

## **REGULAR COUNCIL MEETING –March 21, 2019 - GATEWAY- 5:00 p.m.**

**CALL TO ORDER** – Acting Mayor Brandon Oien called the meeting to order at 5:15 pm and the Pledge of Allegiance to the Flag was recited.

**Roll Call of the Members of the City Council** – Brandon Oien, Kristin McHugh and Deb Lohofener by phone. Majority of the Body Present.

Absent: Mayor Ladd Wendelin, Scott Gawith and Jim Marchello

**Others Present:** City Attorney Steve Hirsch, City Administrator Halley Roberson, City Foreman David Sporn, Steve Zodrow, Jeremy Tally, Dana Mannebach with the Oberlin Herald, Brice Meitl, Marilyn Black, Troy Haas, Heather McDougal, Brian Shaw, Erica Fortin, Deanna Castle, Lindsay Fortin, Valisha Raile, Chris Miller with Miller & Associates and City Clerk Sandy Rush.

### **BOARD APPOINTMENTS**

McHugh moved, second by Oien, to approve the reappointment of Ardith Louderback to Housing Authority for a three year term ending in April 2022. **Motion carried.**

### **PUBLIC COMMENT**

Brian Shaw with the Strategic Doing Recreation Committee talked to the council about their goals for Oberlin.

1. He said instead of looking for grounds to build new baseball fields, they would like permission to apply for a grant to fund engineering to analyze and design expansions to the current ball fields. The committee would like to be able to accommodate tournaments by updating the two baseball fields to the required dimensions, renovating the storage building and the bathrooms.
2. Mr. Shaw explained the committee would like to implement a recreation director to coordinate and implement the information, tournaments, facilities needed and website. Funding options were discussed between the city, county and school.

Acting Mayor Oien concluded the committee had the council's blessing to apply for a grant. Administrator Roberson will create a letter of approval for the committee.

### **CONSENT AGENDA**

Approval of minutes – for February 21, 2019 regular Council meeting.

Appropriation Ordinance - Payment of Bills.

McHugh moved, second by Oien, to approve the Consent Agenda. **Motion carried.**

### **ADMINISTRATORS REPORT**

1. Next Council Meeting will be April 4th.
2. This weekend will be the Mixed Martial Arts Event at the Gateway.
3. Overall Street conditions have not been fully assessed yet due to the rain. The road south of town leading to the wells will need to be worked on and money from the streets may need to be diverted to address this serious road problem.
4. Seasonal Help is needed sooner and longer to help with the parks and will be advertised.

### **NEW BUSINESS**

**Amendment #8 to Lagoon Loan Agreement** – Chris Miller with Miller & Associates spoke to the council about the proposed #8 Amendment to the Loan Agreement for the Kansas Water Pollution Control Revolving Fund loan to the City for the wastewater treatment improvements project. The amendment revises the final actual amount of the loan and the principal forgiveness to be adjusted based on the final actual cost of additional improvements. The revised semiannual repayment amount is not changed at this time but remains \$49,078.99 (\$98,157.98 per year). Treasurer Zodrow informed the council the project was supposed to be at no cost to the City. Instead the city is being assessed interest and service fees because it is taking KDHE 30 days from the time they make the loan

advance to book the loan principal forgiveness. If they were booking both entries on the same day, the interest and service fees would not exist. It is an internal issue with KDHE's process according to Zodrow. Miller recommends approving and signing the amendment contingent upon a phone conference call with KDHE, Zodrow, Roberson and Miller for a better explanation of the interest. McHugh moved, second by Oien to approve. **Motion carried.**

**Application #3 BSB Construction \$9,622.74 for Lagoon Project** – McHugh moved, second by Oien to approve application #3 from BSB Construction for Wastewater Treatment Facility Improvements. **Motion carried.**

#### **REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Public Works Department – Foreman Sporn 3-19-19 Report
  1. Request permission for City wide curb pickup to be April 29, 2019.
  2. Water meters were read for the winter months.
- Treasurers Report – Treasurer Steve Zodrow
  1. Year End Cash Flow and Published Summary Statement
  2. Feb 2019 Sales and Use Tax History Report
- Police Report – Chief Burmaster Feb 2019 Police Report
- Board Reports –
  1. CVB Jan 2019 Minutes and Feb 2019 Agenda
  2. EDC Jan 2019 Minutes and Feb 2019, Mar 2019 Agenda
  3. Chamber Feb 2019 Minutes and Mar 2019 Agenda

**#1** Acting Mayor Oien called for a 5-minute Executive Session to discuss Attorney/Client privilege to include mayor, administrator, city attorney and council starting at 5:55 p.m. Oien moved, second McHugh. **Motion carried.** Resumed at 6:00 p.m.

Oien moved, second by McHugh to extend the Executive Session to include the same and city foreman for 5-minutes. **Motion carried.** Resumed at 6:05 p.m. with no action taken.

**#2** Acting Mayor Oien called for a 3-minute Executive Session to discuss Attorney/Client privilege to include mayor, administrator, city attorney, council and city foreman starting at 6:10 p.m. Oien moved, second by McHugh. **Motion carried.** Resumed at 6:13 p.m. with no action taken.

**Adjourn** – At 6:20 pm McHugh moved, second by Oien to adjourn. **Motion carried.**