

Oberlin City Council meeting
5:00 pm
July 11, 2019



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
July 11, 2019
5:00 PM

Meeting Called to Order – Mayor Brandon Oien

ROLL CALL of the Members of the City Council and determination of a quorum.
Marchello _____ Lohofener_____ Gawith _____ McHugh _____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

POOL TEAM LEADER REPORT – Hunter May

ADMINISTRATORS REPORT

1. Next Council Meeting July 18, 2019
2. Street Project Update

OLD BUSINESS

1. 2020 Budget

EXECUTIVE SESSION

#1 Executive Session for discussion of a contract deal, under the attorney-client relationship exception. K.S.A. 75-4319(b) (2).

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Public Works Department – Foreman Sporn 7-8-19 Report
- Board Reports – Chamber Jun 2019 Minutes and July 2019 Agenda
- Correspondence – Thank-You’s from Lifeguards and Miriam’s Hope
- Other Reports - BoZA Animal Permits Update –Steve Hirsch

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING – June 20, 2019 - GATEWAY- 5:00 p.m.

CALL TO ORDER – Mayor Ladd Wendelin called the meeting to order at 5:00 pm and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Brandon Oien, Deb Lohofener, Scott Gawith, Jim Marchello, and Kristin McHugh. Majority of the Body Present.

Others Present: City Attorney Steve Hirsch, City Administrator Halley Roberson, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Dayna Mannebach with the Oberlin Herald, Ruth Miesner, Garrett McDougal, Sappa Intern Matthew Barnes, Brice Meitl, Pool Team Leader Alex Hayward, Joann and Rory Wendelin, and City Clerk Sandy Rush.

CONSENT AGENDA

Approval of minutes – for Jun 6, 2019, regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Lohofener moved, second by Marchello to approve the Consent Agenda. **Motion carried.**

POOL TEAM LEADER REPORT

Alex Hayward informed the council week three saw 541 patrons attend with an average of 77 per day. Three new lifeguards have been hired, with a total of 22 lifeguards. Swim Lessons are to start, and they have nine in the first session and 4 in the second session so far. Fun Day for the Fourth of July is being planned from 1-6 pm, and \$280 have been collected by the lifeguards for games and prizes.

PROCLAMATION

Mayor Wendelin issued an overdue Arbor Day proclamation for May17, 2019 since he was gone for it.

ADMINISTRATORS REPORT

Administrator Roberson reported the next council meeting would land on the 4th of July, and she would like a different day discussed after the budget discussion. She commented the next section of the street was done and looked excellent. Roberson thanked the council members and Cynthia Hadley (council candidate) for attending the lunch with Pratt City officials to discuss their experience in bringing solar power to Pratt.

Administrator Roberson told the council the city airport engineers, Olsson and Associates were working with the Federal Aviation Administration (FAA) to find a solution for a way to pay for the apron/taxiway project since the bids came in \$204,181 over the engineer's estimate. This was due to a spike in concrete prices from the recent flooding. Other airports have abandoned their projects because of the big price increases, making it possible for FAA to reallocate \$196,662 from those cities to the Oberlin Airport apron project. The question was asked if we didn't do a project this year what would happen and Roberson said the downside would be the city would lose the annual allocation of \$150,000 committed to the project and FAA will not pay for another bid or a design fee again. She said the original project was \$681,000 and the low bid with engineer and administration costs was \$885,181, pushing the City's 10% cost share to \$88,519 for an increase of \$20,419 over the original \$68,100 estimate. Oien moved, second by Lohofener to move ahead and award the low bid, at the recommendation of Olsson and Associates to Smoky Hill LLC, from Salina for the apron project, allowing time to find the funds during budget planning. **Motion carried.** Administrator Robinson mentions she and Steve Zodrow, Treasurer planned on attending a commissioners meeting to ask to have funds budgeted to help with the airport matching fund's increase.

Budget Discussion – Treasurer Steve Zodrow presented a discussion draft for the 2020 budget including requests from all the department heads. He advised the council would need to set a priority list so as not to increase the property tax. He will prepare budget scenarios that will not exceed the allowed tax lid. The council will have to approve a budget at one of the two July meetings in order to have the required budget hearing by August 15th.

NEW BUSINESS

Sappa Park Camping Policy – Administrator Roberson presented a proposed policy for consideration for Sappa Park camping. After a discussion, Gawith moved, second by Marchello to approve the policy stating no camping or parking of vehicles for more than 14 days in a 30-day period, at the suggested fee. After further discussion, Gawith moved to amend the motion to exclude the “suggested” fee, add a daily fee of \$10, and violations will constitute theft of services, to be possibly ticketed by police. **Motion carried.**

Options Appropriation Request – Lohofener moved, second by Gawith to approve donating \$500 to Options Domestic and Sexual Violence Services as budgeted for 2019. **Motion carried.** They requested the council to consider a donation of \$1000 for 2020.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report – Mayor Wendelin presented a letter of resignation for the council’s approval, effective July 1, 2019. McHugh moved, second by Gawith to accept his resignation. **Motion carried.** Wendelin expressed his gratitude and thanked Administrator Roberson, previous administrators, and everyone for four great years.
- Public Works Department – Foreman Sporn attached 6-17-19 report for review.
- Police Report – Chief Burmaster May 2019 report attached for review.
- Board Reports – EDC Minutes 5-13-19, EDC Agenda 6-10-19, EDC Financials May 2019

EXECUTIVE SESSION

#1 Mayor Wendelin called for a 10-minute Executive Session on the non-elected personnel matter exception, K.S.A. 75-4319(b) (1), to include the mayor, administrator, city attorney, police chief, and council, starting at 6:45 p.m. Lohofener moved, second by Gawith. **Motion carried.** The meeting resumed at 6:55 p.m. with no action.

It was decided by all to reschedule the next council meeting to July 11, 2019.

ADJOURNMENT

At 7:00 PM Gawith moved, second by Lohofener to adjourn. **Motion carried.**

Sandy Rush, City Clerk

Ladd Wendelin, Mayor

City of Oberlin
2020 Budget Discussion Highlights

Personnel Changes from 2019 to 2020:

		Salary & Benefits	Fund	
Street Maintenance	1	45,216	Consolidated Streets	
Police Officer	1	51,318	Law Enforcement	
Journeyman	1	85,494	Electric	Not actively seeking
Water Specialist	1	45,216	Water/Sewer	
3% Raise		16,500		
10% Health Ins Increase				

<u>Item</u>	<u>Amount</u>	<u>Fund</u>	<u>Dept</u>	<u>Category</u>	
City Beautification	10,000	General		Community Development	
Decatur Co ROZ Program	7,000	General		Community Development	
New Police Cruiser	25,000	Law Enforcement		Capital Outlay	
Car Cameras	10,000	Law Enforcement		Capital Outlay	
Office Remodel	15,000	Law Enforcement		Capital Outlay	
Computer Log System	5,000	Law Enforcement		Capital Outlay	
Airport Drive & Parking	5,000	Airport Operating		Capital Outlay	
Chip Sealing	75,000	Consolidated Street		Contractual	
Street Bricks	5,000	Consolidated Street		Commodities	
Plow Attachment	10,000	Consolidated Street		Capital Outlay	
Used Dump Truck	40,000	Consolidated Street		Capital Outlay	
Street Sweeper	35,000	Consolidated Street		Capital Outlay	Lease or Lease Purchase
2 Bobcats/Attachments	5,000	Consolidated Street		Capital Outlay	Lease Purchase 5yrs \$100k, Dn Pmt \$20K
Infrastructure Project	150,000	Consolidated Street		Transfer to Street Project	
Mulch for Playground	2,500	Cemetery/Parks		Commodities	
River Gravel	3,500	Cemetery/Parks		Commodities	
Sidewalk/Lights City Park	3,500	Cemetery/Parks		Capital Outlay	
2 Bobcats/Attachments	5,000	Cemetery Parks		Capital Outlay	Lease Purchase 5yrs \$100k, Dn Pmt \$20K
Sappa Park Road Seal	5,000	Cemetery/Parks		Transfer to Multi Yr CO	Reserving for \$20k future expense, 2nd Yr

City of Oberlin
2020 Budget Discussion Highlights

Power Factor Study	50,000	Electric Utility	Electric Distribution	Contractual	
Tugger/Tensioner	50,000	Electric Utility	Electric Distribution	Capital Outlay	
New Bldg Concrete Work	10,000	Electric Utility	Electric Distribution	Capital Outlay	
Infrastructure Project	150,000	Electric Utility	Electric Distribution	Capital Outlay	
New Pickup	30,000	Electric Utility	Warehouse	Capital Outlay	
Digger Truck	50,000	Electric Utility	Electric Transfers	Transfer to Multi Yr CO	Reserving for \$200K future purchase, 1st Yr
Repair Water Main Road	75,000	Water Utility	Water Distribution	Capital Outlay	
New Bldg Concrete Work	5,000	Water Utility	Water Distribution	Capital Outlay	
2 Bobcats/Attachments	5,000	Water Utility	Water Distribution	Capital Outlay	Lease Purchase 5yrs \$100k, Dn Pmt \$20K
New Bldg Concrete Work	5,000	Sewer Utility	Sewer Collection	Capital Outlay	
2 Bobcats/Attachments	5,000	Sewer Utility	Sewer Collection	Capital Outlay	Lease Purchase 5yrs \$100k, Dn Pmt \$20K

Other Items:

Retain Arts & Humanities Funds @ City

Transfer Excess Funds in Gateway Events to Multi Yr Capital Outlay for Civic Center Capital Projects.

Tax Reduction to Avoid General Election as Presented \$206,826

Tax Recuction to keep mill levy at 90 mills \$364,676

Reduction of any of these expenditures or a transfer of funds from a utility fund to one of these funds will reduce taxes and the mill levy.

City of Oberlin
2020 Budget Discussion Highlights
Changes made to 06/20/19 2020 Budget Draft

<u>Item</u>	<u>Fund</u>	<u>Category</u>	<u>Year</u>	<u>Draft</u>	<u>New</u>	<u>Change</u>	<u>Discussion/Explanation</u>
Interest on Idle Funds	General	Interest on Idle Funds	2020	(116,000)	(121,625)	(5,625)	Increase expected revenue from interest on idle funds.
New Cruiser	General	Police - Capital Outlay	2019	28,000	21,500	(6,500)	Reduce Budgeted amount from \$25k to \$18.5k. All cars are Dodge Chargers now.
Sidewalk Rebate Program	General	Community Development	2019	3,000	-	(3,000)	Program not yet set up.
Sidewalk Rebate Program	General	Community Development	2020	3,000	-	(3,000)	Program not yet set up.
Transfer to Cemetery/Parks	General	Transfers	2020	140,000	117,000	(23,000)	Reduce cash carryforward budgeted amount.
Cash Forward	General	Cash Forward	2020	75,000	50,000	(25,000)	Reduce cash carryforward budgeted amount.
Health Insurance	Law Enforcement	Personal Services	2020	309,686	301,686	(8,000)	Reduce health insurance expense budgeted.
Car Cameras	Law Enforcement	Capital Outlay	2020	55,000	50,000	(5,000)	Pay for 1/2 if Car Cameras from Special Police Fund.
Computer Log System	Law Enforcement	Capital Outlay	2020		45,000	(5,000)	Pay for out of Multi-Yr Capital Outlay
New Cruiser	Law Enforcement	Capital Outlay	2020		38,500	(6,500)	Reduce Budgeted amount from \$25k to \$18.5k. All cars are Dodge Chargers now.
Office Remodel	Law Enforcement	Capital Outlay	2020		33,500	(5,000)	Reduce amount budgeted for remodel to \$10k.
Cash Forward	Law Enforcement	Cash Forward	2020	50,000	25,000	(25,000)	Reduce cash carryforward budgeted amount.
Equipment Repair Labor	Airport Operating	Contractual	2020	34,065	31,865	(2,200)	Reduce amount of expenditure budgeted for.
Cash Forward	Airport Operating	Cash Forward	2020	15,000	10,000	(5,000)	Reduce cash carryforward budgeted amount.
3rd Full Time Street Person	Consolidated Streets	Personal Services	2020	108,430	97,768	(10,662)	Start new position on 04/01/2020.
Engineering Services	Consolidated Streets	Contractual	2019	35,812	30,812	(5,000)	Pay out of Street Construction Fund if expenditure incurred.
Engineering Services	Consolidated Streets	Contractual	2020	117,775	112,775	(5,000)	Pay out of Street Construction Fund if expenditure incurred.
Street Sweeper	Consolidated Steets	Contractual	2020		110,775	(2,000)	Reduce street sweeper repairs
Street Concrete	Consolidated Streets	Contractual	2020		105,775	(5,000)	Reduce expenditure back to 2019 amount.
Chip Sealing	Consolidated Steets	Contractual	2020		30,775	(75,000)	Have Dave select streets in most need of chip seal and pay for from Street Construction Fund. Council to set spending limit.

City of Oberlin
2020 Budget Discussion Highlights
Changes made to 06/20/19 2020 Budget Draft

<u>Item</u>	<u>Fund</u>	<u>Category</u>	<u>Year</u>	<u>Draft</u>	<u>New</u>	<u>Change</u>	<u>Discussion/Explanation</u>
Street Sweeper	Consolidated Steets	Commodities	2020	62,325	57,325	(5,000)	Reduce street sweeper repairs
Bricks	Consolidated Steets	Commodities	2020		54,825	(2,500)	Reduce street bricks to \$2500
Dump Truck	Consolidated Steets	Capital Outlay	2020	50,000	10,000	(40,000)	Lease purchase over 3 yrs with \$10k down, rather than outright purchase.
Dump Truck	Consolidated Steets	Capital Leases	2020	49,824	59,824	10,000	Lease purchase over 3 yrs with \$10k down, rather than outright purchase.
Dump Truck	Consolidated Steets	Capital Leases	2020		54,824	(5,000)	Pay for 1/2 of lease from Street Construction Fund.
2 Bobcats	Consolidated Steets	Capital Leases	2020		52,324	(2,500)	Pay for 1 of the leased bobcats street share out of the Street Construction Fund.
Street Sweeper	Consolidated Steets	Capital Leases	2020		49,324	(3,000)	5yr lease, \$17k down, and \$15k payment six months later. Originally \$35k total in draft.
Transfer to Street Project	Consolidated Steets	Transfers	2020	150,000	125,000	(25,000)	Reduce amount transferred.
Cash Forward	Consolidated Steets	Cash Forward	2020	100,000	60,000	(40,000)	Reduce cash carryforward budgeted amount.
Total Changes						<u>(343,487)</u>	
Change in Delinquency Taxes Levied (3%)						(10,305)	
Total Changes						<u><u>(353,792)</u></u>	
Amount of Taxes in budget draft					995,792		
Target tax levy to stay within tax lid				644,178	91.57 mills	351,614	
Amount of Tax Cuts Remaining						(2,178)	
Target tax to keep tax levy at 90 mills				633,127	90.00 mills	362,665	
Amount of Tax Cuts Remaining						8,873	

Loan Amortization Schedule

Enter values	
Loan amount	\$ 133,000.00
Annual interest rate	4.50 %
Loan period in years	5
Number of payments per year	2
Start date of loan	1/1/2020
Optional extra payments	

Loan summary	
Scheduled payment	\$ 15,000.76
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$ 17,007.62

Lender name:

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	7/1/2020	\$ 133,000.00	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 12,008.26	\$ 2,992.50	\$ 120,991.74	\$ 2,992.50
2	1/1/2021	\$ 120,991.74	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 12,278.45	\$ 2,722.31	\$ 108,713.29	\$ 5,714.81
3	7/1/2021	\$ 108,713.29	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 12,554.71	\$ 2,446.05	\$ 96,158.58	\$ 8,160.86
4	1/1/2022	\$ 96,158.58	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 12,837.19	\$ 2,163.57	\$ 83,321.38	\$ 10,324.43
5	7/1/2022	\$ 83,321.38	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 13,126.03	\$ 1,874.73	\$ 70,195.35	\$ 12,199.16
6	1/1/2023	\$ 70,195.35	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 13,421.37	\$ 1,579.40	\$ 56,773.99	\$ 13,778.56
7	7/1/2023	\$ 56,773.99	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 13,723.35	\$ 1,277.41	\$ 43,050.64	\$ 15,055.97
8	1/1/2024	\$ 43,050.64	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 14,032.12	\$ 968.64	\$ 29,018.52	\$ 16,024.61
9	7/1/2024	\$ 29,018.52	\$ 15,000.76	\$ -	\$ 15,000.76	\$ 14,347.85	\$ 652.92	\$ 14,670.67	\$ 16,677.53
10	1/1/2025	\$ 14,670.67	\$ 15,000.76	\$ -	\$ 14,670.67	\$ 14,340.58	\$ 330.09	\$ -	\$ 17,007.62

200,000.00 Total
 (50,000.00) Trade-in
 (17,000.00) Due @ lease origination in 2020

 ← 133,000.00

Loan Amortization Schedule

Enter values	
Loan amount	\$ 80,000.00
Annual interest rate	4.50 %
Loan period in years	4
Number of payments per year	1
Start date of loan	1/1/2020
Optional extra payments	

Loan summary	
Scheduled payment	\$ 22,299.49
Scheduled number of payments	4
Actual number of payments	4
Total early payments	\$ -
Total interest	\$ 9,197.97

Lender name: 2 Bobcats & Attachments

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	1/1/2021	\$ 80,000.00	\$ 22,299.49	\$ -	\$ 22,299.49	\$ 18,699.49	\$ 3,600.00	\$ 61,300.51	\$ 3,600.00
2	1/1/2022	\$ 61,300.51	\$ 22,299.49	\$ -	\$ 22,299.49	\$ 19,540.97	\$ 2,758.52	\$ 41,759.54	\$ 6,358.52
3	1/1/2023	\$ 41,759.54	\$ 22,299.49	\$ -	\$ 22,299.49	\$ 20,420.31	\$ 1,879.18	\$ 21,339.23	\$ 8,237.70
4	1/1/2024	\$ 21,339.23	\$ 22,299.49	\$ -	\$ 21,339.23	\$ 20,378.96	\$ 960.27	\$ -	\$ 9,197.97

\$100,000.00 Total with \$20,000.00 Due at Lease origination in 2020.

Loan Amortization Schedule

Enter values	
Loan amount	\$ 30,000.00
Annual interest rate	4.50 %
Loan period in years	3
Number of payments per year	1
Start date of loan	1/1/2020
Optional extra payments	

Loan summary	
Scheduled payment	\$ 10,913.20
Scheduled number of payments	3
Actual number of payments	3
Total early payments	\$ -
Total interest	\$ 2,739.60

Lender name:

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	1/1/2021	\$ 30,000.00	\$ 10,913.20	\$ -	\$ 10,913.20	\$ 9,563.20	\$ 1,350.00	\$ 20,436.80	\$ 1,350.00
2	1/1/2022	\$ 20,436.80	\$ 10,913.20	\$ -	\$ 10,913.20	\$ 9,993.54	\$ 919.66	\$ 10,443.25	\$ 2,269.66
3	1/1/2023	\$ 10,443.25	\$ 10,913.20	\$ -	\$ 10,443.25	\$ 9,973.31	\$ 469.95	\$ -	\$ 2,739.60

\$40,000 total with \$10,000.00 due at lease origination in 2020.

City of Oberlin

2020

Computation to Determine Limit for 2020

		Amount of Levy
1. Total tax levy amount in 2019 budget	+ \$	<u>630,421</u>
2. Library levy in 2019 budget	- \$	<u> </u>
Other tax entity levy in 2019 budget	- \$	<u> </u>
3. Net tax levy	\$	<u>630,421</u>

2020 Budget Percentage Adjustments

4. New improvements, remodeling and renovations for 2019 :	+		<u>28,888</u>
5. Increase in personal property for 2019 :			
5a. Personal property 2019	+	<u>198,992</u>	
5b. Personal property 2018	-	<u>180,772</u>	
5c. Increase in personal property (5a minus 5b)	+	<u>18,220</u>	
			(Use Only if > 0)
6. Valuation of annexed territory for 2019 :			
6a. Real estate	+	<u>0</u>	
6b. State assessed	+	<u>0</u>	
6c. New improvements	+	<u>0</u>	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+		<u>0</u>
7. Valuation of property that has changed in use during 2019 :	+		<u>566</u>
8. Expiration of property tax abatements	+		<u>0</u>
9. Expiration of TIF, Rural Housing, and NR Districts (Incremental assessed value over base)	+		<u> </u>
10. Total valuation adjustment (sum of 4, 5c, 6d, 7, 8 & 9)			<u>47,674</u>
11. Total estimated valuation July 1, 2019		<u>7,034,738</u>	
12. Percentage adjustment factor - Line 10 / (Line 11 - Line 10))			<u>0.0068</u>
13. Percentage adjustment increase (12 times 3)	+ \$		<u>4,301</u>
14. Consumer Price Index for all urban consumers for calendar year 2018 (5 year average)			<u>1.50%</u>
15. Consumer Price Index adjustment (Line 3 times Line 14)	\$		<u>9,456</u>
16. Total Percentage Adjustments			<u><u>13,757</u></u>

Levies on Behalf of Another Political or Governmental Subdivision

27. Library levy - 2020 budget:	+	
Other tax entity levy - 2020 budget:	+	
Other tax entity levy - 2020 budget:	+	
28. Total Levies on Behalf of Another Political or Governmental Subdivision	+	0
29. Levy for Dissolved Taxing Entity (Only Use the First Year After Dissolved)	+	
30. Total Computed Tax Levy		728,767

Other Tests - Property Tax Decline

Note - In order to use the test, there must be a decline in tax revenues in at least one of the years listed below.

2016 Tax Levy (Less Levy for other Governmental Units)		
2017 Tax Levy (Less Levy for other Governmental Units)		None
2018 Tax Levy (Less Levy for other Governmental Units)		None
2019 Tax Levy (Less Levy for other Governmental Units)		None
Average Tax Levy (last three years)	#DIV/0!	
CPI Adjustment of 0.025	#DIV/0!	
Average Tax Levy Adjusted by CPI	#DIV/0!	
2020 Total Tax Levy (Less Levy for Other Governmental Units)		
Exemption from Election Requirement	#DIV/0!	
"		

Other Tests - Lost Valuation Test

Assessed Valuation Loss		
2020 Tax Levy (Less Levy for other Governmental Units)		
2019 Tax Levy (Less Levy for other Governmental Units)		
Change in Levy	0	
CPI Adjustment		9,456
2020 Mill Rate (Less Mills for other Governmental Units)		
Loss of Assessed Valuation Multiplied by 2020 Mill Rate		0
Total Adjustment for Loss of Assessed Valuation		9,456
Exemption from Election Requirement		Yes

City of Oberlin

2020

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2019	Ad Valorem Levy Tax Year 2018	Allocation for Year 2020				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	317,774	58,512	1,362	1,799	2,769	0
Debt Service						
Library	64,851	11,941	278	367	565	0
Law Enforcement						
Airport Operating	55,555	10,229	238	315	484	0
Consolidated Streets	192,241	35,398	824	1,088	1,675	0
TOTAL	630,421	116,080	2,702	3,569	5,493	0

County Treas Motor Vehicle Estimate	<u>116,080</u>				
County Treas Recreational Vehicle Estimate		<u>2,702</u>			
County Treas 16/20M Vehicle Estimate			<u>3,569</u>		
County Treas Commercial Vehicle Tax Estimate				<u>5,493</u>	
County Treas Watercraft Tax Estimate					<u>0</u>

Motor Vehicle Factor	<u>0.18413</u>				
Recreational Vehicle Factor		<u>0.00429</u>			
16/20M Vehicle Factor			<u>0.00566</u>		
Commercial Vehicle Factor				<u>0.00871</u>	
Watercraft Factor					<u>0.00000</u>

City of Oberlin

2020

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2018	Current Amount for 2019	Proposed Amount for 2020	Transfers Authorized by Statute
General Fund	Cemetery & Parks	100,000	120,000	117,000	KSA 12-1303
General Fund	Multi-Year Capital Outlay	27,466	-	-	KSA 12-1,118
General Fund	Playground Equipment	6,347	-	-	KSA 12-1,118
General Fund	Airport Improvement	19,889	-	-	KSA 12-6a16
General Fund	Law Enforcement	-	-	10,000	KSA 79-2925c(b)(3)
General Fund	Gateway Events	11,000	-	-	Council Motion
Airport Operating	Airport Improvement	12,200	15,000	18,000	KSA 12-1,118
Airport Memorial	Airport Improvement	1,385	-	-	KSA 79-2925
Consolidated Streets	Street Project	150,000	150,000	125,000	KSA 12-1,118
Cemetery & Parks	Multi-Year Capital Outlay	-	5,000	5,000	KSA 12-1,118
Gateway Events	Multi-Year Capital Outlay	-	-	10,000	KSA 12-1,118
Gateway Donation	Multi-Year Capital Outlay	31,733	-	-	KSA 79-2925
Pool Operating	Pool Debt Reserve	100,000	100,000	115,000	KSA 12-6a16
Community Development	General Fund	11,326	-	-	Close Out
Electric Utility	Consolidated Streets	225,000	150,000	150,000	KSA 12-825d
Electric Utility	Gateway Civic Center	75,000	98,000	85,000	KSA 12-825d
Electric Utility	Electric Reserve	75,000	75,000	75,000	KSA 12-825d
Electric Utility	Multi-Year Capital Outlay	30,000	-	50,000	KSA 12-825d
Water Utility	Water Reserve	150,000	150,000	250,000	KSA 12-825d
Water Utility	Multi-Year Capital Outlay	15,000	-	-	KSA 12-825d
Sewer Utility	Sewer Reserve	25,000	-	-	KSA 12-631o
Sewer Utility	Multi-Year Capital Outlay	15,000	-	-	KSA 12-825d
	Totals	1,081,346	863,000	1,010,000	
	Adjustments		0	0	
	Adjusted Totals	1,081,346	863,000	1,010,000	

*Note: Adjustments are required only if the transfer is being made in 2019 and/or 2020 from a non-budgeted fund.

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2019	Payments Due 2019	Payments Due 2020
Swimming Pool	2/14/2014	178	0.5-3.90	2,150,000	1,500,000	182,200	166,105
JCB 3CX-14 Super Backhoe	5/1/2018	36	3.64	82,350	82,350	29,472	26,472
Totals					1,582,350	211,672	192,577

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2020

Library found in: City of Oberlin
Decatur

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year	Proposed Year
	<u>2019</u>	<u>2020</u>
Ad Valorem	\$62,905	\$62,735
Delinquent Tax	\$2,000	\$2,000
Motor Vehicle Tax	\$11,662	\$11,941
Recreational Vehicle Tax	\$318	\$278
16/20M Vehicle Tax	\$389	\$367
LAVTR	\$0	\$0
	\$0	\$0
TOTAL TAXES	<u>\$77,274</u>	<u>\$77,321</u>
Difference in Total Taxes:	\$47	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$7,012,901	\$7,034,738
Did Assessed Valuation Decrease?	No	
Levy Rate	9.247	8.918
Difference in Levy Rate:	(0.329)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Oberlin

2020

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1	61,315	100,286	83,213
Receipts:			
Ad Valorem Tax	511,173	308,241	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	12,894	15,000	15,000
Motor Vehicle Tax	73,542	100,268	58,512
Recreational Vehicle Tax	1,691	2,730	1,362
16/20M Vehicle Tax	2,509	3,346	1,799
Commercial Vehicle Tax	3,535	4,284	2,769
Watercraft Tax	0	0	0
Gross Earning (Intangible) Tax	0	0	0
LAVTR	0	0	0
City and County Revenue Sharing	0	0	0
Excise Tax	4	0	0
Franchise Fees:			
Natural Gas	35,482	36,000	36,000
Cable TV	5,622	5,800	5,800
Telephone	1,806	1,700	1,550
City Share of County 1% Sales Tax	137,875	138,000	138,500
Local Alcoholic Liquor Tax	4,315	4,797	4,441
Court Fines	52,692	55,000	56,500
Licenses, Permits & Fees:			
Gateway Management Fee	6,000	6,000	6,000
Dog Licenses	1,626	1,700	1,700
Liquor Licenses	550	600	600
Business Permits	1,005	250	250
Building Permits	275	250	250
Accident Reports	280	250	0
Special Vehicle Permits	75	100	0
Reimbursed Expense	15,117	0	0
Transfer from Community Development	11,326	0	0
In Lieu of Taxes (IRB)			
Interest on Idle Funds	19,974	128,250	121,625
Neighborhood Revitalization Rebate	(16,215)	(8,412)	-
Miscellaneous	16,998	18,000	20,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	900,151	822,154	472,658
Resources Available:	961,466	922,440	555,871

City of Oberlin

2020

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Expenditures:			
General Government			
Personal Services	117,639	140,886	153,190
Contractual	61,614	62,350	63,175
Commodities	4,461	5,850	6,100
Capital Outlay	9,545	3,500	3,500
Miscellaneous	1,049	1,250	1,500
Mayor & Council Expenditures	6,725	6,800	7,000
Total	201,033	220,636	234,465
Police Department			
Personal Services	224,895	222,406	0
Contractual	101,311	96,900	0
Commodities	11,906	13,300	0
Capital Outlay	5,025	21,500	0
Donation-Western KS Child Advocacy	2,500	2,500	0
Donation-Options Domestic Violence	500	500	0
Miscellaneous	351	500	0
Total	346,488	357,606	0
Fire Department			
Personal Services	9,224	9,414	9,998
Contractual	2,507	5,368	5,600
Commodities	866	1,750	2,025
Capital Outlay	0	1,500	1,500
Miscellaneous	0	0	0
Total	12,597	18,032	19,123
Municipal Court			
Personal Services	8,002	9,174	11,375
Contractual	15,910	20,500	22,600
Commodities	0	650	700
Capital Outlay	495	600	600
Total	24,407	30,924	35,275
Animal Control			
Personal Services	5,971	6,508	6,859
Contractual	3,057	3,476	3,775
Commodities	192	225	250
Capital Outlay	0	1,500	1,500
Miscellaneous	28	0	0
Total	9,248	11,709	12,384
Code Enforcement			
Contractual	7,132	8,500	8,500
Total	7,132	8,500	8,500
Culture & Recreation			
Arts & Humanities	12,000	12,000	12,000
Summer Recreation Program	1,500	1,500	1,500
Community Fireworks Donation	500	500	500
Utility Rebates	8,200	11,530	11,530
Transfer to Gateway Events	11,000	0	0
Total	33,200	25,530	25,530
Street Lights			
Wholesale Electricity	18,794	19,000	19,500
Street Light Maintenance	4,800	4,800	4,800
Total	23,594	23,800	24,300
Page 1 - Total	657,699	696,737	359,577

City of Oberlin

2020

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Expenditures:			
Community Development			
Economic Development	42,850	20,490	9,840
Tree Rebate Program	1,929	2,000	2,000
Sidewalk Rebate Program	0	0	0
Donation to Decatur GROWS	5,000	0	0
Beautification	0	0	10,000
County ROZ Program	0	0	7,000
Total	49,779	22,490	28,840
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 2 -Total	49,779	22,490	28,840
Page 1 -Total	657,699	696,737	359,577
Grand Total	707,478	719,227	388,417

(Note: Should agree with general sub-totals.)

City of Oberlin

2020

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Basis Reserve (2020 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2018/2019/2020 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
		Delinquent Comp Rate: 3.0%	0
		Amount of 2019 Ad Valorem Tax	0

Adopted Budget Library	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1	375	174	1,197
Receipts:			
Ad Valorem Tax	59,476	62,905	XXXXXXXXXXXXXXXXXX
Delinquent Tax	1,796	2,000	2,000
Motor Vehicle Tax	11,254	11,662	11,941
Recreational Vehicle Tax	259	318	278
16/20M Vehicle Tax	371	389	367
Commercial Vehicle Tax	539	498	565
Watercraft Tax	0	0	0
Excise Tax	1	0	
Neighborhood Revitalization Rebate	(1,886)	(1,717)	-
Miscellaneous	7	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	71,817	76,055	15,151
Resources Available:	72,192	76,229	16,348
Expenditures:			
Personal Services	51,074	52,524	53,411
Contractual	3,807	4,058	4,295
Commodities	3,495	4,150	4,450
Capital Outlay	0	0	600
Appropriations to Library Board	61,000	63,000	64,000
Reimbursed Expenses	(47,358)	(48,700)	(49,500)
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	72,018	75,032	77,256
Unencumbered Cash Balance Dec 31	174	1,197	XXXXXXXXXXXXXXXXXX
2018/2019/2020 Budget Authority Amount:	73,003	75,220	77,256
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	77,256
		Tax Required	60,908
		Delinquent Comp Rate: 3.0%	1,827
		Amount of 2019 Ad Valorem Tax	62,735

CPA Summary

City of Oberlin

2020

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Law Enforcement			
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Accident Reports			250
Special Vehicle Permits			100
Transfer from General			10,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	10,350
Resources Available:	0	0	10,350
Expenditures:			
Personal Services			301,686
Contractual			99,450
Commodities			14,500
Capital Outlay			33,500
Donation-Options Domestic Violence			1,000
Donation-Western KS Child Advocacy			2,500
Cash Forward (2020 column)			25,000
Miscellaneous			500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	478,136
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2018/2019/2020 Budget Authority Amount:	0	0	478,136
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	478,136
		Tax Required	467,786
Delinquent Comp Rate:	3.0%		14,034
Amount of 2019 Ad Valorem Tax			481,820

Adopted Budget	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Airport Operating			
Unencumbered Cash Balance Jan 1	5,739	37	10,443
Receipts:			
Ad Valorem Tax	16,244	53,888	XXXXXXXXXXXXXXXXXX
Delinquent Tax	604	700	700
Motor Vehicle Tax	5,907	3,182	10,229
Recreational Vehicle Tax	136	87	238
16/20M Vehicle Tax	109	106	315
Commercial Vehicle Tax	271	136	484
Watercraft Tax	0	0	0
Hangar Rentals	7,400	7,650	8,000
Land Rentals	4,792	4,792	4,792
Self Fueler Sales	23,554	18,000	20,000
Reimbursed Expenses	3,340	0	0
Neighborhood Revitalization Rebate	(514)	(1,471)	-
Miscellaneous	933	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	62,776	87,070	44,758
Resources Available:	68,515	87,107	55,201
Expenditures:			
Personal Services	4,381	4,426	4,435
Contractual	26,764	29,263	31,865
Commodities	25,133	22,975	23,700
Capital Outlay	0	5,000	10,000
Transfer to Airport Improvement	12,200	15,000	18,000
Cash Forward (2020 column)			10,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	68,478	76,664	98,000
Unencumbered Cash Balance Dec 31	37	10,443	XXXXXXXXXXXXXXXXXX
2018/2019/2020 Budget Authority Amount:	81,718	89,105	98,000
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	98,000
		Tax Required	42,799
Delinquent Comp Rate:	3.0%		1,284
Amount of 2019 Ad Valorem Tax			44,083

CPA Summary

City of Oberlin

2020

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
State of Kansas Gas Tax			
County Transfers Gas		0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2020 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2018/2019/2020 Budget Authority Amount:	0	0	0

Adopted Budget

Cemetery & Parks	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1	56,027	52,405	58,306
Receipts:			
Local Alcoholic Liquor Tax	4,315	4,797	4,441
Shelter House/Camping Donations	1,487	1,000	1,000
Cemetery Fees:			
Open/Close Graves	10,500	14,000	12,000
Lot Sales	2,450	3,000	2,500
Monument Permits	210	350	225
Parks Donations	1,100	0	0
Transfer from General Fund	100,000	120,000	117,000
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	120,062	143,147	137,166
Resources Available:	176,089	195,552	195,472
Expenditures:			
Personal Services	66,958	72,106	85,886
Contractual	22,238	27,040	29,115
Commodities	31,561	29,100	36,925
Capital Outlay	5,072	4,000	8,500
Capital Lease Payments	0	0	5,000
Transfer to Multi-Year Capital Outlay	0	5,000	5,000
Reimbursed Expenses	(2,768)	0	0
Cash Forward (2020 column)			
Miscellaneous	623	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	123,684	137,246	170,426
Unencumbered Cash Balance Dec 31	52,405	58,306	25,046
2018/2019/2020 Budget Authority Amount:	125,742	138,993	170,426

CPA Summary

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City of Oberlin

2020

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Tourism & Convention	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1	0	11,726	1,826
Receipts:			
Transient Guest Tax	20,719	30,000	30,000
Funds from CVB Board	15,225	0	0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	35,944	30,000	30,000
Resources Available:	35,944	41,726	31,826
Expenditures:			
Personal Services	0	3,150	5,025
Contractual	22,258	36,000	25,800
Commodities	0	750	1,000
Capital Outlay	0	0	0
Cash Forward (2020 column)			
Miscellaneous	1,960	0	0
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	24,218	39,900	31,825
Unencumbered Cash Balance Dec 31	11,726	1,826	1
2018/2019/2020 Budget Authority Amount:	25,000	82,125	31,825

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Gateway Civic Center	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1	44,895	63,067	71,856
Receipts:			
Catering	35,605	40,000	45,000
Rentals	56,646	60,000	65,000
Sales Tax	2,055	2,000	2,250
Donations	2,323	0	0
Transfer from Electric Utility	75,000	98,000	85,000
Miscellaneous	2,200	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	173,829	200,000	197,250
Resources Available:	218,724	263,067	269,106
Expenditures:			
Personal Services	60,623	86,866	96,226
Contractual	35,969	39,595	41,100
Commodities	50,563	54,250	59,325
Capital Outlay	8,006	10,000	10,000
Cash Forward (2020 column)			
Miscellaneous	496	500	500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	155,657	191,211	207,151
Unencumbered Cash Balance Dec 31	63,067	71,856	61,955
2018/2019/2020 Budget Authority Amount:	166,703	199,728	207,151

CPA Summary

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City of Oberlin

2020

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Gateway Events	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1	0	2,263	16,008
Receipts:			
Event Ticket Sales	33,219	60,000	80,000
Event Sponsorships & Marketing Aid	22,850	15,000	20,000
Event Concessions	4,736	5,000	7,500
Event Booth Space Rentals	7,010	10,000	12,000
Transfer from General Fund	11,000	0	0
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	78,815	90,000	119,500
Resources Available:	78,815	92,263	135,508
Expenditures:			
Personal Services	2,395	2,155	0
Contractual	66,734	66,600	95,900
Commodities	2,839	2,500	3,750
Transfer to Multi Yr Capital Outlay	0	0	10,000
Cash Forward (2020 column)			
Miscellaneous	4,584	5,000	7,500
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	76,552	76,255	117,150
Unencumbered Cash Balance Dec 31	2,263	16,008	18,358
2018/2019/2020 Budget Authority Amount:	0	76,255	117,150

See Tab A

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Pool Operating	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1	290,898	286,936	249,275
Receipts:			
City 1.5% Sales Tax	365,033	344,000	350,000
Admissions	17,990	18,000	18,000
Concessions	6,963	7,000	7,000
Donations	530	550	550
Miscellaneous	5	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	390,521	369,550	375,550
Resources Available:	681,419	656,486	624,825
Expenditures:			
Personal Services	83,097	74,111	80,185
Contractual	12,411	11,400	12,125
Commodities	20,044	29,200	31,425
Capital Outlay	3,070	10,000	10,000
Lease Purchase Payments	179,540	182,200	166,105
Transfer to Pool Debt Reserve	100,000	100,000	115,000
Reimbursed Expense	(4,608)	0	0
Cash Forward (2020 column)			
Miscellaneous	929	300	300
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	394,483	407,211	415,140
Unencumbered Cash Balance Dec 31	286,936	249,275	209,685
2018/2019/2020 Budget Authority Amount:	398,980	413,329	415,140

CPA Summary

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City of Oberlin

2020

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Community Development	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1	11,326	0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	11,326	0	0
Expenditures:			
Transfer to General Fund	11,326		
Cash Forward (2020 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	11,326	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2018/2019/2020 Budget Authority Amount:	11,326	0	0

Adopted Budget

	Prior Year	Current Year	Proposed Budget
0	Actual for 2018	Estimate for 2019	Year for 2020
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2020 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2018/2019/2020 Budget Authority Amount:	0	0	0

CPA Summary

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Adopted Budget Electric Utility - Detail Page 1	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Expenditures:			
Administration			
Personal Services	99,715	103,028	114,593
Contractual	95,362	84,425	89,250
Commodities	2,876	3,000	3,250
Capital Outlay	566	1,500	1,500
Miscellaneous	1,327	1,000	1,000
Total	199,846	192,953	209,593
Power Production			
Personal Services	24,382	21,963	20,697
Purchased Power	1,150,636	1,101,000	1,151,000
Contractual	6,272	18,655	18,425
Commodities	77,922	156,000	170,000
Capital Outlay	4,339	20,000	20,000
Total	1,263,551	1,317,618	1,380,122
Transmission/Distribution			
Personal Services	136,577	163,101	271,612
Contractual	36,666	43,951	97,775
Commodities	88,678	63,250	70,500
Capital Outlay	27,228	56,000	85,000
Infrastructure Project	0	150,000	150,000
Miscellaneous	150	0	0
Total	289,299	476,302	674,887
Warehouse			
Personal Services	0	0	0
Contractual	43,872	9,765	10,850
Commodities	16,517	18,600	21,300
Capital Outlay	1,362	3,000	33,500
Total	61,751	31,365	65,650
Page 1 - Total	1,814,447	2,018,238	2,330,252

Adopted Budget Water Utility - Detail Page 1	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Expenditures:			
Administration			
Personal Services	57,067	56,408	61,959
Contractual	29,454	31,000	33,825
Commodities	1,360	1,500	1,750
Capital Outlay	261	750	750
Miscellaneous	2	325	325
Total	88,144	89,983	98,609
Production			
Personal Services	80,338	57,113	68,646
Contractual	16,714	17,100	19,050
Commodities	44,270	52,250	53,750
Capital Outlay	3,317	20,000	20,000
Loan Principal	70,630	72,130	73,435
Loan Interest	86,363	84,862	83,330
Total	301,632	303,455	318,211
Distribution			
Personal Services	68,353	45,070	62,175
Contractual	33,465	36,616	37,982
Commodities	27,137	34,250	35,250
Capital Outlay	26,806	30,000	35,000
Roadway Repairs	0	0	75,000
Lease Purchase Payments	0	9,824	14,824
Loan Principal	46,624	47,675	48,591
Loan Interest	59,980	58,929	57,854
Miscellaneous	136	0	0
Total	262,501	262,364	366,676
Total			
Page 1 - Total	652,277	655,802	783,496

City of Oberlin

2020

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Sewer Utility	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1	134,939	142,032	151,517
Receipts:			
Sewer Fees	285,328	292,500	300,000
Late Charges	3,724	3,800	4,000
Tower Rent	5,520	5,520	5,520
Farmland Rent	10,998	10,998	10,998
Miscellaneous	854	900	900
Does miscellaneous exceed 10% Total Rec			
Total Receipts	306,424	313,718	321,418
Resources Available:	441,363	455,750	472,935
Expenditures:			
Administration	53,828	57,012	60,039
Treatment	136,664	164,893	184,472
Collection	68,839	82,328	87,153
Subtotal detail (Should agree with detail)	259,331	304,233	331,664
Transfer to Sewer Reserve	25,000	0	0
Transfer to Multi-Year Capital Outlay	15,000	0	0
Cash Forward (2020 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	299,331	304,233	331,664
Unencumbered Cash Balance Dec 31	142,032	151,517	141,271
2018/2019/2020 Budget Authority Amount:	361,876	322,148	331,664

CPA Summary

Adopted Budget Sewer Utility - Detail Page 1	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Expenditures:			
Administration			
Personal Services	39,451	42,187	43,614
Contractual	12,808	12,225	13,575
Commodities	1,325	1,500	1,750
Capital Outlay	242	750	750
Miscellaneous	2	350	350
Total	53,828	57,012	60,039
Treatment			
Personal Services	15,233	19,660	35,714
Contractual	3,166	10,225	10,850
Commodities	19,594	26,850	29,750
Capital Outlay	143	10,000	10,000
Loan Principal	78,229	80,411	82,654
Loan Interest	19,929	17,747	15,504
Miscellaneous	370	0	0
Total	136,664	164,893	184,472
Collection			
Personal Services	34,474	28,964	21,429
Contractual	23,074	25,240	26,650
Commodities	7,236	8,300	9,250
Capital Outlay	4,055	10,000	15,000
Lease Purchase Payments	0	9,824	14,824
Total	68,839	82,328	87,153
Total			
Total			
Page 1 - Total	259,331	304,233	331,664

City of Oberlin

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2018 is to be shown)

2020

Non-Budgeted Funds-A

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Airport Memorial		Gateway Advance Receipts		Gateway Donation		Memorials		Multi-Yr Capital Outlay		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	1,385	Cash Balance Jan 1	1,000	Cash Balance Jan 1	77,276	Cash Balance Jan 1	5,944	Cash Balance Jan 1	9,780	95,385

Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
		Security Deposits	6,820	Interest on Idle Funds	261	Donations	100	Insurance Proceeds	154,375	
								Sale of Fixed Assets	1,000	
								Transfer from:		
								General Fund	27,466	
								Gateway Donation	31,733	
								Electric Utility	30,000	
								Sewer Utility	15,000	
								Water Utility	15,000	
Total Receipts	0	Total Receipts	6,820	Total Receipts	261	Total Receipts	100	Total Receipts	274,574	281,755
Resources Available:	1,385	Resources Available:	7,820	Resources Available:	77,537	Resources Available:	6,044	Resources Available:	284,354	377,140

Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Tsfr to Airport Impr.	1,385	Deposits Returned	3,570	Tsfr to Multi -Yr CO	31,733			Police Vehicle	14,575	
								Police Equipment	4,469	
								Gateway Equipment	56,627	
								Building Repairs:		
								Library	9,421	
								Gazebo	1,380	
								Airport	11,063	
								Gateway	117,593	
								New Building	59,522	
Total Expenditures	1,385	Total Expenditures	3,570	Total Expenditures	31,733	Total Expenditures	0	Total Expenditures	274,650	311,338
Cash Balance Dec 31	0	Cash Balance Dec 31	4,250	Cash Balance Dec 31	45,804	Cash Balance Dec 31	6,044	Cash Balance Dec 31	9,704	65,802 **
										65,802 **

**Note: These two block figures should agree.

CPA Summary

City of Oberlin

NON-BUDGETED FUNDS (C)

2020

(Only the actual budget year for 2018 is to be shown)

Non-Budgeted Funds-C

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Airport Improvement		Playground Equipment		Street Project		Sewer Project		Hansen & GROW Grants		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	25,107	Cash Balance Jan 1	35,010	Cash Balance Jan 1	0	Cash Balance Jan 1	-70	Cash Balance Jan 1	0	60,047

Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Federal Grants	4,935	Donations	24,863	Tsfr from Consolidated		KDHE Loan Proceeds	417,872	Hansen Grants	25,000	
State Grants	43,879	Tsfr from General Fd	6,347	Streets	150,000	Debt Prin. Forgiveness	34,114	GROW Grants	11,800	
Transfer from:										
General Fund	19,889									
Airport Operating	12,200									
Airport Memorial	1,385									
Total Receipts	82,288	Total Receipts	31,210	Total Receipts	150,000	Total Receipts	451,986	Total Receipts	36,800	752,284
Resources Available:	107,395	Resources Available:	66,220	Resources Available:	150,000	Resources Available:	451,916	Resources Available:	36,800	812,331

Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Equipment	27,790	Playground Equipment	66,220			Infrastructure Impr.	474,121	Gateway Electric		
Engineering	10,100					Engineering	50,474	Upgrade	5,254	
Bldg Improvements	9,345					Loan Principal	34,114	Sound System	31,546	
Advertising/Notices	160					Loan Interest	70			
						Ads & Notices	485			
						Postage	7			
						Permit Fees	300			
						Legal Services	720			
Total Expenditures	47,395	Total Expenditures	66,220	Total Expenditures	0	Total Expenditures	560,291	Total Expenditures	36,800	710,706
Cash Balance Dec 31	60,000	Cash Balance Dec 31	0	Cash Balance Dec 31	150,000	Cash Balance Dec 31	-108,375	Cash Balance Dec 31	0	101,625 **
										101,625 **

See Tab B

**Note: These two block figures should agree.

CPA Summary

City of Oberlin

NON-BUDGETED FUNDS (E)
(Only the actual budget year for 2018 is to be shown)

2020

Non-Budgeted Funds-E

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Flex Spending		Payroll Clearing								Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		0

Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Payroll Withholding	3,004	Payroll Withholding	57,126							
Total Receipts	3,004	Total Receipts	57,126	Total Receipts	0	Total Receipts	0	Total Receipts	0	60,130
Resources Available:	3,004	Resources Available:	57,126	Resources Available:	0	Resources Available:	0	Resources Available:	0	60,130

Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Remittances	3,004	Remittances	57,126							
Total Expenditures	3,004	Total Expenditures	57,126	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	60,130
Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	0 **
										0 **

**Note: The two bold yellow figures should agree.

CPA Summary

2020 Neighborhood Revitalization Rebate

Budgeted Funds for 2020	2019 Ad Valorem before Rebate**	2019 Mil Rate before Rebate	Estimate 2020 NR Rebate
General			0
Debt Service			0
Library			0
Law Enforcement			0
Airport Operating			0
Consolidated Streets			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	0	0.000	0

2019 July 1 Valuation: 7,034,738

Valuation Factor: 7,034.738

Neighborhood Revitalization Subj to Rebate: 167,324

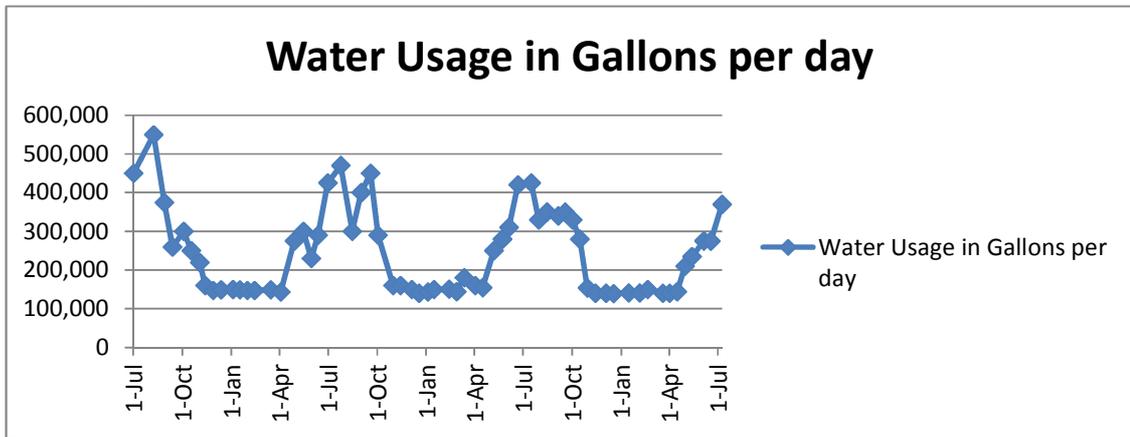
Neighborhood Revitalization factor: 167.324

**This information comes from the 2020 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.

To: Mayor and Oberlin City Council

From: City Foreman David Sporn

1. The street project has been moving along despite lack of consistent daily laborers and weather. This was anticipated due to the nature of the job. The project currently has half of a block left until it will move to the East side of Grand.
2. Our line dept has been working on rebuilding the South West portion of town's powerlines. They are becoming very near to having that section completely rebuilt.
3. As for everyone, this year has been a battle to keep weeds and grass down. We will consistently keep on the project.
4. Bob Gains, the Street Dept head, is still out with his condition. He is not expected to return until possibly Sept.
5. Water Usage:



Questions/Comments?

Decatur County Chamber of Commerce
June 12, 2019- 12 pm

Present- Jill Reichert, Shayla Williby, Gordon Pettibone, Rosemary Gaede, Cynthia Haynes, Chris Hackney, Dana, Francy Miller, Kris Matthews, Marsha Lohofener, Heather McDougal

Meeting was called to order by a President Cynthia

Jill presented the Treasurers report

Heather McDougal (American legion Auxiliary)

Heather asked for the Chamber to donate to the fireworks display on July 4th. Last year we gave \$250. Chris made a motion to give them the same, seconded by Jill, motion carried

Shayla discussed the phone bill.

AT&T \$82.00 a month

Nex-Tech \$40-42.00 a month guaranteed for a year. Jill made a motion to switch over to NexTech, seconded but Chris, motion carried

Community Garage Sale maps were printed off of the EDC's printer- Owe them \$60

Decatur County Title used to do this in exchange for their membership

Discussion

The Planter box out front was planted by Prairie Petals. EDC/Chamber will split that cost

PAST EVENTS UPDATES

Yard Sales- had over 30 sign up

Might give each person that signs up for the sales like 3-5 maps so they can hand out if people want one

Farmers Market- Gross Sales- \$231.00

Expenses - \$120.00

Ran out of meat right at the end. Maybe served 35-40 people

NEW BUSINESS

Discussed getting a banner to use at events

Jill will get some prices, if she can get one for under \$200 it was decided to go ahead & purchase it

Shayla reminded everyone about the meeting on June 25th for businesses to get help to promote their business

Farmers Market meal is scheduled for July 5th

Will serve hamb, hot dogs, chips & watermelon

Roz will ask Joe if he will cook the meal

Money is to go for new Christmas decorations

US 36 meeting is set for July 13 & 14- Jill is making cinnamon rolls and the CVB is providing fruit

Craft Fair was discussed. A grant was applied for to help pay for the cost of the Gateway

Discussed maybe having a Farm/Ranch meal at a future date

Up In Smoke- Need someone to sell sponsorships for this. Jill, Cynthia & Kris will talk to 5-6 people about sponsoring. Will send out letters

Discussed maybe having a booth at the fair this year? Table till next meeting

OLD BUSINESS

The planters were planted by the 4-H club

Shayla is working on a grant to have the speaker system downtown replaced

DAD Account was discussed- wondering why there is a General fund? Shouldn't that money be designated to area groups? No one was there to answer that question

Things we need to discuss

*Community Calendar

*Events for the rest of the year

*Ribbon cuttings

Meeting was adjourned

Chamber Board Meeting

July 10, 2019

1. **Attendance**

2. **Financials**

Treasurer's report

3. **Past Events**

Second Farmers Market-meal cancelled for lack of help.

Business Marketing Website development - Shayla

U.S. 36 meeting – Cynthia

4. **Future Events**

Ribbon cuttings ???- Carolyn

Craft Fair - Carolyn

List of upcoming events - Shayla??

Up in Smoke BBQ- - Sponsorships - mailing & visiting - Cynthia

Fair - Do we want a booth??

5. **Old/New Business under Chamber**

Speaker system under canopies grant

Christmas decorations - Heather McDougal

Other business???



MIRIAM'S HOPE



Dear Halley & Matthew,

Thank you for taking the time to meet with us & show us around

Oberlin & the former Cookson Hills. We truly enjoyed Oberlin & your hospitality.

We will be in touch & excited as we see what God has in store for us!

Blessings,

Duke & Corina Kiewer
& family

Thank
you

JMK
Hunter M.

Melenna F.
Gracie V.

Alex H. Longth.
Caitie W.

Breckyn J.

Alana R.
Danielle
House

Ryan K.

Jacie F.
Kara
Waschost
Ritay K.

Cindy
Sheaffer

Tyler M.

Naomi C.
♡

Tina
Walscy

Jon Marshall
Kennedy

Jacquelyn
Brittany

Alyssa V.

Thank you for donating
to the 4th of July
Pool Party!