

**Oberlin City Council meeting**  
**5:00 pm**  
**June 20, 2019**



**AGENDA**  
**CITY COUNCIL MEETING**  
Gateway 1 & 2 – Oberlin, Kansas  
June 20, 2019  
5:00 PM

**Meeting Called to Order** – Mayor Ladd Wendelin

**ROLL CALL** of the Members of the City Council and determination of quorum.  
Oien\_\_\_\_ Marchello \_\_\_\_\_ Lohofener\_\_\_\_ Gawith \_\_\_\_ McHugh \_\_\_\_\_

**PLEDGE OF ALLEGIANCE to the Flag**

**PUBLIC COMMENT**

**CONSENT AGENDA:** Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)  
Motion\_\_\_\_\_ Second\_\_\_\_\_

**POOL TEAM LEADER REPORT** – Alex Hayward

**SAPPA PARK SURVEY RESULTS** - Matthew Barnes

**ADMINISTRATORS REPORT**

1. Next Council Meeting TBD
2. Airport Update
3. Street Project Update
4. Pratt Solar Luncheon
5. Budget Highlights

**NEW BUSINESS**

1. Sappa Park Camping Policy
2. Options Appropriation Request

**EXECUTIVE SESSION**

**#1 Executive Session on Personnel matters of nonelected personnel.**

**REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Mayors Report – Resignation Letter
- Public Works Department – Foreman Sporn 6-17-19 Report
- Police Report – Chief Burmaster May 2019 Police Report
- Board Reports – EDC Minutes 5-13-19, EDC Agenda 6-10-19, EDC Financials May 19
- Other Reports

**ADJOURNMENT**

- Action – Motion to Adjourn  
Motion\_\_\_\_\_ Second\_\_\_\_\_

## **REGULAR COUNCIL MEETING – June 6, 2019 - GATEWAY- 5:00 p.m.**

**CALL TO ORDER** – Mayor Ladd Wendelin called the meeting to order at 5:00 pm and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Brandon Oien, Deb Lohofener, and Kristin McHugh. Majority of the Body Present. Jim Marchello entered by phone at 5:40

Absent: Scott Gawith

**Others Present:** City Attorney Steve Hirsch, City Administrator Halley Roberson, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Cynthia Haynes with the Oberlin Herald, Ruth Miesner, Garrett McDougal, Paul & Jeneen Lueschen, Matthew Barnes, Sappa Intern, Brice Meitl, Jennifer D’Amico, Tyler McHugh, Alyssa VanVleet, Troy Haas, Marilyn Black and City Clerk Sandy Rush.

### **PUBLIC COMMENT:**

Marilyn Black expressed her hope that next year, the council will consider changing the prices of the pool.

Ruth Miesner, representing the American Legion informed the council, they are now in charge of the Fireworks and would like to request a \$500 donation. Lohofener moved, second by Oien to approve. **Motion carried.**

### **CONSENT AGENDA**

Approval of minutes – for May 16, 2019, regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Oien moved, second by McHugh to approve the Consent Agenda with the minutes being amended to reflect him asking for further discussion and then a motion after the land lease conversation. **Motion carried.**

### **POOL TEAM LEADER REPORT**

Alyssa VanVleet informed the council since opening, lifeguards have had two saves. On opening day, 83 patrons were at the pool, and 424 patrons in the first week, which averaged 61 per day. The second week of opening, there were 511, averaging 128 patrons a day.

Tyler McHugh described the duties of the lifeguards before opening day and their daily chores. These include painting the deck trim, reapplying silicone to the red slide, cleaning filters, checking chemicals every two hours, and vacuuming the pool. He said the lifeguards had attended two orientation meetings.

### **ADMINISTRATORS REPORT**

Next Council Meeting June 20, 2019

Land Sale Update – Administrator Roberson told the council she had found there is no valid survey for the city property east of town and has scheduled one to before putting the land up for bid.

Budget – The department heads met with Administrator Roberson and Treasurer Zodrow and budget preparation is underway. Administrator Roberson said the Budget would be on the agenda next time.

Council Election – Administrator Roberson expressed her desire to hold a forum for the upcoming candidates for the upcoming election.

The City of Pratt, Noon Luncheon June 12<sup>th</sup> for Council - Administrator Roberson would like council members to attend if possible to hear their experiences pertaining to solar power. The general public is encouraged to attend as well.

Matthew Barnes, Sappa Intern – was introduced by Administrator Roberson. Mr. Barnes thanked the council for the great experience. He will be asking the public to participate in a survey beginning next week to get input on usage plans for the Sappa Park. He plans to present phase options for improvements a step at a time.

Airport Bid Update – Bids were opened today and were higher due to concrete prices, which have increased from the flooding recently. Administrator Roberson told the council, the city's' airport engineer, Olsson Associates are working with the Federal Aviation Administration to find a solution for the Apron/Taxilane Project.

Gateway Update – Administrator Roberson reported the upcoming scheduled events for the Gateway are the Cattle Expo, a Christian rock band Unspoken, Michael Londra's Yuletide Christmas, and a new event The Great Gravy Cook-off.

214 S Buffalo – Administrator Roberson told the council the city purchased the house at 214 S Buffalo. She said this is a beautification effort with no plans for it other than having it demolished.

## **NEW BUSINESS**

Judge Paul Lueschen – informed the council of his retirement date. It will be on August 24, 2019. He said his career started in January 1981 and commented it had been a great 38.5 years. As part of his duty being the judge, he has performed marriages, baptisms, and one funeral.

IES Project Approval – Oien moved, second by Lohofener to approve the proposed quote from IES, Commercial, for the seventh year of electric infrastructure, not to exceed \$120,000. The budgeted amount is \$150,000, and \$30,000 of it is designated for supplies each year. **Motion carried.**

Policy for Sappa – Administrator Roberson notified the council there is not a policy for the length of stay for campers at the Sappa Park. The common policy for state and KOA parks is 28 days. The council agreed to have Roberson present a policy for approval.

Policy for Shared Leave – Administrator Roberson presented a Sick Leave Bank policy statement for staff to be considered. It is the same as the County with minor changes, one being retaining fourteen days instead of three accumulated sick leave days in their account at the time of the donation. Oien moved, second by McHugh to approve the policy as presented. **Motion carried.**

## **REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES**

- Mayors Report – Mayor Wendelin commented he appreciated the crew for the work they did on the Oberlin Sign.
- Public Works Department – Foreman Sporn - 6-4-19 report attached for review. He explained to the council at this time, the street department will be sluggish until new employees are trained.
- Treasurers Report – May Sales and Use Tax report handed out for review.

- Board Reports – Attorney Hirsch reported the Board Of Zoning Appeals met and approved a variance was to be granted to Scott Gawith to change the back yard coverage from 15% to 22 ½% at 309 W Maple.
- Other Reports – Gateway Calendar attached.
- McHugh thanked Treasurer Zodrow for his hard work on the budget.

## **EXECUTIVE SESSION**

**#1** Mayor Wendelin called for a 5-minute Executive Session on matters deemed privileged under the attorney-client relationship exception. K.S.A. 75-4319(b) (2). To include the mayor, administrator, city attorney and council starting at 5:45 p.m. Oien moved, second by Lohofener. **Motion carried.** The meeting resumed at 5:50 p.m. with no action.

**#2** Mayor Wendelin called for a 10-minute Executive Session on matters deemed privileged under the attorney-client relationship exception. K.S.A. 75-4319(b) (2). To include the mayor, administrator, city attorney, council, and Foreman David Sporn starting at 5:50 p.m. Oien moved, second by McHugh. **Motion carried.** The meeting resumed at 6:00 p.m. with no action.

## **ADJOURNMENT**

At 6:05 PM Lohofener moved, second by McHugh to adjourn. Motion carried.

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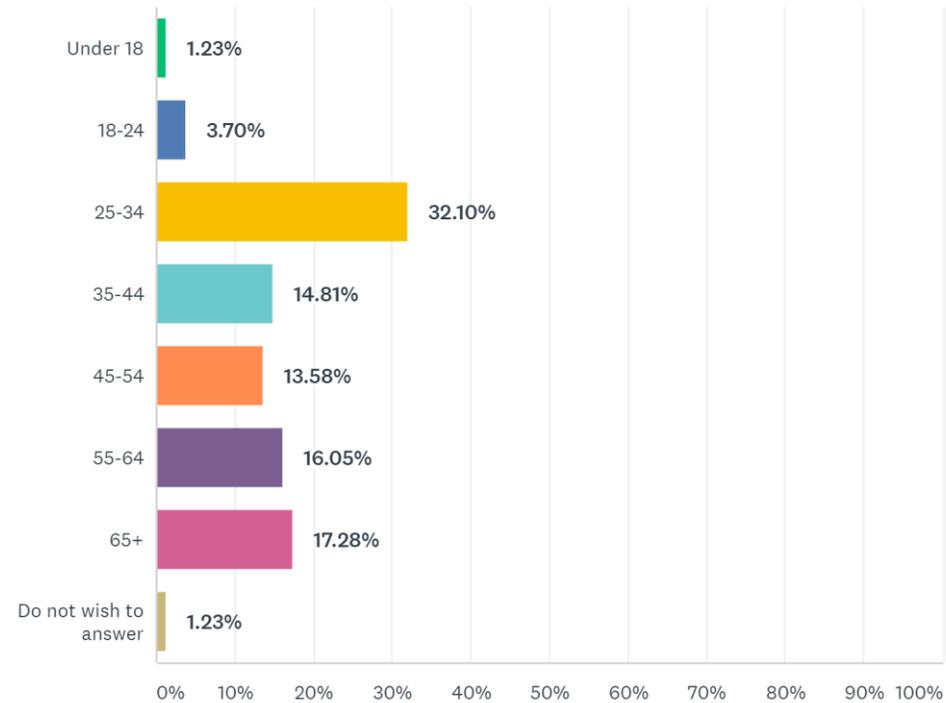
Sandy Rush, City Clerk

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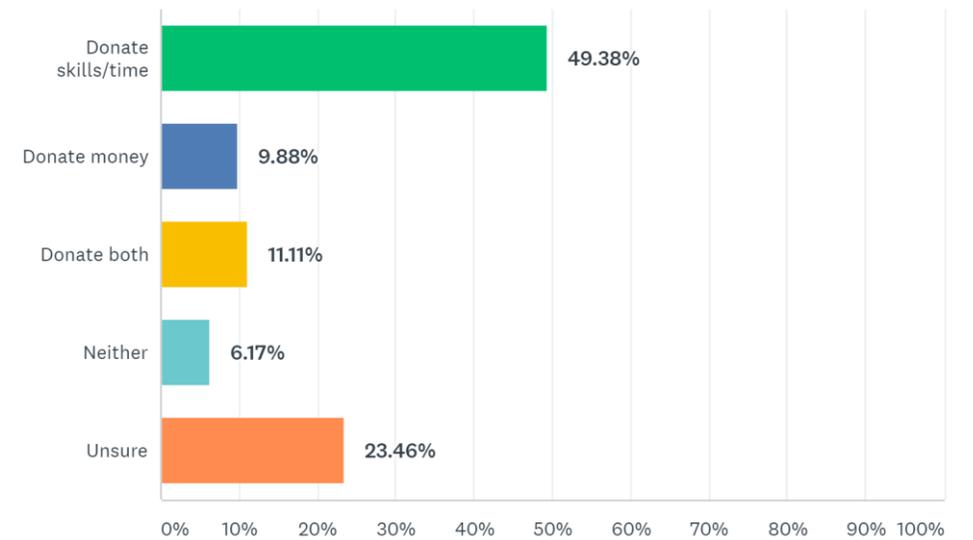
Ladd Wendelin, Mayor

# Sappa Park Survey

## Age of Participants

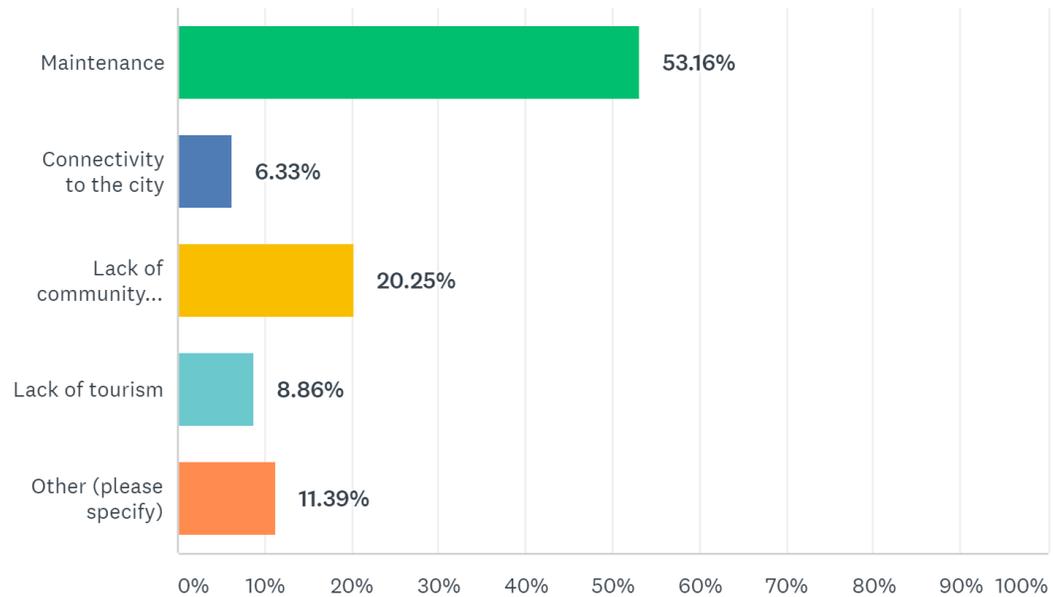


## Donations

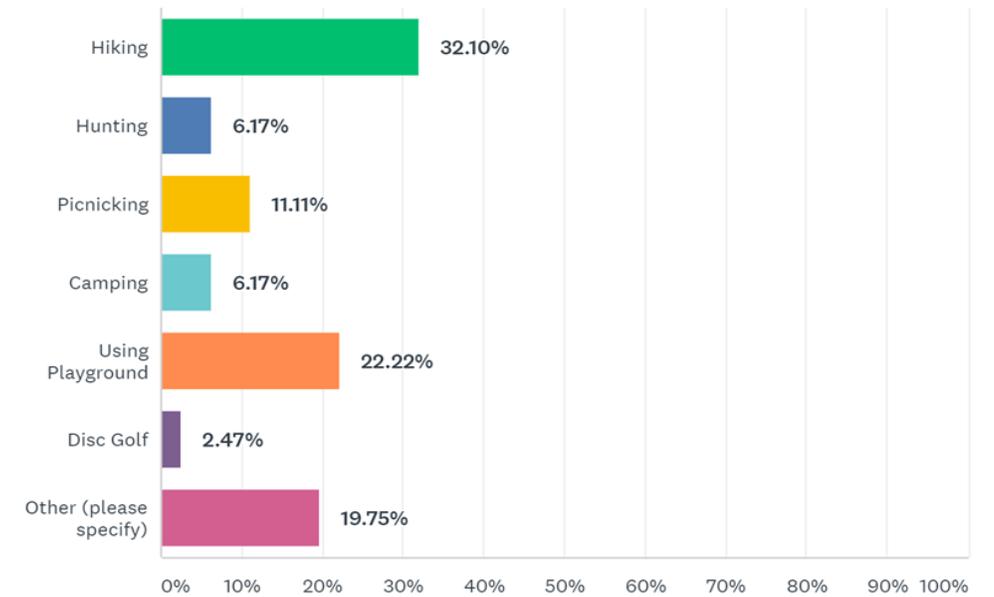


# Results

## Concerns of Park



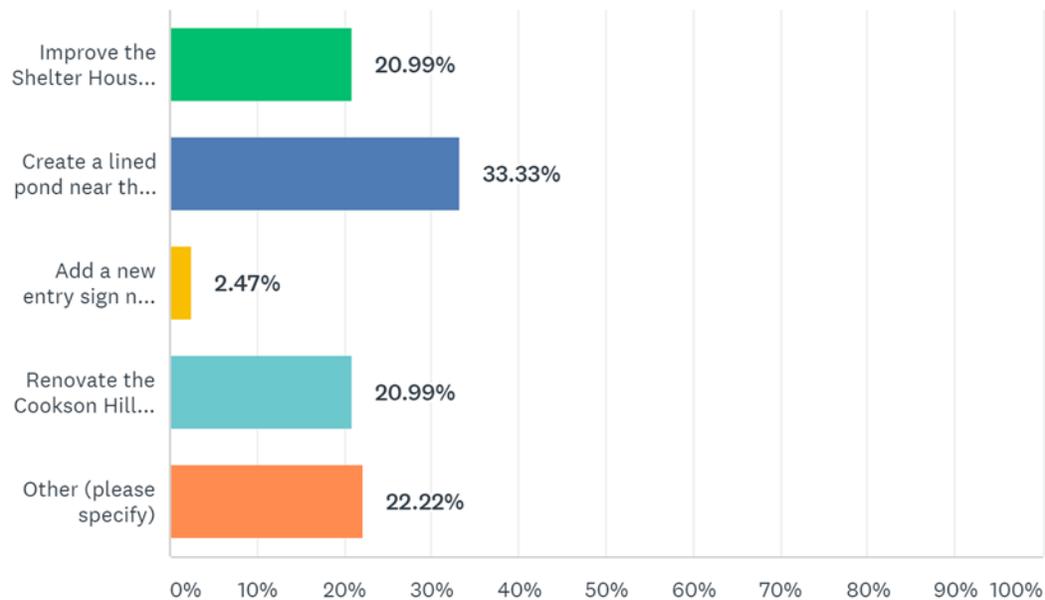
## Current Activities



\*Events heavily mentioned in "Other"

# Results and Next Steps

## Priority Improvements



\*Combination of New Sign and Lined Lake heavily mentioned in "Other"

## Next Steps

- Continue to gather community input
- Gain approval to reinstate Sappa Park Committee
- Seek out funding/grants for park

**U.S. Department of Transportation  
Federal Aviation Administration  
FAA Central Region**

**PROJECT COST ESTIMATE SUMMARY  
OBERLIN MUNICIPAL AIRPORT**

<b>PROJECT ITEMS</b>	<b>Total Costs</b>	<b>Ineligible</b>	<b>AIP Eligible</b>
<b>ADMINISTRATION:</b>			
1. Newspaper Ad	\$ 2,609.50	\$	\$ 2,609.50
2. Shipping and Mailing	\$ 0.00	\$	\$ 0.00
3. Independent Estimates	\$ 0.00	\$	\$ 0.00
4. Legal Expenses	\$ 2,600.00	\$	\$ 2,600.00
5. Approved Misc.Expenses	\$ 0.00	\$	\$ 0.00
<b>ENGINEERING</b>			
1. Design Phase	\$ 66,800.00	\$	\$ 66,800.00
2. Bidding	\$ 7,800.00	\$	\$ 7,800.00
3. Construction	\$ 65,000.00	\$	\$ 65,000.00
4. Close Out	\$ 7,800.00	\$	\$ 7,800.00
<b>FORCE ACCOUNT (Prior FAA Approval Required)</b>			
1. Design	\$	\$	\$ 0.00
2. Construction Observation	\$ 0.00	\$	\$ 0.00
3. Construction Development	\$ 0.00	\$	\$ 0.00
<b>CONSTRUCTION</b>			
Contractor			
1. Base Bid Construction Costs	\$ 528,390.50	\$	\$ 528,390.50
2. Alternate Bid Construction Costs	\$ 0.00	\$	\$ 0.00
3. Change Orders	\$ 0.00	\$	\$ 0.00
4. Final Quantity Adjustment	\$ 0.00	\$	\$ 0.00
5. Liquidated Damages	\$ 0.00	\$	\$ 0.00
<b>FAA FLIGHT CHECK</b>			
1. Flight Check	\$ 0.00	\$	\$ 0.00
2. Correspondence	\$ 0.00	\$	\$ 0.00
<b>TOTALS</b>	\$ 681,000.00	\$	\$ 681,000.00
<b>AIP FEDERAL SHARE 90 %</b>			\$ 612,900.00
<b>FINAL FEDERAL SHARE (Round down to Nearest Whole Dollar)</b>			\$ 612,900.00
<b>SPONSOR SHARE 10%</b>			\$ 68,100.00

*This form shows typical information required of a final project cost summary. Sponsors and Consultants may modify this form as necessary to better reflect the specific project costs.*

**U.S. Department of Transportation  
Federal Aviation Administration  
FAA Central Region**

**PROJECT COST ESTIMATE SUMMARY  
OBERLIN MUNICIPAL AIRPORT**

<b>PROJECT ITEMS</b>	<b>Total Costs</b>	<b>Ineligible</b>	<b>AIP Eligible</b>
<b>ADMINISTRATION:</b>			
1. Newspaper Ad	\$ 2,609.50	\$	\$ 2,609.50
2. Shipping and Mailing	\$ 0.00	\$	\$ 0.00
3. Independent Estimates	\$ 0.00	\$	\$ 0.00
4. Legal Expenses	\$ 2,600.00	\$	\$ 2,600.00
5. Approved Misc.Expenses	\$ 0.00	\$	\$ 0.00
<b>ENGINEERING</b>			
1. Design Phase	\$ 66,800.00	\$	\$ 66,800.00
2. Bidding	\$ 7,800.00	\$	\$ 7,800.00
3. Construction	\$ 70,000.00	\$	\$ 70,000.00
4. Close Out	\$ 7,800.00	\$	\$ 7,800.00
<b>FORCE ACCOUNT (Prior FAA Approval Required)</b>			
1. Design	\$	\$	\$ 0.00
2. Construction Observation	\$ 0.00	\$	\$ 0.00
3. Construction Development	\$ 0.00	\$	\$ 0.00
<b>CONSTRUCTION</b>			
Contractor			
1. Base Bid Construction Costs	\$ 727,571.50	\$	\$ 727,571.50
2. Alternate Bid Construction Costs	\$ 0.00	\$	\$ 0.00
3. Change Orders	\$ 0.00	\$	\$ 0.00
4. Final Quantity Adjustment	\$ 0.00	\$	\$ 0.00
5. Liquidated Damages	\$ 0.00	\$	\$ 0.00
<b>FAA FLIGHT CHECK</b>			
1. Flight Check	\$ 0.00	\$	\$ 0.00
2. Correspondence	\$ 0.00	\$	\$ 0.00
<b>TOTALS</b>	\$ 885,181.00	\$	\$ 885,181.00
<b>AIP FEDERAL SHARE 90 %</b>		\$	\$ 796,662.00
<b>FINAL FEDERAL SHARE (Round down to Nearest Whole Dollar)</b>		\$	\$ 796,662.00
<b>SPONSOR SHARE 10%</b>		\$	\$ 88,519.00

*This form shows typical information required of a final project cost summary. Sponsors and Consultants may modify this form as necessary to better reflect the specific project costs.*

## POLICY FOR SAPPA PARK CAMPING

1. No camping or parking of vehicles at Sappa Park will be allowed for a period exceeding \_\_\_\_ consecutive days or a total of \_\_\_\_ days within a 90 day period.
2. Violation of this policy will constitute a criminal trespass and the City Police Department is authorized to remove any camper, campers, persons, animals, vehicles or other property from Sappa Park.



June 10, 2019

City of Oberlin  
1 Morgan Drive  
Oberlin, KS 67749

Dear City Council Members,

The directors and officers of Options Domestic & Sexual Violence Services, Inc. thank you for everything that you do to support our organization and the victims/survivors we serve. The past year has been busy as demand for our domestic violence services has increased 22% and demand for sexual assault services has increased 99%. In response to the growing requests for service, Options expanded our scope of services this year to include assistance for victims and survivors of human trafficking.

Now is the time of year when we ask our partners to renew their commitment to bring help, hope and healing to victims and survivors of domestic violence, sexual assault, stalking, dating violence, and human trafficking. Our goal is to provide a low-barrier model of access to services so that victims of violent crimes and abuse can receive the assistance they need in order to recover, and end the cycle of violence. As you know, providing full, rich and various resources in rural communities is a challenge and one that Options is taking head on this coming year. In the next few months you are going to be hearing about two new initiatives that will be coming to your community to help reduce barriers to services, increase access for victims, and raise awareness about the prevalence and effects of violence and abuse.

We know that brick and mortar facilities are costly; and we want as much of your funds to directly impact victims and survivors without adding administrative overhead. To that end, our new *Mobile Advocacy Initiative* is an innovative and exciting approach to providing services directly in your community without the added expense of overhead. Once fully funded, our mobile unit will be able to travel a set route in Oberlin, reducing the transportation barrier that all too often leaves victims without a way to get the help they desperately need.

Our *SafeBar Initiative*, launching this fall, uses advanced bystander education strategies to empower bar staff to stand up against sexual harassment and assault. Why bars? Because sexual aggressors may use these environments to select, isolate, and even incapacitate their targets. But things can be different at Safe Bars. Our Initiative will train bar staff and owners to identify and safely intervene in these situations. Community members will have the security of knowing that when they enter a bar participating in the SafeBar Initiative, the environment will be a safer, more comfortable, more fun place to hang out.

Options, Inc. respectfully requests an appropriation of \$1,000 to continue to work to end violence and abuse in northwest Kansas.

Thank you for your continued support of our mission to bring help, hope, and healing to victims of violence and abuse. If you'd like to learn more about our services or to schedule a tour of one of our offices, we'd love to have you!

Respectfully,

A handwritten signature in blue ink, appearing to read "Jennifer Hecker".

Jennifer Hecker  
Executive Director

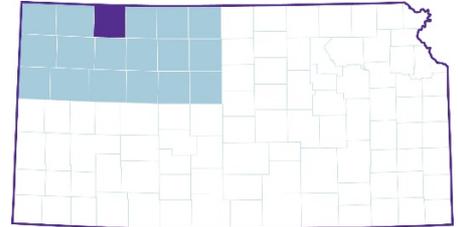


In 2018, Options provided 9,555 services

## DECATUR COUNTY 2018 Profile

**DEMOGRAPHICS<sup>1</sup>** DECATUR COUNTY is a densely settled rural community (3.3 persons per square mile) with a population of 2,885.

Female Population	50%
Under 18	20%
Poverty	15%
No health insurance	12%
Median household income	\$41,230
Median income per capita	\$30,890
Unemployment Rate <sup>2</sup>	3%



### WHAT WE DO

Since 1983, Options: Domestic & Sexual Violence Services has worked to empower victims and survivors of domestic violence, dating violence, stalking, and sexual assault through a variety of services including:

- 24-hour Helpline
- 24-Hour Crisis Intervention
- Personal Advocacy
- Medical Advocacy
- Court Advocacy
- Law Enforcement Advocacy
- 24-Hour Safe Shelter
- 24-Hour Emergency Accommodations
- Supportive Counseling
- Support Groups
- Youth/Child Advocacy
- Community Awareness/Education
- Parent & Child Advocacy

Options also works to educate the communities we serve about the prevalence of violence, and to take action to prevent it in the future. These services include:

- Prevention programs for pre-teens, teens and college students
- Community awareness events
- Educational presentations

### WHAT IT COSTS

24-Hour Helpline.....\$14.52 per day  
Safe Shelter.....\$311.17 per day

### WHAT YOU CAN DO

**CALL** – If you or someone you know is a victim, call our 24-Hour Helpline to speak to an Advocate.

**REFER** – If you know someone in need of help, give them our 24-Hour Helpline number, 800-794-4624.

**VOLUNTEER** – Everyone has a unique skill that could help Options to better serve our clients.

### DOMESTIC VIOLENCE<sup>3</sup>

**STATE DATA** from the Kansas Bureau of Investigation (KBI) shows:

Offender was boy/girlfriend	28%
Offender was spouse	15%
Occur in single or multiple residence	86%
Use hands, feet etc	71%

**DECATUR COUNTY DATA** shows:

Reported Incidents	8
Arrests	3
Percent of total incidents in SDA	2%
Total services provided by Options <sup>4</sup>	154

Throughout Options service delivery area there are 42 individuals participating in the *Batterers Intervention Program*.<sup>5</sup>

### SEXUAL ASSAULT<sup>6</sup>

**STATE DATA** from the KBI shows that 30% of rapes are perpetrated by an acquaintance and 9% by a boy/girlfriend. A higher percentage of daily rapes occurred Saturday and Sunday between the hours of midnight and 2 a.m. Reported incidents to law enforcement show:

Female victims	97%
Victims 24 and under	69%
Male offenders	92%
Offenders age 15-29	22%

**DECATUR COUNTY DATA** shows:

Reported incidents	0
Arrests	0
Percent Total Incidents in SDA	0%
Total Services provided by Options <sup>4</sup>	35

<sup>1</sup>2018 U.S. Census Bureau: State and County Quick Facts

<sup>2</sup>U.S. Department of Labor

### PROTECTION ORDERS<sup>7</sup>

Protection Orders are court orders intended to prevent further violence or threatening behavior. There are two types of Protection Orders: *Protection from Abuse* and *Protection from Stalking and Sexual Assault*

**DECATUR COUNTY DATA** shows:

Reported Violations of PFA orders	1
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A PROTECTION FROM ABUSE ORDER bars a specific individual from having contact with another individual

**DECATUR COUNTY DATA** shows:

Number of filings	10
Percent of total filings in SDA	5%
Total services provided by Options	0

A PROTECTION FROM STALKING ORDER bars an individual from harassing, calling, contacting or communicating with the victim in any way.

**STATE DATA** from KBI shows:

Offender was ex-boy/girlfriend	30%
Offender was acquaintance	18%
Occur in single or multiple residence	73%

**DECATUR COUNTY DATA** shows:

Number of filings	20
Percent of total filings in SDA	12%
Total Services Provided by Options	0

<sup>3</sup>Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI, 2017

<sup>4</sup>Options, Domestic and Sexual Violence Services Inc., 2018 data

<sup>5</sup>Office of Northwest Kansas Community Corrections; 2018 data

<sup>6</sup>Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI: 2017

<sup>7</sup>Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI: 2017

Ladd Wendelin  
108 S. Cass Ave  
Oberlin, KS 67749

Thursday, June 6, 2019

RE: Letter of Resignation

To the Oberlin City Council, City Administrator, City Attorney, City Employees,  
et. al. & also to the Citizens of Oberlin, Kansas,

I, Ladd N. Wendelin, do hereby tender my resignation as Mayor of the City of  
Oberlin, Kansas, **effective Monday, July 1, 2019.**

It has been my greatest honor to serve as Mayor these past four years. The  
experience has exceeded my wildest expectations and changed me as a person. As  
we continue to confront the many challenges and obstacles that arise on a daily  
basis and seek to balance the decisions of the past with our shared vision of the  
future for our community, I will never forget the selfless spirit and determination of  
those who make this city function and give it its character on a daily basis.

It has been my sincere pleasure to work together to make Oberlin a better, more  
beautiful place for everyone to call home.

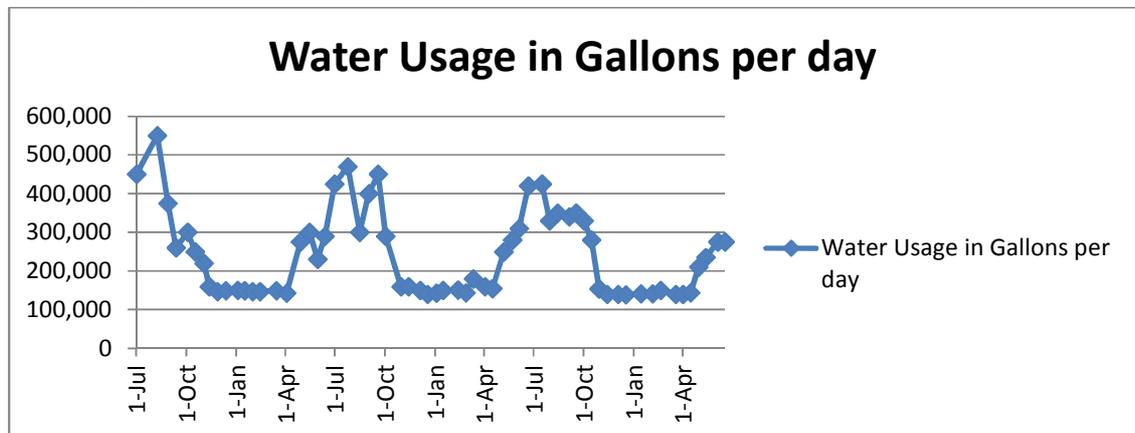
Signed,

Ladd Wendelin

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. The street sweeper has been down for quite some time and I can't get anyone here to work on it and am told that it is because everyone is very backed up. I have a hard time shipping equipment off to our closest dealer which is in Garden City or paying for a repairman to make the trip over and over. I took it upon myself to fix the problem. I believe I have located the culprit and will have parts in a couple days. I am concerned about the lack of mechanics for heavy equipment. What this does is take me from my dedicated job, leaving things to fall behind and takes me out of my crews reach, but I have to make sure priorities take precedence. I feel as though the mayor and council should be aware of these situations for various reasons.
2. The street project has been progressing as planned. We have moved to the intersection of Maple and Grand and plan on finishing the West side of the road before moving to the East side.
3. Recent tasks;
  - a. Water Dept....locating utilities, tending to the pool, mowing
  - b. Line Dept....setting new poles and running new wire, prep for IES project
  - c. Street Dept....mowing, painting curbs and stripes, grading, spraying weeds in streets
  - d. Parks/Cemetery....mowing, string trimming, filling sink holes, spraying weeds
4. Water Usage;





# OBERLIN POLICE DEPARTMENT

107 W. Commercial  
P O Box 237  
Oberlin KS. 67749-0237  
oberlinpd3@ruraltel.net



## MONTHLY ACTIVITY REPORT TO COUNCIL MONTH OF MAY, 2019

**CITY COURT: FINES COLLECTED IN MAY, 2019 - \$3,961.00 -YTD \$21,497.80**  
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### CITY COURT CASES FILED

- 8 - MAXIMUM SPEED LIMITS
- 1 - FAIL TO YIELD
- 4 - ILLEGAL TAGS
- 1 - MOTOR VEHICLE LIABILITY INSURANCE
- 1 - DUTY UPON STRIKING UNATTENDED VEHICLE
- 2 - MISDEMEANOR WARRANT ARRESTS
- 2 - BATTERY
- 2 - DISORDERLY CONDUCT

### DISTRICT COURT CASES / OTHER FILED

- 1 - CRIMINAL TRESPASS
- 1 - DRIVING UNDER THE INFLUENCE

ANIMAL CONTROL: NONE

CODE ENFORCEMENT: NONE

**Oberlin-Decatur County Economic Development  
Meeting Minutes  
May 13, 2019**

<b>Members Present</b>	Mark Starr, Chairman; Matt Ostmeyer, Vice-Chairman; Danielle Wasson, Secretary; John Sater, Treasurer; Ken Badsky; Lisa Votapka
<b>Guests Present</b>	Shayla Williby, EDC Marketing Director; Stan McEvoy Decatur Co. Commissioner; Halley Roberson, Oberlin City Administrator; Kem Bryan
<b>Call to Order</b>	Meeting called to order at 5:30 pm.
<b>Kem Bryan</b>	Kem reported that the farmer's market would be held every Friday from May 24 <sup>th</sup> through September 27 <sup>th</sup> . They plan to have live entertainment and food vendors each week. The Oberlin transportation bus will also run to help residents get to the market weekly. She requested a donation of \$500 to hire a part-time manager.  The Board declined a donation at this time.
<b>Consent Agenda</b>	Ken moved to approve the consent agenda; Lisa seconded the motion. Motion carried by unanimous board approval.
<b>Dental Update</b>	Mark said he has spoken to several dentists in the McCook area. Shayla told the Teel's that if they are unable to commit by July 1 <sup>st</sup> , the building would be listed for sale.
<b>USDA Grant Update</b>	Shayla said that USDA has called with some questions that she answered, but there has not been an answer yet.
<b>Veteran Housing Update</b>	At this time there is no funding available for Section 8 housing. Most government grants would require the EDC to remain as managers for up to 25 years. Construction costs are approximated at this time at \$125/square foot. John would like a list of housing authority board members, and Halley offered to provide him a list.
<b>Bankruptcy Update</b>	There is no update at this time.
<b>Building Acquisition</b>	Mark has a signed a contract for the purchase of the old Dairy Inn on behalf of the EDC, as well as provided \$1,000 earnest money. HE received approval from the Decatur County Commissioners to dump the demolished building at the landfill free of charge. A bid for demolition has been received from Dave Bose, he is awaiting the bid from Leroy Spresser.
<b>Property Tax Sale</b>	Mark gave all members a list of properties available for purchase from the County at the tax sale on Tuesday, May 28 <sup>th</sup> . At this time, the board decided not to pursue purchase on any of the available properties.
<b>Theater Donation</b>	The DCHS Class of 1979 is making a donation to the movie theater in memory of Rex Olson, member of the class of 1979 and architect who designed the Rec center. The plaque will be presented on Saturday, May 25 <sup>th</sup> at 4:30 pm, EDC board members are invited to attend.
<b>wKREDA</b>	Information concerned the wKREDA membership was provided to all members to review before the June board meeting.
<b>Oceans of Grass</b>	Oceans of Grass will show as a fundraiser for the movie theater. Tickets for Tuesday night are \$20 and include hor d'oeuvres before the showing, tickets for Wednesday and Thursday nights are \$10.
<b>Mowing</b>	Shayla will contact some individuals who do mowing around town and inquire about pricing for mowing the lot by Nutrien. Tyson Garrison used to mow it but he is no longer going to use the lot for sale of hunting blinds.
<b>County Commissioners</b>	Ken plans to attend the county commissioners meeting tomorrow.
<b>EMC Insurance</b>	EMC will not renew the policy for the EDC when it expires. Insurance Planning out of Hays will provide a quote.
<b>Other Business</b>	At this point, a seventh board member has not be identified. Shayla will continue to look for someone to fill the vacancy.
<b>Adjournment</b>	Meeting adjourned at 6:59 pm. The next meeting is scheduled for Monday, June 10th at 5:30 pm at the BEE Building.

**Oberlin-Decatur County Economic Development  
Meeting Minutes  
May 13, 2019**

Respectfully Submitted,

Danielle Wasson  
Secretary

**OBERLIN DECATUR AREA ECONOMIC**  
**104 S PENN AVE**  
**OBERLIN, KS 67749**  
**Date Range Balance Sheet**  
**For the period ending 01/01/2019 - 05/31/2019**

01/01/2019 - 05/31/2019

<b>ASSETS</b>	
<b>Current Asset</b>	
CKG - THE BANK - 110100811 - EDC	41,516.54
SVGS - THE BANK - EDC	69,515.09
CKG - FB&T - 2102007 - REV LOAN	83,412.27
CKG - FNB - 700018779 - SUNFLOWER	21,985.09
SVGS - FNB - SUNFLOWER	6,804.82
Total Current Asset	223,233.81
<b>Fixed Asset</b>	
LAND & BLDGS	50,437.75
BLDG - 104 S PENN	50,000.00
HWY 36 PROPERTY	15,388.07
BLDG - SENIOR CTR/CINEMA/BOWLING	544,242.49
EQUIPMENT	209,690.79
Total Fixed Asset	869,759.10
<b>Other Asset</b>	
N/R REVOLVING LOAN #2	2,679.86
N/R REVOLVING LOAN #3	24,605.27
N/R REVOLVING LOAN #5	7,834.02
N/R REVOLVING LOAN #7	9,812.95
INSURANCE ON R/E	(6,771.83)
GRANT INCOME PENDING	(27,000.00)
Total Other Asset	11,160.27
Total ASSETS	1,104,153.18
<b>LIABILITIES</b>	
<b>Current Liability</b>	
N/P FB&T - SUNFLOWER REC	(17,704.32)
N/P - THE BANK - SUNFLOWER REC	(98,153.60)
N/P KS CENTER FOR ENT #2	(14,829.66)
Total Current Liability	(130,687.58)
<b>Long Term Liability</b>	
GIFT CARD BALANCE	(697.19)
Total Long Term Liability	(697.19)
Total LIABILITIES	(131,384.77)
<b>CAPITAL</b>	
NET WORTH	(972,768.41)
Total CAPITAL	(972,768.41)
<b>Total Liabilities and Capital</b>	(1,104,153.18)

**OBERLIN DECATUR AREA ECONOMIC**  
**104 S PENN AVE**  
**OBERLIN, KS 67749**  
**Multi Column Divisional Profit and Loss**  
**For the period January 01, 2019 To May 31, 2019**

	<b>ECONOMIC DEVELOPMENT</b>	<b>BOWLING ALLEY</b>	<b>SUNFLOWER CINEMA</b>
<b>Income</b>			
CONTRIBUTIONS - GIFTS	\$0.00	\$535.00	\$2,484.87
SALES	0.00	32,288.53	16,364.98
CREDIT CARD SALES	0.00	27,763.06	85.25
DECATUR CO TAX DRAW	16,198.84	0.00	0.00
CITY OF OBERLIN	13,930.00	0.00	0.00
RENTAL INCOME	9,123.00	0.00	100.00
ADVERTISING REVENUE	0.00	0.00	1,078.00
INTEREST INCOME	553.99	60.95	0.00
MISC INCOME	0.00	2,629.15	2,629.16
GIFT CERTIFICATE SALE:	0.00	623.17	515.06
<b>Total Income</b>	<b>39,805.83</b>	<b>63,899.86</b>	<b>23,257.32</b>
<b>Net Income</b>	<b>39,805.83</b>	<b>63,899.86</b>	<b>23,257.32</b>
<b>Expense</b>			
ACCOUNTING & LEGAL	\$1,201.31	\$0.00	\$0.00
ADVERTISING	133.50	62.00	42.00
CONTRACT LABOR	1,025.17	727.39	727.39
DUES FEES SUBS	876.00	220.00	120.00
INSURANCE	2,879.00	3,504.34	3,165.30
INTEREST	0.00	1,312.59	1,312.54
PROPERTY TAXES	0.00	1,328.78	1,328.77
REPAIRS	1,078.79	169.35	154.70
SALES TAX	0.00	5,552.13	1,388.75
WAGES	14,251.50	9,014.22	360.16
OFFICE EXPENSE	137.44	0.00	0.00
PAYROLL TAXES	4,381.18	2,337.99	78.56
TELEPHONE	368.00	366.16	0.00
SUPPLIES	276.69	1,836.37	726.19
UTILITIES	6,741.77	2,015.01	1,755.71
<b>Total Expense</b>	<b>33,350.35</b>	<b>28,446.33</b>	<b>11,160.07</b>
<b>Cost of Goods</b>			
PURCHASES	\$0.00	\$27,205.46	\$10,674.75
<b>Total Cost of Goods</b>	<b>0.00</b>	<b>27,205.46</b>	<b>10,674.75</b>
<b>Net Profit/(Loss)</b>	<b>6,455.48</b>	<b>8,248.07</b>	<b>1,422.50</b>

$\langle 1855.11 \rangle$   
 $\underline{6392.96}$

$\langle 1855.11 \rangle$   
 $\langle 432.61 \rangle$

**Oberlin-Decatur County Economic Development  
Meeting Agenda  
June 10, 2019**

**Attending** Mark Starr, Chairman \_\_\_\_\_; Matt Ostmeyer, Vice-Chairman \_\_\_\_\_; Danielle Wasson, Secretary \_\_\_\_\_; John Sater, Treasurer \_\_\_\_\_; Ken Badsky \_\_\_\_\_; Lisa Votapka \_\_\_\_\_; Shayla Williby, Marketing Director \_\_\_\_\_

**Guest** 1.) Keith Jurey – Veteran’s Housing  
2.) Quinton Cook – Diesel Shop

**Consent  
Agenda** 3.) Minutes May 13, Meeting  
4.) May Treasurer Report & Financials

**Old Business** 1.) Dental Update  
2.) BEE Building Update  
3.) wKREDA  
4.) Property Insurance  
5.) Property Acquisition Update  
6.) Bankruptcy Update  
7.) Available Board Position

**New  
Business** 1.) Grant Letter of Support  
2.) Deb, Rawlins Co. Dental

**Executive  
Session** Non-Elect Personnel

**Next  
Meeting** July 8, 2019 at 5:30 p.m.