitted 2/22/19*

Bill To:
 BSB Construction, Inc.
 209 East 2nd Street
 Curtis, NE 69025
 USA

Ship To:
 BSB Construction, Inc.
 209 E 2nd Street
 Curtis, NE 69025
 USA

Customer PO Number	Sales Order	Quote	Export Permit Number	Freight Prepaid				
10605	27704							
Ship Via	Terms	Sales Rep.	Territory	Division				
ABF Freight	Net 30 Days	Mellen & Associates	Whipps	Whipps				
Line/Rel	On Order	Shipped	To Be Shipped	Unit Price	Discount	Extended Price		
1	Part: 27704A5	REV: A	UoM: Each	DESC: 24"W x 27-5/8"H 923-D 304ss Weir Gate BC-923-2274 (10 of 10) 1/2" x 7" Anchor / Studs (10 of 10) 1/2" Flat Washers (20 of 20) 1/2" Hex Nuts (6 of 6) 1/2" x 3-1/2" H.H.C.S. (Frame Support) (12 of 12) 1/2" Flat Washers (6 of 6) 1/2" Lock Nuts (1 of 1) 24" Handwheel (1 of 1) Aluminum Stop Collar (1-1/2" Rolled)(Fastened To Stem) (1 of 1) Clear Plastic Stem Cover (29") (2 of 2) Indicator Strips (No Backordered Items)	0	\$5,830.00	0.00	\$5,830.00

FOB: Our Plant	Ship Date: 2/8/2019	
Waybill: 186 315 610	Date Due: 3/10/2019	
Sale Amount:		\$5,830.00
Total:		\$5,830.00

Annual City-Wide Front Curb Pickup Day Keep Oberlin Beautiful

The City of Oberlin will be conducting a city-wide Front Curb Pickup Program at no additional charge to its Citizens. Citizens must place items on the curb by **Monday am, April 29, 2019 before 8 am,** City Crews will be picking up these items by area on April 29th from 8 to 5 pm. **MUST CALL the City offices at 475-2217 before April 26 to be placed on a pickup list.**

Items that will be picked up:

- **Furniture and bulky household items** such as sinks, mattresses, hot water heaters, appliances, etc.
- **Tree limbs** must be cut into manageable sizes for 2 people to handle and no longer than 4'.
- **Carpet** must be cut in strips no more than 4', tightly rolled and tied.
- **Construction material such as drywall and lumber** less than 4' in length, but no more than approximately 50lbs of material.

Items that will NOT be picked up:

- **Regular household waste, Tires, Batteries, Pressurized tanks, Auto parts, Liquids, oil or paint, Refrigerant items** such as refrigerators and A/C Units, **Hazardous Materials**

Procedure for Pickup:

- Place materials on the front curb of the residence, before 8:00 am on Monday, April 29, 2019 (items will not be picked up unless seen from the street and placed no more than 5' from the edge of the street).
- Please **DO NOT** set out pick up items **more than 3 days in advance** of the pick-up date.
- The quantity of pick up material collected from one residence is limited to a reasonable amount. That equates to a pile no more than 10' L X 5' W X 4' H or about the size of a pickup bed.
- City crews will not pick up items too heavy for 2 people to safely handle, or items not properly prepared for collection.
- **Do not mix with the materials to be picked up with regular household waste or small, loose items.** Loose bits and pieces will not be picked up.
- **Please be courteous.** Please prepare and place items out on the curb in an orderly way and according to the set rules and regulations. This will help the process run smoothly and ensure that your items are picked up saving you the time and effort it would take to haul it away yourself.

For any questions about the Front Curb Pickup Program please call the City office at: 785-475-2217 or log on to: www.oberlinkansas.gov.

STREET REHAB PLAN

City of Oberlin



2019

OVERVIEW OF EXPENDATURES

- \$300,000 total allotted for 2019
- 4 Laborers for 7 months = \$67,933.60
- Tools, materials = \$55,000
- \$177,066.40 for cement, roughly 11 blocks with repairs on both sides
- Estimated \$27,272.72 per 360' block with repairs done to both sides (post year pricing should be lower after main material purchases)

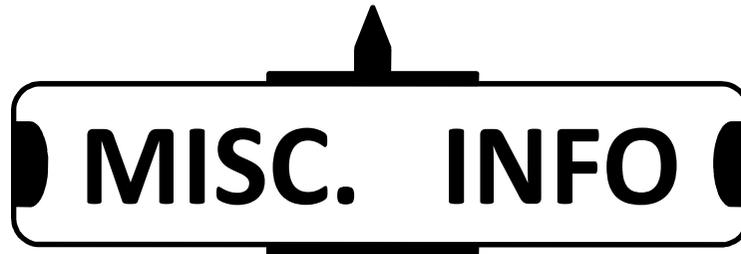
CHAIN OF EVENTS

- Execute test plot
- Reevaluate proposed plan
- Obtain necessary equipment, materials and laborers
- Begin project, end of March – beginning of April
- Close 2019 project, end of November



BASIC PLAN

- Notify homeowners of the project so they can make parking arrangements.
- Tear out and pour one side of one block at a time (approx. 360') for the length of each section to be repaired. Then begin on the other side if necessary.
- 7 mos. estimated project time. Project will close when funds are depleted.
- Upon completion, city street crew members will seal all new seams including existing cracks in the remaining blacktop.
- With this proposed plan, this project will take 18 years to complete if all bituminous streets need repaired.



MISC. INFO

- Not all bituminous or asphalt streets are in need of this rehab program at this time
- Both sides of all streets are not in equal condition
- Some replacement of curbing is likely to occur
- Project to commence on worst streets keeping new water mains/other utilities in focus
- Planning for the future will allow for ease of replacement of the center section of street

TIME CONSUMING VARIABLES

- Weather (rain, extreme heat, ect.)
- Subgrade replacement
- Curbing replacement
- Lack of full or experienced staff
- Cement delivery
- The unexpected

LABORERS SHCEDULE

- 8AM to 5PM mon-fri, 1hr. Lunch, two 15min onsite rest periods
- Employed from the end of March until November or until funds are depleted
- Rain Days Off

FUTURE PROPOSAL

- \$150,000 annual project
- 4 laborers for 4 months = \$38,819.20
- Tools, materials = \$10,000
- \$101,180.80 for cement, roughly 6 blocks with repairs on both sides
- Estimated \$25,000 per 360' block with repairs done to both sides

MECHANICS



ARE THERE ANY QUESTIONS?

CONDITION REFERENCE



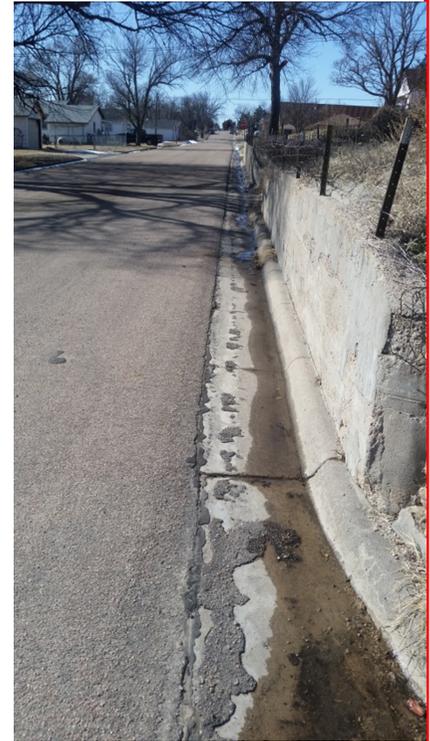
#4, EXTREME



#3, BAD



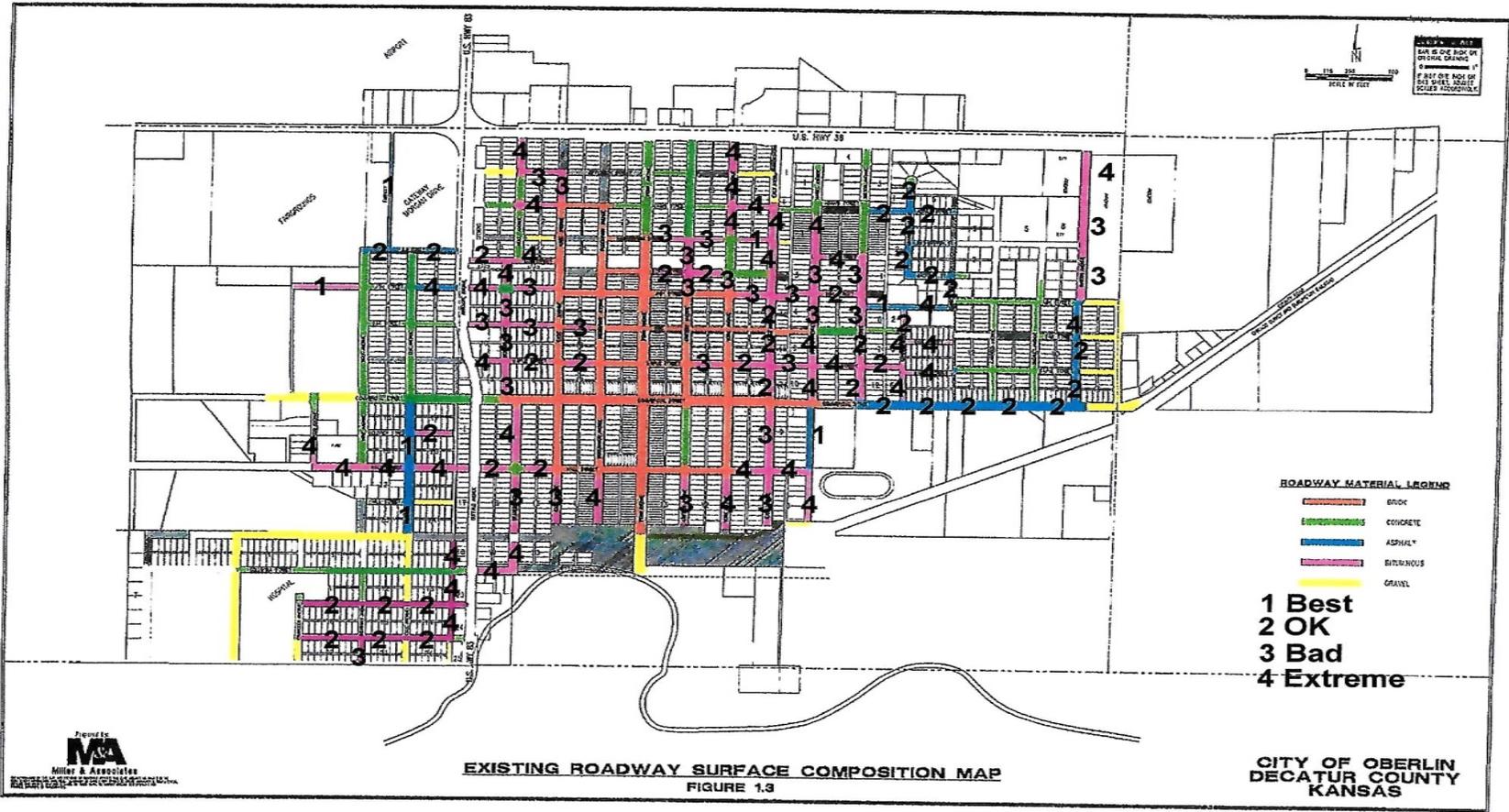
#2, OK



#1, BEST

Condition based on edge height, overall shape, edge condition, gatoring

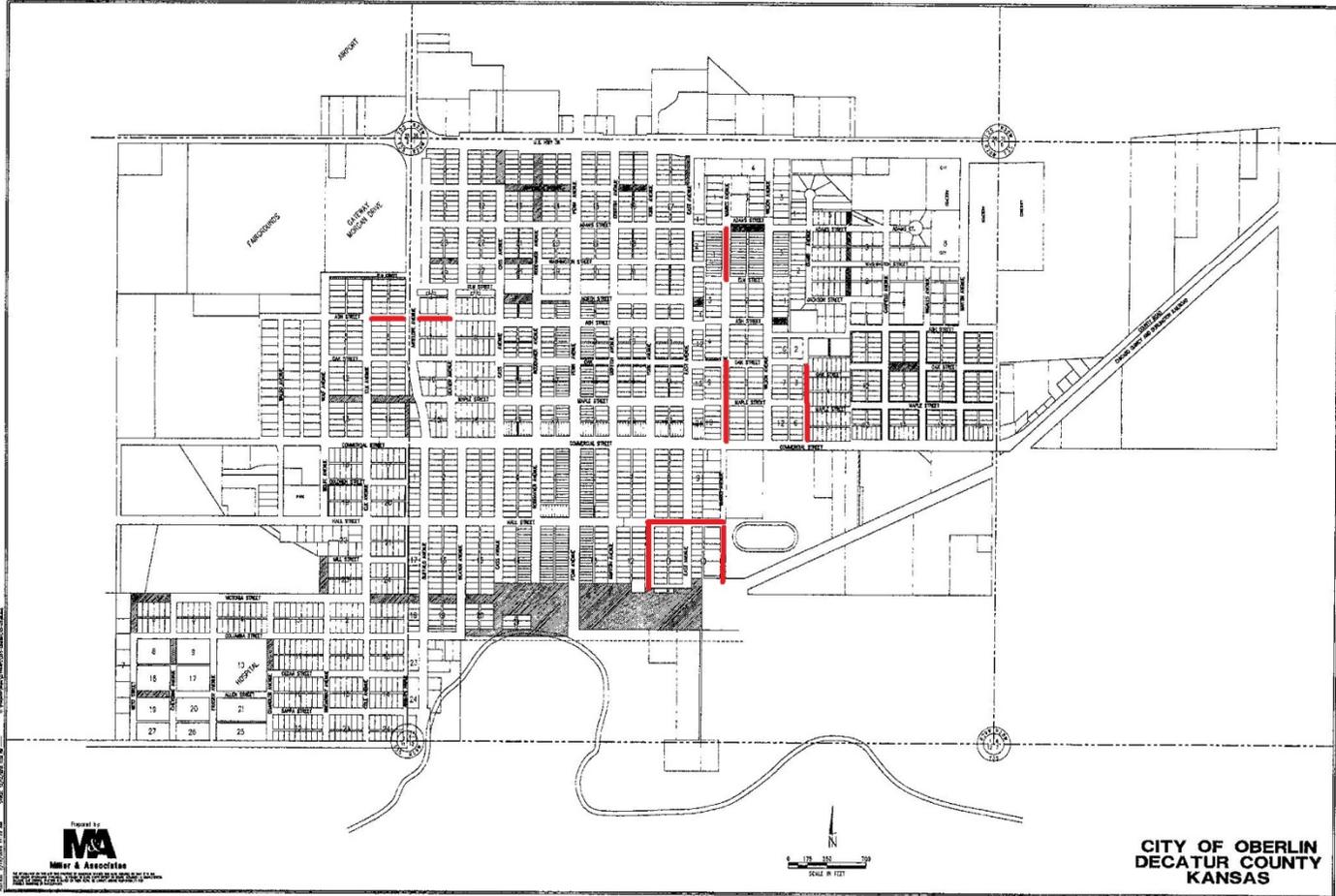
CURRENT CONDITIONS



CONDITION NUMBERS

- 40 extreme blocks, #4
- 30 bad blocks, #3
- 40 OK blocks, #2
- 12 best blocks, #1

Year One Plan

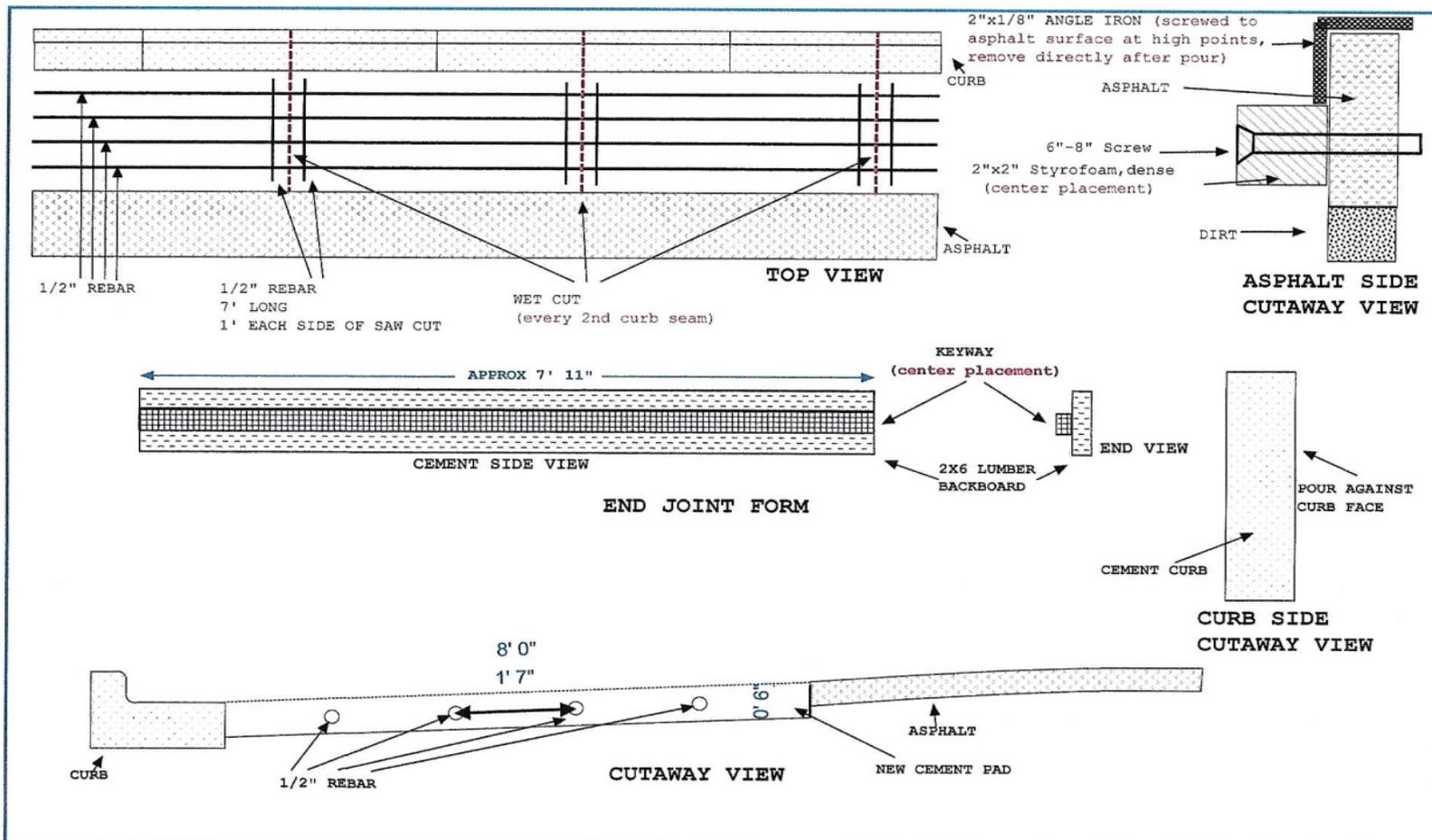


3930 feet of replacement
No water mains (14%) New water mains (86%)

Post Years Plan

- This has yet to be determined due to the following...
 - Dependent on the future replacement of water mains vs street condition
 - Plan changes
 - Plan progress

Construction Plans



Site: Oberlin, KS	Drawing: 801506	Project: 0000416	Drawn: David S.	Notes: Preliminary Plans	City of Oberlin 1 Morgan Dr. Oberlin, KS 67749
Title: Street Rehab Project	Scale: 1/4":1'0"	Date: 02/27/19	Rev: A		

CONCLUSION

- This is a basic plan proposal which will need to change to adapt to many variables including environment/weather, laborers experience, funds available, cement availability, and process changes.
- Not all bituminous streets need this repair at this time, however it is advised to have the “better condition” streets maintained..e.g. chipseal, crack seal, ect.



Thank you

**All Funds Cash Flow
(Cash Basis)**

Date: 12/31/2018
FY remaining: 0%

Fund	Description	Type	2018 Beginning Cash Balance	2018 YTD Actual Revenue	2018 Budget Revenue	Percent of Budget Remaining	2018 YTD Actual Expenses	2018 Budget Expenses	Percent of Budget Remaining	Current Cash Balance
20	General	B	\$ 79,183	\$ 900,151	\$ 872,175	-3.2%	\$ 859,445	\$ 945,885	9.1%	\$ 119,889
21	Police Special	N	\$ 34,123	\$ 110			\$ 1,528			\$ 32,705
22	Airport Project	N	\$ 26,507	\$ 82,288			\$ 48,635			\$ 60,160
23	Airport Operating	B	\$ 6,292	\$ 62,777	\$ 76,548	18.0%	\$ 66,464	\$ 81,718	18.7%	\$ 2,605
24	Cemetery & Parks	B	\$ 56,679	\$ 122,830	\$ 120,593	-1.9%	\$ 126,843	\$ 128,510	1.3%	\$ 52,666
25	Playground Equipment	N	\$ 35,010	\$ 31,210			\$ 66,220			\$ -
28	Street Project	N	\$ -	\$ 150,000			\$ -			\$ 150,000
29	Consolidated Streets	B	\$ 163,249	\$ 312,525	\$ 307,741	-1.6%	\$ 339,840	\$ 457,300	25.7%	\$ 135,934
31	Library	B	\$ 1,628	\$ 71,817	\$ 72,808	1.4%	\$ 72,115	\$ 73,003	1.2%	\$ 1,330
33	Hansen & GROW Community Grants	N	\$ -	\$ 36,800			\$ 36,154			\$ 646
34	Risk Management	N	\$ 100,033	\$ -			\$ 500			\$ 99,533
36	Memorials	N	\$ 5,944	\$ 100			\$ -			\$ 6,044
37	Tourism	B	\$ -	\$ 35,944	\$ 25,000	-43.8%	\$ 24,218	\$ 25,000	3.1%	\$ 11,726
42	Airport Memorials	N	\$ 1,385	\$ -			\$ 1,385			\$ -
43	Community Development	B	\$ 11,326	\$ -	\$ -	0.0%	\$ 11,326	\$ 11,326	0.0%	\$ -
44	Pool Operating	B	\$ 291,061	\$ 395,129	\$ 385,700	-2.4%	\$ 399,110	\$ 403,588	1.1%	\$ 287,080
45	Pool Donations	N	\$ 8,081	\$ -			\$ -			\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -			\$ -			\$ 125,000
47	Pool Debt Reserve	N	\$ 234,507	\$ 100,000			\$ -			\$ 334,507
51	Multi Yr Capital Outlay	N	\$ 25,098	\$ 274,574			\$ 108,054			\$ 191,618
52	Equipment Fund	N	\$ -	\$ -			\$ -			\$ -
53	Gateway Civic Center	B	\$ 48,248	\$ 172,830	\$ 157,600	-9.7%	\$ 154,195	\$ 166,703	7.5%	\$ 66,883
54	Gateway Donation	N	\$ 77,276	\$ 261			\$ 31,733			\$ 45,804
55	Gateway Advance Receipts	N	\$ 1,000	\$ 6,820			\$ 3,570			\$ 4,250
56	Gateway Events	B	\$ -	\$ 85,815			\$ 82,322			\$ 3,493
60 & 61	Payroll Agency Funds	N	\$ 10,443	\$ 60,131			\$ 69,791			\$ 783
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -			\$ 6,807			\$ -
69	Refuse Collection	B	\$ 13,922	\$ 171,950	\$ 170,000	-1.1%	\$ 171,369	\$ 170,000	-0.8%	\$ 14,503
70	Electric Utility	B	\$ 632,147	\$ 2,367,509	\$ 2,440,150	3.0%	\$ 2,232,081	\$ 2,269,001	1.6%	\$ 767,575
71	Electric Reserve	N	\$ 951,245	\$ 104,783			\$ 179,323			\$ 876,705
72-74 & 98	Customer Agency Accounts	N	\$ 73,102	\$ 25,014			\$ 23,786			\$ 74,330
80	Sewer Utility	B	\$ 136,398	\$ 306,424	\$ 322,692	5.0%	\$ 298,761	\$ 361,876	17.4%	\$ 144,061
81	Sewer Reserve	N	\$ 973,602	\$ 25,000			\$ -			\$ 998,602
82	Sewer Project	N	\$ -	\$ 451,986			\$ 454,785			\$ (2,799)
90	Water Utility	B	\$ 806,917	\$ 699,018	\$ 818,500	14.6%	\$ 818,379	\$ 919,511	11.0%	\$ 687,556
91	Water Reserve	N	\$ 578,579	\$ 150,000			\$ -			\$ 728,579
			\$ 5,514,792	\$ 7,203,796	\$ 5,769,507		\$ 6,688,739	\$ 6,013,421		\$ 6,029,849

DEBT

Year		Description	Rate	Beginning Balance	Loan Proceeds	Principal Payments	Ending Balance	Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 738,868	\$ 417,872	\$ 112,343	\$ 1,044,397	\$ 19,998
2012	2052	GO Water System Impr	2.125%	\$ 989,280	\$ -	\$ 19,329	\$ 969,951	\$ 21,022
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,630,000	\$ -	\$ 130,000	\$ 1,500,000	\$ 49,540
2015	2055	GO Water System Impr A	2.125%	\$ 5,080,198	\$ -	\$ 88,287	\$ 4,991,911	\$ 107,954
2015	2055	Go Water System Impr B	2.750%	\$ 631,539	\$ -	\$ 9,638	\$ 621,901	\$ 17,367
2018	2021	JCB 3CX-14 Super Backhoe	3.640%	\$ -	\$ 82,350	\$ -	\$ 82,350	\$ -
				\$ 9,069,885	\$ 500,222	\$ 359,597	\$ 9,210,510	\$ 215,881

All Funds Cash Flow
(Cash Basis)

Month: December 2018

Fund	Description	Type	Month Beginning Cash Balance	Monthly Revenue	Monthly Expenses	Month Ending Cash Balance
20	General	B	\$ 178,709	\$ 35,929	\$ 94,749	\$ 119,889
21	Police Special	N	\$ 32,694	\$ 11	\$ -	\$ 32,705
22	Airport Project	N	\$ 43,071	\$ 17,089	\$ -	\$ 60,160
23	Airport Operating	B	\$ 4,994	\$ 4,950	\$ 7,339	\$ 2,605
24	Cemetery & Parks	B	\$ 58,288	\$ 366	\$ 5,988	\$ 52,666
25	Playground Equipment	N	\$ -	\$ -	\$ -	\$ -
28	Street Project	N	\$ -	\$ 150,000	\$ -	\$ 150,000
29	Consolidated Streets	B	\$ 186,564	\$ 116,473	\$ 167,103	\$ 135,934
31	Library	B	\$ 11,996	\$ 1,545	\$ 12,211	\$ 1,330
33	Hansen & GROW Community Grants	N	\$ 6,946	\$ -	\$ 6,300	\$ 646
34	Risk Management	N	\$ 99,533	\$ -	\$ -	\$ 99,533
36	Memorials	N	\$ 6,044	\$ -	\$ -	\$ 6,044
37	Tourism	B	\$ 11,027	\$ 699	\$ -	\$ 11,726
42	Airport Memorials	N	\$ -	\$ -	\$ -	\$ -
43	Community Development	B	\$ -	\$ -	\$ -	\$ -
44	Pool Operating	B	\$ 309,214	\$ 30,726	\$ 52,860	\$ 287,080
45	Pool Donations	N	\$ 8,081	\$ -	\$ -	\$ 8,081
46	Pool Equipment Reserve	N	\$ 125,000	\$ -	\$ -	\$ 125,000
47	Pool Debt Reserve	N	\$ 284,507	\$ 50,000	\$ -	\$ 334,507
51	Multi Yr Capital Outlay	N	\$ 18,589	\$ 259,924	\$ 86,895	\$ 191,618
52	Equipment Fund	N	\$ -	\$ -	\$ -	\$ -
53	Gateway Civic Center	B	\$ 96,951	\$ 59,094	\$ 89,162	\$ 66,883
54	Gateway Donation	N	\$ 77,510	\$ 27	\$ 31,733	\$ 45,804
55	Gateway Advance Receipts	N	\$ 7,108	\$ 1,950	\$ 4,808	\$ 4,250
56	Gateway Events	B	\$ 8,545	\$ 9,255	\$ 14,307	\$ 3,493
60 & 61	Payroll Agency Funds	N	\$ 1,920	\$ 400	\$ 1,537	\$ 783
65	Insurance Proceeds Trust	N	\$ 6,807	\$ -	\$ 6,807	\$ -
69	Refuse Collection	B	\$ 14,176	\$ 14,503	\$ 14,176	\$ 14,503
70	Electric Utility	B	\$ 842,699	\$ 130,030	\$ 205,154	\$ 767,575
71	Electric Reserve	N	\$ 988,745	\$ 67,283	\$ 179,323	\$ 876,705
72-74 & 98	Customer Agency Accounts	N	\$ 75,283	\$ 2,700	\$ 3,653	\$ 74,330
80	Sewer Utility	B	\$ 166,859	\$ 24,132	\$ 46,930	\$ 144,061
81	Sewer Reserve	N	\$ 986,102	\$ 12,500	\$ -	\$ 998,602
82	Sewer Project	N	\$ (77)	\$ 389,996	\$ 392,718	\$ (2,799)
90	Water Utility	B	\$ 761,736	\$ 49,213	\$ 123,393	\$ 687,556
91	Water Reserve	N	\$ 653,579	\$ 75,000	\$ -	\$ 728,579
			\$ 6,073,200	\$ 1,503,795	\$ 1,547,146	\$ 6,029,849

DEBT

Year		Description	Rate	Month Beginning Balance	Monthly Loan Proceeds	Monthly Principal Payments	Month Ending Balance	Monthly Interest Paid
Issued	Matures							
2004	2026	KDHE Water Pollution	2.770%	\$ 666,877	\$ 383,758	\$ 6,238	\$ 1,044,397	\$ -
2012	2052	GO Water System Impr	2.125%	\$ 969,951	\$ -	\$ -	\$ 969,951	\$ -
2014	2028	Pool Lease - PBC	0.5% - 3.9%	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	\$ -
2015	2055	GO Water System Impr A	2.125%	\$ 4,991,911	\$ -	\$ -	\$ 4,991,911	\$ -
2015	2055	Go Water System Impr B	2.750%	\$ 621,901	\$ -	\$ -	\$ 621,901	\$ -
2018	2021	JCB 3CX-14 Super Backhoe	3.640%	\$ 82,350	\$ -	\$ -	\$ 82,350	\$ -
				\$ 8,832,990	\$ 383,758	\$ 6,238	\$ 9,210,510	\$ -

City of Oberlin, Kansas
Summary Statement of Cash Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis
For Year Ended December 31, 2018

Description	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
General	\$ 62,368	\$ -	\$ 900,151	\$ 861,938	\$ 100,581	\$ 19,308	\$ 119,889
Police Special	\$ 34,123	\$ -	\$ 110	\$ 1,528	\$ 32,705		\$ 32,705
Airport Operating	\$ 5,738	\$ -	\$ 62,777	\$ 68,478	\$ 37	\$ 2,568	\$ 2,605
Airport Project	\$ 25,107	\$ -	\$ 82,288	\$ 47,395	\$ 60,000	\$ 160	\$ 60,160
Airport Memorials	\$ 1,385	\$ -	\$ -	\$ 1,385	\$ -		\$ -
Cemetery & Parks	\$ 56,026	\$ -	\$ 122,830	\$ 126,452	\$ 52,404	\$ 262	\$ 52,666
Cemetery Memorials	\$ 5,944	\$ -	\$ 100	\$ -	\$ 6,044		\$ 6,044
Playground Equipment	\$ 35,010	\$ -	\$ 31,210	\$ 66,220	\$ -		\$ -
Consolidated Streets	\$ 161,688	\$ -	\$ 312,525	\$ 341,375	\$ 132,838	\$ 3,096	\$ 135,934
Street Project	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000		\$ 150,000
Library	\$ 375	\$ -	\$ 71,817	\$ 71,221	\$ 971	\$ 359	\$ 1,330
Pool Operating	\$ 290,899	\$ -	\$ 395,129	\$ 399,092	\$ 286,936	\$ 144	\$ 287,080
Pool Equipment Reserve	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000		\$ 125,000
Pool Debt Reserve	\$ 234,507	\$ -	\$ 100,000	\$ -	\$ 334,507		\$ 334,507
Pool Donations	\$ 8,081	\$ -	\$ -	\$ -	\$ 8,081		\$ 8,081
Gateway Civic Center	\$ 44,601	\$ -	\$ 172,830	\$ 155,177	\$ 62,254	\$ 4,629	\$ 66,883
Gateway Donation	\$ 77,276	\$ -	\$ 261	\$ 31,733	\$ 45,804		\$ 45,804
Gateway Advance Receipts	\$ 1,000	\$ -	\$ 6,820	\$ 3,570	\$ 4,250		\$ 4,250
Gateway Events	\$ -	\$ -	\$ 85,815	\$ 83,251	\$ 2,564	\$ 929	\$ 3,493
Tourism & Convention	\$ -	\$ -	\$ 35,944	\$ 24,218	\$ 11,726		\$ 11,726
Community Development	\$ 11,326	\$ -	\$ -	\$ 11,326	\$ -		\$ -
Risk Management	\$ 99,533	\$ -	\$ -	\$ -	\$ 99,533		\$ 99,533
Hansen & GROW Decatur Grants	\$ -	\$ -	\$ 36,800	\$ 36,800	\$ -	\$ 646	\$ 646
Fire Insurance Proceeds	\$ 6,807	\$ -	\$ -	\$ 6,807	\$ -		\$ -
Multi Year Capital Outlay	\$ 9,780	\$ -	\$ 274,574	\$ 275,448	\$ 8,906	\$ 182,712	\$ 191,618
Refuse Service	\$ 176	\$ -	\$ 171,950	\$ 171,920	\$ 206	\$ 14,297	\$ 14,503
Electric Utility	\$ 493,213	\$ -	\$ 2,367,509	\$ 2,206,679	\$ 654,043	\$ 113,532	\$ 767,575
Electric Reserve	\$ 951,245	\$ -	\$ 104,783	\$ 220,698	\$ 835,330	\$ 41,375	\$ 876,705
Sewer Utility	\$ 134,939	\$ -	\$ 306,424	\$ 299,350	\$ 142,013	\$ 2,048	\$ 144,061
Sewer Reserve	\$ 973,602	\$ -	\$ 25,000	\$ -	\$ 998,602		\$ 998,602
Sewer Project	\$ (70)	\$ -	\$ 451,986	\$ 545,078	\$ (93,162)	\$ 90,363	\$ (2,799)
Water Utility	\$ 797,013	\$ -	\$ 699,018	\$ 817,276	\$ 678,755	\$ 8,801	\$ 687,556
Water Reserve	\$ 578,579	\$ -	\$ 150,000	\$ -	\$ 728,579		\$ 728,579
Agency Funds - Utility Customers	\$ -	\$ -	\$ 25,014	\$ 25,014	\$ -	\$ 74,330	\$ 74,330
Agency Funds - City Payroll	\$ -	\$ -	\$ 60,131	\$ 60,131	\$ -	\$ 783	\$ 783
Total	\$ 5,225,271	\$ -	\$ 7,203,796	\$ 6,959,560	\$ 5,469,507	\$ 560,342	\$ 6,029,849

Outstanding Debt:

2004 KDHE Waste Water Treatment Revolving Loan	\$1,044,397
2012 General Obligation Water System Improvements	969,951
2014 Lease Purchase Swimming Pool	1,500,000
2015 General Obligation Water System Improvements A	4,991,911
2015 General Obligation Water System Improvements B	621,901
2018 Lease Purchase JCB 3CX-14 Super Backhoe	82,350
Total:	\$9,210,510

I hereby certify that the above statement is correct:

Stephen Zochow

, Treasurer

City of Oberlin
City Share of County 1% Local Sales Tax Receipts

	Combined Total Compensating Use and Sale Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>
Jan	9,060.50	9,985.62	10,287.97	12,413.13	10,718.01	11,958.35	9,462.39	10,137.30	10,696.77	10,595.60	10,531.56
Feb	10,439.89	9,265.06	15,317.45	12,754.54	10,482.80	14,184.06	14,211.40	10,035.06	10,428.31	11,730.02	11,884.86
Mar	9,553.89	11,222.52	12,011.30	12,867.30	12,770.49	11,371.45	12,518.75	8,826.54	11,298.11	-	11,382.26
Apr	7,009.74	10,683.76	9,217.39	9,357.39	10,592.09	9,930.44	7,834.05	11,039.07	9,719.62	-	9,487.06
May	10,116.07	9,964.25	10,059.72	12,197.87	19,825.39	12,367.06	11,836.25	10,310.10	10,833.86	-	11,945.62
Jun	8,720.79	9,323.96	10,961.76	11,458.11	12,395.91	13,616.40	8,607.49	9,763.87	9,342.18	-	10,465.61
Jul	7,848.89	8,362.93	8,979.12	10,894.41	14,977.72	10,214.54	11,238.90	11,661.68	11,373.01	-	10,616.80
Aug	10,953.64	11,365.80	10,389.27	12,306.03	19,970.12	12,014.44	10,711.75	13,191.39	12,844.71	-	12,638.57
Sep	8,175.66	9,916.29	11,817.66	10,777.28	14,389.11	11,197.53	11,289.36	8,921.29	14,011.65	-	11,166.20
Oct	8,827.65	12,206.93	13,791.86	11,953.06	12,738.50	11,500.53	12,020.11	12,095.05	13,970.72	-	12,122.71
Nov	10,097.64	14,026.08	10,989.41	11,774.98	15,836.42	13,009.91	11,186.51	11,669.46	12,589.73	-	12,353.35
Dec	9,260.41	12,348.90	9,722.01	11,818.67	10,470.56	11,606.29	12,755.15	9,480.12	10,766.48	-	10,914.29
	<u>110,064.77</u>	<u>128,672.10</u>	<u>133,544.92</u>	<u>140,572.77</u>	<u>165,167.12</u>	<u>142,971.00</u>	<u>133,672.11</u>	<u>127,130.93</u>	<u>137,875.15</u>	<u>22,325.62</u>	
	Total Combined Compensating Use and Sales Tax Received									1,241,996.49	
	Overall Monthly Average									110 Months	11,290.88

City of Oberlin
Pool Sales Tax 1.5%

	Combined Compensating Use and Sales Taxes										Monthly	
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>	
Jan	-	-	-	-	25,113.79	27,878.94	25,071.42	28,050.89	27,304.57	28,654.58	27,012.37	
Feb	-	-	-	-	25,812.17	35,654.30	38,949.35	27,276.00	26,193.54	30,136.30	30,670.28	
Mar	-	-	-	-	26,557.20	29,240.90	33,459.39	23,601.06	26,250.03	-	27,821.72	
Apr	-	-	-	-	25,361.14	25,126.89	21,767.04	29,859.93	24,359.68	-	25,294.94	
May	-	-	-	1,467.26	29,197.14	27,105.35	32,218.75	27,549.71	29,431.59	-	29,393.96	
Jun	-	-	-	24,886.18	29,873.34	33,842.30	24,013.85	26,235.58	26,581.55	-	27,572.13	
Jul	-	-	-	24,921.71	29,566.17	29,120.74	29,477.11	31,657.01	29,115.06	-	28,976.30	
Aug	-	-	-	28,367.49	31,204.89	29,646.03	27,381.82	29,792.86	36,510.06	-	30,483.86	
Sep	-	-	-	27,807.99	32,435.03	29,933.21	29,188.82	26,014.42	38,172.28	-	30,591.96	
Oct	-	-	-	27,843.89	32,038.99	26,786.35	29,454.74	31,921.94	38,432.74	-	31,079.78	
Nov	-	-	-	28,875.57	30,695.26	33,486.32	31,226.26	29,419.79	31,966.63	-	30,944.97	
Dec	-	-	-	28,890.71	26,204.31	27,669.43	34,929.73	26,304.10	30,714.92	-	29,118.87	
	-	-	-	193,060.80	344,059.43	355,490.76	357,138.28	337,683.29	365,032.65	58,790.88		
	Total Combined Compensating Use and Sales Tax Received										2,011,256.09	
	Overall Monthly Average										69 Months	29,148.64



OBERLIN POLICE DEPARTMENT

107 W. Commercial

P O Box 237

Oberlin KS. 67749-0237

oberlinpd3@ruraltel.net



MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF FEBRUARY, 2019

CITY COURT: FINES COLLECTED IN FEBRUARY, 2019 - \$4,967.00 –YTD \$11,416.80
.....

CITY COURT CASES FILED

- 2 – ILLEGAL TAGS
- 2 – MOTOR VEHICLE LIABILITY INSURANCE
- 2 – MAXIMUM SPEED LIMITS

DISTRICT COURT CASES / OTHER FILED

- 1 – THEFT OF A MOTOR VEHICLE
- 2 – MISDEMEANOR WARRANT ARRESTS
- 1 – TRAFFIC CONTRABAND INTO CORRECTIONAL FACILITY
- 1 – POSSESSION OF DRUG PARAPHERNALIA
- 1 – POSSESSION OF A CONTROLLED SUBSTANCE

- ANIMAL CONTROL: 1 – DOG AT LARGE
1 – NO CITY DOG TAGS

CODE ENFORCEMENT: NONE

CVB Minutes January 31, 2019 LandMark Inn

Attendance: Lisa, Carrie, Sharleen, Deb, Gary and Dayna from the Oberlin Herald

Treasure report: not available

Old Business:

Denver Sportsman Show...Lisa said their was a big attendance while she was manning the NW Kansas booth and had many engaging conversations with people about Oberlin.

Kansas Big Road Trip....Carrie moved and Sharleen seconded motion to pay Anita \$100 for ad. Motion carried

Brochure....discussion on changes that need to be made before reordering but no action taken

New Business; A grant application was received for the Archery Clubs Team Challenge. It should be some out of town teams to town per Carrie.

Gary motioned and Deb seconded we award Archery Club \$500 for the event. Motion passed.

Museum events. Sharleen reported that the Museum is planning an Event commemorating the Pikes Peak Leavenworth Stage coach route's 150th anniversary

This will take place on May 1 the day before the Big Kansas Road Trip in NW Kansas.

She also reported that the NW Kansas Museum directors met in Oberlin in January and will again in March. This group is really expanding and is very active.

In March they're going to learn about our Museum's Last Indian Raid signage and the self guided driving tours using QPR codes on the signs.

Sharleen and Gary reported that a conference call is happening the next week to begin planning a history conference here in 2020 that will bring together

Northern Cheyene, Cavalry and settler interests in regards to the Raid of 1878.

Chamber: Carrie reported that the Chamber has a whole new board which all agreed was a great thing.

Northwest Travel Council: January meeting was cancelled in Oberlin...will try again in February.

City Council: No report

Upcoming events; Gary mentioned that this year is the 80th anniversary of the release of "The Wizard of Oz" Discussion ensued on doing a special event

Sometime during the year with the Sunflower Cinema that would also be a benefit for the Theater.

All agreed this would be a worthwhile and good project to work on.

Sharlene made a motion to adjourn and Carrie seconded and meeting was adjourned.

Convention Visitor Bureau Agenda
February 28, 2019 @ Noon
LandMark

Old Business –

Kansas Big Road Trip – Ad was turned in by the deadline.
Boucher – Changes and Reorder, I think.

New business.

10% Pictures

40% Grants

New Grant Applications

Casino Night March 9th – Chris called and asked about getting help with advertising but don't think I got an application.
MMA Fights – March 23

30% Advertising (Print, Radio and Rent)

Chamber Meeting – annual meeting was Jan. 13th, Elected board and discussed upcoming events, memberships. First event coming up is Prom Fair.

Northwest Travel Council – Feb. 12 in Oberlin, discussed memberships and the Big Kansas Road Trip. Someone was to pick up some of the brochures that we advertised in as I couldn't attend meeting when they were handing some out. 1200 were going to be printed.

City Council updates – Halley

Upcoming events we need to help promote.

Adjourned.

**Oberlin-Decatur County Economic Development
Meeting Minutes
January 14, 2019**

Members Present	Mark Starr, Chairman; Matt Ostmeyer, Vice-Chairman; Danielle Wasson, Secretary; John Sater, Treasurer; Ken Badsky; Lisa Votapka; Jack Kanak
Members Absent	None
Guests Present	Shayla Williby, EDC Marketing Director; Brad Marcuson, Decatur Co. Commissioner; Randy Hrabe, Northwest Kansas Planning & Development
Call to Order	Meeting called to order at 5:41 pm.
Presentation	Randy Hrabe with the Northwest Kansas Planning & Development Commission met with the board to discuss the former housing initiative that has not progressed. He reported that a group of investors on the tax credits backed out of the projects, including the project in Oberlin. The tax credits were re-issued to Wes Bainter in Hoxie, who is still working to sell the credits. Wes is not currently interested in a project in Oberlin, as he feels there are already too many homes on the market. The board requested that Randy again revisit a housing project in Oberlin, specifically 2-3 bedroom duplexes. Randy will report back to the board.
Consent Agenda	John reported that Loan #4 had paid off. No payments have been received on Loan #6, and Loan #1 has a check in the mail. Also, \$4,627.20 is to be reimbursed by the county. Ken moved to approve the consent agenda; Matt second the motion. Motion carried by unanimous board approval.
Dental Update	A dentist from Nebraska is interested in exploring the option of opening a branch dental practice and being open on Friday's in Oberlin in the Fredrickson office. Shayla has sent him pictures of the office and information on projections for expenses, etc. The dentist would like privileges at the hospital in Oberlin. He would like to schedule a visit in the near future to the office. Ken moved to offer this dentist, if he would sign a contract, the same deal as Dr. Teel with the grant funds; John seconded the motion. Motion carried by unanimous board approval.
Business Update	Shayla has been approached by an individual that is interested in purchasing the old laundromat to open a possible business and store. The zoning hearing for Dollar General is scheduled for January 17 th at 4:30 p.m.
City Performance Measures	Mark asked to table this item until February, as discussion really hinges upon the City Council's decision for EDC funding coming up on January 17 th .
City Funding	Shayla and Mark asked that as many people as possible attend the City Council meeting on January 17 th at 5:00 p.m.
Casino Night Sponsorship	Decatur Health Systems is hosting a casino night on Saturday, March 9 th and has asked for sponsorships. Ken moved to pay a \$100 sponsorship to Decatur Health Systems for casino night; John seconded the motion. Motion carried by unanimous board approval.
EDC Office Door Code	Ken installed a new door lock to the EDC office.
Signature Card – Rec Center	Alvera at First National Bank requested that new online banking credentials be established with the change of treasurer from Jackie to John.
Thank You/Gift Certificate for Loan Payoff	John thought the board should consider sending a thank you note and gift certificate with all loan payoffs. The board decided the thank you note would be a kind gesture but a gift certificate was unnecessary.
BEE Building Maintenance	Shayla is continuing to look for someone to address the mold issue in the front office. IF anyone has any ideas, they are to provide names and contact information to Shayla. R&M Service Center has ordered the new furnace but it is not in yet.
Under Canopy Music Fee	The annual fee for the music played through the speakers under the canopy on Penn Avenue is due. The total fee is \$395.40 and payment is split into thirds between the EDC, the Chamber, and the CVB. Ken moved to approve the payment of the EDC's 1/3 rd owed totaling \$131.80; Lisa seconded the motion. Motion carried by unanimous board approval.
Account Name Transfers	The signature cards have been changed and signed at First National Bank. Mark and Shayla

**Oberlin-Decatur County Economic Development
Meeting Minutes
January 14, 2019**

	need to sign the new card at The Bank. All officers need to sign the new signature cards at Farmers Bank & Trust. John will go through and change passwords on all online banking accounts.
Executive Session	Mark called the board into executive session for 20 minutes to discuss non-elect personnel at 7:07 p.m. The meeting was called back to order by Mark at 7:25 pm. No action was taken.
Adjournment	Danielle moved to adjourn the meeting; Ken seconded the motion. Motion passed by unanimous vote, with adjournment at 7:30 pm. The next meeting is scheduled for Monday, February 11 th at 5:30 pm at the BEE Building.

Respectfully Submitted,

Danielle Wasson
Secretary

**Oberlin-Decatur County Economic Development
Special Meeting Minutes
February 5, 2019**

Members Present	Mark Starr, Chairman; Matt Ostmeyer, Vice-Chairman; Danielle Wasson, Secretary; John Sater, Treasurer; Ken Badsky
Members Absent	Lisa Votapka; Jack Kanak
Guests Present	Shayla Williby, EDC Marketing Director; Dayna Mannebach, Oberlin Herald
Call to Order	Meeting called to order at 5:32 pm.
Funding Discussion	<p>The purpose of this special meeting is to discuss potential funding venues to replace the funds that will no longer be received from the City of Oberlin. Possibilities include:</p> <ul style="list-style-type: none"> • Funds from the ROZ program: Gov. Kelly is not a “fan” of this program and it may end in the near future. At this time, Decatur County pays approximately \$26,000 per year as part of the ROZ program. Should this program cease, the EDC could request those funds from the County. • Mill Levy Increase: The EDC could request a mill levy increase; however, this would have to go to a county-wide vote. No elections are being held this year, and a special election could be held but may cost approximately \$3,000. Should this option be pursued, the EDC must make extraordinary efforts to educate the public about its role in improving Decatur County. • Adding a Grant writing Fee: At this time, the EDC does not charge other entities for utilizing Shayla’s grant writing talents. Over the past two years, Shayla has written grants totaling more than \$300,000. Private grant writers are generally paid 5-10% of the total grant award (albeit not from grant funds). This could be a fee stated in a contract with the EDC for these services. • Sales Tax: the pool should be paid for soon, a possibility is maintaining the sales tax currently being charged but change its purpose from the pool to the EDC. This would also have to be voted on by the general public. • General Fund Dollars: The EDC could make a request to the County Commissioners for funds from the general fund. Should this option be considered, it would be pertinent for the EDC to speak with commissioners now before they begin working on the budget in August, • Selling Sunflower Recreation: The facility could be sold to a private buyer that would pay off the two loans the EDC still has from its construction. Board members explicitly did not like this idea and it will be placed at the bottom of the list, but all options must be considered. • Tax Status: John had spoken with Alan Hale concerning the tax status of Sunflower Recreation and the BEE Building. Both are being charged at the highest tax rate for property taxes. John will continue to work with Alan to see if the tax status on Sunflower Recreation could be changed. • Chamber Funds: The EDC receives \$6,000/year from the Chamber for Shayla to answer the phones and serve as an individual to answer questions and greet people. IT is uncertain if the EDC will continue to receive these funds, but the Chamber’s annual meeting is February 13th and should have an answer at that time.
Adjournment	Meeting was adjourned at 6:29 p.m.

Respectfully Submitted,

Danielle Wasson

**Oberlin-Decatur County Economic Development
Special Meeting Minutes
February 5, 2019**

Secretary

**Oberlin-Decatur County Economic Development
Meeting Agenda
March 18, 2019**

- Attending** Mark Starr, Chairman _____; Matt Ostmeyer, Vice-Chairman _____; Danielle Wasson, Secretary _____; John Sater, Treasurer _____; Ken Badsky _____; Lisa Votapka _____; Jack Kanak _____; Shayla Williby, Marketing Director _____
- Guest** 1.) Cynthia Haynes – Chamber funding for EDC
2.) Keith Jurey – Veteran’s Housing
- Consent Agenda** 3.) Minutes February 11 Meeting
4.) Minute March 11, 2019 Special Meeting
5.) February Treasurer Report & Financials
- Approval of Expenditures** Youth Shooting Sports Flag for Planter
- Old Business** 1.) Dental Update
2.) Business Updates
3.) Sunflower Rec/BEE Building Taxes
4.) County Funding Request Scenarios
- New Business** 1.) Annual Easter Egg Hunt Movie Gift Certificates
2.) USDA Grant Progress
3.) Sunflower Recreation Gift Cards
- Executive Session** Non-Elect Personnel
- Next Meeting** April 8, 2019 at 5:30 p.m.

Shayla will be out of the office March 28th

**Decatur County Chamber of Commerce
Wednesday, February 13, 2019 Minutes:
Annual Meeting and Reorganization**

In attendance: Cynthia Haynes, Carolyn Hackney, Jill Reichert, Lisa Votapka, Regina Stanley, Joe Stanley, Ruth Miesner, Brenda Coryell, Chris Hackney, Brad Marcuson and Shayla Williby.

Election of Officers—For Cynthia Haynes as Chairman, Jill Reichert motioned and Chris Hackney 2nd, unanimous vote to seat. Jill Reichert as Treasurer, Cynthia Haynes nominated, Brenda Coryell 2nd, unanimous vote to seat. Chris Hackney as Secretary, Brenda nominated, Jill Reichert 2nd, unanimous vote to seat. Other board members; Carolyn Hackney, Lisa Votapka (EDC Rep), Joe Stanley, Brad Marcuson (County Commissioner Rep) and Brenda Coryell. Jill moved and Carolyn Hackney 2nd to accept all. Carrie Morford's name was added if she wants to be the CVB Representative.

Business:

The minutes from January 9, 2019 were approved, Jill motioned was seconded and approved. Cynthia publically thanked Carrie Morford and Heather McDougal for all they did to keep the Chamber of Commerce going the last few years.

EDC annual payment from Chamber, which is due April 1st. Agreed that there needs to be an open office for all inquiries and other duties. The annual payment is tabled until the next meeting on March 13th.

Annual events were discussed with some possible additions and cancellations. The board felt the Spook Parade needs to be picked up by someone else. Lisa Votapka said she had good attendance for the Prom Fair and is willing to help organize it again or give guidance. The date was set for March 6th at the BEE building from 5-7. Chris Hackney and Brenda Coryell will help plan the event details.

Administrative Luncheon—April 24th. It was agreed that attendees like going to the Landmark. Cynthia mentioned possibly getting the high school speech class as entertainment. This event will be discussed more later.

Ladies and Family Shopping nights, during the holiday season—Chris Hackney will organize.

Other new possibilities or changes suggested are a beach party and possible beer garden downtown; bring the car show back to Main Street and more business centric events. Lisa mentioned bacon and brews she attended. Each store had a small glass of a different kind of craft beer along with some snack made with bacon.

Jill said everyone needs to know they do not have to volunteer for everything.

Chris believes the Chamber Facebook page and email address need to be back with the present group, so it goes with the organization. Cynthia was to check into this with Carrie.

Ruth Miesner gave a report on the Decatur Area Development fund. At present it has \$76,000 and multiple groups and organizations have used it for grants, deposits and fund raisers. Cynthia was to speak with Steve Hirsch to get more information and details, on its proper set up. Members discussed changing the meeting times, from noon to 5:00 but the latter would not work for businesses. For now it will be kept at noon.

Next meeting is scheduled for Wednesday, March 13th at noon at the BEE building.

There being no further business, the meeting was adjourned. Jill made the motion and Chris 2nd.

Respectfully submitted by Shayla Williby

Chamber Board Meeting

March 13, 2019

1. Organizational items

Bylaws - update needed - committee??

Roberts Rules

How are board members from other groups chosen? Do they get to vote?

Who gets to vote? Shayla? and Who can speak at meetings

What constitutes a quorum

Corporate status???

2. Monthly business

Roll Call

Minutes of last meeting

Financials

3. Old Business

Pay for EDC to keep office/Shayla \$6,000 or \$500 per month

Meetings date/time/place - morning, noon or evening

Prom Fair

4. New Business

Professional Assistants Lunch 4/24

Ribbon Cuttings

Davis Flooring and Design

Bella Rustique

Decatur Co Implement

R&M Service Center

Inno Native

Cindy Shirley's massage

Others???

Plants on Penn Ave.

Southwest Nebraska Visitors Guide/Playbook ad

Shooting sports flag \$50.

Need to get updated list to Megan for website

Other correspondence

5. Future meetings/business

Memberships - free, paid, trade outs???

Planter boxes

Farmer/Rancher Appreciation Dinner