

Oberlin City Council meeting
5:00 pm
July 18, 2019



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
July 18, 2019
5:00 PM

Meeting Called to Order – Mayor Brandon Oien

ROLL CALL of the Members of the City Council and determination of a quorum.
Marchello _____ Lohofener_____ Gawith _____ McHugh _____ Open _____

PLEDGE OF ALLEGIANCE to the Flag

PUBLIC COMMENT

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
- Appropriation Ordinance (Payment of Bills)
Motion_____ Second_____

ADMINISTRATORS REPORT

1. Next Council Meeting August 1, 2019

OLD BUSINESS – Budget

NEW BUSINESS

1. Options 2020 Budget Appropriation Request
2. CMB Approval and Fireworks Display for United Rebel – Rick Salem

EXECUTIVE SESSION

#1 Executive Session on discussion under the attorney-client relationship exception. K.S.A. 75-4319(b) (2).

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department – Foreman Sporn
- Police Report – Chief Burmaster June 2019 Police Report
- Board Reports – EDC Jun19 Financials, EDC Jun19 Minutes, EDC Jul19 Agenda
- Other Reports

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

REGULAR COUNCIL MEETING – July 11, 2019 - GATEWAY- 5:00 p.m.

OATH – City Clerk Sandy Rush administered the oath of office to the new Mayor Brandon Oien, replacing Ladd Wendelin.

CALL TO ORDER – Mayor Brandon Oien called the meeting to order at 5:00 pm and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Deb Lohofener, Scott Gawith by phone, and Jim Marchello by phone. Majority of the Body Present.

Absent: Kristin McHugh

Others Present: City Attorney Steve Hirsch, City Administrator Halley Roberson, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Dayna Mannebach with the Oberlin Herald, Ruth Miesner, Garrett & Heather McDougal, Sappa Intern Matthew Barnes, Brice Meitl, Pool Team Leaders Brittney Wesley, Hunter May and McKenna Fortin, Pool Manager Jennifer D’Amico, Carolyn Hackney and City Clerk Sandy Rush.

PUBLIC COMMENT – Heather McDougal with the Chamber of Commerce requested to use of the shelter house and Sappa Park for Up in Smoke BBQ Cook-Off on Saturday, Sept. 14. Lohofener moved, second by Gawith to approve. **Motion carried.**

CONSENT AGENDA

Approval of minutes – for Jun 20, 2019, regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Lohofener moved, second by Marchello to approve the Consent Agenda. **Motion carried.**

POOL TEAM LEADER REPORT

Team Leaders Brittney Wesley, Hunter May, and McKenna Fortin reported last week’s total patron count was 669, which averaged 95 per day in attendance at the pool. One save made during the week. They said the Fun Day for the Fourth of July was a success and thanked the council for making this day a free swim for all. Thank-yous were sent to all 24 sponsors who donated to the fun day.

SAPPA PARK INTERN REPORT – Matthew Barnes reported the Strategic Doing Committee for the Sappa Park Renovation had met to review more results on the survey:

1. Priority improvements: lined lake, new entry sign, renovate Sappa Park ranch buildings and Shelter House
2. Concerns with the Future of Park: no water in the lake, no drinking water available, maintenance and the number of dead trees.
3. Favorite activities: Park events, walking trails, viewing the wildlife, and playground

Mr. Barnes presented a draft of a three-phase usage plan for Sappa Park.

Phase 1. New entry sign, shelter house renovations including a history exhibit, benches, park cleanup, and connect a trail from downtown to the park using the old railroad.

Phase 2. Wayfinding signs, lining the lake, Picnic area improvements in the area once occupied by Paddock Farm.

Phase 3. Road Repairs, trails, Sappa Park Ranch building options.

ADMINISTRATORS REPORT

Next council meeting will be July 18, 2019

Administrator Roberson said a couple from a ministry, Miriam's Hope, looked at the Sappa Park ranch buildings and are quite interested in leasing. It is a privately funded home to help families and foster children. She requests approval to continue talks with them. All agreed, and Gawith recommended to be cautious.

Roberson asked approval for the pool hours to be 1-6 pm during fair week. Lohofener moved, second by Marchello. **Motion carried.**

Budget Discussion – Administrator Halley Roberson and City Treasurer Steve Zodrow presented again on the proposed 2020 budget. Zodrow recommended the council decide what priorities they wanted. The proposed budget would be under the tax lid. Roberson and Zodrow have met again with the County Commissioners about the airport with no decision from them. Discussion by the Council Members pertaining to the mill levy increase, street project, and the police department ensued with no decisions made. Council will decide at the next meeting if they need another meeting before the Budget Hearing is held.

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report – Mayor Brandon Oien commented he would be happy to serve as Mayor for the next 6 months.
- Public Works Department – Foreman Sporn 7-8-19 Report attached.
- Board Reports – Chamber Jun 2019 Minutes and July 2019 Agenda attached.
- Correspondence – Thank-Yous from Lifeguards and Miriam's Hope attached.

ADJOURNMENT

At 6:40 PM Lohofener moved, second by Gawith to adjourn. **Motion carried.**

Sandy Rush, City Clerk

Brandon Oien, Mayor



June 10, 2019

City of Oberlin
1 Morgan Drive
Oberlin, KS 67749

Dear City Council Members,

The directors and officers of Options Domestic & Sexual Violence Services, Inc. thank you for everything that you do to support our organization and the victims/survivors we serve. The past year has been busy as demand for our domestic violence services has increased 22% and demand for sexual assault services has increased 99%. In response to the growing requests for service, Options expanded our scope of services this year to include assistance for victims and survivors of human trafficking.

Now is the time of year when we ask our partners to renew their commitment to bring help, hope and healing to victims and survivors of domestic violence, sexual assault, stalking, dating violence, and human trafficking. Our goal is to provide a low-barrier model of access to services so that victims of violent crimes and abuse can receive the assistance they need in order to recover, and end the cycle of violence. As you know, providing full, rich and various resources in rural communities is a challenge and one that Options is taking head on this coming year. In the next few months you are going to be hearing about two new initiatives that will be coming to your community to help reduce barriers to services, increase access for victims, and raise awareness about the prevalence and effects of violence and abuse.

We know that brick and mortar facilities are costly; and we want as much of your funds to directly impact victims and survivors without adding administrative overhead. To that end, our new *Mobile Advocacy Initiative* is an innovative and exciting approach to providing services directly in your community without the added expense of overhead. Once fully funded, our mobile unit will be able to travel a set route in Oberlin, reducing the transportation barrier that all too often leaves victims without a way to get the help they desperately need.

Our *SafeBar Initiative*, launching this fall, uses advanced bystander education strategies to empower bar staff to stand up against sexual harassment and assault. Why bars? Because sexual aggressors may use these environments to select, isolate, and even incapacitate their targets. But things can be different at Safe Bars. Our Initiative will train bar staff and owners to identify and safely intervene in these situations. Community members will have the security of knowing that when they enter a bar participating in the SafeBar Initiative, the environment will be a safer, more comfortable, more fun place to hang out.

Options, Inc. respectfully requests an appropriation of \$1,000 to continue to work to end violence and abuse in northwest Kansas.

Thank you for your continued support of our mission to bring help, hope, and healing to victims of violence and abuse. If you'd like to learn more about our services or to schedule a tour of one of our offices, we'd love to have you!

Respectfully,

A handwritten signature in blue ink, appearing to read "Jennifer Hecker".

Jennifer Hecker
Executive Director

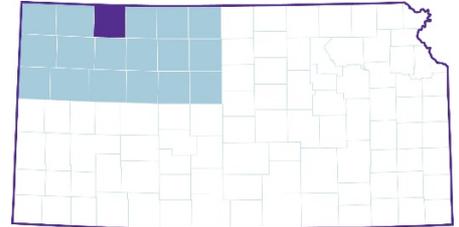


In 2018, Options provided 9,555 services

DECATUR COUNTY 2018 Profile

DEMOGRAPHICS¹ DECATUR COUNTY is a densely settled rural community (3.3 persons per square mile) with a population of 2,885.

Female Population	50%
Under 18	20%
Poverty	15%
No health insurance	12%
Median household income	\$41,230
Median income per capita	\$30,890
Unemployment Rate ²	3%



WHAT WE DO

Since 1983, Options: Domestic & Sexual Violence Services has worked to empower victims and survivors of domestic violence, dating violence, stalking, and sexual assault through a variety of services including:

- 24-hour Helpline
- 24-Hour Crisis Intervention
- Personal Advocacy
- Medical Advocacy
- Court Advocacy
- Law Enforcement Advocacy
- 24-Hour Safe Shelter
- 24-Hour Emergency Accommodations
- Supportive Counseling
- Support Groups
- Youth/Child Advocacy
- Community Awareness/Education
- Parent & Child Advocacy

Options also works to educate the communities we serve about the prevalence of violence, and to take action to prevent it in the future. These services include:

- Prevention programs for pre-teens, teens and college students
- Community awareness events
- Educational presentations

WHAT IT COSTS

24-Hour Helpline.....\$14.52 per day
Safe Shelter..... \$311.17 per day

WHAT YOU CAN DO

CALL – If you or someone you know is a victim, call our 24-Hour Helpline to speak to an Advocate.

REFER – If you know someone in need of help, give them our 24-Hour Helpline number, 800-794-4624.

VOLUNTEER – Everyone has a unique skill that could help Options to better serve our clients.

DOMESTIC VIOLENCE³

STATE DATA from the Kansas Bureau of Investigation (KBI) shows:

Offender was boy/girlfriend	28%
Offender was spouse	15%
Occur in single or multiple residence	86%
Use hands, feet etc	71%

DECATUR COUNTY DATA shows:

Reported Incidents	8
Arrests	3
Percent of total incidents in SDA	2%
Total services provided by Options ⁴	154

Throughout Options service delivery area there are 42 individuals participating in the *Batterers Intervention Program*.⁵

SEXUAL ASSAULT⁶

STATE DATA from the KBI shows that 30% of rapes are perpetrated by an acquaintance and 9% by a boy/girlfriend. A higher percentage of daily rapes occurred Saturday and Sunday between the hours of midnight and 2 a.m. Reported incidents to law enforcement show:

Female victims	97%
Victims 24 and under	69%
Male offenders	92%
Offenders age 15-29	22%

DECATUR COUNTY DATA shows:

Reported incidents	0
Arrests	0
Percent Total Incidents in SDA	0%
Total Services provided by Options ⁴	35

¹2018 U.S. Census Bureau: State and County Quick Facts

²U.S. Department of Labor

PROTECTION ORDERS⁷

Protection Orders are court orders intended to prevent further violence or threatening behavior. There are two types or Protection Orders: *Protection from Abuse* and *Protection from Stalking and Sexual Assault*

DECATUR COUNTY DATA shows:

Reported Violations of PFA orders	1
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A PROTECTION FROM ABUSE ORDER bars a specific individual from having contact with another individual

DECATUR COUNTY DATA shows:

Number of filings	10
Percent of total filings in SDA	5%
Total services provided by Options	0

A PROTECTION FROM STALKING ORDER bars an individual from harassing, calling, contacting or communicating with the victim in any way.

STATE DATA from KBI shows:

Offender was ex-boy/girlfriend	30%
Offender was acquaintance	18%
Occur in single or multiple residence	73%

DECATUR COUNTY DATA shows:

Number of filings	20
Percent of total filings in SDA	12%
Total Services Provided by Options	0

³Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI, 2017

⁴Options, Domestic and Sexual Violence Services Inc., 2018 data

⁵Office of Northwest Kansas Community Corrections; 2018 data

⁶Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI: 2017

⁷Domestic Violence, Stalking & Rape in Kansas as reported to Law Enforcement Agencies; KBI: 2017

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

RETAIL

FEE, \$ 75.00

DEALER'S

2019

NO. _____

LICENSE

TO ALL WHOM IT MAY CONCERN:

License is hereby granted to **United Rebel Sprint Series LLC-Rick Salem** to sell at retail

CEREAL MALT BEVERAGES

On-Premise Retailer

At **Decatur County Fairgrounds, Oberlin KS 67749**

In the City of **OBERLIN** in **DECATUR COUNTY, KANSAS**.

Application therefore, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto. This license will expire **December 31, 2019** unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

Given under our hands and the corporate seal of said City, this _____

(Seal) Day of _____, 2019 _____
Mayor

City Treasurer City Clerk



OBERLIN POLICE DEPARTMENT

**107 W. Commercial
P O Box 237
Oberlin KS. 67749-0237
oberlinpd3@ruraltel.net**



**MONTHLY ACTIVITY REPORT TO COUNCIL
MONTH OF JUNE, 2019**

CITY COURT: FINES COLLECTED IN JUNE, 2019 - \$2,544.00 –YTD \$24,041.80
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CITY COURT CASES FILED

**5 – MAXIMUM SPEED LIMITS
1 – FAIL TO YIELD
1 – MISDEMEANOR WARRANT ARREST**

DISTRICT COURT CASES / OTHER FILED

**2 – FELONY WARRANT ARRESTS
1 – DRIVING WHILE LICENSE SUSPENDED**

ANIMAL CONTROL: NONE

**CODE ENFORCEMENT: 1 – HEALTH NUISANCE
2 – HEALTH AND WELFARE
1 – JUNKED VEHICLE
1 – MINIMUM HOUSING CODE**

Oberlin-Decatur Area Economic Development Corp.

Minutes of June 10, 2019

Members Present: Mark Starr, Ken Badsy, Matt Ostmeyer, John Sater and Lisa Votopka.

Guests: Shayla Williby, EDC Director, Halley Roberson, city manager came toward the end of the meeting.

Member absent: Danielle Wasson

Meeting called to order at 5:30 p.m. by Chairman Mark Starr.

Consent Agenda: Corrections were made to the May minutes. Ken motioned, John 2nd. Unanimous.

BEE building update: The AC for the south office, Prairie Sky Day Spa was fixed by R&M. Small south restroom has the 5-gallon hot water heater installed. Chris Wilson from Castle Electric is getting prices for an exhaust fan in the Lash 360 office area.

wKREDA—the board agreed not to purchase a membership at this time.

Property Insurance Update—Shayla contacted Heritage out of Stockton and they are to send the three quotes from interested companies. Ken suggested the dental office be insured for 60k to cover the building and the grant funded equipment, once in place.

Property Acquisition: Mark updated on the purchase and demolition at the former pawn shop. Many people have commented on how much better that corner looks. Mark asked that the property be added to the EDC assets, but that has already been done. The board discussed options for development. It was agreed to try and sell the property for what the EDC has invested. More discussion will be had at the July meeting.

Bankruptcy Update: A motion was received to sell property, and it will need to be approved. He will update the board in two weeks.

Board Position: Several people in the Norcatour area have been approached.

Sunflower Recreation Gift Certificate: John brought up the amount of funds outstanding for certs that were purchased and have not been used. The board agreed that going forward, the cards must be redeemed in 180 days or they will become void. John motion—Ken 2nd. Unanimous.

Dental Update: Deb Pochop was to attend the meeting to discuss options and answer questions, but there was a miscommunication with the date of the meeting. Lisa Votapka suggested tags to mark all EDC property going forward; whether it is for the dental office or the BEE building.

Tax Sales Update: Mark attended, but the board had already agreed not to pursue any of the houses on the list. Especially on the heels of buying and demolishing the former pawn shop.

EDC Property taxes: The delinquent statement was sent to a p.o. box that was a wrong address. Shayla phoned the county treasurer to correct the address.

Alex Heeger sent an email to the EDC that he and his wife Sarah have 5.9 acres of possible available property next to their home on Highway 36. The person(s) buying their home have first option on it, but if they do not want it will be available. He also contacted the city in case they are interested in cemetery expansion.

Grant for main street sound system: Shayla asked for letters of support for the project. Mark will do one from EDC and Lisa will do one from CVB.

Rotary: John said the Rotary may have a grant option up to 5k that would help replace the popcorn popper at the theater or a commercial shredder for the community.

Mark presented a photography bound book from Howard Benton's daughter. Lisa and Halley will ask to see if copies can be purchased through CVB.

No executive session was held.

Next meeting is July 8th at 5:30 p.m.

There being no further business, Lisa motioned with Ken 2nd to adjourn.

Respectfully submitted by Shayla Williby in Danielle's absence.

OBERLIN DECATUR AREA ECONOMIC
104 S PENN AVE
OBERLIN, KS 67749
Date Range Balance Sheet
For the period ending 01/01/2019 - 06/30/2019

01/01/2019 - 06/30/2019

ASSETS	
Current Asset	
CKG - THE BANK - 110100811 - EDC	37,462.97
SVGS - THE BANK - EDC	69,678.29
CKG - FB&T - 2102007 - REV LOAN	83,975.13
CKG - FNB - 700018779 - SUNFLOWER	20,457.36
SVGS - FNB - SUNFLOWER	6,804.82
Total Current Asset	218,378.57
Fixed Asset	
LAND & BLDGS	50,437.75
BLDG - 104 S PENN	50,000.00
HWY 36 PROPERTY	15,388.07
BLDG - SENIOR CTR/CINEMA/BOWLING	544,242.49
EQUIPMENT	209,690.79
Total Fixed Asset	869,759.10
Other Asset	
N/R REVOLVING LOAN #2	2,679.86
N/R REVOLVING LOAN #3	24,605.27
N/R REVOLVING LOAN #5	7,616.86
N/R REVOLVING LOAN #7	9,554.08
INSURANCE ON R/E	(6,771.83)
GRANT INCOME PENDING	(27,000.00)
Total Other Asset	10,684.24
Total ASSETS	1,098,821.91
LIABILITIES	
Current Liability	
N/P FB&T - SUNFLOWER REC	(17,524.86)
N/P - THE BANK - SUNFLOWER REC	(97,503.60)
N/P KS CENTER FOR ENT #2	(14,829.66)
Total Current Liability	(129,858.12)
Long Term Liability	
GIFT CARD BALANCE	(806.19)
Total Long Term Liability	(806.19)
Total LIABILITIES	(130,664.31)
CAPITAL	
NET WORTH	(968,157.60)
Total CAPITAL	(968,157.60)
Total Liabilities and Capital	(1,098,821.91)

**Oberlin-Decatur County Economic Development
Meeting Agenda
July 8, 2019**

Attending Mark Starr, Chairman _____; Matt Ostmeyer, Vice-Chairman _____; Danielle Wasson, Secretary _____; John Sater, Treasurer _____; Ken Badsky _____; Lisa Votapka _____; Shayla Williby, Marketing Director _____

**Consent
Agenda** 1.) Minutes June 10, 2019 Meeting
2.) Minutes July 1, 2019 Special Meeting
3.) June Treasurer Report & Financials

Old Business 1.) Property Insurance Update
2.) Future of Acquired Property
3.) Tasha – Bonus
4.) Rawlins Co. Dental
5.) Bankruptcy Update
6.) Available Board Position

**New
Business** 1.) Mtg. with Kade Wilcox, Rural and Remote
2.) Grant Guidance

**Executive
Session** Non-Elect Personnel

**Next
Meeting** August 12, 2019 at 5:30 p.m.