

Oberlin City Council meeting
5:00 pm
August 1, 2019



AGENDA
CITY COUNCIL MEETING
Gateway 1 & 2 – Oberlin, Kansas
August 1, 2019
5:00 PM

Meeting Called to Order – Mayor Brandon Oien

ROLL CALL of the Members of the City Council and determination of a quorum.
Marchello _____ Lohofener_____ Gawith _____ McHugh _____ Open _____

PLEDGE OF ALLEGIANCE to the Flag

APPOINTMENTS

CLOSE REGULAR MEETING, OPEN CDBG HEARING - Justine Benoit

Motion _____ **Second** _____

1. CDBG Resolution 712
2. CDBG Resolution 713

CLOSE CDBG HEARING, OPEN REGULAR MEETING

Motion _____ **Second** _____

1. Approval of NWKPDC contract for administration services contingent upon CDBG funding.
2. Approval of Miller & Associates Engineering Contract contingent upon CDBG funding.

CONSENT AGENDA: Discussion and possible action by motion to approve the following items and or reports:

- Approval of minutes of previous meetings
 - Appropriation Ordinance (Payment of Bills)
- Motion _____ Second _____

POOL REPORT – Teamleader Mckenzie Urban

SAPPA REPORT

- Sappa Intern Matthew Barnes Report
- Gary Walters with Sappa Strategic Doing Shelter House Committee

EVENTS REPORT – Chris Ward and Susan Unger

ADMINISTRATORS REPORT

1. Next Council Meeting and Budget Hearing August 15, 2019
2. Street Project
3. Senator Moran

NEW BUSINESS

1. FAA Amendment No. 2, Olsson Engineering Agreement for Runway 17-35 Extension Completion per FAA Change Order
2. Vaping Policy

OLD BUSINESS

1. Fireworks Ordinance No. 909
2. Highway 36 Land Survey

EXECUTIVE SESSION

#1 Executive Session on discussion under the attorney-client relationship exception. K.S.A. 75-4319(b) (2).

#2 Executive Session on matters under the non-elected personnel matter exception, K.S.A. 75-4319(b) (1).

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report
- Public Works Department – Foreman Sporn 7-29-19 Report
- Treasurers Report – Treasurer Steve Zodrow Sales and Use History Report
- Board Reports – BOZA Animal Request – Steve Hirsch
- Other Report

ADJOURNMENT

- Action – Motion to Adjourn
Motion_____ Second_____

Form B – Project Budget Form:

Activity	CDBG Funds	Other Funds	Total Cost	Source of Other Funds
1. Public Facilities proposed: (whole dollars)				
a.) Waterlines	580,000	511,500	1,091,500	
b.)				
c.)				
d.) Acquisition, including easements				
e.) Engineering Design ***				
f.) Construction Inspection		150,200	150,200	
g.) Architectural Services				
h.) Other Professional Services*				
Total, Public Facility Activities				
2. Reserved for Housing Activities:				
Total, Housing Activities				
3. Administration:				
a.) Administrative Activities	20,000	1,000	21,000	
b.) Legal**				
c.) Audit				
Total, Administration				
4. Total, All Activities	600,000	662,700	1,262,700	

*Other professional services; please explain: _____

** Provide explanation of need of these expenses: _____

***Monies expended by an applicant for final engineering/architectural design to address the readiness issue of an application may be counted as cash match. This cost must have occurred within the last two years. Copies of invoices and payment indicating “for final plans” must be submitted with the application and shown as local match on this budget.

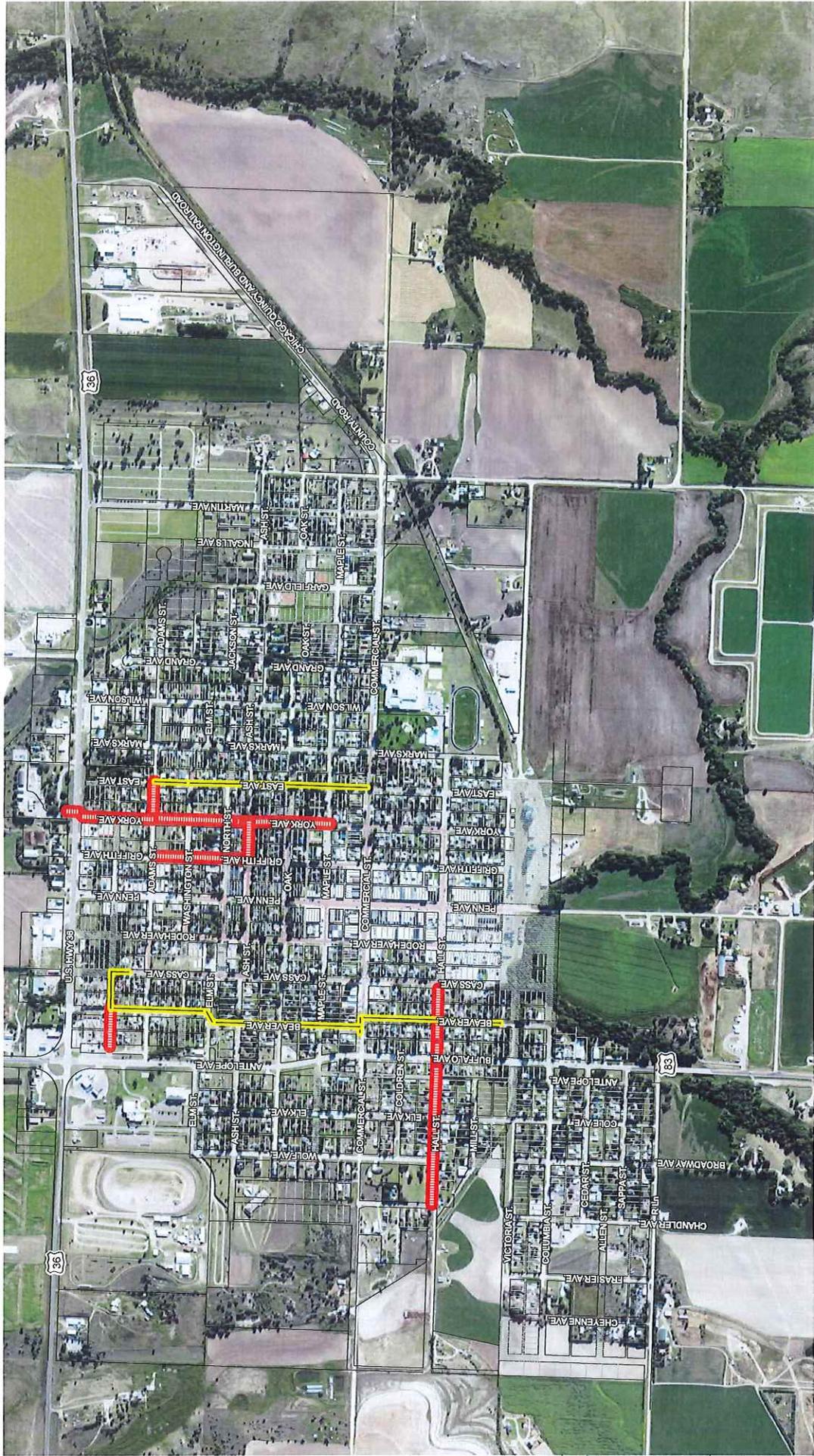
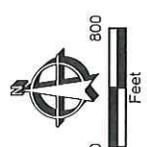


Figure 1.3
Project Location Map
 Project 245-C1-012
 Oberlin, Kansas

LEGEND

Water Mains

- Phase 1 Replacement - #19-PF-016
- Phase 2 Water Main Replacement



Prepared By:
M&A
 Miller & Associates
 CONSULTING ENGINEERS, P.C.
 Kearney, NE - (909) 234-6456

STATEMENT OF ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies with respect to the grant that:

- (1) It possesses legal authority to make a grant submission and to execute a community development and housing program.
- (2) Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the grantee to submit the final statement, all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the grantee to act in connection with the submission of the final statement and to provide such additional information as may be required.
- (3) Prior to submission of its application to Commerce, the grantee has met the citizen participation requirements, prepared its application of community development objectives and projected use of funds, and made the application available to the public, as required by Section 104(a)(2) of the Housing and Community Development Act of 1974, as amended, and implemented at 24 CFR 570.486.
- (4) It has developed its final statement (application) of projected use of funds so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight; the final statement (application) of projected use of funds may also include activities that the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.
- (5) Its chief executive officer or other officer of the grantee approved by Commerce:
 - (a) Consents to assume the status of a responsible federal official under the National Environmental Policy Act of 1969 and other provisions of federal law as specified in 24 CFR 58.1(a);
 - (b) Is authorized and consents on behalf of the grantee and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official; and
- (6) The grant will be conducted and administered in compliance with the following federal and state regulations (see Appendix A: Applicable Laws and Regulations):

- (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and implementing regulations issued at 24 CFR Part 1;
- (b) Fair Housing Amendments Act of 1988, as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing; and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services;
- (c) Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.602);
- (d) Section 3 of the Housing and Urban Development Act of 1968, as amended; and implementing regulations at 24 CFR Part 135;
- (e) Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60;
- (f) Executive Order 11063, as amended by Executive Order 12259 and implementing regulations at 24 CFR Part 107;
- (g) Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended and implementing regulations when published for effect;
- (h) The Age Discrimination Act of 1975, as amended, (Pub. L. 94-135), and implementing regulations when published for effect;
- (i) The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementing regulations at 24 CFR 570.488;
- (j) Anti-displacement and relocation plan requirements of Section 104(d) of Title I, Housing and Community Development Act of 1974, as amended;
- (k) Relocation payment requirements of Section 105(a)(11) of Title I, Housing and Community Development Act of 1974, as amended.
- (l) The labor standards requirements as set forth in 24 CFR 570.603 and HUD regulations issued to implement such requirements;
- (m) Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;

- (n) The regulations, policies, guidelines and requirements of OMB Circular Nos. A-87, A-110 and A-122 as they relate to the acceptance and use of federal funds under this federally assisted program;
 - (o) The American Disabilities Act (ADA) (P.L. 101-336: 42 U.S.C. 12101) provides disabled people access to employment, public accommodations, public services, transportation, and telecommunications;
- (7) The conflict of interest provisions of 24 CFR 570.489 apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or sub recipients which are receiving CDBG funds. None of these persons may obtain a financial interest or benefit from the activity, or have an interest or benefit from the activity, or have an interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter, and that it shall incorporate or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purpose of this certification;
 - (8) It will comply with the provisions of the Hatch Act that limits the political activity of employee;
 - (9) It will comply with the provisions of 24-CFR-200.
 - (10) It will give the state, HUD, and the Comptroller General or any authorized representative access to and the right to examine all records, books, papers, or documents related to the grant;
 - (11) It will comply with the lead-based paint requirements of 24 CFR Part 35 Subpart B issued pursuant to the Lead-Based Paint Hazard Elimination Act (42 U.S.C. 4801 et seq.).
 - (12) The local government will not attempt to recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing properties owned and occupied by low- and moderate-income persons unless: (a) CDBG funds are used to pay the proportion of such assessment that relates to non CDBG funding or; (b) the local government certifies to the state that, for the purposes of assessing properties owned and occupied by low- and moderate-income persons who are not very low-income, that the local government does not have sufficient CDBG funds to comply with the provision of (a) above.
 - (13) It accepts the terms, conditions, selection criteria, and procedures established by this program description and that it waives any right it may have to challenge the legitimacy and the propriety of these terms, conditions, criteria, and procedures in the event that its application is not selected for CDBG funding.

THE CITY/COUNTY OF OBERLIN, KANSAS

RESOLUTION NO. 712

RESOLUTION CERTIFYING LEGAL AUTHORITY
TO APPLY FOR THE 2020 KANSAS
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FROM THE KANSAS DEPARTMENT OF COMMERCE
AND AUTHORIZING THE MAYOR/COMMISSIONER
TO SIGN AND SUBMIT SUCH AN APPLICATION

WHEREAS, The City/County of Oberlin, Kansas, is a legal governmental entity as provided by the laws of the STATE OF KANSAS, and

WHEREAS, The City/County of Oberlin, Kansas, intends to submit an application for assistance from the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby certifies that the City/County of Oberlin, Kansas, is a legal governmental entity under the status of the laws of the STATE OF KANSAS and thereby has the authority to apply for assistance from the KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby authorizes the MAYOR/COMMISSIONER of Oberlin, Kansas, to act as the applicant's official representative in signing and submitting an application for the assistance to the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

THE APPLICANT hereby dedicates \$662,700 in cash funds toward this project and \$0 in force account labor for same.

APPROVED BY THE GOVERNING BODY OF THE CITY/COUNTY OF OBERLIN, KANSAS, this 1st day of August, 20 19.

APPROVED _____
MAYOR/COMMISSIONER

ATTEST _____

(SEAL)

THE CITY/COUNTY OF OBERLIN, KANSAS

CITY/COUNTY OF 713, KANSAS

RESOLUTION NO. OBERLIN

A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE OF IMPROVEMENTS TO THE OBERLIN SYSTEM TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, The City/County of Oberlin is applying for Small Cities Community Development Block Grant funds under the Water/Sewer Category, as administered by the Kansas Department of Commerce; and,

WHEREAS, The City/County of Oberlin wishes to utilize this funding for the purpose of constructing improvements to the city's/county's water system, as described in the Community Development Block Grant application submitted to the Kansas Department of Commerce; and,

WHEREAS, The City/County of Oberlin has determined that the annual operation and maintenance costs of the water system improvements are anticipated to be approximately \$717,832; and,

WHEREAS, The annual water operation budget has been determined to be adequate to fund the operation and maintenance of the watermain system,

NOW, THEREFORE, BE IT RESOLVED THAT: The Governing Body of the City/County of Oberlin, Kansas, hereby assures the Kansas Department of Commerce that sufficient funds will be provided for the continued operation and maintenance of the above described improvement; that these operation and maintenance costs will be reviewed annually; and that the budget will be adjusted, when necessary, to reflect and cover any increase in costs.

ADOPTED BY THE GOVERNING BODY OF THE CITY/COUNTY OF OBERLIN, KANSAS THIS 1st DAY OF August, 2019.

ATTEST:

MAYOR/COMMISSIONER

CITY CLERK/COUNTY CLERK

(SEAL)

(Minimum required by all applicants for funding – must be submitted with application)

**Residential Anti-displacement and Relocation Assistance Plan
under Section 104(d) of the
Housing and Community Development Act of 1974, as Amended**

The jurisdiction will replace all occupied and vacant occupiable low- and moderate-income dwelling units demolished or converted to a use other than as low- moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR Part 570.488.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the [jurisdiction] will make public and submit to the Kansas Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as Section 104(d) replacement dwelling units;
5. The source of funding and a time schedule for the provision of Section 104(d) replacement dwelling units; and
6. The basis for concluding that each Section 104 (d) replacement dwelling unit will remain a low- and moderate-income dwelling unit for at least ten years from the date of initial occupancy.

The jurisdiction will provide relocation assistance, as described in Section 570.488 to each low- and moderate-income household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the act, the jurisdiction will take the following steps to minimize the displacement of persons from their homes:

Based on initial review of project, the following occupied dwellings (by address) will be demolished with grant funds (should contain proposed demolitions):

None

As chief official of the jurisdiction, I hereby certify that the above plan was officially adopted by the jurisdiction of Oberlin on the 1st day of August, 2019.

Date: _____ Signature – Chief Elected Official: _____

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Approval No. 2510-0011 (exp. 11/30/2018)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report or an Update Report

1. Applicant/Recipient Name, Address, and Phone (include area code): City of Oberlin 1 Morgan Drive, Oberlin, KS 67749 785-475-2217	2. Social Security Number or Employer ID Number: 48-60146412
3. HUD Program Name Not Yet Funded	4. Amount of HUD Assistance Requested/Received \$600,000
5. State the name and location (street address, City and State) of the project or activity: York Avenue (maple-HWY + ash/adams), Hall St (S Waldo - Cass), Griffith Ave (Ash-Adams), Jefferson St (HWY 83-Neil)	

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3). <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No.
--	---

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. **However,** you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds
City of Oberlin, 1 Morgan Drive, Oberlin, KS 67749	Cash	\$662,700	Const, Eng, Design, ER

(Note: Use Additional pages if necessary.)

Part III Interested Parties.

You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)
Hrabe, Randall/NWKP&DC PO Box 248 Hill City, KS 67642	48-0798426	Administration	\$20,750/1.6%
Miller, Chris/Miller & Associates 1111 Central Avenue, Kearney, NE 68847	47-0659366	Design/Inspection	\$150,200/11.89%

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature: X	Date: (mm/dd/yyyy) 08/01/2019
---------------------	--------------------------------------

AGREEMENT FOR ADMINISTRATIVE CONSULTING SERVICES
OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

THIS AGREEMENT made this 1st day of August, 2019 by and between THE NORTHWEST KANSAS PLANNING AND DEVELOPMENT COMMISSION (NWKP&DC), hereinafter referred to as “ADMINISTRATIVE CONSULTANT”, and the City of Oberlin of the State of Kansas, hereinafter referred to as “City”.

Whereas, City is submitting a 2018 Small Cities Community Development Block Grant Application for the purpose of Water Main Improvements, and

Whereas, if funded, the project requires Community Development Block Grant Funds for completion;

Now, therefore, City engages the services of a state certified Administrative Consultant upon the following terms and conditions:

1. TERMINATION OF CONTRACT FOR CAUSE

If, through any cause, either party shall fail to fulfill in timely and proper manner their obligations under this Contract, or if either party shall violate any of the covenants, agreements, or stipulations of this Contract, the Parties shall thereupon have the right to terminate this Contract by giving written notice to the other of such termination and specifying the effective date thereof. This notice shall not be less than thirty days prior to the effective date. In such event, all finished or unfinished documents, studies and reports prepared by the Administrative Consultant under this Contract shall become the property of the Administrative Consultant, who shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder, in accordance with this Contract.

2. CHANGES

The City may, from time to time, request changes in the scope of the services of the Administrative Consultant to be performed hereunder. Such changes, including any increase or decrease in the amount of the Administrative Consultant’s compensation, which are mutually agreed upon by and between the City and the Administrative Consultant, shall be incorporated in written amendments to this Contract.

3. PERSONNEL

- A. The Administrative Consultant represents that he has, or will secure at his own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City.

- B. All of the services required hereunder will be performed by the Administrative Consultant or under his/her supervision and all personnel shall be fully qualified to perform such services.
- C. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the City. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.

4. SERVICES OF THE ADMINISTRATIVE CONSULTANT

Services outlined in this proposal are those necessary to effectively administer a CDBG Grant for Community Improvement. The following summary of services is not intended to limit the scope of service but is intended to illustrate the work and services to be provided by the NWKP&DC. The service is divided into eight phases which are Grant Award, Environmental Procedure, Procurement of Professional Services, Civil Rights/Procurement Policy, Financial Management, Bidding, Construction, and Close-Out.

Grant Award

- 1. Handles and furnishes any details that KDOC may require.
- 2. Provides file labels for grantees files.

Environmental Procedures

- 1. Determine and discuss with KDOC the environmental category that applies to the project.
- 2. Prepares the required Environmental Assessment Report, Categorical Exclusion, or Exemption Certificate for the project.
- 3. If an Environmental Impact Statement is required, assist the City in the securing of professional services for the report.
- 4. Sends to all required agencies the environmental information so that the environmental review can be cleared. Refers all questioned responses to the proper party.
- 5. Drafts and furnishes the City all legal notices required to meet KDOC's environmental publication requirements.
- 6. Instructs the City staff throughout the environmental review process.
- 7. Conducts with the City any public hearings that may be necessary.
- 8. Prepares for the City the Request for Release of Funds Notice.
- 9. Prepares for the City the Finding of No Significant Impact Notice.
- 10. Prepares for the City the Environmental Certification Form.
- 11. Processes all forms and mails to KDOC field representative.

Procurement of Professional Services

1. Assist the City in the procurement of architectural or engineering services if necessary.
2. Send Requests for Qualifications to Engineers or Architects, including minority bidders.
3. Answer project questions raised by professionals.
4. Attend opening and award of professional services by the City.
5. Educate local officials about the rating system and provide rating form.
6. Notify all firms of the outcome.
7. No member of the NWKP&DC staff will participate in the selection of the professional.

Civil Rights/Procurement Policy

1. Complete Civil Rights Demographics Form prior to the first Quarterly Report.
2. Prepare Notice of Fair Housing/Civil Rights Contact Person Form prior to the first Quarterly Report.
3. Assist the City in identifying the proper Civil Rights Activity to be performed by the City. NWKP&DC will not conduct this Civil Rights Activity; it is the responsibility of the City.
4. Assists the City in the development and adoption of the required local Procurement Policy, if necessary.
5. Assist the City in adopting a procedure in handling Fair Housing complaints.

Financial Management

1. Assists City in the establishment of a Financial Management System (Grant Accounting System).
2. Prepares all Requests for Funds (Drawdowns) for City action. Presents drawdowns to the City on an as-needed basis. If not presented, drawdowns will be mailed or faxed to the City for approval and signatures.
3. Prepares the Actual Cash Disbursements Reports along with Drawdown requests.
4. Prepares Quarterly Reports.
5. Reviews all payment requests including back-up invoices to assure compliance with the grant.
6. Delivers or mails all back-up invoices to the City for record retention.
7. Prepares for the City a disbursement sheet for each pay request to assist in bill payment.

Bidding

1. Will apply for and furnish Davis-Bacon wage rates for all required contracts.
2. Assists in the preparation of bid documents. Furnishes required Labor, Civil Rights, and other federal standards.
3. Reviews bid documents for federal compliance.
4. Review legal notices and monitors to assure bid procedure compliance.
5. Attends bid opening when possible to review and confirm General Contractor eligibility.
6. Reviews all contracts for compliance with CDBG standards.

Construction

1. Attends pre-construction conference and reviews Labor Standard Requirements. Prepare minutes of this conference for City's file.
2. Prepares and forwards all notices and forms to KDOC covering bids, pre-construction conference, awards, start dates, and contracts.
3. Trains and assists the appointed Labor Standards Officer. Assists officer in the maintenance of records and files.
4. Receive and review employee payroll and interview sheets. Review for Labor Standards Compliance and deliver to the City for the pertinent file.
5. Maintains constant contact with KDOC. Attends all KDOC monitoring visits and assists City with KDOC compliance letters.
6. Reports any major changes in schedule to the City.
7. Coordinates payments and schedules with engineer/architect.

Close-Out

1. Upon completion of the project, the Administrative Consultant shall complete the KDOC close-out packet.
2. Assure that a final inspection is made.
3. Assist the City in the procurement of a qualified auditing firm if necessary.
4. Prepare the Legal Notice for the Performance Public Hearing and attends the hearing.

5. RECORDS AND AUDITS

The Administrative Consultant and the City shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such records as may be deemed necessary by the City to assure proper accounting for all project funds, both Federal and non-Federal shares. These records will be made available for audit purposes to the City or any authorized representative. Following completion of the audit and the closing of the grant, the records will be returned to the City Clerk for the City's retention.

The Administrative Consultant shall assist the City in developing a Financial Management System which will meet the KDOC's standards and in particular those which will comply with Common Rule. This will include the designation of a local depository for grant funds and the establishment of the letter-of-credit fund drawdown system.

The City will be responsible for having the records audited by a Certified Public Accountant at the completion of the construction project, if required. The expense for this audit will be a responsibility of the City.

6. COMPLIANCE WITH LOCAL LAWS

The Administrative Consultant shall comply with all applicable laws, ordinances and codes of the State and local governments.

7. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Administrative Consultant agrees as follows:

- A. The Administrative Consultant will not discriminate against any employee or applicant for employment because of race, creed, sex, color, religion, age, national origin, or family status. The Administrative Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, religion, age, national origin, or family status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Administrative Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this non-discrimination clause.
- B. The Administrative Consultant will, in all solicitation or advertisements for employees placed by or on behalf of the Administrative Consultant; state all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, religion, age, national origin, or family status.
- C. The Administrative Consultant will cause the forgoing provisions to be inserted in all subcontracts for any work covered by this Contract so said provisions will be binding upon each subcontractor.
- D. The Administrative Consultant will comply with all provisions of the Davis-Bacon Act, and of the rules, regulations and relevant orders of the Secretary of Labor.

8. The Administrative Consultant will comply with Title VI of the Civil Rights Act of 1964; no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
9. The Administrative Consultant will comply with Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto (24 CFR Section 570.601).
10. The Administrative Consultant will comply with Section 504 of the Rehabilitation Act of 1973 (Pub. L. 83-112), as amended and implementing regulations when published for effect.
11. The Administrative Consultant will comply with the Age Discrimination Act of 1975, as amended, (Pub. L. 94-135), and implementing regulations when published or effect.
12. The Administrative Consultant will comply with all provisions of the Fair Housing Amendments Act of 1988, which establishes an administration enforcement mechanism, provides stiffer penalties than the present act, and expands its coverage to include handicapped persons and families with children.
13. The Administrative Consultant will comply with Executive Order 11063 as amended by Executive Order 12259 and implementing regulations as 24 CFR Part 107.
14. The Administrative Consultant will comply with the provisions of the Kansas Act Against Discrimination, and shall not discriminate against any persons in the performance of work done under this contract or not provide full and equal housing because of race, religion, color, sex, physical handicapped, national origin, ancestry, or family status. In all solicitations or advertisement to employees, the Debtor shall include the phrase, "Equal Opportunity Employer", or a similar phrase to be approved by the State Civil Rights Commission.
15. The Administrative Consultant will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended 12 U.S.C. 1701u.
16. The Administrative Consultant will comply with Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations issued at 41 CFR Chapter 60.
17. Section 912 of the Cranston-Gonzales National Affordable Housing Act of 1990, amended Section 109 (a) of the HCD Act to prohibit discrimination on the basis of religion.
18. Section 503 of Rehabilitation Act of 1973, as amended, provides for the nondiscrimination in contractor employment.

19. The Administrative Consultant will comply with Title I of the Housing and Community Development Act of 1974, as amended.

20. The Administrative Consultant will comply with Section 519, Public Law 101-144 (the 1990 HUD Appropriation Act).

21. Restriction on Lobbying Contracts over \$100,000, NWKP&DC has not paid, or agreed to pay, to any firm, organization of persons (other than a bonafide employee working solely for the NWKP&DC any fee, contribution, donation, or consideration of any kind for, or in consideration with, procuring or carrying out this agreement.

22. INTEREST OF MEMBERS OF A CITY

No members of the governing body of the City and no other officer, employee, or agent of the City, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract; and the Administrative Consultant shall take appropriate steps to insure compliance.

23. INTEREST OF AMINISTRATIVE CONSULTANT AND EMPLOYEES

The Administrative Consultant covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The Administrative Consultant further covenants that in the performance of this Contract, no person having any such interest shall be employed.

24. FEES

The City agrees to pay the Administrative Consultant a fee for the services outlined on a per item basis, to be paid with CDBG funds:

Completion of Contracts /Grant Conditions	\$4,000	20%
First Drawdown of funds for construction	\$6,000	30%
50% construction Drawdown of CDBG funds	\$5,000	25%
Prior to final close-out paperwork, when Monitoring findings are cleared.	\$3,000	15%
Close-out	\$2,000	<u>10%</u>
PROJECT COMPLETED		100%

Total Fee under this contract will not exceed \$20,750 (\$20,000 CDBG and \$750 Local for Environmental Review).

This contract is contingent upon 2020 CDBG funding and will be considered null and void if 2020 CDBG funding is not awarded,

IN WITNESS WHEREOF, the parties have signed this Agreement **August 1, 2019.**

By _____
Ladd Wendelin, Mayor

Attest: (Seal)

By _____
Sandy Rush , City Clerk

ADMINISTRATIVE CONSULTANT

By Randall J. Hrabe
Randall J. Hrabe, Executive Director

ATTACHMENT B

This Attachment is to the AGREEMENT between Miller & Associates, Consulting Engineers, P.C., 1111 Central Avenue, Kearney, NE 68847 ("ENGINEER"), and City of Oberlin, 1 Morgan Drive, Oberlin, KS 67749 ("OWNER"), for a PROJECT generally described as: *Phase II Replacement of Distribution Mains 2020*

ARTICLE 2. COMPENSATION

Compensation by OWNER to ENGINEER will be as follows:

A. LUMP SUM

For design services enumerated in ATTACHMENT A, Sections 1.1 through 1.4.2, inclusive, the lump sum fee is as follows (within the median fees required by the CDBG program):

Eighty-two Thousand Dollars (\$82,000)

B. HOURLY CONSTRUCTION PHASE SERVICES

Construction phase services, as outlined in ATTACHMENT A, Section 1.5, required and requested by the OWNER will be invoiced at an hourly fee not to exceed Sixty-eight Thousand Two Hundred Dollars (\$68,200.00) for a 5-month construction period. This hourly fee is in addition to the above outlined fee in Article 2, Part A. Should the Contractor's construction schedule require observation services beyond the contract time that is stipulated in the Agreement between the OWNER and the Contractor (which will be defined during the bidding process). Additional expenses incurred will be billed to the OWNER and may be recouped by the liquidated damage provisions delineated in the Contractor's construction contract with the OWNER.

Hourly Costs used as a basis for payment mean rates as outlined for all ENGINEER's personnel engaged directly on the Project, including, but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical and business personnel. For the purposes of this Agreement the principals of ENGINEER and their current hourly fees are:

Employee Classification	Rate
Professional Engineer	\$100.00/hour
Project Manager	\$85.00/hour
Licensed Land Surveyor	\$85.00/hour
Senior Design Technician	\$65.00/hour
Survey Crew	\$85.00/hour
Technician/Resident Project Representative	\$57.00/hour
CAD Draftsperson	\$60.00/hour
Mileage	IRS Rate

C. ADDITIONAL SERVICES

Additional Services, as outlined in ATTACHMENT A, Section 1.7, will be compensated on the basis of scheduled hourly fees and associated non-labor expenses agreed upon by the Owner.

D. RENEGOTIATION OF COMPENSATION

The fee is based on immediate authorization to proceed and timely completion of the PROJECT. If the PROJECT timing deviates from the assumed schedule for causes beyond ENGINEER'S control, ENGINEER reserves the right to request renegotiation of those portions of the lump sum affected by the time change.

This Attachment B supersedes all prior written or oral understandings of the Compensation, and may only be changed by a written amendment executed by both parties.

IN WITNESS WHEREOF, the parties execute below:

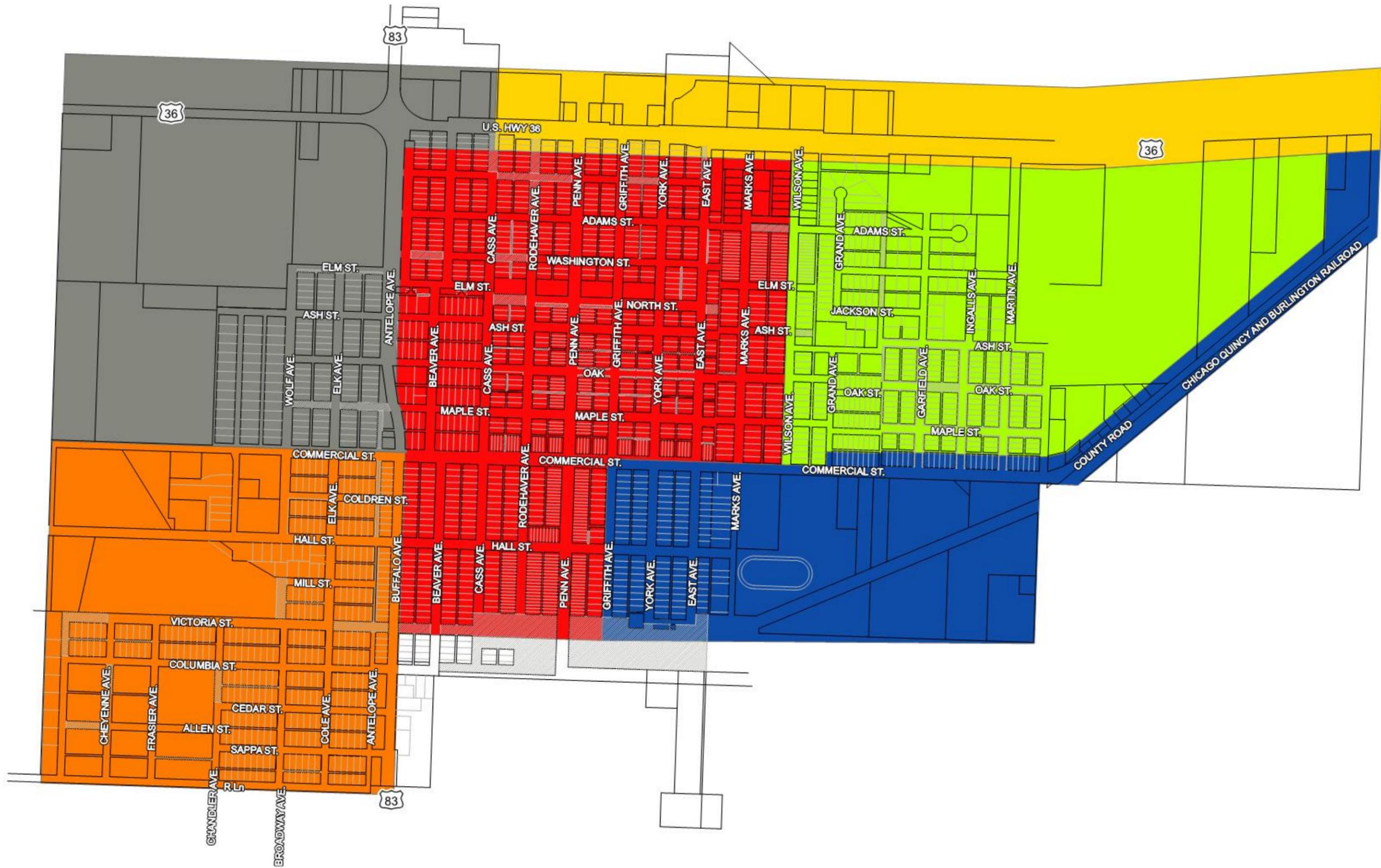
For OWNER, City of Oberlin,
dated this _____ day of _____, 20 _____,

By: _____
Name Title

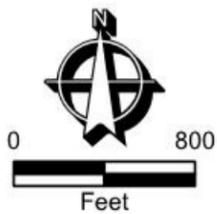
For ENGINEER, Miller & Associates, Consulting Engineers, P.C.,
dated this 18 day of JULY, 20 19,

By: Chris Amille PROJ. ENGINEER
Name Title

7/18/2019 8:38:08 AM Path: G:\Projects\245-C1-012\GIS\245-C1-012 - Fig 1.5 Approximate Year Mains Installed.mxd



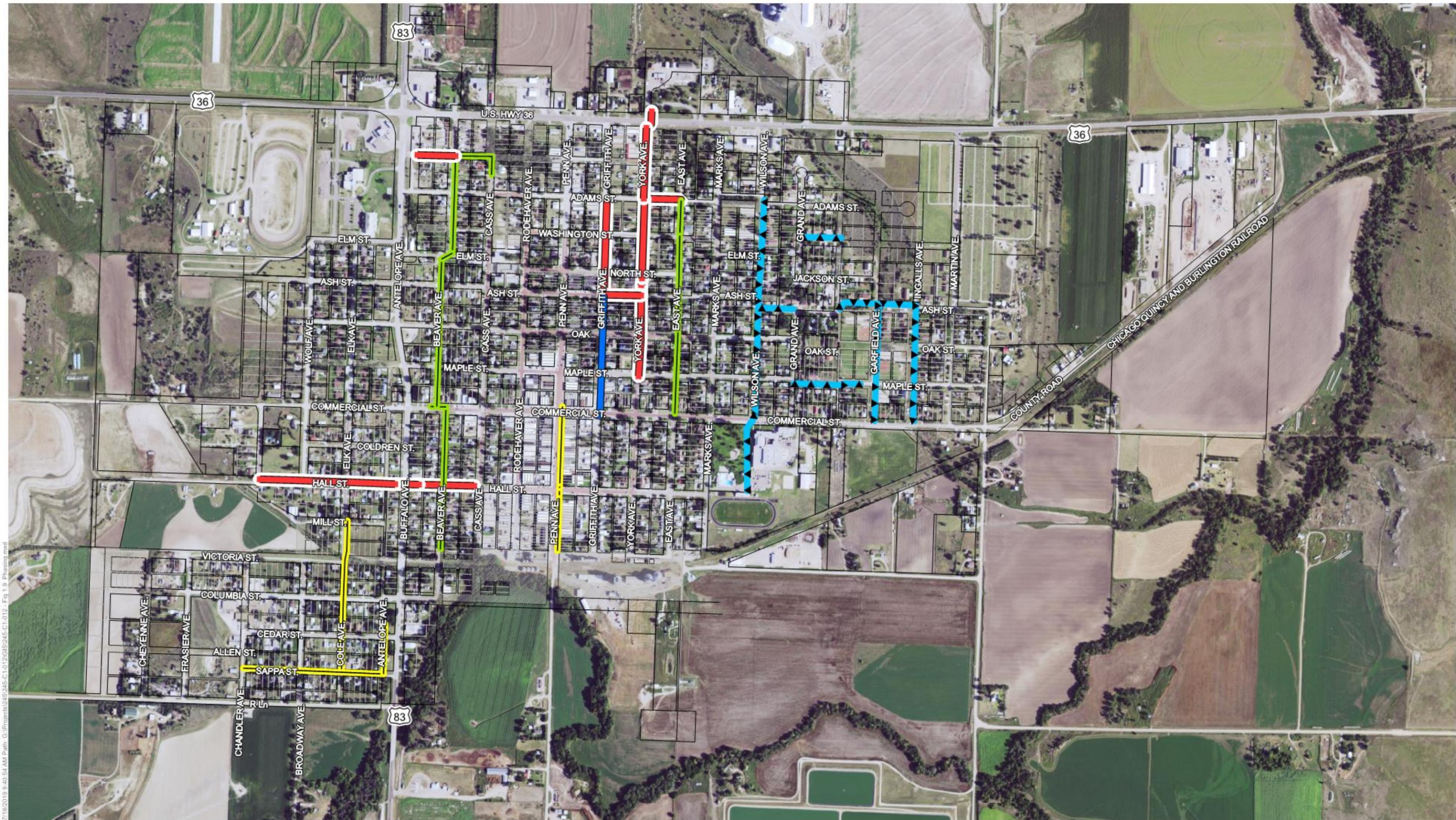
Prepared By:
MA
Miller & Associates
CONSULTING ENGINEERS, P.C.
Kearney, NE - (308) 234-6456



LEGEND

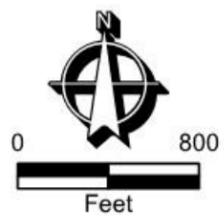
Year	Color	Year	Color
1880	Red	1980	Grey
1940	Orange	2000	Blue
1960	Yellow		
1970	Light Green		

Figure 1.5
Approximate Year Mains
Installed/Replaced
Project 245-C1-012
Oberlin, Kansas



7/18/2019 9:40:54 AM Path: G:\Projects\245-C1-012\GIS\245-C1-012_Fig 1.9 Phasing.mxd

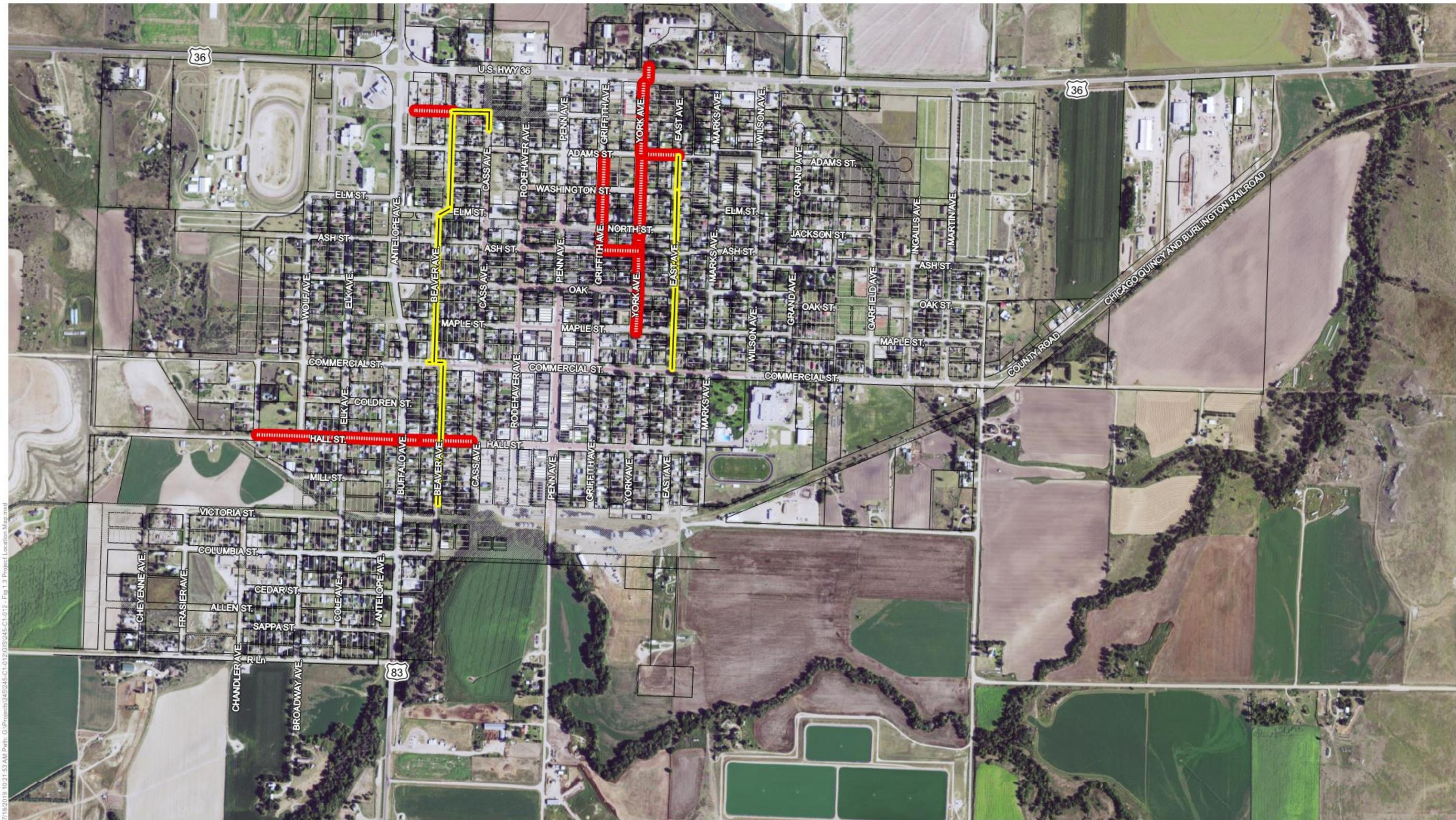
Prepared By:
MA
 Miller & Associates
 CONSULTING ENGINEERS, P.C.
 Kearney, NE - (308) 234-6456



LEGEND

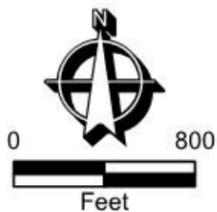
- | | |
|--|--|
| Phase (No of Blocks) | █ 2B (3 Blocks) |
| █ 1 (16.2 Blocks) | ▲▲▲ 3 (18 Blocks) |
| █ 2 (17 Blocks) | █ 4 (11.25 Blocks) |

Figure 1.9
Main Replacement Phasing
 Project 245-C1-012
 Oberlin, Kansas



7/18/2019 10:21:53 AM Path: G:\Projects\245-C1-012\GIS\245-C1-012_Fig 1.3 Project Location Map.mxd

Prepared By:
MA
 Miller & Associates
 CONSULTING ENGINEERS, P.C.
 Kearney, NE – (308) 234-6456



LEGEND

Water Mains

Phase 1 Replacement - #19-PF-016

Water Mains

Phase 2 Water Main Replacement

Figure 1.3
Project Location Map
 Project 245-C1-012
 Oberlin, Kansas

REGULAR COUNCIL MEETING – July 18, 2019 - GATEWAY- 5:00 p.m.

CALL TO ORDER – Mayor Brandon Oien called the meeting to order at 5:00 pm and all recited the Pledge of Allegiance to the Flag.

Roll Call of the Members of the City Council – Deb Lohofener, Scott Gawith, Jim Marchello, and Kristin McHugh. Majority of the Body Present.

Others Present: City Attorney Steve Hirsch, City Administrator Halley Roberson, Treasurer Steve Zodrow, Foreman David Sporn, Police Chief Brad Burmaster, Cynthia Haynes with the Oberlin Herald, Troy Haas, Ruth Miesner, Garrett McDougal, Sappa Intern Matthew Barnes, Brice Meitl, Carolyn Hackney, Rick Salem, Deb Tremblay with Options, and City Clerk Sandy Rush.

PUBLIC COMMENT – Cynthia Haynes, President of the Chamber of Commerce, asked the Council to consider looking for more money for the Economic Development Commission. She said the EDC helps the Chamber and the Chamber does not use tax dollars.

CONSENT AGENDA

Approval of minutes – for Jun 20, 2019, regular Council meeting.

Appropriation Ordinance - Payment of Bills.

Lohofener moved, second by Marchello to approve the Consent Agenda. **Motion carried.**

ADMINISTRATORS REPORT

Next council meeting will be August 1, 2019.

NEW BUSINESS

Options 2020 Budget Appropriation Request – A presentation and request of \$1000 for the 2020 budget by Deb Tremblay with Options were made. A new building in Colby will increase services with the possibility of housing four families in need of a “safe place” and give them a choice of Hays or Colby. Also, to help with trafficking, classes for bar members will be offered on what behavior to watch for. Notices will then be placed on bars as a “Safe Place.” Ms. Tremblay said Options works closely with Western Child Advocacy. Whereas Western Child Advocacy works with children, Options works with families and is available at all times. Lohofener moved, second by McHugh to approve \$1000 for 2020 Budget. **Motion carried.**

CMB Approval and Fireworks Display for United Rebel – Rick Salem with United Rebel requested the council to consider allowing Class C fireworks during the Bob Salem Memorial sprint car races to be held August 16th and 17th. After a discussion, the council asked City Attorney Hirsch to draft a new fireworks ordinance to permit fireworks for special community events. Also, he is requesting a CMB license to sell beer at the races. Lohofener moved, second by Marchello to approve the CMB license contingent upon County Commissioners approval. **Motion carried.**

OLD BUSINESS

KIAC Application – Marchello moved, second by Gawith to approve signing the application for funding for phase 2 of the proposed waterline improvements. If awarded, the estimated total cost is \$1,262,200. Grant needed is \$600,000, and the local city match would be \$662,000. **Motion carried.**

Budget Options –City Treasurer Steve Zodrow presented three proposals for the council to discuss. Mayor Oien expressed his opinion saying he thought the city needed to trim the budget by cutting back on spending. Zodrow agreed with Oien in that this budget does place a decline in cash reserves and that the City would not be able to sustain this level of spending in the future. At some point, some of the capital projects will have to “take a break” in order for cash to build up again, he said. It was mentioned some projects will naturally not happen again reducing spending and time requirements like those of CDBG will dictate a break in projects.

- Revenue from the sales tax from the pool was discussed. Zodrow commented the bonds are being paid off sooner than the scheduled due dates and all pool bonds should be retired by December 2023, five years earlier than the scheduled debt obligation.
- A fifth police officer and the fifth car were discussed. Chief Brad Burmaster said a fifth officer would help with retention as well as improved coverage for Oberlin. a car since they are the officer's office is a retention tool as well as helping to keep milage down for the high trade-in values the City has been getting. Additionally, improved retention will reduce the cost the City pays for sending new officers to the Police Academy. He said they would look for grants to fund cameras and other police supplies.
- Budget C eliminated the added street worker and the electric journeyman, budgeted for the lease-purchase of a street sweeper and two bobcats with attachments.

Marchello moved, second by Lohofener to accept Budget C, upon further discussion, Marchello moved, second by Lohofener to amend the original motion to add a street worker, Lohofener & Marchello voted yes, Gawith no, McHugh abstained stating she did not feel she understood the process enough yet. After checking the rules, Hirsch said it wasn't clear but thought the mayor could vote on a budget issue since he was a part of the governing body. Mayor Oien voted no. The motion died due to a tie. Upon further discussion, Gawith moved, second by Marchello to approve Budget C as presented to be published. Gawith, Marchello, and Lohofener voted yes, and McHugh abstained. **Motion carried.**

REPORTS OF OTHER OFFICERS, BOARDS AND COMMITTEES

- Mayors Report – Mayor Brandon Oien commented the street project looked great. He said the council is responsible for being fiscally responsible with public money.
- Public Works Department – Foreman Sporn reported receiving a letter from KDHE after inspecting the power plant and identifying noncompliance with air regulations. He said an oil change or oil analysis is to be conducted every 500 hours of operation or annually. He was unaware of the compliance issue and plans on conducting oil sample analysis in the future. Sporn told the council the City's Water Conservation Plan has not gone into effect as demand for one day is not in excess of 750,000 gallons per day yet.
- Police Report – Chief Burmaster June 2019 Police Report
- Board Reports – EDC Jun19 Financials, EDC Jun19 Minutes, EDC Jul19 Agenda

ADJOURNMENT

At 7:50 PM Gawith moved, second by Marchello to adjourn. **Motion carried.**

Sandy Rush, City Clerk

Brandon Oien, Mayor

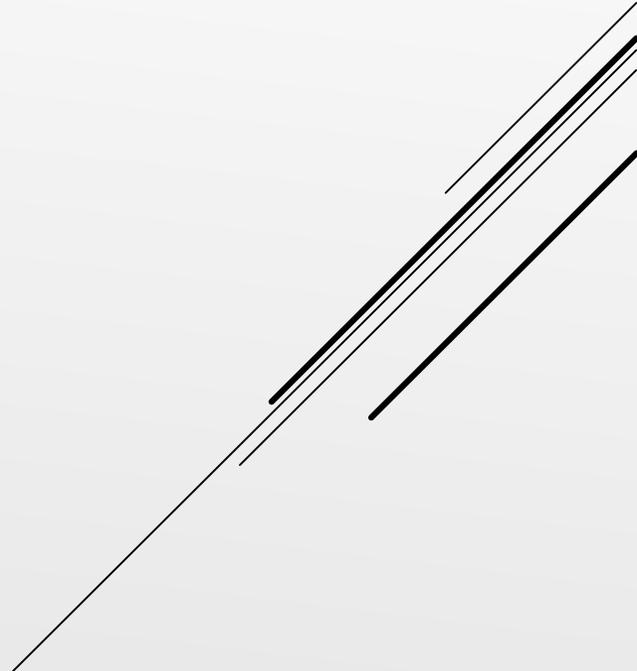
SAPPA PARK UPDATE

- ▶ Strategic Doing Meeting Held on July 25th
 - ▶ Approximately 30 attended
 - ▶ Broken down into 3 teams
 - ▶ General Park
 - ▶ Shelter House Renovations
 - ▶ New Entry Sign and Benches
 - ▶ Teams started right away with a large group going to the park last Sunday to begin cleanup
 - ▶ Representatives of the Dane Hansen Foundation attended the meeting



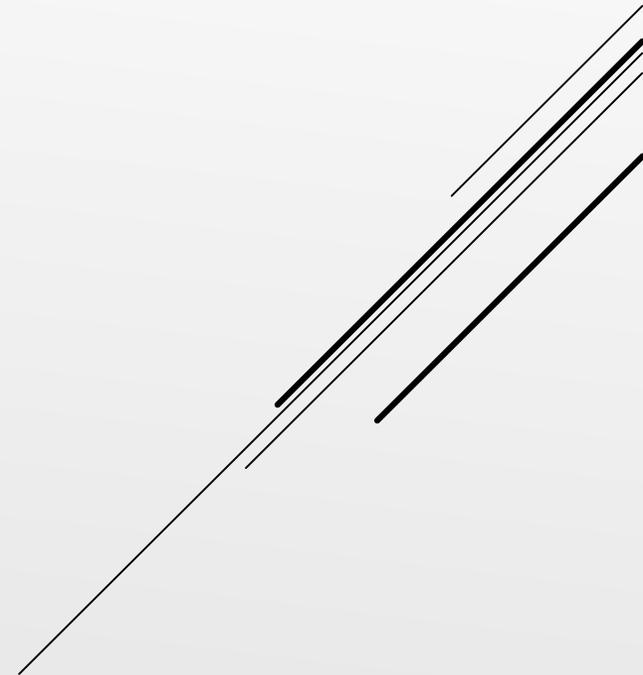
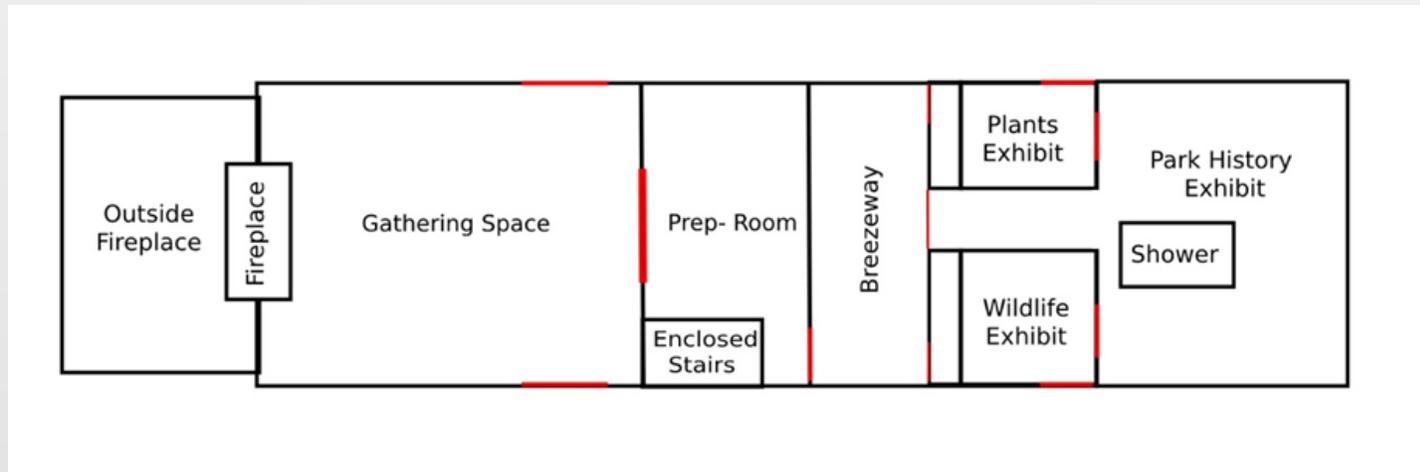
GENERAL PARK GROUP

- ▶ Trim trees/cut down dead one
- ▶ Adding Basketball Goals to existing court
- ▶ Clearing trails and repairing bridges
- ▶ Painting fencing
- ▶ Reconfiguring Disc Golf Course



SHELTER HOUSE GROUP

- ▶ Paint Inside and Out
- ▶ Window Repairs
- ▶ Roof Repairs
- ▶ New History and Park Exhibit
- ▶ Cleaning and “Remodeling” of Lower Fireplace Room



ENTRY SIGN AND BENCHES GROUP

- ▶ Should complement the park and Shelter House
- ▶ Use same stone from the Shelter House for the base of the new sign
- ▶ Relocate/remove Last Indian Raid sign
- ▶ Benches placed throughout the park
 - ▶ Trails
 - ▶ Playground
 - ▶ Lower Fireplace Room



Gateway
Oberlin Kansas



GATEWAY EVENTS

- **Dinner with Elvis, Johnny Cash and Roy Orbison 10/18**
- **Unspoken Tour 11/10**
- **Tri State Cattle University 12/3-12/4**
- **Celtic Yuletide 12/7**



AMENDMENT NO. 2

to

AGREEMENT FOR CONSULTING SERVICES

July 19, 2019

City of Oberlin
1 Morgan Drive
Oberlin, KS 67749

Re: AMENDMENT TO CONSULTANT AGREEMENT
OBERLIN MUNICIPAL AIRPORT
Airport Improvement Program (AIP) Project No. 3-20-0061-10
OA Project No. 014-2588

This amendment will revise the Agreement executed on November 24, 2014 and amended on November 28, 2017 by adding the following AGIS Phase and amending Section 6 (Fees and Charges) as described below.

AGIS SURVEY PHASE

Survey for Instrument Approach Procedure (IAP) per FAA AC 150/5300-16A, 17C, & 18B. The survey will be completed by Woolpert (subconsultant) and their services are listed in the attached Exhibit E-1.

Provide project management and coordinate with the airport, subconsultant, and FAA to provide information on developments and decisions that are made concerning the project. Develop project formulation and AGIS survey SOW (Scope of Work). Prepare project limits, drawings and airport data prior to survey. Provide assistance with AGIS website entries, as needed. Assist with FAA documentation. Revise Project Close Out Report, if needed. Prepare FAA Invoice Summary for the DELPHI system and annual SF-271 and SF-425 forms.

SECTION 6: FEES AND CHARGES

AGIS Phase. Payment for the items included in the AGIS Phase, shall be the lump sum of \$82,000, shown on Exhibit E, attached and made a part hereto. Payment shall be due monthly based on the percentage of work completed.

If this amendment is satisfactory, please sign in the space provided. Keep one copy and return two copies to Olsson.

OLSSON Inc.

By _____
Attest

By _____
Program Leader

Date _____

CITY OF OBERLIN

By _____
Attest

By _____
City Administrator

Date _____

EXHIBIT E

**AGIS PHASE SERVICES
Oberlin Municipal 3-20-0061-10**

1.	<u>Direct Salary Costs</u>	<u>Original Hours</u>	<u>Direct Salary Rate/Hour</u>	<u>Total Costs (\$)</u>
	<u>Title</u>			
	Team Leader	2.0	\$73.58	\$147.16
	Sr. Project Engineer	0.0	\$60.79	\$0.00
	Project Engineer	8.0	\$52.78	\$422.24
	Elec. or Mech. Engineer	0.0	\$68.64	\$0.00
	Assistant Engineer	8.0	\$36.40	\$291.20
	Registered Surveyor	0.0	\$41.08	\$0.00
	Sr. Technician	40.0	\$29.02	\$1,160.64
	Assoc. Technician	40.0	\$27.35	\$1,094.08
	Asst. Technician	0.0	\$26.00	\$0.00
	Clerical	8.0	\$24.23	<u>\$193.86</u>
	Total Direct Salary Costs:			\$3,309.18
2.	<u>Labor and General & Administrative Overhead</u>			
	Percentage of Direct Salary Costs*	176.84%		\$5,851.95
3.	<u>Direct Nonsalary Expenses</u>			
	Travel			\$0.00
	Meals & Motel			\$0.00
	Copies & Prints			\$0.00
	Testing, Supplies, Phone, Misc.			\$0.00
	Total Expenses:			<u>\$0.00</u>
4.	Subtotal of Items 1, 2 & 3			\$9,161.12
5.	Fixed Fee: 15% of Items 1 & 2			\$1,374.17
6.	Subcontract costs			\$71,450.00
7.	Not-to-Exceed Total (Items 4 through 7)			\$81,985.29
	Rounded:			\$82,000.00

Item 2, the consultant should submit a statement of auditable overhead expenses, certified by the consultant's auditor, the sponsor's or, the state's auditor, or a Federal government auditor.

SCOPE OF SERVICES – AERONAUTICAL SURVEY TECHNICAL APPROACH FOR SURVEY AT OBERLIN MUNICIPAL AIRPORT(OIN) IN OBERLIN, KS

Woolpert has been providing professional surveying services since 1911 and GPS services since 1987 and is consider an innovator in geospatial related technologies such as aerial photography/feature extraction, Information Technology, Geographic Information Systems (GIS), and Surveying/Global Positioning Systems (GPS). Woolpert is a pacesetter in these fields that is well recognized as a company that can perform and respond to the needs of their clients. With a pool of over 700 professional and technical personnel, Woolpert will provide the necessary resources to complete the tasks for successful airport procedure development.

The survey information collected during this project will be utilized to assist in the development of RVG approach and departure procedures for runway 17/35 at the Oberlin Municipal Airport. For this process to be completed without difficulty, Woolpert understands the necessity for completing a survey that meets the current specifications and accuracy requirements outlined in the reference materials.

Woolpert understands that OIN is requesting data to support an Airspace Analysis for instrument approach and departure procedures into runway approaches 17/35. Runway 12/30 is a turf runway which will be surveyed for airport reference point calculation. The FAA requires aeronautical survey and mapping services that meets the standards outlined in the **FAA Advisory Circulars 150/5300-16A, -17C and -18B**, with further guidance from the FAA Central Region (ACE), and the Office of Airports Safety and Standards (AAS) in Washington, D.C. The survey requirements will be completed for:

- Instrument Procedure Development – 18b RVG approach for runway 17/35 at Oberlin Municipal Airport. Runway 12/30 is a turf runway which will be surveyed for airport reference point calculation.

Woolpert will provide the deliverables required as identified in Table 2-1 of AC-18B. See Appendix A for the required tasks for the survey type.

Survey Specifications and Standards

The FAA requires the use of the survey specifications and standards published as Advisory Circulars for all survey and relevant airport safety critical data. The specifications define the geodetic control, aerial imagery, survey, and data delivery requirements to the FAA for successful procedure development. The following Advisory Circulars will be used throughout the survey process:

- ➔ Federal Aviation Administration. *Advisory Circular: General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey.* AC No. 150/5300-16A. Washington: February 13, 2006. **Herein referred to as AC-16A.**
- ➔ Federal Aviation Administration. *Advisory Circular: Standards for Using Remote Sensing Technologies in Airport Surveys.* AC No. 150/5300-17C. Washington: September 30, 2011. **Herein referred to as AC-17C.**

- FAA: AC 150/5300-18B - General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards. Washington, DC: February 24, 2014. **Herein referred to as AC-18B Change 1 or -18B.**

Project Specifications and Deliverables

Table 1 defines the survey specifications required for this survey. The type of obstruction identification surfaces are outlined for each runway approach.

Table 1: Survey Specification Breakdown		
Survey Locations	Survey Specifications Required	Comments
Runway 17/35	Vertically Guided Approach Surface (VGAS)	Approach surface extending 20,000 feet from end of the VGRPS.
Additional Surfaces	Vertically Guided Runway Primary Surface (VGRPS)	1,000-foot-wide rectangular surface longitudinally centered on the runway centerline.
	Vertically Guided Primary Connection Surface (VGPCS)	Connection between the VGRPS and the VGATS.
	Vertically Guided Protection Surface (VGPS)	A trapezoidal surface sloping at 62.5:1 beginning at the threshold extending outward 6,000 feet.
	Vertically Guided Approach Transitional Surface (VGATS)	Surface aligned with VGPCS and sloping upward toward the VGHS.
	Vertically Guided Horizontal Surface (VGHS)	Horizontal plane established 150 feet above the airport elevation for a distance of 10,000 feet.
	Vertically Guided Conical Surface (VGCS)	Sloping surface extending upward and outward from the VGHS for a distance of 7,000 feet.

Table 2 provides a breakdown of the deliverable requirements defined in the Advisory Circulars and the scope of this project. The National Geodetic Survey (NGS) will receive copies of deliverables for validation of the survey. Due to the staggered deliveries required they have been placed in order and the triggers for each are identified.

Table 2: Required Deliverables		
Deliverable	Initiation Information	Comments
Statement of Work	Describes what work is to be performed for AGIS	Delivered to the FAA GIS system via the web portal.
Survey Work and Quality Control Plan	Official Notice to Proceed, or Execution of contract	Defines survey and project operation details and quality control practices. Delivered to the FAA GIS system via the web portal.

Imagery Acquisition Plan	Official Notice to Proceed, or Execution of contract	Defines technical aspects for acquisition of the stereo aerial photography. Delivered to the FAA GIS system via the web portal.
Aerial Photograph Report	Completion of Aerial Triangulation	Required for the NGS to use during the validation of the survey data submitted to the FAA via external hard drive.
Airport Survey Digital Data File	Completion of Airside Survey and Imagery Analysis	AutoCAD data file delivered to OIN for review.
Final Surveyors Report	OIN approval of digital data file contents.	The report is a compilation of project summary and digital data collected during the survey project. Delivered to FAA GIS system via the web portal.
Digital Data Delivery	OIN approval of digital data file contents.	The survey data collected during the survey project will be formatted to allow the data to be digested directly into the FAA's Airport GIS system via the web portal. Submitted simultaneous to Final Surveyor Report.

Survey Requirements

Datum Reference

The surveys will be based on the North American Datum of 1983, 2011 adjustment at epoch 2010.0 (NAD83(2011)). Elevations are referenced to the North American Vertical Datum of 1988 (NAVD88). Geoid heights will come from the NGS GEOID12B model. Grid coordinates will be reported in KS-N zone (1501) in units of U.S. Survey Foot.

Preparations and Communications

Prior to and throughout the survey project, the Woolpert team will effectively communicate with appropriate airport officials to established safety, communication, airside restrictions and future airfield construction activity considerations. Woolpert will conduct interviews with key airport staff at the start of the field activities to solidify items to be considered throughout the survey project. Interviews with the airport manager, engineering staff, and maintenance personnel will be conducted.

Safety Considerations

Woolpert anticipates that additional site safety and coordination training may take place prior to the start of field activities. We will also use clearly identified company vehicles with integrated safety lighting to move safely about the airfield. All survey vehicles located on the airfield will be outfitted with two-way, air-band radios because communication with the air traffic is critical to guarantee safety.

Summary of Survey Activities

- **Geodetic Control:** The necessary geodetic control stations will be defined on the airport to be used for the duration of the project. The control used will be directly tied to the National Spatial Reference System (NSRS) by use of the Continually Operating Reference System (CORS) and local vertical benchmarks.
- **Aerial Photography:** Aerial imagery is required by both the NGS specifications and internally within Woolpert for both Quality Control (QC) purposes and efficient obstruction analysis. The Woolpert photogrammetry team will develop a flight plan, coordinate the acquisition of the photography, process and analyze the imagery.
- **Aeronautical Survey:** Obstruction and airside surveys will be completed that encompass surfaces and procedures defined by the FAA in AC-18B. The survey will be completed utilizing multiple types of survey techniques for performing runway, NAVAID, control and obstruction observations. Once complete, the deliverable items listed above will be produced and delivered to the client.

Survey Task A: Geodetic Control Survey

As part of our initial research for Primary and/or Secondary Airport Control Stations (PACS/SACS), we reviewed the National Spatial Reference System (NSRS) database for evidence of existing geodetic control on the airfields. OIN does not possess geodetic control marks published as PACS and SACS. Woolpert will create Temporary Survey Marks (TSM) in accordance with AC-16A to provide a temporary tie to the NSRS.

Survey Task B: Aerial Photography Control and Acquisition

Photogrammetric Control Surveys

All ground control shall be determined for optimum location, quality, and accuracy for controlling the aero-triangulation solution. Woolpert will determine the horizontal and vertical positions of each photo control point using Static and/or RTK GPS techniques. The control positions will be determined with direct ties to the TSM's at OIN. After reviewing and identifying the required approach and obstruction surfaces for OIN, Woolpert photogrammetrists will build a flight layout based on the specifications outlined in the source materials.

Aerial Photography Acquisition and Geo-Referencing

The capture of aerial photography will be completed once the ground control stations are set, or the decision is made to utilize photo identifiable (PID) locations, and the tree canopies are in full bloom, providing full 'leaf-on' conditions. The photography flight crew will collect the imagery as defined in the flight layout, encompassing the critical areas of the obstruction identification surfaces. Woolpert will collect imagery that will meet the specifications outlined in AC-17C. Woolpert will use a large format digital sensor to ensure quality high-resolution imagery, producing high contrast out. The imagery collected will be at a 6-inch GSD and will be edited and tested to ensure it meets the specifications in AC-17C before being geo-referenced. Extents of the 6" GSD extents are defined by the 18-B airport airspace analysis surfaces see Exhibit A.

After the acquisition and post processing of the aforementioned aerial photography, the images will be checked for completeness, cleanliness, and image quality at the workstation and will conform to Intel TIFF (continuous tone raster graphics/non-compressed) file format. The resulting ground resolution of the images will be 6” in size. The digital images will be geo-referenced (aerial triangulated) in digital format to fix the imagery to real-world coordinates by utilizing the previously established ground control features or targets. Once the imagery is geo-referenced, the stereo models produced will be utilized for obstruction analysis. In the instance the imagery does not meet the standards required in AC-17C, Woolpert will propose a plan for collection of new imagery that does meet the standards.

Task C: Runway Surveys

Profile Surveys

Woolpert will perform an RTK GPS survey measuring the center profile survey and reduced to provided points every 50 feet along the centerline of the runway. This is not a Certified Part 139 airfield; therefore additional profiles will not be collected at 10-foot offsets right and left at 10 foot intervals. The RTK base station will be set-up on the TSM’s for conducting the profile survey. As a measure of quality control, the field team will make periodic RTK observation checks into either of the other two airport control stations. The profile survey will be conducted by performing two independent RTK GPS surveys, and then combined to produce the final alignment. The profile survey and deliverables will be conducted as accordance to AC-18B.

Critical Point Surveys

If an existing runway endpoint monument does not already exist at each runway end, displaced threshold, and stop-way point, a survey nail and washer, pre-stamped with the letters ‘WOOLPERT 2018’ will be set to aid in future identification. A field recovery sketch and five digital photographs as required by AC-18B will be developed for each runway end, displaced threshold, and stop-way.

Woolpert will determine runway lengths from the positions of the runway end points using NGS’ INVERSE3D software. Runway lengths will be computed while at the airport and will also be compared to the lengths published in the airport facility directory. If the computed length, rounded to the nearest foot, differs from the published length by more than a foot, Woolpert will contact the airport for further information on the reasons for the difference. If the lengths are consistent with the published length, no additional information will be required.

Task D: Obstruction Survey and Analysis

Woolpert will utilize a combination of photogrammetric and ground survey measurements to concisely compile the obstruction information. The surfaces that will be analyzed and reported against are found in Table 1 of this proposal.

Photogrammetric Surveys

Woolpert will utilize the ClearFlite software developed by BAE for dual purposes. One, to measure and record obstructions, and two, to quality control any obstruction analysis completed via ground survey. The triangulated stereo models generated from the imagery are inspected for features (points, lines and

polygons) that penetrate the required surfaces. ClearFlite software is designed specifically for obstruction surface analysis and measurement, with the accuracy of measurements dependent on scale of photography and ground control measurements.

Ground Surveys

Woolpert will utilize a variety of survey techniques for acquisition of features that are suspected of penetrating the obstruction identification surfaces. Direct measurement (angle and distance), triangulation (angles from multiple locations) or RTK-GPS survey operations are among the most commonly used. Field measurements will be tied directly to the TSMs at OIN. The field surveyors will be armed with a digital terrain model of the obstruction surfaces loaded in the data collection system that will allow for real-time analysis of features.

Obstruction Data Analysis

The obstruction data collected from the ground and photogrammetric surveys will be analyzed simultaneously in a 3D AutoCAD environment. The surfaces, points, lines and polygons collected will be inserted into AutoCAD and inspected to calculate and attribute the penetrations of the OIS. The obstructions will be inserted in the final deliverable to the FAA. Obstructions will be analyzed and delivered based on the as-built runway positions.

Task E: Navigation Aids (NAVAIDS) Inventory

Woolpert will identify and survey all electronic and visual NAVAIDS associated to the airport that are required in AC-18B. Woolpert will utilize airport officials for assistance in identifying specific information about OIN's NAVAID systems. Assistance from the Airport and FAA will be vital in identifying any additional NAVAIDS that have been recently constructed, planned construction or relocation. This assistance will be particularly important in identifying NAVAIDS located off the airport property or somehow unique.

Woolpert will determine the horizontal and/or vertical positions of each NAVAID using conventional total station surveys, RTK GPS, Static GPS, or a combination thereof. The type of survey technique will be determined by multiple considerations. These considerations are if particular NAVAIDS radio waves interfere with the GPS frequencies, location of NAVAID, and physical attributes of NAVAID structure.

Task F: Progress Reporting and Final Project Completion Report

Progress Reporting

The Woolpert project manager will be responsible for providing the airport a monthly progress report via email to effectively convey the team's progress throughout the project. Each progress report will contain progress updates and significant issues with the project including any deviations from the planned schedule.

Survey Reports

Woolpert will deliver the data files and reports defined in AC 150/5300-16A, 17C, and 18B. The AC's require that a geodetic control report is to be sent to the NGS if new control is to be published, an aerial imagery report is to be sent to the NGS for use in validation, and a final project completion report.

The final project completion report is an integral portion of the airport survey. The report is designed to convey all necessary survey information for the successful completion of approach/departure procedure development. The report will include a complete synopsis of each of the survey tasks listed above, the surveyor summary, runway/stopway specific surveys, NAVAIDs survey, obstruction survey, and control information.

Digital Survey Data File Delivery

Woolpert will develop a digital file deliverable in the appropriate format to be uploaded to the Airports GIS (<https://airports-gis.faa.gov/airportsgis/>). AC-18B outlines the requirements the FAA Feature Dictionary digital deliverable must follow. The data packet delivered will be in AutoCAD delivery file format. The digital deliverable will be delivered through the FAA Airports GIS web portal and will also be provided to the airport. The data file will contain the critical items identified in Table 2-1 in AC-18B.

Task G: Development of Ortho Photography

Requirements and Options

AC-17C requires the delivery of orthophotography for the area that stereo aerial photography is collected for completion of the airport airspace analysis. The pixel resolution of the orthos will be a minimum of 1-foot, dependent on the source. Woolpert is prepared to develop new orthophotography from the aerial photography collected in accordance with AC-17C; however, alternative sources may be available through the State-wide Ortho Photography Program, or recently acquired County-wide projects. Woolpert will attempt to retrieve existing orthoimagery that meets the specifications defined in AC-17C. A cost estimate option has been provided as a 'worst case' scenario where a new Digital Elevation Model (DEM) is not available from an existing source (State-wide, County-wide, United States Geological Survey, etc.) and new orthophotography will need to be developed. If Woolpert is required to develop new orthophotography, the pixel resolution will be ½-foot for the area defined in Exhibit A.

Image Rectification. The DTM will be used in conjunction with a digital photogrammetric workstation. ImageStation Ortho Pro (ISOP) software enables the technician to use an input image and a terrain modeler grid file to create a digital orthophoto. Woolpert will use the center portion of each image to minimize the effects of relief displacement (building lean).

Interactive Image Mosaicing. All images will be merged to help eliminate mismatches between tiles in brightness and tonal quality and to ensure that radically displaced features, such as buildings, are not distorted when ortho tiles are edge-matched. Care will be taken to ensure tonal matching and featuring between images at technician-defined positions. Tiles will then be clipped from the mosaiced image.

Final Image Quality Check. Each digital orthophoto image will be checked to ensure proper and consistent tone, density, contrast, and brightness. Also, each image will be checked on the screen at the appropriate output scale for image defects such as scratches or other blemishes.

Sheet Layout. The orthophoto tiling format will follow a modular layout, covering by orthophotography the defined mapping limits. The tiles will be clipped to eliminate overlap between adjacent tiles.

Data Delivery. The final digital orthophoto image tiles will be furnished in 24-bit, color, in TIFF. The data will include appropriate information for geo-referencing. Sample digital image files will be provided for review and approval before delivery.

MrSID Data Sets

The MrSID Image will be Compression 1:20 and will be made and delivered after approval of final delivery of the Orthophotography.

APPENDIX A – AC-18B, TABLE 2-1 TASKS

Intended End Use of the Data ➤	AC Reference	Instrument Procedure Development
Required Tasks ▼		
Provide a Survey and Quality Control Plan	150/5300-16/17/18	•
Establish or validate Airport Geodetic Control	150/5300-16	•
Perform, document and report the tie to National Spatial Reference System (NSRS)	150/5300-16	•
Survey runway end(s)/threshold(s)	150/5300-18	•
Monument runway end(s)/threshold(s)	150/5300-18	•
Document runway end(s)/threshold location(s)	150/5300-18	•
Identify and survey any displaced threshold(s)	150/5300-18	•
Monument displaced threshold(s)	150/5300-18	•
Document displaced threshold(s) location	150/5300-18	•
Determine or validate runway length	150/5300-18	•
Determine or validate runway width	150/5300-18	•
Determine runway profile using 50 foot stations	150/5300-18	•
Determine runway profile using 10 foot stations	150/5300-18	•
Determine the touchdown zone elevation (TDZE)	150/5300-18	•
Determine and document the horizontal extents of any Stopways	150/5300-18	N/A
Determine any Stopway profiles	150/5300-18	N/A
Survey clearway to determine objects penetrating the slope	150/5300-18	N/A
Determine runway true azimuth	150/5300-18	•
Determine or validate and document the position of navigational aids	150/5300-18	•
Determine or validate and document the position of runway abeam points of navigational aids	150/5300-18	•
Perform or validate and document an airport airspace analysis	150/5300-18	•
Collect and document helicopter touchdown lift off area (TLOF)	150/5300-18	N/A
Collect and document helicopter final approach and takeoff area (FATO)	150/5300-18	N/A
Perform or validate a topographic survey	150/5300-18	N/A
Document features requiring digital photographs	150/5300-18	•
Document features requiring sketches	150/5300-18	•
Collect imagery	150/5300-17	•
Provide a final Project Report	150/5300-16/18	•

• = Required Task

APPENDIX B – ADDITIONAL REFERENCES UTILIZED

- *AC 150/5300-16A* “General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control and Submission to the National Geodetic Survey.”
- *AC 150/5300-17C* “Standards for Using Remote Sensing Technologies in Airport Surveys.”
- *AC 150-5300-18B* “General Guidance and Specifications for Submission of Aeronautical Surveys to NGS: Field Data Collection and Geographic Information System (GIS) Standards.”
- National Geodetic Survey. *Runway End, Stopway End, and Displaced Threshold Identification for Surveyors*. 1st ed. Washington: January 1998.
- Federal Aviation Administration. *Advisory Circular: Standards for Airport Markings (Change 1 to Advisory Circular 150/5340-1H)*. AC # 150/5340-1H. Washington: December 2000.
- Federal Aviation Administration. *Advisory Circular: Ground Vehicle Operations on Airports*. AC # 150/5210-20. Washington: June 2002
- Federal Aviation Administration. *Advisory Circular: Standards for Airport Sign Systems*. AC # 150/5340-18C. Washington: July 1991.
- *Directory of Common Aviation Acronyms*. Carter & Burgess, 2003.
- Woolpert LLP. *Navigational Aids: Images of ILS Facilities and Other Surveyed Features* by NGS. June 2003.
- National Geodetic Survey. *Requirements for Digital Photographs of Survey Control*. Version 10. Washington: January 2002. Herein referred to as Digital Photo Requirements.

Appendix C – Cost Estimate

Aeronautical Survey – Lump Sum Fee

• AGIS plans, and flight planning	Statement of Work, SW/QC Plan, IA Plan, Aerial Layout, Recon	\$3,722.00
• Aerial Acquisition	Mobilization, aerial acquisition, post processing, QA/QC 17C Compliance	\$12,300.00
• Aeronautical Survey	Airport interview, TSMs, Runway Profiles/off sets, Field Survey Obstruction, Ground Control, NAVIDS, Mobilization	\$21,701.00
• Photogrammetry	Aerial triangulation, 18b Stereo Obstruction Analysis, Cartography, DEM and Ortho Generation	\$19,620.00
• AGIS reports, deliverables	Image acquisition and final reports, AGIS CAD finishing, QA/QC, AGIS submittal	\$14,107.00
Total Fee- Aeronautical Survey: AGIS 18b VGA Survey for 2 runway ends; turf runway ground survey.		\$71,450.00

This estimate will remain in effect for ninety (90) days from the posted date (07/17/2019). Woolpert labor and expense rates reflect 2019 rates only.

Appendix D – 18b Features to be collected if present

Safety Critical				
	Ac 150/5300- 18b Section Number	Features	On Airport	Off Airport
1	5.8.	AirportControlPoints	X	
2	5.8.9.	CoordinateGridArea	X	
3	5.4.19.	MarkingArea (Runway only)	X	
4	5.4.20.	MarkingLine (Runway only)	X	
5	5.10.	Navaidequipment	X	
6	5.5.2.	Obstacle	X	
7	5.5.3.	ObstructionArea	X	
8	5.5.4.	ObstructionIDSurface	X	
9	5.4.22.	Runway	X	
10	5.4.25.	RunwayBlastPad	X	
11	5.4.8.	RunwayCenterline	X	
12	5.4.12.	RunwayElement	X	
13	5.4.26.	RunwayEnd	X	
14	5.4.9.	RunwayHelipadDesignSurfaces	X	
15	5.4.10.	RunwayIntersection	X	
16	5.4.27.	RunwayLabel	X	
17	5.4.11.	RunwayLAHSO	X	
18	5.4.18.	TouchDownLiftOff	X	

Oberlin Municipal Airport(OIN)
Exhibit A – Limits of AC-18B RVG Survey



POLICY ON VAPING

No employee or visitor to any city facility, vehicle or grounds shall be permitted to vape on or in said city facility, vehicle or grounds.

ORDINANCE # _____
An ordinance providing for shooting fireworks.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OBERLIN, KANSAS:

- Section 1. Fireworks may be discharged at any time pursuant to a city issued permit at the Decatur County Fair Grounds in a public display, as the same is defined by Kansas law, provided that:
- a) Consent for same has been given by the Board of Decatur County Commissioners; and,
 - b) The fireworks discharge is supervised and actually conducted by a person certified by the State Fire Marshal for public displays; and,
 - c) The certification from the State Fire Marshal is provided to the City on an application to be provided by the City at the time the application is filed; and,
 - d) The person applying for the public display certifies that they will comply with all appropriate state fireworks statutes and regulations; and,
 - e) The person applying for the public display provides an insurance policy naming the City and County as additional insured and agrees to hold the City and County harmless from any and all liability associated with such public display.

The city administrator shall be responsible for the issuance of a permit for such public fireworks display. In determining whether or not to issue the permit, the city administrator shall consider weather conditions, fire considerations, and any other matter deemed appropriate and such permit may be revoked in the event that circumstances so dictate. A fee of \$50 per proposed calendar date of fireworks discharge shall be paid at the time of application which amount shall be non-refundable in any event.

- Section 2. This ordinance shall take effect and be in full force from and after its publication in the official city newspaper.

Passed by the Council and Approved by the Mayor on this _____ day of July, 2019.

Mayor

Attest:

City Clerk

PRELIMINARY SURVEY

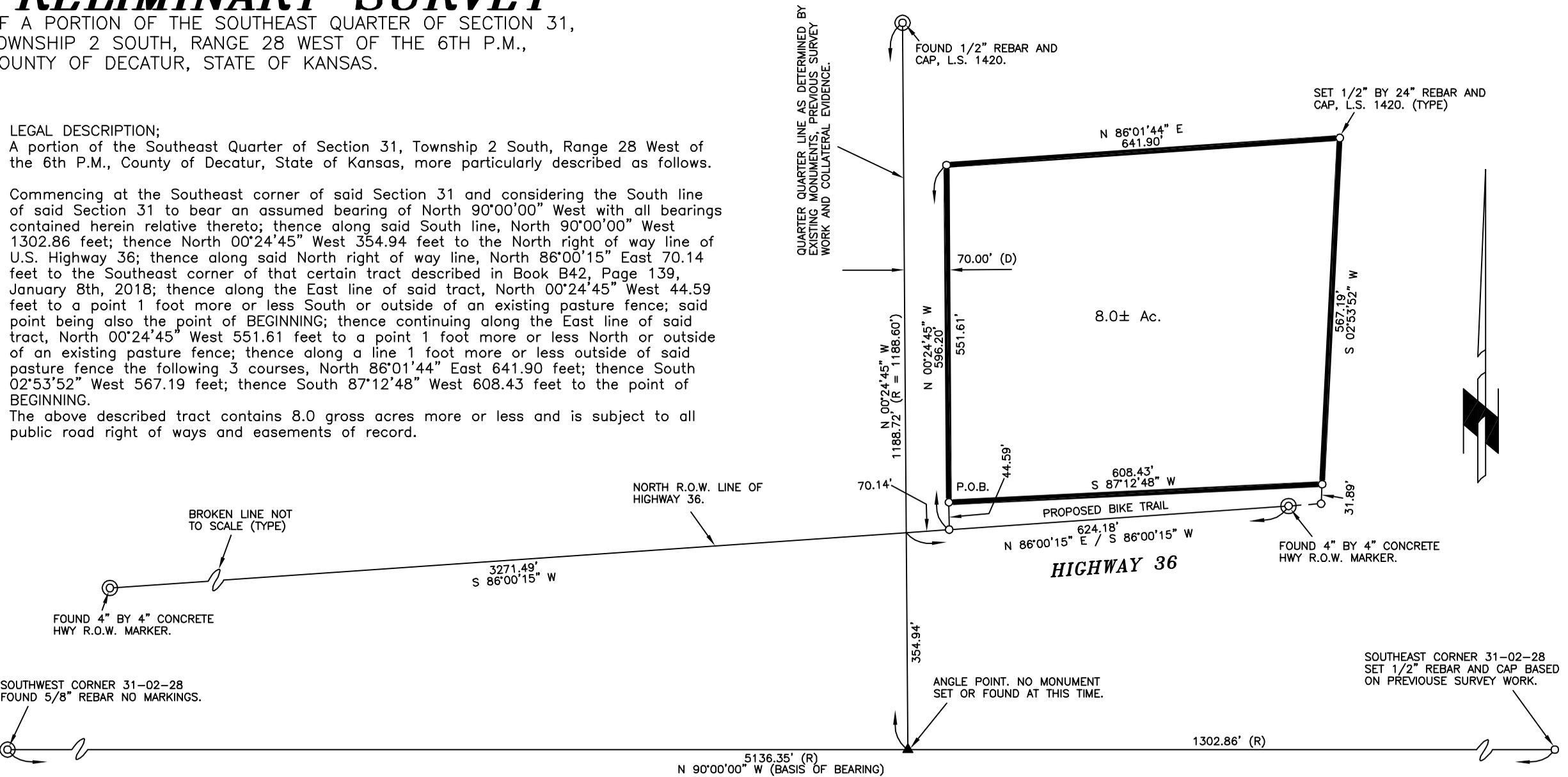
OF A PORTION OF THE SOUTHEAST QUARTER OF SECTION 31,
TOWNSHIP 2 SOUTH, RANGE 28 WEST OF THE 6TH P.M.,
COUNTY OF DECATUR, STATE OF KANSAS.

LEGAL DESCRIPTION;

A portion of the Southeast Quarter of Section 31, Township 2 South, Range 28 West of the 6th P.M., County of Decatur, State of Kansas, more particularly described as follows.

Commencing at the Southeast corner of said Section 31 and considering the South line of said Section 31 to bear an assumed bearing of North 90°00'00" West with all bearings contained herein relative thereto; thence along said South line, North 90°00'00" West 1302.86 feet; thence North 00°24'45" West 354.94 feet to the North right of way line of U.S. Highway 36; thence along said North right of way line, North 86°00'15" East 70.14 feet to the Southeast corner of that certain tract described in Book B42, Page 139, January 8th, 2018; thence along the East line of said tract, North 00°24'45" West 44.59 feet to a point 1 foot more or less South or outside of an existing pasture fence; said point being also the point of BEGINNING; thence continuing along the East line of said tract, North 00°24'45" West 551.61 feet to a point 1 foot more or less North or outside of an existing pasture fence; thence along a line 1 foot more or less outside of said pasture fence the following 3 courses, North 86°01'44" East 641.90 feet; thence South 02°53'52" West 567.19 feet; thence South 87°12'48" West 608.43 feet to the point of BEGINNING.

The above described tract contains 8.0 gross acres more or less and is subject to all public road right of ways and easements of record.



B.E.B. AND ASSOCIATES

410 West Wilton Street
Norton, Kansas 67654
Phone: 785-874-4664

SHEET 1 OF 2

FILE NO. DECATUR-310228-OBERLIN (PRELIM 1)

(R) AS SHOWN ON SURVEY BY B.E.B. AND ASSOCIATES,
BOOK B17, PAGE 926, 9/21/09

(D) AS SHOWN ON DEED RECORDED IN BOOK B42,
PAGE 139, 1/08/18.

Scale: 1" = 200'



PRELIMINARY SURVEY

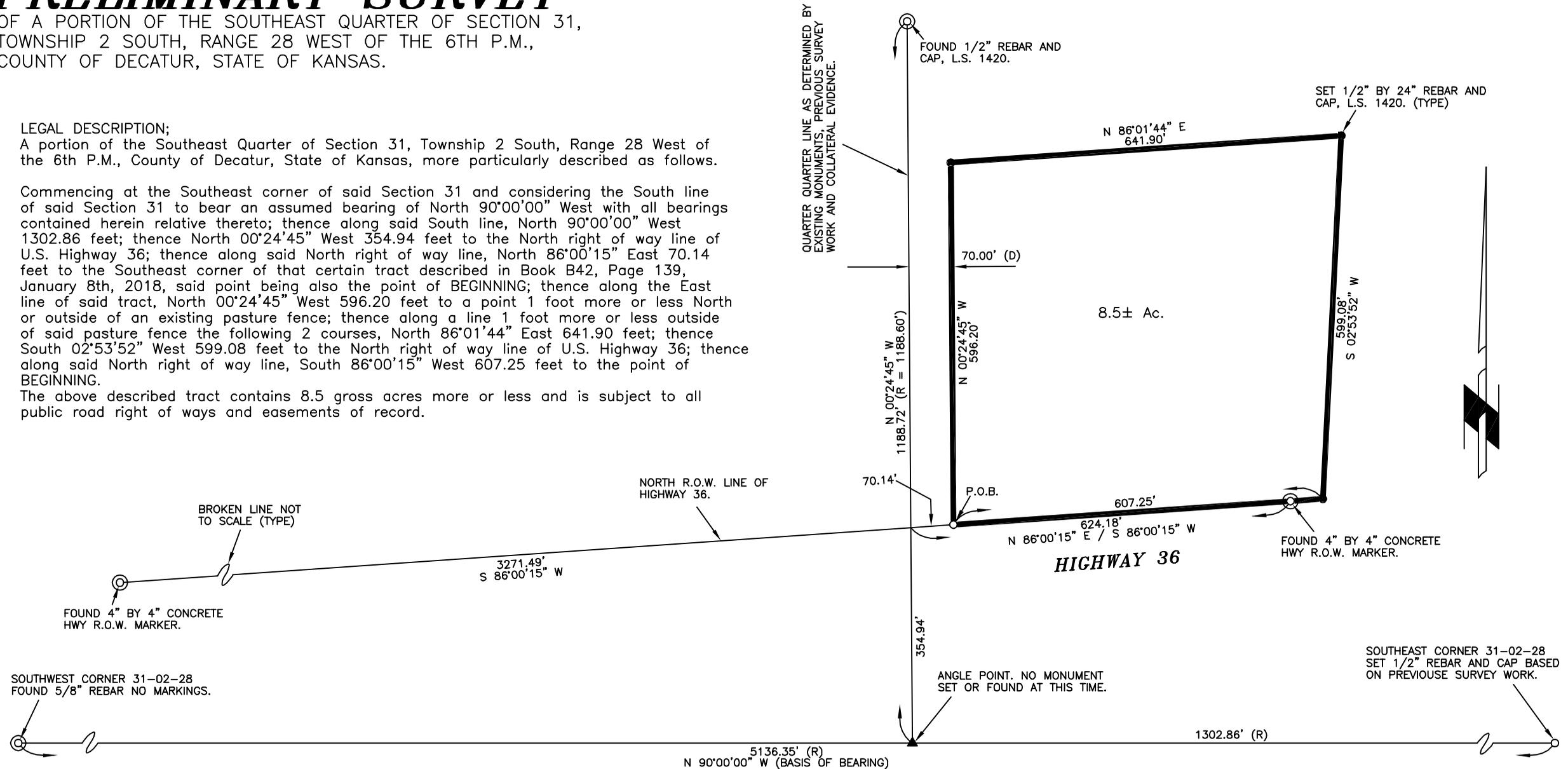
OF A PORTION OF THE SOUTHEAST QUARTER OF SECTION 31,
TOWNSHIP 2 SOUTH, RANGE 28 WEST OF THE 6TH P.M.,
COUNTY OF DECATUR, STATE OF KANSAS.

LEGAL DESCRIPTION;

A portion of the Southeast Quarter of Section 31, Township 2 South, Range 28 West of the 6th P.M., County of Decatur, State of Kansas, more particularly described as follows.

Commencing at the Southeast corner of said Section 31 and considering the South line of said Section 31 to bear an assumed bearing of North 90°00'00" West with all bearings contained herein relative thereto; thence along said South line, North 90°00'00" West 1302.86 feet; thence North 00°24'45" West 354.94 feet to the North right of way line of U.S. Highway 36; thence along said North right of way line, North 86°00'15" East 70.14 feet to the Southeast corner of that certain tract described in Book B42, Page 139, January 8th, 2018, said point being also the point of BEGINNING; thence along the East line of said tract, North 00°24'45" West 596.20 feet to a point 1 foot more or less North or outside of an existing pasture fence; thence along a line 1 foot more or less outside of said pasture fence the following 2 courses, North 86°01'44" East 641.90 feet; thence South 02°53'52" West 599.08 feet to the North right of way line of U.S. Highway 36; thence along said North right of way line, South 86°00'15" West 607.25 feet to the point of BEGINNING.

The above described tract contains 8.5 gross acres more or less and is subject to all public road right of ways and easements of record.



B.E.B. AND ASSOCIATES

410 West Wilton Street
Norton, Kansas 67654
Phone: 785-874-4664

SHEET 1 OF 2

FILE NO. DECATUR-310228-OBERLIN (PRELIM 2)

(R) AS SHOWN ON SURVEY BY B.E.B. AND ASSOCIATES,
BOOK B17, PAGE 926, 9/21/09

(D) AS SHOWN ON DEED RECORDED IN BOOK B42,
PAGE 139, 1/08/18.

Scale: 1" = 200'



Bike Trail Survey

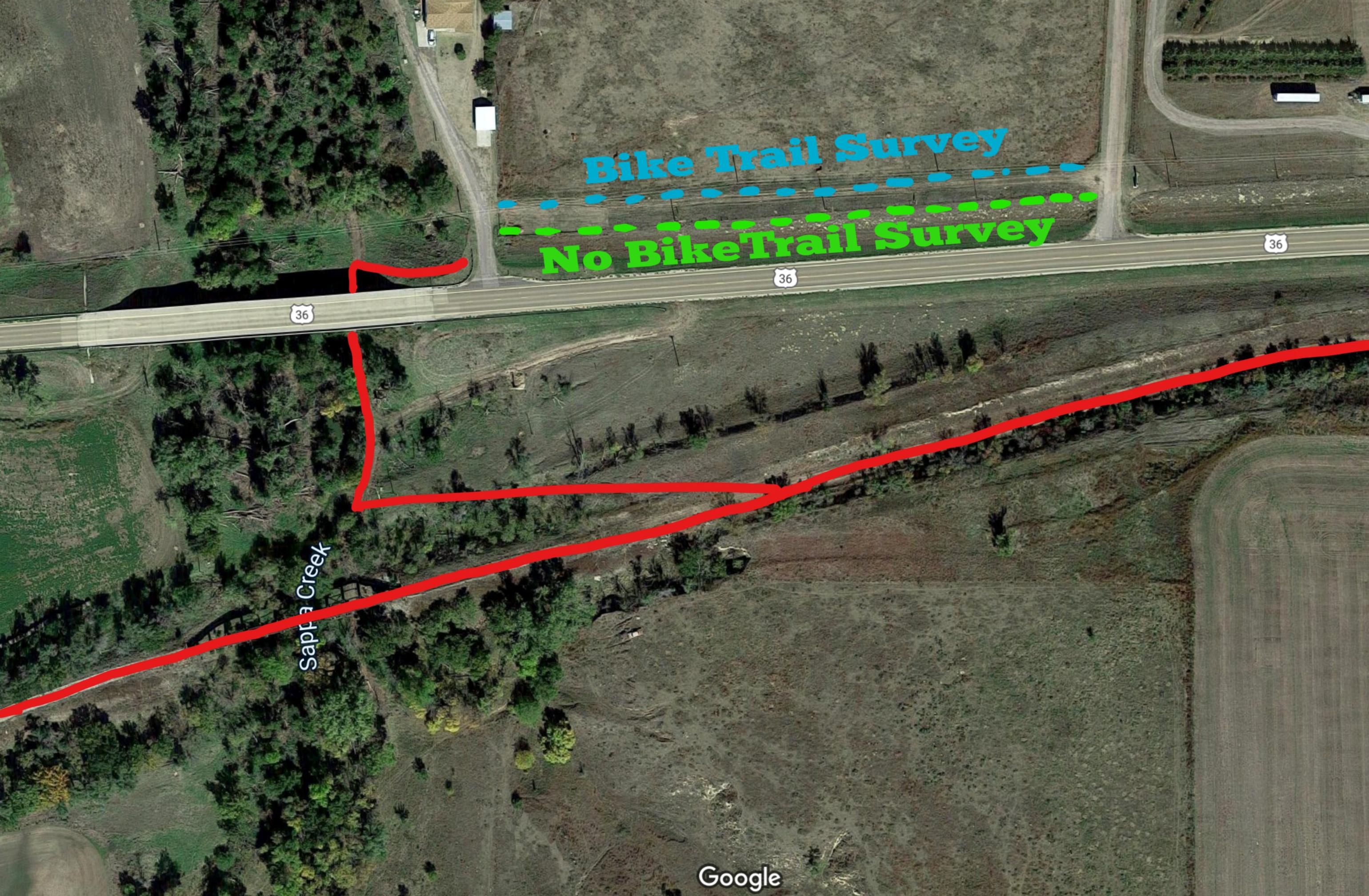
No Bike Trail Survey

36

36

36

Sappa Creek



City of Oberlin
City Share of County 1% Local Sales Tax Receipts

	Combined Total Compensating Use and Sale Tax										Monthly
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>
Jan	9,060.50	9,985.62	10,287.97	12,413.13	10,718.01	11,958.35	9,462.39	10,137.30	10,696.77	10,595.60	10,531.56
Feb	10,439.89	9,265.06	15,317.45	12,754.54	10,482.80	14,184.06	14,211.40	10,035.06	10,428.31	11,730.02	11,884.86
Mar	9,553.89	11,222.52	12,011.30	12,867.30	12,770.49	11,371.45	12,518.75	8,826.54	11,298.11	9,730.12	11,217.05
Apr	7,009.74	10,683.76	9,217.39	9,357.39	10,592.09	9,930.44	7,834.05	11,039.07	9,719.62	12,365.25	9,774.88
May	10,116.07	9,964.25	10,059.72	12,197.87	19,825.39	12,367.06	11,836.25	10,310.10	10,833.86	10,770.72	11,828.13
Jun	8,720.79	9,323.96	10,961.76	11,458.11	12,395.91	13,616.40	8,607.49	9,763.87	9,342.18	11,154.81	10,534.53
Jul	7,848.89	8,362.93	8,979.12	10,894.41	14,977.72	10,214.54	11,238.90	11,661.68	11,373.01	10,551.30	10,610.25
Aug	10,953.64	11,365.80	10,389.27	12,306.03	19,970.12	12,014.44	10,711.75	13,191.39	12,844.71	-	12,638.57
Sep	8,175.66	9,916.29	11,817.66	10,777.28	14,389.11	11,197.53	11,289.36	8,921.29	14,011.65	-	11,166.20
Oct	8,827.65	12,206.93	13,791.86	11,953.06	12,738.50	11,500.53	12,020.11	12,095.05	13,970.72	-	12,122.71
Nov	10,097.64	14,026.08	10,989.41	11,774.98	15,836.42	13,009.91	11,186.51	11,669.46	12,589.73	-	12,353.35
Dec	9,260.41	12,348.90	9,722.01	11,818.67	10,470.56	11,606.29	12,755.15	9,480.12	10,766.48	-	10,914.29
	<u>110,064.77</u>	<u>128,672.10</u>	<u>133,544.92</u>	<u>140,572.77</u>	<u>165,167.12</u>	<u>142,971.00</u>	<u>133,672.11</u>	<u>127,130.93</u>	<u>137,875.15</u>	<u>76,897.82</u>	
	Total Combined Compensating Use and Sales Tax Received									1,296,568.69	
	Overall Monthly Average									115 Months	11,274.51

City of Oberlin
Pool Sales Tax 1.5%

Compensating Use Tax										Monthly	
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>
Jan	-	-	-	-	3,273.42	5,693.34	5,178.81	5,357.11	5,482.90	5,605.54	5,098.52
Feb	-	-	-	-	3,406.36	8,595.69	7,839.05	6,213.08	5,721.64	6,417.71	6,365.59
Mar	-	-	-	-	3,202.04	6,718.57	3,896.71	1,019.48	4,585.79	4,980.42	4,067.17
Apr	-	-	-	-	4,306.31	3,782.91	3,314.47	7,774.72	4,246.33	5,661.73	4,847.75
May	-	-	-	260.73	4,120.15	5,567.14	6,850.93	5,923.89	6,599.41	5,306.20	5,771.41
Jun	-	-	-	4,517.95	4,508.65	6,387.42	5,031.03	4,741.64	5,532.01	10,429.43	5,878.30
Jul	-	-	-	3,213.45	3,826.20	7,099.27	7,426.05	4,178.71	5,456.62	6,659.35	5,408.52
Aug	-	-	-	4,569.01	5,350.64	5,678.73	3,750.80	6,914.16	6,060.24		5,387.26
Sep	-	-	-	4,660.57	5,893.64	6,423.74	7,199.36	4,807.65	10,946.12		6,655.18
Oct	-	-	-	5,095.84	5,173.01	4,151.69	4,650.30	6,360.96	9,071.82		5,750.60
Nov	-	-	-	3,967.26	6,178.37	8,051.46	6,364.75	6,168.23	7,252.19		6,330.38
Dec	-	-	-	5,767.39	4,271.00	7,472.93	9,257.81	4,605.65	8,458.31		6,638.85
	-	-	-	32,052.20	53,509.79	75,622.89	70,760.07	64,065.28	79,413.38	45,060.38	

Total Compensating Use Tax Received 420,483.99
Overall Monthly Average 74 Months 5,682.22

Sales Tax										Monthly	
	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Average</u>
Jan				-	21,840.37	22,185.60	19,892.61	22,693.78	21,821.67	23,049.04	21,913.85
Feb				-	22,405.81	27,058.61	31,110.30	21,062.92	20,471.90	23,718.59	24,304.69
Mar				-	23,355.16	22,522.33	29,562.68	22,581.58	21,664.24	21,350.03	23,506.00
Apr				-	21,054.83	21,343.98	18,452.57	22,085.21	20,113.35	22,041.85	20,848.63
May				1,206.53	25,076.99	21,538.21	25,367.82	21,625.82	22,832.18	22,073.79	23,286.89
Jun				20,368.23	25,364.69	27,454.88	18,982.82	21,493.94	21,049.54	21,793.19	22,358.18
Jul				21,708.26	25,739.97	22,021.47	22,051.06	27,478.30	23,658.44	22,591.72	23,607.03
Aug				23,798.48	25,854.25	23,967.30	23,631.02	22,878.70	30,449.82		25,096.60
Sep				23,147.42	26,541.39	23,509.47	21,989.46	21,206.77	27,226.16		23,936.78
Oct				22,748.05	26,865.98	22,634.66	24,804.44	25,560.98	29,360.92		25,329.17
Nov				24,908.31	24,516.89	25,434.86	24,861.51	23,251.56	24,714.44		24,614.60
Dec				23,123.32	21,933.31	20,196.50	25,671.92	21,698.45	22,256.61		22,480.02
	-	-	-	161,008.60	290,549.64	279,867.87	286,378.21	273,618.01	285,619.27	156,618.21	

Total Sales Tax Received 1,733,659.81
Overall Monthly Average 74 Months 23,427.84

