

REGULAR COUNCIL MEETING – April 04, 2019 – GATEWAY – 5:00 P.M.

CALL TO ORDER – Council President Brandon Oien, in the absence of Mayor Ladd Wendelin, called the meeting to order at 5:04 pm and the Pledge of Allegiance to the Flag was recited.

Roll Call of the Members of the City Council - Brandon Oien, Deb Lohofener and Kristin McHugh. Majority of the Body Present. Scott Gawith arrived at 5:10 pm.

Absent: Ladd Wendelin and Jim Marchello

Others Present - City Administrator Halley Roberson, City Treasurer Steve Zodrow, City Foreman Dave Sporn, Airport Manager Brice Meitl, Dayna Mannebach with the Oberlin Herald, Troy Haas, Heather McDougal, and Marilyn Black. City Attorney Steve Hirsch arrived at 5:25 pm.

PROCLAMATIONS - None

PUBLIC COMMENT - None

APPOINTMENTS – None

CONSENT AGENDA

Approval of minutes of March 21, 2019 regular Council meeting.
Appropriation Ordinance – Payment of Bills.

Lohofener moved, second by McHugh to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

1. Next Council Meeting will be on April 18, 2019.
2. The MMA Event on March 23, 2019 was well attended with attendance estimated at around 900.
3. Ads for seasonal help have been put out for Streets, Parks and the Swimming Pool. A few applications have been received and the application period is still open.
4. Updated the Council on Amendment #8 for the loan with KDHE on the Wastewater Treatment Facility. The phone call with KDHE did take place and the City was informed that although it is not specifically stated in any of the loan documents nor any of the denials to the City's request for reimbursement of interest incurred on the loan during the Lagoon #4 construction; the funding is from a federal loan program that does not permit grants. KDHE is allowed, however, to forgive 100% of the principal advanced on approved projects. The program rules state that principal cannot be forgiven before a 30 day period has passed and that the interest on the loan during that 30 day period cannot be forgiven. What this boils down to is the City is going to be liable for this interest even though the project had been presented as being no cost to the City. The amount of interest due will be dependent upon the size and number of the remaining loan advances. The project is nearing the end and it is anticipated that the total interest the City will incur will be less than \$3,000.
5. Administrator Roberson gave a slide presentation covering the Pratt Conference she and Foreman Sporn attended and how that all relates to the Energy Study that ESP is conducting for the City. Pratt, Kansas has the largest solar power field in the State of Kansas covering 37 acres. The slide show is incorporated into the Council Packet. To summarize the presentation she views the ESP Study as two separate projects. One pertaining to energy efficiency through metering, lighting, HVAC system and window improvements. The other pertaining to power generation improvements through either solar or wind or a combination of the two. Both would increase available revenues for the City. These revenues could then be used to finance capital projects

without raising taxes or utility rates. The bulk of the slide presentation detailed what is involved in entering into a power purchase agreement.

OLD BUSINESS - NONE

NEW BUSINESS

KDOT Airport Grant Agreement – Height and Hazard Study: Administrator Roberson informed the Council that the City had been approved for a KDOT grant to fund a \$40,000 Height and Hazard Study for Local Airspace for the Oberlin Municipal Airport. The grants are funded on a 95%/5% cost basis so the City's share of this project cost would be \$2,000. She reminded the Council that this project is needed in order to finish the Runway Extension Project. The FFA required a more in depth study than what was performed by Olsson Associates.

Gawith moved, second by Lohofener to enter into the agreement with KDOT for the grant to fund the height and hazard study. **Motion carried.**

Resolution No. 711 Authorizing Execution of SWPA Project Agreement: Administrator Roberson asked for this to be tabled to a future meeting as she had some questions pertaining to the contract she would like to have addressed prior to entering into the agreement.

KMEA Southwestern Power Administration (SPA) Extension Agreement: The discussion and signing of this agreement was tabled to a future meeting.

Right of Way Access Permission for Groundwater Monitoring Wells: Administrator Roberson explained that KDHE was requesting permission to add some additional monitoring wells. Milco Environmental Services, Inc. handles this monitoring for the City. A map was presented showing where the current monitoring wells are located and where KDHE would like to put the additional wells.

Gawith moved, second by McHugh to enter into the agreement with Milco Environmental Services, Inc. to allow the placement of the new monitoring wells within the City's Right of Ways at the locations indicated on the map provided with the proposal. **Motion carried.**

2019 Pool Fees: Administrator Roberson presented the pool pamphlet she was proposing for 2019 which shows the pool fees the same as were charged in 2018. She does not propose making any changes to the fees or the fee structure. Council member Lohofener inquired as to how much revenue was generated in 2018 from admission fees. Treasurer Zodrow responded that \$17,990 had been collected from admissions in 2018 and that \$6,963 had been taken in for concessions. He reported that there were 101 potential days for the pool to be open for the 2018 season. Out of those days the pool was open for 79 day swims and 54 evening swims. Average attendance for the day swim was 76 patrons and the evening swim was 24 patrons. Of the 22 days the pool was not open, 8 of those days was due to weather conditions, 1 for other events, 2 for contamination and 11 due to school being in session. Of the 47 evenings the pool was not open, 11 of those days was due to weather conditions, 10 for other events, 4 for contamination, 12 for Saturday evenings and 10 due to school being in session.

Lohofener moved, second by Gawith to keep the 2019 pool fees the same as last year. **Motion carried.**

Reports of Other Officers, Boards and Committees:

Mayors Report: None

Public Works Department: Foreman Sporn's report was available as part of the packet. He had nothing to add and inquired if the Council had any questions. Oien inquired that since the pool prep was being pushed back from the normal time if the pool would be ready to open by Memorial Day. Sporn replied that the pool should still be ready to open on time. Councilman Gawith commented that with all the wet weather the weeds were already getting a good head start.

Treasurer's Report: Treasurer Zodrow went over the Sales and Use Tax Report that was included in the packet. The Council had no questions.

Police Report: Police Chief Burmaster had recently taken some time off and a report was not included in the packet.

EXECUTIVE SESSION:

Council President Oien called for a 7 minute Executive Session to discuss items pursuant to personnel matters of nonelected personnel, KSA 75-4319(b)(1). To include himself, administrator, city attorney and the council starting at 5:45 pm.

Gawith moved, second by McHugh. **Motion carried.**

Council resumed regular session at 5:52 pm. No action taken.

Council President Oien then went around the table offering each Council Member a chance to make any statements they wished. All expressed their appreciation for the effort being made to deal with the damage created to the city streets by the winter weather. Oien expressed his appreciation for the Library Board minutes being made available in the packet.

Lohoefener moved, second by Gawith to adjourn. **Motion carried.**

Oien adjourned the meeting at 5:59 pm.

City Clerk

Mayor